



Materials Management
Purchasing Department
101 Old Venice Road, Osprey, FL 34229
Phone 941-486-2183 • Fax 941-486-2188
SarasotaCountySchools.net

MEMORANDUM

TO: Members of the School Board
Terrence Connor, Superintendent
Bonnie Penner, Assistant Superintendent Chief Financial Officer

FROM: Tracy Brizendine, Director of Materials Management

TITLE: APPROVAL TO PURCHASE MATERIALS AND/OR SERVICES FROM VENDORS UNDER PIGGYBACK CONTRACT WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS FOR FURNITURE

DESCRIPTION: Piggybacking is the post-award use of a contractual document or process that allows an entity that was not contemplated in the original procurement to purchase the same supplies, equipment or services through that original document or process. The School Board of Sarasota County Policy 7.70 Purchasing and Bidding allows for this process subject to the provisions of law.

The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board.

GAP ANALYSIS: Meteor Education, LLC provides the SBSC options for purchasing classroom and school furniture for our students at a competitive price.

PREVIOUS OUTCOMES: Meteor Education, LLC has been providing the SBSC with quality products and service at a competitive or better price.

EXPECTED OUTCOMES: Having Meteor Education, LLC as a vendor for our classroom and school furniture purchases will offer our students high quality materials at competitive prices.

STRATEGIC PLAN GOAL: Pillar 4: Every School Equipped
Priority 1: Maintain Sustainable Financial Practices

CONTACT: Tracy Brizendine, tracy.brizendine@sarasotacountyschools.net
Bonnie Penner, bonnie.penner@sarasotacountyschools.net

FINANCIAL IMPACT: No Financial Impact

RECOMMENDED MOTION: That the piggyback contracts awarded to Meteor Education, LLC for the anticipated purchase of furniture be approved as presented.

