



---

**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**  
**Landings Administrative Complex**  
**1980 Landings Blvd.**  
**10:00 AM**

**December 7, 2021 Monthly Work Session Minutes**

**Call to Order**

The Chair convened the December 7, 2021 Work Session at 10:00 a.m.

**Present:**

- Jane Goodwin, Chair
- Tom Edwards, Vice Chair
- Shirley Brown
- Karen Rose
- Bridget Ziegler

**1. AUDIT COMMITTEE REPORT FOR PURCHASING & PROCUREMENT**

Description

Recommendation

Financial Impact:

Contact:

GOODWIN & BROLINE

**AUDIT COMMITTEE REPORT FOR PURCHASING & PROCUREMENT**

The Internal Audit Report for the Purchasing and Procurement overview was presented by Mitsi Corcoran. Rob Broline and Mark Smith, from Carr, Riggs & Ingram (CRI), presented the following:

- Executive Summary - provides a summary of the observations and

testing results related to the internal audit of the Purchasing function.

- Background - provides an overview of the Purchasing function and selective financial statistics.
- Objectives and Approach - the internal audit objectives and focus are expanded upon in this section as well as a review of CRI's approach.
- Observation Matrix - provides the results of CRI's internal audit procedures, including their recommended actions and management's responses.

Discussion ensued.

## 2. SURTAX IV PROJECT LIST

Description

Recommendation

Financial Impact:

Contact:

DUMAS

### **SURTAX IV PROJECT LIST**

Jody Dumas presented the proposed project list for the next penny sales tax referendum and explained the process of compiling the list, input from staff and local municipalities, culminating with the list being placed on an upcoming agenda.

## 3. ESSER III GRANT

Description

Recommendation

Financial Impact:

Contact:

RENOUF & CANTALUPO

### **ESSER III GRANT**

Chris Renouf and Denise Cantalupo presented an overview of the ESSER III Grant, the American Rescue Plan. After examining student and staff needs post pandemic, the plan will address ARP ESSER activities. The activities align with the District's Strategic Plan. Discussion ensued.

#### 4. INSTRUCTIONAL CONTINUITY PLAN

Description

Recommendation

Financial Impact:

Contact:

RENOUF & CANTALUPO

#### **INSTRUCTIONAL CONTINUITY PLAN**

Chris Renouf and Denise Cantalupo presented an overview of the Continuity Plan. The District developed a comprehensive Instructional Continuity Plan (ICP) that provides explicit information and guidance to all departments across the district to support the ongoing operation and continuity of learning in the event there is a serious situation resulting in extended school closures and the need to transfer to remote learning approached. Discussion ensued.

#### 5. REDISTRICTING

Description

Recommendation

Financial Impact:

Contact:

GOODWIN & DELEO

#### **REDISTRICTING**

Dan DeLeo and Shirley Brown presented the redistricting maps and read the legal descriptions for each of the Board Members residence areas.

Section 1001.36, Florida Statutes, requires that the School Board adjust the boundaries of the member residence areas after each decennial

census so as to keep them as nearly equal in proportion to population as practicable.

Discussion ensued.

6. SCHOOL BOARD POLICY 2.22 - BOARD MEETINGS

Description

Recommendation

Financial Impact:

Contact:

GOODWIN

**SCHOOL BOARD POLICY 2.22 - BOARD MEETINGS**

Discussion ensued. The policy will be discussed further at the January 13th Work Session.

7. MEMBERS COMMENTS

Description

Recommendation

Financial Impact:

Contact:

GOODWIN

**MEMBERS COMMENTS**

- FSBA Conference - Suggestions regarding Reorganizational Meeting, student input and other topics
- Strategic Plan Update
- Board Attorney Update
- Monitoring Academic Success
- Referendum

**Adjournment**

**The Chair adjourned the Work Session at 12:32 p.m.**

We certify that the foregoing minutes are a true account of the Work Session held on December 7, 2021 and approved at the Regular Board Meeting on January 18, 2022.

---

Brennan Asplen, Secretary

---

Jane Goodwin, Chair