May 17, 2022



Materials Management Purchasing Department 101 Old Venice Road, Osprey, FL 34229 Phone 941-486-2183 • Fax 941-486-2188 SarasotaCountySchools.net

## MEMORANDUM

- TO:Members of the School Board<br/>Dr. Brennan Asplen III, Superintendent<br/>Mitsi Corcoran, Assistant Superintendent Chief Financial Officer
- FROM: Tracy Brizendine, Director of Materials Management
- TITLE: APPROVAL TO PURCHASE MATERIALS AND/OR SERVICES FOR (PER THE ATTACHED LIST) FROM VENDORS UNDER CONTRACT WITH A FEDERAL, STATE OR MUNICIPAL GOVERNMENT, OR A COOPERATIVE WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS

The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board.

The funds for these purchases are contained in the budgets allocated to the appropriate departments and schools.

Department	Vendor	Purpose	Not to exceed
Warehouse	Office Depot, Inc.	For warehouse use of paper: office, nonrecycled & recycle content	\$750,000.00
Information Technology	MNJ Technologies Direct, Inc.	To purchase equipment, peripherals, licenses and services	\$175,000.00

Requested by: Tracy Brizendine Financial Impact: \$925,000.00

**<u>Recommended Motion</u>**: That the attached list of contracts for the anticipated purchase of materials and/or services be approved as presented.

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## PURCHASE OF GOODS OR SERVICES THROUGH COOPERATIVE CONTRACTING

NAME OF OTHER ENTITIES BIDS	REASON	AWARDED VENDORS	NOT TO EXCEED <u>AMOUNT</u>
Per State of Florida Contract for Office Paper, Non-recycled & Recycled Content	For warehouse use of paper: office, nonrecycled & recycle content	Office Depot, Inc.	\$750,000.00
Per NCPA Region XIV Education Services Center RFP for Technology Solutions	To purchase equipment, peripherals, licenses and services	MNJ Technologies Direct, Inc.	\$175,000.00
	Per State of Florida Contract for Office Paper, Non-recycled & Recycled Content Per NCPA Region XIV Education Services	Per State of Florida Contract for Office Paper, Non-recycled & Recycled Content For warehouse use of paper: office, nonrecycled & recycle content   Per NCPA Region XIV Education Services To purchase equipment,	Per State of Florida Contract for Office Paper, Non-recycled & Recycled Content For warehouse use of paper: office, nonrecycled & recycle content Office Depot, Inc.   Per NCPA Region XIV Education Services To purchase equipment, MNU Technologies Direct Inc.