

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
PHONE (941) 927-9000

FIELD TRIP AUTHORIZATION

Instructions: In-county field trips/school bus requisitions require principal approval only. All other field trips/school bus requisitions require principal and executive director approval. In addition, any trip involving students' out-of-state/country travel also requires School Board approval and should include release forms, insurance coverage, and other data supplied by the company assisting with the arrangements. Provide the information requested below and submit this completed form with appropriate attachments for approval adhering to the advance notification time prior to departure date noted after field trip below. Refer to School Board Policy 4.43.

Check One In-county Out-of-county (4 wks) Out-of-state (8 wks) Out-of-country (12 wks)

School Venice High School Destination Parris Island, SC

Purpose Motivational/Educational/Team Building Trip

Departing from VHS Date 25 June 24 Tuesday Time 8:00am AM/PM

Returning from PI, SC Date 28 June 24 Friday Time 9:00pm AM/PM

Grade/Class/Sport 9th-12th

Person-in-charge Capt Dean Krom Phone 941-303-2490

Method of transportation School bus (Attach School Bus Trip Requisition [011-85-TRN]) Charter bus
 Airline Other (Explain) Rental Vans, couldn't afford bus

NOTE If other than a Sarasota County school bus is being used, attach certificate of insurance from carrier or Statement of Insurance on Private Vehicles form (065-96-FIN). See School Board Policy 8.36.

Meal arrangements Eating at Marine Corps Recruit Depot facilities

Lodging arrangements Lodging at Marine Corps Recruit Depot facilities

Number of female students 7 Number of male students 17 Total 24 ✓

Number of female chaperones 1 Number of male chaperones 4 Total 5 ✓

Names of chaperones Dean Krom, Jennifer Tyler, Pete Ballentine, Mr. Knowles, Mr. Pulkrabek

Cost per student \$ 150 Contact person if financial assistance is needed Capt Krom

It is understood that permission slips and Emergency Medical/Treatment Consent For Field Trips And/Or Other After School Activities (063-96-DIS) forms will be obtained from parents prior to the field trip.

Funding Source Individual Fundraiser PTO/PTA Internal funds
 Other (Explain) MCJROTC will pay for anyone that can't afford to go.

Verification of student medical insurance was completed for out-of-county/overnight travel? Yes No

Principal Name (Print) Zoltan Keresely Approved Denied

Principal Signature [Signature] Date 05/29/24

Executive Director Name (Print) Dr. Megan Green Approved Denied

Executive Director Signature _____ Date _____

Out-of-state/country field trip was School Board approved on (Board meeting date) _____

FIELD TRIP AUTHORIZATION

Instructions: Provide the following information for all field trips.

1. Explain the direct instructional connection with instructional program. Include any potential risks or hazards (e.g. water activity).

We are a Marine Corps JROTC and we will be observing Marine Corps Boot Camp.

2. Describe how students are being selected to participate with assurances of equal access for all students, regardless of economic level.

All students are eligible to attend and we will provide scholarships to those in need.

3. Describe how students will be supervised once they arrive.

Students will be supervised by the Drill Instructor, Chaperones and myself during all activities.

4. Should an emergency arise, how will communication and transportation be handled?

Emergency services would be provided on base and I would be responsible for reaching out to the family and my Assistant principal.



UNITED STATES MARINE CORPS
MARINE CORPS RECRUIT DEPOT/EASTERN RECRUITING REGION
P.O. BOX 19001
PARRIS ISLAND, SOUTH CAROLINA 29905-9001

IN REPLY REFER TO:
5050
G-3

** We received this letter
confirming out trip on
5/28/2024*

LETTER OF INSTRUCTION 82-24

From: Commanding General
To: Distribution List

Subj: LETTER OF INSTRUCTION FOR VENICE HIGH SCHOOL MARINE CORPS JUNIOR
RESERVE OFFICER TRAINING CORPS (MCJROTC) VISIT FROM 25-28 JUNE 2024

Ref: (a) DepO 5050.7F
(b) OPNAVINST 5761.1

Encl: (1) Itinerary/Movement Schedule
(2) Point of Contact Phone List

1. Situation. The Venice High School (VHS) NJROTC from Venice, FL comprised of a combined total of (39) members, has requested a visit to Marine Corps Recruit Depot Parris Island (MCRDPI) to observe select training events, which will provide its members with an understanding of United States Marine Corps entry level training. The MCJROTC mission is designed to instill in high school students a value of citizenship, service to the United States, personal responsibility, and a sense of accomplishment. It prepares high school students for responsible leadership roles while making them aware of their rights, responsibilities, and privileges as American citizens.

2. Mission. From 25-28 June 2024, MCRDPI will conduct an orientation visit with VHS aboard the Depot IOT introduce them to Marine Corps basic training through observation of training events and activities.

3. Execution

a. Commander's Intent. These visits shape attitudes and awareness of Marine Corps opportunities. Cadets will observe and participate in activities that support instilling values while enhancing motivation, drive, determination, leadership, and teambuilding skills. While the JROTC program is not a recruiting program, this experience is to ensure the cadets and their chaperones are introduced to the benefits of service in the Marine Corps. Cadets will have the opportunity to witness our unique training and to meet and interact with our professional recruit training and recruiting personnel. My desired end state is that the cadets leave with a positive impression of Parris Island, our training, our personnel, and that all members of their group gained an appreciation for the Marine Corps and service to our nation.

b. Tasks

(1) Commanding Officer, Recruit Training Regiment (RTR)

(a) Provide a Drill Instructor (DI) escort for the duration of the visit. The escort must be able to discuss the details of recruit training operations and answer related questions. Report the name of the escort to the G-3 Visits Officer NLT 1200 on Wednesday, 15 May 2024.

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

Subj: LETTER OF INSTRUCTION FOR CHARLOTTE HIGH SCHOOL NAVY JUNIOR
RESERVE OFFICER TRAINING CORPS (NJROTC) VISIT FROM 29-31 MAY 2024

(b) Provide a DI to administer Yellow Footprint Speech in accordance with (IAW) enclosure (1).

(c) Provide a DI to demonstrate the receiving process. Discuss purpose and value of the receiving process in accordance with (IAW) enclosure (1).

(d) Provide a DI to discuss purpose, training value, required equipment, and demonstrate the Obstacle Course IAW enclosure (1).

(e) Provide a DI to discuss purpose, training value of each event, required equipment, and demonstrate events pertaining to Confidence Course IAW enclosure (1).

(f) Provide a Marine Combat Instructor of Water Survival (MCIWS) to discuss purpose, training value, and required equipment. Demonstrate events that recruits endure to earn the swim qualification IAW enclosure (1).

(g) Provide billeting for the group (24 males, 10 females and 4 chaperones) IAW Enclosure (1). Report the location of the billeting to the G-3 Visits Officer NLT 1200 on Wednesday, 15 May 2024.

(2) Assistant Chief of Staff, G-3. Serve as staff lead for planning and coordination of the event.

(3) Protocol Officer. Ensure there are sufficient seats available for the NJROTC Cadets in the bleachers at Morning Colors and Graduation Ceremony (or in the A WTF, if graduation is moved indoors).

(4) Assistant Chief of Staff, G-4

(a) Coordinate with SODEXO to provide messing for the group (29 personnel) IAW enclosure (1).

(b) Provide linens and blankets for the group (29 personnel) to be picked up by the escort NLT 1200 on Tuesday, 25 June 2024.

(5) Director, Marine Corps Community Services (MCCS). Facilitate Marine Corps Exchange (MCX) accessibility for VHS personnel to purchase Parris Island memorabilia.

4. Administration and Logistics

a. Corrective measures for JROTC cadets disciplinary problems should be taken by the military staff as dictated by the school's disciplinary policy. Such action does not include administration of corporal punishment. Under no circumstances will JROTC instructors administer corporal punishment. Corporal punishment includes requiring cadets to perform excessive physical acts (i.e., pushups, sit-ups, running, etc.). At no time will MCRDPI personnel administer punishment during the visit or violate the policy as stated in the references. If JROTC unit instructors or chaperones fail to follow the policy as stated, it will result in the unit's visit being immediately cancelled and a report submitted to the unit's school administration.

b. The uniform for the escort is the uniform of the day.

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c. The escort will meet VHS in the back parking lot of the MCX at the predetermined time IAW enclosure (1).

d. VHS will be providing their own transportation. Their transportation is authorized to drop the group at the chow hall.

e. Chaperones will ensure that each cadet is in the possession of a suitable water source with a minimum capacity of 32 ounces for the duration of the visit (i.e., CamelBak, Canteen, Nalgene Bottle, etc.). Chaperones will also ensure that an electrolyte source (Sports Drink) is readily available to cadets, especially during and after physical or outdoor events.

f. In the event of adverse incidents, accidents, injuries, etc, escorts will provide a SITREP to AC/S G-3 immediately following an incident. Do not delay reporting if waiting on information. Relay an incomplete report with details known at the time and follow up as information becomes available.

g. Recruit training takes priority over all other events. Brief all changes to the training schedule that may affect or impact the visit to the G-3 visits section as soon as a problem becomes known.

h. Upon the arrival of VHS the escort will collect the "hold harmless" agreement forms. Every student must have a properly completed form, signed by a parent or legal guardian (if a minor) IOT participate in physical events.

i. Medical support for all non-active-duty military members will be MCRDPI 911 with evacuation to Beaufort Memorial Hospital.

j. If MCRDPI 911 is contacted via cell phone, caller must state "aboard MCRD" to the dispatch.

k. After action reports from the visiting schools and the escort will be turned into the G-3 Visits Officer NLT 1200 on Friday, 12 July 2024.

l. In case of inclement weather, all personnel will move to the nearest overhead shelter and perform appropriate safety measures.

m. The escort will call RTR IOT verify flag conditions prior to conducting any physical activities.

5. Command and Signal

a. Command. This LOI is applicable to all Marines, Sailors, and civilians aboard MCRDPI.

b. Signal. This LOI is effective the date signed.

c. The MCRDPI point of contact is the Depot Visits Coordinator, Master Sergeant (MSgt Phagan) at (843)228-3698 or at matthew.phagan@usmc.mil.

M. J HENDERSON
By direction

Subj: LETTER OF INSTRUCTION FOR CHARLOTTE HIGH SCHOOL NAVY JUNIOR
RESERVE OFFICER TRAINING CORPS (NJROTC) VISIT FROM 29-31 MAY 2024

<u>TIME</u>	<u>EVENT</u>	<u>LOCATION</u>	<u>RESPONSIBILITY</u>
<u>TUESDAY, 25 JUNE 2024</u>			
1600	ARRIVAL	MCX	ESCORT
1615-1715	CHOW	HQSVCBN MESS HALL	ESCORT
1730-1900	SQUADBAY PROCEDURES SDI TIME/CVGD	NOV CO SQUAD BAY	ESCORT
1900-2100	PERSONAL TIME	NOV CO SQUAD BAY	CHAPERONES
<u>WEDNESDAY, 26 JUNE 2024</u>			
0600-0645	PT	BN PT FIELD	ESCORT
NOTE: WARM UP EXERCISE ONLY (DYNAMIC WARM UPS/WARM UP CARD)			
0645-0730	PTRT	NOV CO SQUAD BAY	CHAPERONES
NOTE: ENSURE CADETS HAVE OPPORTUNITY TO SHOWER			
0745-0845	CHOW	HQSVCBN MESS HALL	ESCORT
0900-1015	YELLOW FOOTPRINTS/ RECEIVING	RECEIVING	ESCORT
1015-1130	IWO JIMA & DI MONUMENTS/MOLLY MARINE MONUMENT	PEATROSS PARADE DECK MOLLY MARINE MONUEMNT	ESCORT
NOTE: MONUMENT IS ON BLVD DE FRANCE			
1130-1230	CHOW	HQSVCBN MESS HALL	ESCORT
1245-1415	BWT/CRUCIBLE OVERVIEW	PAGE FIELD	WFTBN
1430-1600	ISMT	ISMT	WFTBN
1630-1730	CHOW	HQSVCBN MESS HALL	ESCORT
1730-1900	SDI TIME/CVGD	NOV CO SQUAD BAY	CHAPERONES
1900-2100	PERSONAL TIME	NOV CO SQUAD BAY	CHAPERONES
<u>THURSDAY, 27 JUNE 2024</u>			
0600-0645	CHOW	WFTBN MESS HALL	ESCORT
0700-0730	MOTO RUN	PEATROSS PARADE DECK	ESCORT
0800-0915	MCMAP DEMO	LNS	ESCORT
0915-0945	OBSTACLE COURSE	SUPPORT BN	ESCORT
NOTE: DEMONSTRATION BY ESCORT ONLY			
0945-1130	CONFIDENCE COURSE	LNS	ESCORT
NOTE: AUTHORIZED PORTIONS ONLY (ARM WALK, ARM STEETCHER, RUN/JUMP/SWING, AND THE INCLINED WALL)			
1145-1245	CHOW	HQSVCBN MESS HALL	ESCORT
1300-1400	CLOSE ORDER DRILL	BN AREA	ESCORT

Enclosure (2)

Subj: LETTER OF INSTRUCTION FOR CHARLOTTE HIGH SCHOOL NAVY JUNIOR
RESERVE OFFICER TRAINING CORPS (NJROTC) VISIT FROM 29-31 MAY 2024

<u>TIME</u>	<u>EVENT</u>	<u>LOCATION</u>	<u>RESPONSIBILITY</u>
1415-1500	MCX CALL	MCX	ESCORT
1515-1615	OBSERVE SWIM QUAL	COMBAT SWIM TANK	ESCORT
1630-1730	CHOW	HQSVCBN MESS HALL	ESCORT
1745-1900	SDI TIME/CVGD	NOV CO SQUAD BAY	CHAPERONES
1900-2100	PERSONAL TIME	NOV CO SQUAD BAY	CHAPERONES
<u>FRIDAY, 28 JUNE 2024</u>			
0600-0700	CLEAN UP	NOV CO SQUAD BAY	ESCORT
0700-0730	CHOW	HQSVCBN MESS HALL	ESCORT
NOTE: ENSURE HEAD AND WATER CALLS ARE MADE PRIOR TO DEPARTING FOR MORNING COLORS			
0730-0815	MORNING COLORS	BARROW HALL	ESCORT
0830-1000	ALPHA CO GRADUATION	PEATROSS PARADE DECK	ESCORT
1030	DEPART	EN ROUTE	CHAPERONES

Point of Contact

Enclosure (2)

Subj: LETTER OF INSTRUCTION FOR CHARLOTTE HIGH SCHOOL NAVY JUNIOR
RESERVE OFFICER TRAINING CORPS (NJROTC) VISIT FROM 29-31 MAY 2024

POC	cell:	941-303-2490 (Dean Krom VHS)
Escort	cell:	315-427-0399 (Sgt White)
G-3 Visits	office:	843-228-3698 (MSgt Phagan)
RTR S-3	office:	843-228-4360 (Maj Dyson)
	office:	843-228-3539 (GySgt Roberts)
WFTBN S-3	office:	843-228-3498 (Maj Meinhold)
		843-228-4717 (MSgt Monday)
H&S BN S-3	office:	843-228-3126 (Capt Mubarak)
	office:	843-228-2165 (MSgt Korth)
CDO	office:	843-228-3712
	cell:	843-521-6046
MCRDPI PMO Desk Sgt	office:	843-228-3444
MCRD CommStrat:	office:	843-228-3710 (Maj Kulczewski)
Marine Corps Exchange	office:	843-228-1538
Food and Hospitality	office:	843-228-3370
		843-228-3165 (MSgt Diaz)
		843-228-3568 (Mrs. Gray)

Enclosure (2)

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
RISK MANAGEMENT
1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
PHONE (941) 927-9000

**PARENT/GUARDIAN RELEASE AND HOLD HARMLESS AGREEMENT
FOR STUDENT PARTICIPATION IN SPECIAL EVENT/ACTIVITY ON OR OFF SCHOOL CAMPUS**

Instructions: Complete and return this form to the school. It must be returned to the school before the student will be allowed to participate in this event/activity.

I/we, _____ give my/our permission for
Parent/Guardian Name (Print)

my/our child, _____ to participate in the
Student Name (Print)

Marine Corps Recruit Depot Visit (Name of event or activity)

on June 25th to 28th, 2024 (Date/Beginning date of event/activity) at the

MCRD Parris Island, SC (Location of event or activity).

I/we fully understand that participation in this program poses a risk of injury including, but not limited to, sprains, strains, contusions, abrasions, broken bones, lacerations, and in extreme cases, paralysis or death.

In consideration of The School Board of Sarasota County, Florida, permitting my/our child to engage in the above stated event or activity, I/we agree to release and hold harmless The School Board of Sarasota County, Florida, its employees and agents from liability for all claims including but not limited to claims caused by the negligence of The School Board of Sarasota County, Florida or its employees and agents, judgments, costs or other expenses, including attorney fees, arising out of bodily injury or property damage resulting in any way from participation in this event or activity.

This release is freely and voluntarily executed by the undersigned after having carefully read it. I/we, in executing this release, have not relied on any inducements, promises, or representations by The School Board of Sarasota County, Florida or its agents not contained herein.

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date



UNITED STATES MARINE CORPS
Marine Corps Junior Reserve Officer Training Corps
Venice High School
#1 Indian Avenue
Venice, Florida 34285

3000
MCJROTC
8 May 2024

From: Senior Marine Instructor, MCJROTC Department, Venice High School
To: Parents and Students

Subj: SENIOR LEADERSHIP CAMP, 24 TO 28 JUN 2024, MARINE CORPS RECRUIT
DEPOT PARRIS ISLAND, SC

Encl: (1) Permission form – pg3
(2) Individual Equipment List – pg4

Dear Parent or Guardian,

The Venice High School Marine Corps JROTC will be visiting Boot Camp, that is, the Marine Corps Recruit Depot at Parris Island South Carolina from 26 to 28 June 2024. The purpose of this field trip is our *Combined Leadership Camp/Motivational Trip*. Contained in this package are instructions and guidance for the event. Please read the entire document.

The group will depart from Venice High School, (building 5, MCJROTC) no later than 8:30 a.m., on Mon. 24th June. A charter bus will take the group from Venice to Naval Air Station Jacksonville, FL for as many events as we can do on base during this time. We will try to solidify this schedule asap. If the NAS JAX trip doesn't work out, we will depart Tues. 25th June for MCRD PI. During the next three days, students will experience a taste of Marine boot camp, but emphasis is on *LEADERSHIP*. The group will return to Venice High School, (building 5, MCJROTC) at NLT 10:00 p.m., on 28 June 2024.

- Friday, 17 May 2024 – All documents requiring student information or signatures must be signed by parents or guardians and returned to Captain.
- The cost of the Trip is \$150. We will require a \$100 deposit due on Friday, 17 May 2024 (non-refundable). Cadets can't sign up until they have returned the page 3 – with everything signed or initialed. We can only take 50 Cadets. First come first served. The remainder of the fee will be collected before the last day of school (24 May 2024). If you have financial hardship, talk with Capt and he will determine a path for you to raise your money to attend. This is a case by case option.
- Depending on potential NAS JAX Trip, Students will depart either on Mon. 24th or Tues. 25th. Students must arrive at Venice High School no later than 8:00 a.m. for formation and inspection. Students will wear business casual attire (shoes or sneakers, shorts or trousers, collared shirt) during the ride to and from Parris Island. At 8:30 a.m., all participants (students, chaperones, and instructor) will depart Venice High School. The group will make two rest stops for meals, enroute to Parris Island. Upon arrival at Parris Island, training begins.
- 26 to 28 June 2024 – During the visit to Parris Island, students will train in subjects such as physical fitness, discipline, immediate response to orders, drill, marksmanship (simulator), obstacle courses, rappelling, and USMC history to name a few.

Subj: SENIOR LEADERSHIP CAMP, 24 TO 28 JUNE 2024. MARINE CORPS RECRUIT DEPOT PARRIS ISLAND, SC,

- o Friday, 28 June 2024 – No later than 12:00 (noon), all participants (students, chaperones, and instructor) will depart Parris Island. The group will make two rest stops for meals, enroute to Venice High School. The group should return to Venice by approximately 9:00 p.m. Students will notify parents when the bus is one hour away from Venice. Please ensure that you have a ride for your Cadet as we will be eager to give them back to you by this point. Thank you for your understanding and cooperation. : -)

Administrative Notes:

- a. Students will be allowed to attend only with completed paperwork.
- b. The MCJROTC instructor will keep a roster of students.
- c. MCJROTC will bring sufficient water, first-aid kits, and communication devices to support the event. MCJROTC retains emergency contact numbers for parents/guardians and EMS.
- d. Students must bring all MCJROTC issued items to the event. The enclosure contains the required individual equipment list.
- e. Do not bring items that you would not bring to school: tobacco, knives, drugs, alcohol, guns, etc. All prescription medication (including pain relievers) will be turned in to the SMI with detailed instructions.
- f. In the event of a medical emergency, the student will be treated at Parris Island; the parents/guardians will be notified by the SMI/MI or Chaperone.
- g. In the event of a student behavioral issue, parents/guardians will be notified. Parents will have ten hours to come to Parris Island to remove the student from training. This is extremely important as we can't have any behavioral issues and we need the parents to understand the seriousness of this requirement. I don't foresee any problems but we need everyone to be prepared for the worst should the need exist. Thank you for understanding.

The point of contact is Captain Krom at 941.488.6726, extension 65584 & Dean.Krom@SarasotaCountySchools.net .

D. P. KROM
CAPT/USMC(ret)

Subj: SENIOR LEADERSHIP CAMP, 24 TO 28 JUNE 2024. MARINE CORPS RECRUIT
DEPOT PARRIS ISLAND, SC,

Return this page to the MI or SMI.

From: Your Name _____
To: Senior Military Instructor, MCJROTC Department, Venice High School

Subj: SENIOR LEADERSHIP CAMP, 26 TO 28 JUNE 2024. MARINE CORPS RECRUIT
DEPOT PARRIS ISLAND, SC.

1. I understand the nature of training during this event. I am aware that during the trip, skills will be taught pertaining to leadership, physical fitness, marksmanship, obstacle courses and rappelling. It will be physically and mentally challenging. I will give my 100% at all times and I will do my best to maintain a positive attitude and contribute positively to the training at all times. _____ (Cadet initials)

2. I give permission to my student (cadet name) _____ to participate in all aspects of this training evolution. _____ (Parent initials)

3. I understand the severity of behavioral issues and I agree that I will make plans to pick up my Cadet within 10 hours if I am notified that a problem exists. Additionally, I will arrange for timely delivery and pickup of my Cadet to and from Venice High School. _____ (Parent initials)

Parents Signature

Contact Information

4. I would like to Chaperone. I understand that I will be staying in the squad bay with the Cadets and it is a good chance we will have another school or two in the same squad bay as us. Restrooms are community style.....we'll make the kids go to bed by 9:00pm so you can shower and do your thing after they are in bed. Gives you the place to yourself. We will eat at the chow hall with the Cadets for almost every meal. I think the food is great....esp. since we don't have to cook it or clean up. You can choose to participate in as much or as little as you would like. The choice is always up to you. I will need everyone to be PALS level 2 certified. I know a couple people have already volunteered but this will be the official document stating that you would like to attend. Please print and sign below if you would like to subject yourself to this once in a lifetime opportunity. :-)

Print

Sign

Your Cadet's last name

Subj: SENIOR LEADERSHIP CAMP, 24 TO 28 JUNE 2024. MARINE CORPS RECRUIT DEPOT PARRIS ISLAND, SC,

REQUIRED INDIVIDUAL EQUIPMENT LIST

ITEM	AMOUNT	REMARKS
FLASH LIGHT	1	
UNIFORMS	2 SETS – WE WILL ISSUE ANOTHER SET OF BOTTOMS	ALL ISSUED ITEMS; BOOTS, BELT, COVER INCLUDED
UNDERWEAR	6-8 PAIR	
MCJROTC POLO SHIRT	1	
DRESS SLACKS & BELT	1	
DRESS SHOES & SOCKS	1	
SOCKS	4 PAIR BOOT SOCKS	BLACK OR BROWN
CORRECTIVE LENSES	AS REQUIRED	FOR SIGHT
HYGIENE KIT	1	TOOTH BRUSH, TOOTH PASTE, RAZOR, SOAP, TOWEL
WATER CONTAINER	1	MINIMUM OF ONE
NOTEBOOK AND PENCIL	1	
SUNSCREEN	1	
BUG SPRAY	1	NOT REQUIRED
BLANKET, PILLOW	1	
PT GEAR	1 PAIR RUNNING SHOES 1 PAIR PT SHORTS 1 GREEN MCJROTC PT SHIRT	FOR PHYSICAL TRAINING
SWIM GEAR	1 BATHING SUIT	FOR SWIMMING POOL
MONEY	PARENTS DISCRETION	ENOUGH FOR SNACKS, SOUVENIERS, ETC

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
 1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
 PHONE (941) 927-9000

RECEIVED

MAY 29 2024

FIELD TRIP CHECKLIST

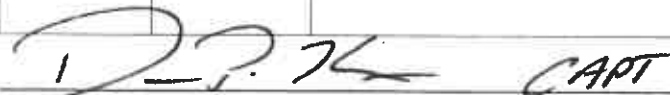
Instructions: The principal will designate the faculty member to be the sponsor for the field trip activity/event. Sponsors and coaches are responsible for the items below. All necessary forms must be completed and obtained from parents/guardians prior to the field trip. Once completed this checklist should be kept with the field trip packet containing all completed forms.

School Venice HS Sponsor Name Capt Dean Krom

Field trip destination Marine Corps Recruit Depot (MCRD) Parris Island, SC

Departure date/time 25 June 2024 / 8:00am Return date/time 28 June 2024 / 9:00pm

Mark when completed	Form No.	Form Name and Instructions	Type of Field Trip			
			In-County	Out-of-County	Overnight Travel	Out-of-State/Country
	070-90-DIS	Field Trip Authorization – This form is to be completed by the sponsor and approved by the principal, executive director, and School Board if necessary. Approvals must be received before contracts are signed, fundraising is initiated, or plans are finalized. Mark approvals received. <input checked="" type="checkbox"/> Principal (All) <input checked="" type="checkbox"/> Executive Director (All except in-county) <input checked="" type="checkbox"/> School Board (Out-of-state/country only)	X	X	X	X
	071-90-DIS	Field Trip Permission – This form is to be completed by the parent/guardian for any student participating in a school sponsored activity/event including band, chorus, athletics, interscholastic activity, etc.	X	X	X	X
	063-96-DIS	Emergency Medical/Treatment Consent for Field Trips and/or Other After School Activities – This form must be completed by the parent/guardian for any student participating in a school sponsored activity/event including band, chorus, athletics, interscholastic activity, etc. regardless of whether or not school transportation is provided. For athletics, this form must be completed prior to an athlete's participation in pre-season or season play. Coaches and sponsors must carry a copy of these forms with them to all interscholastic activities/field trips.	X	X	X	X
	064-96-DIS	Release for Out-of-County or Overnight Travel for Athletics and Field Trips – This form must be completed by the parent/guardian for any student participating in an out-of-county or overnight travel school sponsored activity/event including band, chorus, athletics, interscholastic activity, etc. regardless of whether or not school transportation is provided. For athletics, this form must be completed prior to an athlete's participation in pre-season or season play. Coaches and sponsors must carry a copy of these forms with them to all interscholastic activities/field trips.		X	X	X
	065-96-FIN	Statement of Insurance on Private Vehicles – This form is to be completed by activity/field trip drivers for each private vehicle used to transport school sponsored groups and is valid for the school year in which filed. If the insurance policy expires or is cancelled during the school year, a new statement must be submitted.	X	X	X	X
	063-12-RKM	Private Vehicle Transportation Permission Form – This form is to be completed by the parent/guardian to allow the student to be transported to/from any activity/field trip in a private vehicle.	X	X	X	X
	072-01-DIS	Chaperone Guidelines – Each designated activity/field trip chaperone must complete and return this form.	X	X	X	X
	060-80-FIN	Certificate of Absence – The sponsor and all other staff participating in the activity/field trip must complete this form to report temporary duty elsewhere.	X	X	X	X
	011-85-TRN	School Bus Trip Requisition	X	X	X	X


 Field Trip/Event Sponsor Signature

28 May 2024
 Date

RET: Master, ESY, GS7 37
 Dupl. OSA

073-01-DIS
 Rev. 8-17-2016