



**Materials Management**  
Purchasing Department  
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[SarasotaCountySchools.net](http://SarasotaCountySchools.net)

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## MEMORANDUM

**TO: Members of the School Board**  
**Dr. Brennan Asplen III, Superintendent**  
**Mitsi Corcoran, Assistant Superintendent Chief Financial Officer**

**FROM: Tracy Brizendine, Director of Materials Management**

**TITLE: APPROVAL TO INCREASE PURCHASING LIMIT FOR THE  
ANTICIPATED PURCHASE OF MATERIALS AND/OR SERVICES  
(PER ATTACHED LIST) THAT ARE EXEMPT FROM THE  
BIDDING PROCESS**

The attached purchase reference was approved for use on a prior Board Agenda as indicated on the attachment. This is a request to increase the original approved dollar amount for anticipated purchases.

Pursuant to State Board Rules Purchasing Policies 6A-1.012(11)(b), the requirement for requesting competitive solicitations for commodities or contractual services from three or more sources is hereby waived as authorized by Section 1010.04(4)(a), F.S., for the purchase by district school boards of educational services and any type of copyrighted materials including, without limitation, educational tests, textbooks, printed instructional materials, computer software, where such materials are purchased directly from the producer or publisher, the owner of the copyright, an exclusive agent within the state, a governmental agency or a recognized educational institution.

Additional funds are for anticipated purchase of materials and/or services for the Reading Recovery Intervention Program exempt from the bidding process.

The funds for these purchases are contained in the budgets allocated to the appropriate departments and schools.

**Requested by:**  
Tracy Brizendine/  
Tracey Cardenas

**Financial Impact**  
Not to Exceed:  
\$210,000.00

**Recommended Motion:** That the request to increase the purchase limit for the anticipated purchase of materials and/or services for the Reading Recovery Intervention Program exempt from the bidding process, be approved as presented.

INCREASE PURCHASING LIMIT FOR PURCHASE OF MATERIALS OR SERVICES THAT ARE EXEMPT FROM THE BIDDING PROCESS

<u>DEPARTMENT</u>	<u>VENDOR</u>	<u>REASON FOR INCREASE</u>	<u>APPROVED AMOUNT</u>	<u>INCREASE AMOUNT</u>
Schools/Departments	Heinemann	For ratification to purchase additional instructional/ reading materials including but not limited to the Reading Recovery Intervention Program	APPROVED ON 5/5/2020 \$150,000.00  APPROVED ON 6/15/2020 FOR INCREASE \$150,000.00	\$210,000.00