



**Materials Management**  
Purchasing Department  
101 Old Venice Road, Osprey, FL 34229  
Phone 941-486-2183 ▪ Fax 941-486-2188  
SarasotaCountySchools.net

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## MEMORANDUM

**TO: Members of the School Board**  
**Terrence Connor, Superintendent**  
**Bonnie Penner, Assistant Superintendent Chief Financial Officer**

**FROM: Tracy Brizendine, Director of Materials Management**

**TITLE: APPROVAL TO REJECT BID #25-0322 FOR PESTICIDE TREATMENT AND MAINTENANCE SERVICES FOR ATHLETIC FIELDS**

**DESCRIPTION:** On October 14, 2024, Procurement in conjunction with the Facilities Department, issued a Bid for 'Pesticide Treatment and Maintenance Services for Athletic Fields'. A bid to provide 'Pesticide Treatment and Maintenance Services for Athletic Fields' was received from one vendor on October 14, 2024. It is requested that the bid be rejected for being over budget. The invitation to bid will be re-issued.

**GAP ANALYSIS:** We are rejecting the bid to issue a new one to allow for more vendors to participate and get competitive pricing.

**PREVIOUS OUTCOMES:** The district has received competitive pricing to provide pesticide treatment and maintenance for athletic fields services in the past.

**EXPECTED OUTCOMES:**

Once approved, we will re-issue the bid in anticipation of having more vendors participate.

**STRATEGIC PLAN GOAL:** Pillar 4: Every School Equipped  
Priority 2: Create High Quality Infrastructure

**CONTACT:** Jody Dumas, [jody.dumas@sarasotacountyschools.net](mailto:jody.dumas@sarasotacountyschools.net)  
Michael Kemp, [michael.kemp@sarasotacountyschools.net](mailto:michael.kemp@sarasotacountyschools.net)

**FINANCIAL IMPACT:** No Financial Impact

**RECOMMENDED MOTION:** That the bid for 'Pesticide Treatment and Maintenance Services for Athletic Fields' be rejected.