



Materials Management
Purchasing Department
101 Old Venice Road, Osprey, FL 34229
Phone 941-486-2183 ▪ Fax 941-486-2188
SarasotaCountySchools.net

MEMORANDUM

TO: Members of the School Board
Terrence Connor, Superintendent
Bonnie Penner, Assistant Superintendent Chief Financial Officer

FROM: Tracy Brizendine, Director of Materials Management

TITLE: APPROVAL TO PURCHASE MATERIALS AND/OR SERVICES FROM VENDORS UNDER PIGGYBACK CONTRACT WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS FOR SPECIAL EDUCATION SERVICES

DESCRIPTION: Piggybacking is the post-award use of a contractual document or process that allows an entity that was not contemplated in the original procurement to purchase the same supplies, equipment or services through that original document or process. The School Board of Sarasota County Policy 7.70 Purchasing and Bidding allows for this process subject to the provisions of law.

The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board.

GAP ANALYSIS: Currently, there are continued vacancies that cannot be filled through traditional recruitment and direct hire processes. This contract will be utilized to provide contracted services staff to fill these positions.

PREVIOUS OUTCOMES: We have used this company to help staff our vacant positions. We would like to use this contract for services that are not covered under our own bid.

EXPECTED OUTCOMES: That Sarasota County Schools will use this contract for contracted services outside of the scope of our bid.

STRATEGIC PLAN GOAL: Pillar 2: Every Student Supported
Priority 2: Respond to Students Needs

CONTACT: TRACY BRIZENDINE, tracy.brizendine@sarasotacountyschools.net
BONNIE PENNER, bonnie.penner@sarasotacountyschools.net

FINANCIAL IMPACT: Not to exceed \$250,000.00

The funds for these purchases are contained in the budgets allocated to the appropriate departments and schools. Funding Source: General Funds

RECOMMENDED MOTION: That the cooperative contracts awarded to Amergis Healthcare Staffing, Inc., for the anticipated purchase of materials and/or services be approved as presented.

PURCHASE OF GOODS OR SERVICES THROUGH PIGGYBACK CONTRACTING

<u>DEPARTMENT</u>	<u>NAME OF OTHER ENTITIES BIDS</u>	<u>REASON</u>	<u>AWARDED VENDORS</u>	<u>NOT TO EXCEED AMOUNT</u>
Human Resources Department	Per Frederick County Public Schools	For the staffing of vacant positions	Amergis Healthcare Staffing, Inc.	\$250,000.00