

involved are aware they are being recorded.

9. Employees shall not upload recordings of meetings, classroom instruction/activities, or training sessions to AI platforms, unless approved by their school principal or District Level Administrator.
10. Employees shall not use AI for employment decisions about applicants or employees.
11. Employees shall not use AI tools specifically prohibited or (if applicable) not on approved lists.

B. Students Responsible Use –

1. AI is not a substitute for human creativity, judgement, and creation. Students may not use AI when their teacher or school has expressly forbidden its use.
2. Students shall not use Artificial Intelligence (AI) platforms to avoid doing their own work. AI platforms should only be used as a supplement when authorized by a teacher. Should AI be used, the student must acknowledge the use of AI related to their school work, attributing text, images, multimedia, etc. when using in their school work. A violation of this rule is considered a violation of District Policy 5.55 Academic Honesty.
3. AI programs can have implicit bias, and present incorrect information. Students using AI acknowledge that it is not always factually accurate, nor seen as a credible source, and should be able to provide evidence to support its claims.
4. Students who choose to use an AI platform for purposes authorized within this policy need to be aware that they are sharing data with a third-party platform.
5. AP, IB and Dual Enrollment college and university classes may have additional restrictions and limitations regarding the use of AI.
6. Student access to certain websites using AI may be granted, however privacy guidelines and age restrictions must be considered prior to allowing the usage.

85 7. Any use of AI should be in compliance with Policy 3.43 Internet Safety.

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87 B. Any misuse of AI tools and applications, such as hacking or altering data, is
88 strictly prohibited.

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90 C. In selecting an AI platform for use, the platform must:

- 91
- 92 1. Use large language models based on GPT-4, its equivalent, or a
- 93 successor, and is on a closed system;
- 94
- 95 2. Provide professional learning to teachers;
- 96
- 97 3. Provide one-on-one tutoring aligned to the Benchmarks for Excellent
- 98 Student Thinking (B.E.S.T) Standards for reading and math;
- 99
- 100 4. Provide standards-aligned lesson plans and provides insights on
- 101 student progress; and
- 102
- 103 5. Provide District and school-level reporting and parental access to AI
- 104 interactions
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107 D. Staff or students using AI software with a personal device and/or personal
108 credentials should be aware that the platforms they are uploading information to
109 is collecting various forms of data and their privacy may not be protected.

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111 E. This policy shall be reviewed annually to ensure the District remains aligned with
112 emerging and changing AI capabilities, Federal or State Law, Florida Department
113 of Education Rule, and industry best practices.

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116 **STATUTORY AUTHORITY:** 1001.41, 1001.42, F.S.

117
118 **LAW(S) IMPLEMENTED:** 1001.02, 1003.02, F.S.

119
120 **STATE BOARD OF EDUCATION RULE(S):** 6A-1.0957, 6A-1.0955

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124 **HISTORY:** **ADOPTED:** _____
125 **REVISION DATE(S):** _____

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