

## CHAPTER 8.00 - AUXILIARY SERVICES

### EMERGENCY DRILLS

8.16\*+

- I. The principal shall hold emergency evacuation and other emergency procedures drills during each semester in accordance with State Board of Education rules and district procedures, with the first drill being held within the first five (5) days of the school term. A written report of each emergency drill shall be maintained at the school and sent in electronic form to the School Safety Specialist by the end of each month.
  - A. Accommodations for drills conducted at exceptional student education centers may be provided.
- II. The principal and instructional and non-instructional school staff members, in consultation with the Chief of the Sarasota County Schools Police Department, shall develop a comprehensive emergency evacuation and lockdown response plan for such emergencies as fire, bomb threats, active shooter or other armed threats, hostage situations, foul weather, and national emergencies, designed to familiarize the occupants with all means of exit and appropriate cover areas for emergencies. Drills for active shooter and hostage situations shall be conducted in accordance with developmentally appropriate and age-appropriate procedures at least as often as other emergency drills. Special emergency exits that are not generally used during the normal occupancy of the building shall be carefully detailed and outlined. Diagrams shall be posted clearly indicating fire exits and alternate evacuation routes.
- III. A copy of the approved district Site Emergency Plan shall be posted and readily available.
- IV. The principal shall plan and assign to staff members the responsibility of the prompt and orderly evacuation, lockdown and reunification of school buildings.
- V. The principal shall identify and report to the School Safety Specialist hazardous areas requiring corrective measures. The Chief of the Sarasota County Schools Police Department shall be responsible for informing the Superintendent of the principal's report. The Chief of the Sarasota County Schools Police Department or his/her designee shall be responsible for contacting other law enforcement or public safety agencies when the Sarasota County Schools Police Department requires their assistance in responding to emergencies.
- VI. The Superintendent shall make available to each principal a copy of State Board of Education rules and any amendments adopted by the State Board of Education relating to emergency drills.

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**STATUTORY AUTHORITY:** 1001.42, F.S.

**LAWS IMPLEMENTED:** 404.056, 1001.43; 1006.07, 1013.12, F.S.

**STATE BOARD OF EDUCATION RULE(S):** 6A-2.0010

**HISTORY:** **ADOPTED:**8/21/01

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**FORMERLY:** 2.113

**NOTES:**