

FIELD TRIP AUTHORIZATION

Instructions: In-county field trips/school bus requisitions require principal approval only. All other field trips/school bus requisitions require principal and executive director approval. In addition, any trip involving students' out-of-state/country travel also requires School Board approval and should include release forms, insurance coverage, and other data supplied by the company assisting with the arrangements. Provide the information requested below and submit this completed form with appropriate attachments for approval adhering to the advance notification time prior to departure date noted after field trip below. Refer to School Board Policy 4.43.

Check One In-county Out-of-county (4 wks) Out-of-state (8 wks) Out-of-country (12 wks)

School Sarasota High School Destination NCFL Nationals Chicago, IL

Purpose Speech and Debate National Championship Tournament

Departing from Home Date May 23, 2024 Time noon AM/PM

Returning from Chicago Date May 27, 2024 Time 2:30 PM AM/PM

Grade/Class/Sport 9-12 Speech and Debate Team Members

Person-in-charge Dr. Terri St. John Phone 941-416-4288

Method of transportation School bus (Attach School Bus Trip Requisition [011-85-TRN]) Charter bus
 Airline Other (Explain) car / airport

NOTE If other than a Sarasota County school bus is being used, attach certificate of insurance from carrier or Statement of Insurance on Private Vehicles form (065-96-FIN). See School Board Policy 8.36.

Meal arrangements in Chicago with team

Lodging arrangements Hilton Chicago

Number of female students 1 Number of male students 1 Total 2

Number of female chaperones 2 Number of male chaperones 1 Total 3

Names of chaperones Dr. St. John, Nicole Light, Jeffrey Light

Cost per student \$ 1500.00 Contact person if financial assistance is needed Dr. St. John, Coach

It is understood that permission slips and Emergency Medical/Treatment Consent For Field Trips And/Or Other After School Activities (063-96-DIS) forms will be obtained from parents prior to the field trip.

Funding Source Individual Fundraiser PTO/PTA Internal funds
 Other (Explain) _____

Verification of student medical insurance was completed for out-of-county/overnight travel? Yes No

Principal Name (Print) RYAN CUNY / SEAN DOWNARD Approved Denied

Principal Signature _____ Date 3/5/24

Executive Director Name (Print) Dr. Megan Green Approved Denied

Executive Director Signature _____ Date 3/18/24

Out-of-state/country field trip was School Board approved on (Board meeting date) _____

FIELD TRIP AUTHORIZATION

Instructions: Provide the following information for all field trips.

1. Explain the direct instructional connection with instructional program. Include any potential risks or hazards (e.g. water activity).

Speech and Debate National Championship. Extra-curricular academic competition. Students qualified for the tournament. This directly links to research, writing, and presentation skills.
Students connect with students, coaches and organizations from across the U.S.

2. Describe how students are being selected to participate with assurances of equal access for all students, regardless of economic level.

The qualifying tournament was hosted by Northeast High School in St. Pete, FL on Feb 23-24, 2024
Students had to place in the top 6 to qualify for the national championship.

3. Describe how students will be supervised once they arrive.

Students are supervised at all times by parents, coach, other parent judges and coaches throughout the long weekend.

4. Should an emergency arise, how will communication and transportation be handled?

Dr. St. John will notify the parents (Mr. and Mrs. Light are traveling with us) and Mrs. Escobedo
Will be notified by phone. Dr. St. John will have all medical release forms in her possession.