



Materials Management
Purchasing Department
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MEMORANDUM

TO: Members of the School Board
Terrence Connor, Superintendent
Bonnie Penner, Assistant Superintendent Chief Financial Officer

FROM: Tracy Brizendine, Director of Materials Management

TITLE: APPROVAL TO INCREASE THE PURCHASING LIMIT
FOR BID #23-0540 FOR GOLF CART PURCHASES,
MAINTENANCE, AND REPAIR

DESCRIPTION: Bid #23-0540 for 'Golf Cart Purchases, Maintenance, and Repair' was approved for award on July 19, 2022, to Caddy Carts Inc., Custom Carts, and Affordable Carts. Facilities Services Department is requesting an increase of the purchasing limit of this bid by an additional \$100,000.00, for the duration of the bid.

GAP ANALYSIS: The District uses golf carts at most sites for staff members to traverse large campuses and they are used by custodial teams to gather trash and campus wide cleaning.

PREVIOUS OUTCOMES: Facilities has utilized vendors for golf cart repairs and replacements; however, costs for both have been steadily increasing.

EXPECTED OUTCOMES: Facilities will continue to repair and replace golf carts as needed and is working on improving the overall condition of the District's golf cart inventory.

STRATEGIC PLAN GOAL:

CONTACT: Don Hampton, don.hampton@sarasotacountyschools.net
Jody Dumas, jody.dumas@sarasotacountyschools.net

FINANCIAL IMPACT: Not to exceed: \$100,000.00.
The funds for these purchases are contained in the budget allocated to the Facilities Services Department. Funding source: Capital Funds

RECOMMENDED MOTION: That the request to increase the purchasing limit for 'Golf Carts Purchases, Maintenance, and Repair' by an additional \$100,000,00 for the duration of the bid, be approved as presented.