

already
approved

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
PHONE (941) 927-9000

Updated
Submitted
3/27

FIELD TRIP AUTHORIZATION

Instructions: In-county field trips/school bus requisitions require principal approval only. All other field trips/school bus requisitions require principal and executive director approval. In addition, any trip involving students' out-of-state/country travel also requires School Board approval and should include release forms, insurance coverage, and other data supplied by the company assisting with the arrangements. Provide the information requested below and submit this completed form with appropriate attachments for approval adhering to the advance notification time prior to departure date noted after field trip below. Refer to School Board Policy 4.43.

Check One ☐ In-county ☐ Out-of-county (4 wks) ☒ Out-of-state (8 wks) ☐ Out-of-country (12 wks)

School Sarasota High School Destination NCFE Louisville, KY

Purpose Speech and Debate Tournament

Departing from Home/McDonalds Date 5/24/23 Fri Time 1:30 AM/PM PM

Returning from Louisville / SEA Date 5/29/23 Mon Time 10:30 AM/PM PM

Grade/Class/Sport 9-12 Speech and Debate Team

Person-in-charge Dr Terri St. John Phone 941-955-0181 / 941-416-4288 cell

Method of transportation ☐ School bus (Attach School Bus Trip Requisition [011-85-TRN]) ☐ Charter bus
☒ Airline ☐ Other (Explain) _____

NOTE If other than a Sarasota County school bus is being used, attach certificate of insurance from carrier or Statement of Insurance on Private Vehicles form (065-96-FIN). See School Board Policy 8.36.

Meal arrangements at Univ. Louisville and with team

Lodging arrangements Louisville Marriott Downtown

Number of female students 2 Number of male students 4 Total 2✓

Number of female chaperones 2 Number of male chaperones _____ Total 2✓

Names of chaperones Dr St John ✓ Samantha Davies ✓ (mom)

Cost per student \$ _____ Contact person if financial assistance is needed _____

It is understood that permission slips and Emergency Medical/Treatment Consent For Field Trips And/Or Other After School Activities (063-96-DIS) forms will be obtained from parents prior to the field trip.

Funding Source ☒ Individual ☒ Fundraiser ☐ PTO/PTA ☐ Internal funds
☐ Other (Explain) _____

Verification of student medical insurance was completed for out-of-county/overnight travel? ☒ Yes ☐ No

Principal Name (Print) David P. Jones Sean Donovan ☒ Approved ☐ Denied

Principal Signature [Signature] Date 4/3/23

Executive Director Name (Print) Steve Cantees ☒ Approved ☐ Denied

Executive Director Signature [Signature] Date 4/4/23

Out-of-state/country field trip was School Board approved on (Board meeting date) _____

FIELD TRIP AUTHORIZATION

Instructions: Provide the following information for all field trips.

1. Explain the direct instructional connection with instructional program. Include any potential risks or hazards (e.g. water activity).

Speech and Debate tournaments are an extra-curricular academic activity. They help students increase research, writing, and presentation skills. Students make connections with other students, coaches, and organizations across the country.

2. Describe how students are being selected to participate with assurances of equal access for all students, regardless of economic level.

The team is open to all 9 - 12 students at Sarasota High School.

3. Describe how students will be supervised once they arrive.

Students are supervised by the coach, Sarasota parents, other school parents and coaches.

4. Should an emergency arise, how will communication and transportation be handled?

Parents will be contacted by telephone/cell phone. Depending on the situation, students will be transported by emergency service, the coach, or a parent present at the tournament. All contact information and medical release forms are carried to each tournament by the coach.

FGCCFL Tournament Schedule 2022-2023

Updated 19 November 2022

AUGUST 2022
 13
 20 **Executive Board Meeting**
 (SAT) 27

SEPTEMBER
 3 (5-Labor Day)
 10
 17 **FGCCFL/CANCELED**
 24

OCTOBER
 (SAT) 1
 8
 15
 22 **FGCCFL (Patel)**
 29 Florida Blue Key (28-30)

NOVEMBER
 (SAT) 5
 12 **FGCCFL (Southeast)**
 19
 26 (24-Thanksgiving)

DECEMBER
 (SAT) 3
 10
 17 **FGCCFL (Newsome)**
 24 (Winter Break)

JANUARY 2023
 7 Sunvite (Winter Break)
 14 (16-MLK, Jr. Day)
 21 **FGCCFL (Pine View)**
 28 **FGCCFL (Riverview in Sarasota)**

FEBRUARY
 4 **FFL Regional**
 11 **NSDA Full District (Wharton)**
 18 Harvard (20-President's Day)
 25 **Grand Finals (St Petersburg)**

MARCH
 4-5 **FFL Varsity State (Pine View)**
 (SAT) 11 (Spring Break)
 18 (Spring Break)
 25 **FGCCFL Nov Champ (Osceola)**

APRIL
 1
 8-9 (Easter)
 15-17 Tournament of Champions
 22-23 **FFL Novice Western HS**
 29

MAY
 (SAT) 6
 13
 20
 27 **NCFL Grand Nationals**

NCFL: May 27-28 Louisville, Kentucky

NSDA: June 11-16 Phoenix, Arizona

Invitational Dates provided as a courtesy (tentative)
 October 28-30, 2022.... Florida Blue Key
 January 6-8, 2023..... Sunvitational
 February 17-20, 2023... Harvard
 April 15 - 17, 2023..... Tournament of Champions

KEY: FGCCFL RED, NSDA BLUE, FFL GREEN

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
1960 LANDINGS BLVD., SARASOTA, FL 34231
PHONE (941) 927-9000

FIELD TRIP PERMISSION

Instructions: Complete and return this form to the school. It must be returned to the school before student will be allowed to participate in this activity. The Emergency Medical/Treatment Field Trip Consent form must also be on file at the school before your student will be allowed to participate in this activity. A copy of that form shall accompany this sheet with the classroom teacher/coach or interscholastic activity sponsor. A detailed itinerary is attached if the field trip extends beyond the school day.

School Sarasota High School

Date 3/31/23

Principal Name (Print) Sean Donovan

Principal Signature [Signature]

FIELD TRIP INFORMATION

Purpose NCFL National Championship (Speech + debate)
Destination Louisville Kentucky
Time/Date of departure Friday, 26 May to airport SEA 1:30pm
Time/Date of return Monday, 29 May from airport 10:30pm
Leaving from Sarasota International Airport from Home
Returning to Home from Louisville International Airport
Means of transportation Car/Airport Allegiant Airlines Tampa → Louisville
Meal arrangements with team at event venues Louisville
Cost to students Est. \$1000.00 personal - team Fundraising

FIELD TRIP PERMISSION

I, Scott Davies, give my permission
Parent/Guardian Name (Print)
for Gemma Davies, 03/12/2006, to participate in the field trip
Student Name (Print) DOB
to Louisville Kentucky (destination) on May 26-29 (date).
The phone number where I can be reached during this field trip is 941 2238445

I realize that any activity that takes place away from the controlled environment of the school setting may present a higher risk of injury to my child. I also understand that this activity may be cancelled due to changing state, national, or international conditions. I assume responsibility for any personal financial loss related to such a cancellation. In consideration for permitting my child to participate in this field trip, I release the School Board of Sarasota County, Florida, its employees, and agents from all claims, judgments, costs, or other expenses, including attorneys' fees, resulting in any way from participation in the field trip described above.

Parent/Guardian Signature [Signature]

Date 03/23/2023

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
RISK MANAGEMENT
1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
PHONE (941) 927-9000

**PARENT/GUARDIAN RELEASE FOR TRANSPORTATION PROVIDED THROUGH
PUBLIC/COMMERCIAL TRANSIT SYSTEM**
(I.E. AIRLINES, RAIL, CRUISE LINES)

Instructions: Complete this form and have the signature notarized. Return the form to the school with the completed Field Trip Permission Form (071-90-DIS). Both forms must be on file at the school before your student will be allowed to participate in this activity.

I, Scott Davies, understand and accept responsibility for my
Parent/Guardian Name (Print)

student, Gemma Davies, to participate in the field
Student Name

trip to NCFL Nationals Louisville, Kentucky as specified on the Field
Destination

Trip Permission Form using the identified public or commercial transit system. I agree to release and hold harmless The School Board of Sarasota County, Florida, its employees, and agents from liability for all claims, judgments, costs, or other expenses, including attorney fees, arising out of the bodily injury or property damage resulting in any way from my student using any means of public or commercial transportation.

[Signature] Date 03/24/23
Parent/Guardian Signature

STATE OF FLORIDA, COUNTY OF Sarasota

Sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization,
this 24th day of March, 2023, by

Scott Davies who is

____ Personally known ☒ Produced identification Type of Identification Produced FL driver license
(Seal)

Notary Public, State of Florida
D. E. Fawcett
Commission # G 358714
Expires 07/24/23

[Signature]
Signature of Notary Public

Derek E. Fawcett

Typed or Printed Name of Notary Public

My Commission Expires 07/24/2023 Commission No. GG 358714

Distribution: Original – Student File

Copy – Parent/Guardian

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
1960 LANDINGS BLVD., SARASOTA, FL 34231
PHONE (941) 927-9000

FIELD TRIP PERMISSION

Instructions: Complete and return this form to the school. It must be returned to the school before student will be allowed to participate in this activity. The Emergency Medical/Treatment Field Trip Consent form must also be on file at the school before your student will be allowed to participate in this activity. A copy of that form shall accompany this sheet with the classroom teacher/coach or interscholastic activity sponsor. A detailed itinerary is attached if the field trip extends beyond the school day.

School Sarasota High School

Date 3/31/23

Principal Name (Print) Sean Donovan Principal Signature 

FIELD TRIP INFORMATION

Purpose NCFL National Championship (speech + debate)
Destination Louisville Kentucky
Time/Date of departure Friday, 26 May to airport 1:30 PM
Time/Date of return Monday, 29 May from airport 10:30 PM
Leaving from Sarasota International Airport From Home
Returning to Home from Louisville International Airport
Means of transportation Car/Airport Allegiant Airlines Tampa → Louisville
Meal arrangements with team at event venues Louisville
Cost to students Est. \$1000.00 personal - team Fundraising

FIELD TRIP PERMISSION

I, Brett Deckler, give my permission
Parent/Guardian Name (Print)
for Peyton Milhorn, 09012005, to participate in the field trip
Student Name (Print) DOB
to Louisville, Kentucky (destination) on May 26-29 (date).
The phone number where I can be reached during this field trip is 248-961-3006

I realize that any activity that takes place away from the controlled environment of the school setting may present a higher risk of injury to my child. I also understand that this activity may be cancelled due to changing state, national, or international conditions. I assume responsibility for any personal financial loss related to such a cancellation. In consideration for permitting my child to participate in this field trip, I release the School Board of Sarasota County, Florida, its employees, and agents from all claims, judgments, costs, or other expenses, including attorneys' fees, resulting in any way from participation in the field trip described above.

Parent/Guardian Signature 

Date 3/24/23

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
RISK MANAGEMENT
1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
PHONE (941) 927-9000

**PARENT/GUARDIAN RELEASE FOR TRANSPORTATION PROVIDED THROUGH
PUBLIC/COMMERCIAL TRANSIT SYSTEM
(I.E. AIRLINES, RAIL, CRUISE LINES)**

Instructions: Complete this form and have the signature notarized. Return the form to the school with the completed Field Trip Permission Form (071-90-DIS). Both forms must be on file at the school before your student will be allowed to participate in this activity.

I, Dallas Decklever, understand and accept responsibility for my
Parent/Guardian Name (Print)

student, Peyton Milhorn, to participate in the field
Student Name

trip to NFL Nationals in Louisville, Kentucky as specified on the Field
Destination

Trip Permission Form using the Identified public or commercial transit system. I agree to release and hold harmless The School Board of Sarasota County, Florida, it's employees, and agents from liability for all claims, judgments, costs, or other expenses, including attorney fees, arising out of the bodily injury or property damage resulting in any way from my student using any means of public or commercial transportation.

Dallas Decklever 3/29/23
Parent/Guardian Signature Date

STATE OF FLORIDA, COUNTY OF Sarasota

Sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization,
this 29th day of March, 2023, by

Dallas Decklever who is

☐ Personally known ☒ Produced identification Type of Identification Produced Driver License

(Seal)



Thanh P. Tran
Comm. #HH014300
Expires: July 15, 2024
Bonded Thru Aaron Notary

7.12
Signature of Notary Public

Thanh Tran
Typed or Printed Name of Notary Public

My Commission Expires 7/15/24 Commission No. HH014300

Distribution: Original – Student File

Copy – Parent/Guardian

Woods Patty

From: Cantees Stephen
Sent: Tuesday, March
To: MS Principals As
Cc: Hampton Don; E
Subject: Important and T

OT

S PBS APs

Importance: High

Hello,

Please notify me **by the end of the day Friday** if you have any **activ** classrooms due to student enrollment growth. Also, any damaged **includ**ed on your email request. Please email me and copy Don Hampton and Tracy Brizendine Patty on your request **by the end of the day on Friday**.

Thank you,

Steve

Please be aware that all e-mail to and from Sarasota County Schools is subject to the public records laws of Florida.

From: Lawrence Kristine
Sent: Friday, March 31, 2023 2:51 PM
To: Cantees Stephen; Woods Patty
Cc: Idoyaga Eric
Subject: Tech Active

Importance: High

We are in need of 1 room for Tech Active. The floors are done and I have tables but the company put them together downstairs and we now have no way of getting them up to the second floor. We just need the electrical in the ceiling and all in one monitors, or easier to have extra laptops. All in ones are expensive.

Kristine Lawrence
Principal
Heron Creek Middle School

School Phone 941-480-3371

Please be aware that all emails sent to and from Sarasota County Schools is subject to the Public Records law of Florida.

Please be aware that all e-mail to and from Sarasota County Schools is subject to the public records laws of Florida.

From: Lyon Lisa
Sent: Friday, March 31, 2023 3:47 PM
To: Cantees Stephen; Brizendine Tracy; Hampton Don; Woods Patty
Cc: Nzeza Jennifer
Subject: COT requests
Attachments: COT requests.xlsx

Hello All!

Here are our request for damaged COT items needing to be replaced:

SARASOTA MIDDLE			
3/31/2023			
TABLES REPORT			
BUILDING	ROOM #	TABLES	CHAIRS
1		0	0
2		0	0
3		0	0
4	407	0	2
5		0	0
6	604/607/608/609	4	0
7	704/711	2	1
8	804/805/810	4	1
9	626	1	1
10	724/728/730	4	3
11	821/823/825	3	0
	TOTAL	18	8
100 Eathernet cables			
3 Vernier Lab Quest units			
5 Amsco microscopes with digital cameras.			

Thank you,
 Lisa

Please be aware that all e-mail to and from Sarasota County Schools is subject to the public records laws of Florida.

RECEIVED

APR 03 2023

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
PHONE (941) 927-9000

FIELD TRIP CHECKLIST

Instructions: The principal will designate the faculty member to be the sponsor for the field trip activity/event. Sponsors and coaches are responsible for the items below. All necessary forms must be completed and obtained from parents/guardians prior to the field trip. Once completed this checklist should be kept with the field trip packet containing all completed forms.

School Sarasota High SchoolSponsor Name Dr. Terri St JohnField trip destination Louisville, KyDeparture date/time May 26 2023Return date/time May 29 2023

Mark when completed	Form No.	Form Name and Instructions	Type of Field Trip			
			In-County	Out-of-County	Overnight Travel	Out-of-State/Country
	070-90-DIS	Field Trip Authorization - This form is to be completed by the sponsor and approved by the principal, executive director, and School Board if necessary. Approvals must be received before contracts are signed, fundraising is initiated, or plans are finalized. Mark approvals received. <input type="checkbox"/> Principal (All) <input type="checkbox"/> Executive Director (All except in-county) <input type="checkbox"/> School Board (Out-of-state/country only)	X	X	X	X
on file	071-90-DIS	Field Trip Permission - This form is to be completed by the parent/guardian for any student participating in a school sponsored activity/event including band, chorus, athletics, interscholastic activity, etc.	X	X	X	X
Attached	063-96-DIS	Emergency Medical/Treatment Consent for Field Trips and/or Other After School Activities - This form must be completed by the parent/guardian for any student participating in a school sponsored activity/event including band, chorus, athletics, interscholastic activity, etc. regardless of whether or not school transportation is provided. For athletics, this form must be completed prior to an athlete's participation in pre-season or season play. Coaches and sponsors must carry a copy of these forms with them to all interscholastic activities/field trips.	X	X	X	X
on file and in possession of coach	064-96-DIS	Release for Out-of-County or Overnight Travel for Athletics and Field Trips - This form must be completed by the parent/guardian for any student participating in an out-of-county or overnight travel school sponsored activity/event including band, chorus, athletics, interscholastic activity, etc. regardless of whether or not school transportation is provided. For athletics, this form must be completed prior to an athlete's participation in pre-season or season play. Coaches and sponsors must carry a copy of these forms with them to all interscholastic activities/field trips.		X	X	X
on file	065-96-FIN	Statement of Insurance on Private Vehicles - This form is to be completed by activity/field trip drivers for each private vehicle used to transport school sponsored groups and is valid for the school year in which filed. If the insurance policy expires or is cancelled during the school year, a new statement must be submitted.	X	X	X	X
			If Applicable.			
on file	063-12-FIN	Private Vehicle Transportation Permission Form - This form is to be completed by the parent/guardian to allow the student to be transported to/from any activity/field trip in a private vehicle.	X	X	X	X
			If Applicable.			
on file	072-01-DIS	Chaperone Guidelines - Each designated activity/field trip chaperone must complete and return this form.	X	X	X	X
yes	060-80-FIN	Certificate of Absence - The sponsor and all other staff participating in the activity/field trip must complete this form to report temporary duty elsewhere.	X	X	X	X
N/A	011-85-TRN	School Bus Trip Regulation	X	X	X	X
			If Applicable.			

Field Trip/Event Sponsor Signature

Date

RET: Master, ESY, GS7 37
Dupl., OSA

073-01-DIS
Rev. 8-17-2016