

RETURN OR SALE OF TEXTBOOKS

4.23

- I. The principal is to collect from each pupil or the pupil's parent or guardian the purchase price of any instructional material the pupil has lost, destroyed, or unnecessarily damaged and to report and transmit such amounts collected to the District's Finance Department. Upon reasonable effort by the principal to collect the sum, failure to satisfy the debt may result in the suspension of the pupil from participation in extracurricular activities or satisfaction of the debt by the pupil through community service activities at the school site as determined by the principal. The principal may not delay the transfer of a pupil's permanent record or delay the awarding of grades due to failure of payment of assessment on lost, destroyed, or damaged materials.
- II. New textbooks which are unused and in current adoption may be purchased by the public from the Instructional Materials and Library Services Office at full replacement value as determined by the price associated through the Florida School Book Depository or the publisher of the material, plus ten percent (10%) shipping and handling fees. Payment in advance shall be required for any book which must be ordered. Nothing contained herein shall require or authorize the sale of teacher editions, tests, solution keys, etc., to students or parents. School principals shall annually provide information to parents that they may purchase instructional materials and how to do so.
- III. If used textbooks are available, they may be purchased from the Instructional Materials and Library Services Office at the following rates:
 - A. Used one year: 90% of the original cost to the District.
 - B. Used two years: 75% of the original cost to the District.
 - C. Used three years or more: 50% of the original cost to the District.
- IV. The following legend shall be stamped in each book which is sold: "This book has been sold by the Sarasota County School Board and the ownership label herein is no longer valid."
- V. All money collected from the sale, loss, or damage of instructional materials shall be transmitted to the Finance Department to be deposited in the District school fund and added to the District appropriation for instructional materials.
- VI. Principals shall see that all books are fully and properly accounted for annually.

STATUTORY AUTHORITY:

1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED:

1001.43, 1006.28(4)(c), F.S.

HISTORY:

ADOPTED: 08/21/03
REVISION DATE(S): 9/29/05, 11/01/05, 04/02/19, 04/24
FORMERLY: 8.212

NOTES: