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**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**  
**Landings Administrative Complex**  
**1980 Landings Blvd.**  
**6:00 PM**

**June 21, 2022 Board Meeting**

**Call to Order**

**1. PUBLIC NOTICE**

Description

Thank you for your interest in providing public comment to the Sarasota County School Board during the in-meeting Hearing of Citizens section and/or the general Hearing of Citizens section of the upcoming School Board meeting. The School Board is no longer offering the option of submitting either type of Hearing of Citizens public comment via email. Both in-meeting Hearing of Citizens public comment and general Hearing of Citizens public comment must now, again, be made in-person, either during the School Board meeting or after the meeting's adjournment, respectively.

The opportunity to email public comment was a temporary measure, initially put in place at the onset of the COVID-19 pandemic as a courtesy to ensure the public's access to the in-meeting Hearing of Citizens section of Board meetings would not be unduly hindered by COVID-19 restrictions (the general Hearing of Citizens section did not exist at the time). As COVID-19 restrictions have been progressively lifting, citizens have demonstrated a steadily increasing comfort-level with moving about the community in a variety of ways, including attending School Board meetings in-person. Therefore, the public comment email address was deactivated.

Since the temporary measure of emailing public comments is no longer in effect, any emails pursuant to the in-meeting Hearing of Citizens section – sent to all (or individual) School Board members, the School Board's

administrative assistant, the Superintendent and/or any other school district employee(s) – will not be included in that School Board meeting’s legal minutes. The general Hearing of Citizens section is not a part of the official School Board meeting. Therefore, none of the public’s comments made in this section – whether a person delivers comments in-person or attempts to send comments via email – are reflected in a School Board meeting’s legal minutes.

Recommendation

Financial Impact:

Contact:

Strategic Plan Reference

## **Flag Salute**

### **2. FLAG SALUTE**

Description

Recommendation

Financial Impact:

Contact:

Strategic Plan Reference

## **Superintendents Report**

### **3. SUPERINTENDENT'S REPORT**

Description

Recommendation

Financial Impact:

Contact:

ASPLEN

Strategic Plan Reference

## **Hearing of Citizens - Agenda**

### **4. HEARING OF CITIZENS**

Description

Recommendation

Financial Impact:



Contact:

ASPLEN

Strategic Plan Reference

### **Approval of Corrections to Consent Agenda**

#### 5. APPROVAL OF CORRECTIONS TO CONSENT AGENDA

Description

Recommendation

Financial Impact:

Contact:

ASPLEN

Strategic Plan Reference

### **Approval of Consent Agenda**

#### 6. APPROVAL OF CONSENT AGENDA

Description

Recommendation

That the Consent Agenda be approved as presented.

Financial Impact:

Contact:

ASPLEN

Strategic Plan Reference

### **Consent Agenda**

#### **Approval of Minutes**

#### 7. APPROVAL OF MINUTES

Description

Recommendation

That the minutes be approved as presented.

Financial Impact:

Contact:

ASPLEN

Strategic Plan Reference

### **Approval of Instructional/Classified Personnel Report**

8. APPROVAL OF INSTRUCTIONAL/CLASSIFIED PERSONNEL REPORT

Description

Recommendation

That the Human Resources Instructional/Classified Personnel Report be approved as presented.

Financial Impact:

Contact:

DUMAS & FOSTER/HARAYDA

Strategic Plan Reference

Goal: 3 Strategy: 2

**General Items**

9. APPROVAL OF HIGH SCHOOL FEES

Description

Based on School Board Policy 5.39, all school fees beyond those listed, must be approved by the principal and presented to the Board for approval prior to the end of the school year.

Recommendation

That the High School student fees be approved as presented.

Financial Impact:

N/A

Contact:

RENOUF & CANTEES

Strategic Plan Reference

Goal: 5 Strategy: 1

10. APPROVAL OF MIDDLE SCHOOL FEES

Description

Based on School Board Policy 5.39, all school fees beyond those listed, must be approved by the principal and presented to the Board for approval prior to the end of the school year.

Recommendation

That the Middle School Fees be approved as presented.

Financial Impact:

N/A

Contact:

## RENOUF & CANTEES

### Strategic Plan Reference

Goal: 5 Strategy: 1

11. APPROVAL TO INCREASE HOURLY RATE TO \$15/HOURLY FOR ALL EMPLOYEES EFFECTIVE JULY 1, 2022

### Description

The Florida Legislature passed an education budget for the 2022-23 year that includes a requirement that all district employees earn at least \$15/hour by October 1, 2022. The tentative salary schedule with an effective date of July 1, 2022, reflects the new \$15/hour requirement. The 2022-23 Classified Salary Schedule will be part of negotiations with the Sarasota Classified/Teachers Association. While the schedule is being negotiated, it is important to increase the hourly rate to \$15 for all Board-appointed employees effective July 1, 2022.

### Recommendation

That the Board approve the increase of the hourly rate for all employees on the 2022-23 Classified Salary Schedule – School Support Personnel to \$15/hour effective July 1, 2022, to comply with the new state requirement to pay all school district employees a minimum of \$15/hour. This recommendation only applies to employees presently making less than \$15 per hour and will have no impact, at this time, on other higher compensated employees.

### Financial Impact:

Less than \$100,000

### Contact:

DUMAS & FOSTER

### Strategic Plan Reference

Goal: 3 Strategy: 3

## **Agreement/Contracts**

12. ITEM #12 MOVED TO NEW BUSINESS: APPROVAL OF CONTRACT FOR MENTAL AND BEHAVIORAL HEALTH SERVICES BETWEEN THE FLORIDA CENTER FOR EARLY CHILDHOOD, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

### Description

This is a contract between The Florida Center for Early Childhood, Inc. and the School Board of Sarasota County, Florida, providing mental and behavioral health services to identified students registered in Sarasota County Public Schools.

Recommendation

That the contract for mental and behavioral health services between the Florida Center for Early Childhood, Inc and The School Board of Sarasota County, Florida, be approved as presented.

Financial Impact:

\$1,250,000.00 Mental Health Allocation

Contact:

RENOUF & GIACOLONE

Strategic Plan Reference

Goal: 2 Strategy: 1

13. ITEM #13 MOVED TO NEW BUSINESS: APPROVAL OF THE CONTRACT FOR MENTAL AND BEHAVIORAL HEALTH SERVICES BETWEEN FIRST STEP OF SARASOTA, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

This is a contract between First Step of Sarasota, Inc. and the School Board of Sarasota County, Florida, providing mental and behavioral health services to identified students registered in Sarasota County Schools.

Recommendation

That the contract for mental and behavioral health services between First Step of Sarasota, Inc. and the School Board of Sarasota County, Florida, be approved as presented.

Financial Impact:

\$500,000 Mental Health Allocation

Contact:

RENOUF & GIACOLONE

Strategic Plan Reference

Goal:2 Strategy:1

14. APPROVAL OF AGREEMENT BETWEEN SARASOTA HOUSING AUTHORITY AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

This agreement will promote a drop-out prevention and attendance program for identified Sarasota Housing Authority students.

Recommendation

That the agreement between Sarasota Housing Authority and The School

Board of Sarasota County, Florida, be approved as presented.

Financial Impact:

N/A

Contact:

RENOUF & GIACOLONE

Strategic Plan Reference

Goal: 2 Strategy: 2

15. ITEM #15 MOVED TO NEW BUSINESS: APPROVAL OF AGREEMENT BETWEEN FIRST STEP OF SARASOTA, INC. - FIRST STEP D-FY AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

The purpose of this Agreement is to delineate the relationship and responsibilities shared by First-Step, and their First-Step D-FY activities and SBSC regarding school-based mentoring services by the First-Step D-FY staff. Under this agreement, First-Step D-FY will provide services to students enrolled in Sarasota County district middle and/or high schools.

Recommendation

That the agreement between First Step of Sarasota, Inc. - FIRST STEP D-FY and The School Board of Sarasota County, Florida be approved.

Financial Impact:

N/A

Contact:

RENOUF & CANTEES/CLAYTON

Strategic Plan Reference

Goal: 2 Strategy:3

16. ITEM #16 MOVED TO NEW BUSINESS: APPROVAL OF CONTRACT BETWEEN FIRST STEP OF SARASOTA, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

The purpose of this contract is to delineate the relationship and responsibilities shared by First Step and the School Board regarding The Student Assistance Program (SAP) provided to students at Sarasota High School, Riverview High School, North Port High School, Booker High School, Venice High School, Triad Alternative School, Brookside Middle School and Booker Middle School.

Recommendation

That the contract between First Step of Sarasota, Inc and The School

Board of Sarasota County, Florida be approved.  
Financial Impact:

\$525,000.00

Contact:

RENOUF & CANTEES/CLAYTON

Strategic Plan Reference

Goal: 2 Strategy: 3

17. ITEM #17 MOVED TO NEW BUSINESS: APPROVAL OF THE DATA SHARING AGREEMENT BETWEEN BIG BROTHERS BIG SISTERS OF THE SUNCOAST AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

This agreement is regarding sharing information with Big Brothers Big Sisters of the Suncoast. Its purpose is to ensure the confidentiality and security of information and data exchanged between the School Board and Big Brothers Big Sisters of the Suncoast.

Recommendation

That the data sharing agreement between the Big Brothers Big Sisters of the Suncoast and the School Board of Sarasota County, Florida be approved as presented.

Financial Impact:

N/A

Contact:

RENOUF & CANTALUPO

Strategic Plan Reference

Goal: 1 Strategy: 2

18. ITEM #18 MOVED TO NEW BUSINESS: APPROVAL OF DATA SHARING AGREEMENT BETWEEN GRANT WRITING, EVALUATION AND PROGRAM IMPROVEMENT CONSULTANTS, LLC AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

This agreement is regarding sharing of information with Grant Writing, Evaluation and Program Improvement Consultants, LLC and The School Board of Sarasota County, Florida. Its purpose is to ensure the confidentiality and security of information and data exchanged between The School Board and Grant Writing, Evaluation and Program Improvement Consultants.

Recommendation

That the data sharing agreement between Grant Writing, Evaluation and Program Improvement Consultants, LLC and The School Board of Sarasota County, Florida be approved as presented.

Financial Impact:

N/A

Contact:

RENOUF & CANTALUPO

Strategic Plan Reference

Goal: 1 Strategy: 2

**Materials Management**

19. APPROVAL OF CLASSIFICATION OF INOPERABLE EQUIPMENT AND FURNITURE AS PROPERTY TO BE DELETED

Description

The custodians of property (cost center heads) have certified it to be traded in on new equipment, unaccounted for, not repairable, or otherwise inoperable. Property still on hand after reallocation will be salvaged for any useful parts and then sold at auction.

Recommendation

That the classification of equipment and furniture, as property to be deleted, be approved as presented.

Financial Impact:

N/A

Contact:

PENNER & BRIZENDINE

Strategic Plan Reference

Goal: 5 Strategy: 1

20. APPROVAL TO INCREASE THE PURCHASING LIMIT FOR BID #19-0031 COMMERCIAL, METAL, & SHINGLED ROOF INSTALLATION & REPAIR SERVICES

Description

The agreement for 'Commercial, Metal, & Shingled Roof Installation & Repair Services' was approved for award on November 20, 2018 to Crowther Roofing & Sheet Metal of FL, Inc., Gulf States Industries, Inc., Ryman Construction, Inc., Springer-Peterson Roofing & Sheet Metal, Inc., and Sutter Roofing Company of Florida, in the amount of \$2,700,000.00 for a three-year period with the option of two additional one-year

periods. The Facilities Services Department is requesting an increase of the purchasing limit of this agreement by an additional \$600,000.00, to cover anticipated expenditures, due to an increase in costs for materials, and products, for the duration of the bid. The funds for these purchases are contained in the budgets allocated to the Facilities Services Department.

Recommendation

That the request to increase the purchasing limit for 'Commercial, Metal, & Shingled Roof Installation & Repair Services' by an additional \$600,000.00, be approved as presented.

Financial Impact:

\$600,000.00

Contact:

PENNER & BRIZENDINE/HAMPTON

Strategic Plan Reference

Goal: 5 Strategy: 1

21. APPROVAL TO AWARD BID #22-0231 FOR CHARTER BUS SERVICE

Description

Bids to provide 'Charter Bus Service' were received from thirteen vendors on May 11, 2022. The bids of All Around Charters, Florida Trails, Inc., dba Annett Bus Lines, BTM Coaches, Inc., Dolphin Transportation, Dynamic Tours and Transportation, Escot Bus Lines, LLC, VIP's Jet Tours, Corp dba Go Pegasus, First Class Coach Company, Inc., dba Martz Group, Motorcoach Class A Transportation dba MCA Transportation, Nemo Express Tours, LLC, Phoenix Bus, Inc., and Windstar Lines were the best low bids meeting the advertised specifications. Reasons for not selecting the apparent low bid were included with the bid tabulation. This bid is for a period of one year with an option to renew for two additional one-year periods. The funds for these services are contained in the internal accounts and operating budgets allocated to the schools.

Recommendation

That the bids of All Around Charters, Florida Trails, Inc., dba Annett Bus Lines, BTM Coaches, Inc., Dolphin Transportation, Dynamic Tours and Transportation, Escot Bus Lines, LLC, VIP's Jet Tours, Corp dba Go Pegasus, First Class Coach Company, Inc., dba Martz Group, Motorcoach Class A Transportation dba MCA Transportation, Nemo Express Tours, LLC, Phoenix Bus, Inc., and Windstar Lines for 'Charter Bus Service' in an amount not to exceed \$500,000.00 be approved as presented.

Financial Impact:



Not to exceed: \$500,000.00

Contact:

PENNER & BRIZENDINE

Strategic Plan Reference

Goal: 5 Strategy: 1

22. APPROVAL TO PURCHASE MATERIALS AND/OR SERVICES (PER THE ATTACHED LIST) FOR THE 22-23 FISCAL YEAR THROUGH PIGGYBACK CONTRACTING FROM VENDORS UNDER CONTRACT WITH A FEDERAL, STATE OR MUNICIPAL GOVERNMENT, OR A COOPERATIVE WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS

Description

Piggybacking is the post-award use of a contractual document or process that allows an entity that was not contemplated in the original procurement to purchase the same supplies, equipment or services through that original document or process. The School Board of Sarasota County Policy 7.70 Purchasing and Bidding allows for this process subject to the provisions of law.

The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board.

The funds for these purchases are contained in the budgets allocated to the appropriate departments and schools.

Department	Vendor	Purpose	Not to exceed
Food & Nutrition Services	M & B Products, Inc.	For the purchase of milk, juice, and yogurt products	\$1,000,000.00
Schools and Departments	Apple Computers, Inc.	For the purchase of Apple computers, software and peripherals	\$200,000.00

Recommendation

That the attached list of contracts for the anticipated purchase of materials and/or services, using the piggyback contracting process, be approved as presented.

Financial Impact:

Not to exceed: \$1,200,000.00

Contact:

PENNER & BRIZENDINE

Strategic Plan Reference

Goal: 5 Strategy: 1

**Construction**

23. ACCEPTANCE OF CONSTRUCTION SERVICES' PROJECT COMPLETION AND APPROVAL OF THE FINAL PAYMENT TO CONTRACTOR AND THE CERTIFICATE OF COMPLETION FOR SUNCOAST TECHNICAL COLLEGE-NORTH PORT CHILLER SOUND MITIGATION AND FENCING (CONSTRUCTION) CONTRACT

Description

All work has been completed and all required close-out documents have been received from the contractor. The final project costs have been internally audited, and the final payment application and backup # 21805212-11 is enclosed herein. The Director of Construction Services has determined that the project is complete in accordance with state statutes.

Recommendation

That the project be accepted as complete and the final payment and certificate of Completion be as approved presented.

Financial Impact:

N/A

Contact:

DUMAS & DREGER

Strategic Plan Reference

Goal: 5 Strategy: 1

24. APPROVAL OF ARCHITECT RANKINGS FOR THE HIGH SCHOOL AT WELLEN PARK PROJECT

Description

The project's scope of work shall include architectural services for a new high school facility with approximately 325,000 s.f. for 2,100 student

stations including an auditorium, media center, gymnasium, cafeteria, full athletic amenities, classrooms, sitework on a compact site located in Wellen Park. The district is planning to utilize a Florida prototype to reduce time and cost. On 5/25/2022, the Professional Services Selection Committee (PSSC) met to select an architect for this project. The PSSC has ranked them in accordance with School Board Policy 7.71. The preliminary total project budget is \$155,000,000.00.

Recommendation

That the rankings of architect for the High School at Wellen Park project be accepted as presented and the Director of Construction Services Department be authorized to attempt contract negotiations with the top-ranked firm.

Financial Impact:

\$155,000,000.00

Contact:

DUMAS & DREGER

Strategic Plan Reference

Goal: 5 Strategy: 1

25. APPROVAL OF CONSTRUCTION MANAGER RANKINGS FOR THE HIGH SCHOOL AT WELLEN PARK PROJECT

Description

The project's scope of work shall include construction management services to construct a new high school facility with approximately 325,000 s.f. for 2,100 student stations including an auditorium, media center, gymnasium, cafeteria, full athletic amenities, classrooms, sitework on a compact site located in Wellen Park. The district is planning to utilize a Florida prototype to reduce time and cost. On 6/2/2022, the Professional Services Selection Committee (PSSC) met to select a construction manager for this project. The PSSC ranked them in accordance with School Board Policy 7.71. The preliminary total project budget is \$155,000,000.00.

Recommendation

That the rankings of construction manager for the High School at Wellen Park project be accepted as presented and the Director of Construction Services Department be authorized to attempt contract negotiations with the top-ranked firm.

Financial Impact:

\$155,000,000.00

Contact:

DUMAS & DREGER

Strategic Plan Reference

Goal: 5 Strategy: 1

26. APPROVAL OF ARCHITECT CONTRACT FOR THE BAY HAVEN SCHOOL OF BASICS PLUS - BUILDING 1 RENOVATION PROJECT

Description

The project's scope of work shall include architectural services for a comprehensive phased renovation project for Building #1 at Bay Haven School of Basics Plus, which is an historic building. The project consists of setting up 10 existing portables on site and possibly adding 2 additional units to house displaced students and staff, coordinating moves, renovation of the building, and restoration of the site. The renovation includes, but is not limited to, electrical upgrades, mechanical upgrades, plumbing upgrades, structural remediation where necessary, new exterior doors and hardware, partial window replacement, new flooring, painting, partial casework replacement, new elevator, group restroom upgrades, and new soffits and fascia. On 5/27/2022, the Director of Construction Services Department and a member of the Professional Services Selection Committee (PSSC) met with Sweet Sparkman Architecture and Interiors and successfully negotiated a contract. The amount of this contract is \$1,260,326.00. The preliminary total project budget is \$18,105,000.00.

Recommendation

That the architect contract with Sweet Sparkman Architecture and Interiors for the Bay Haven School of Basics Plus - Building 1 Renovation project be approved as presented.

Financial Impact:

\$1,260,326.00

Contact:

DUMAS & DREGER

Strategic Plan Reference

Goal: 5 Strategy: 1

27. APPROVAL OF CONSTRUCTION MANAGER CONTRACT FOR PRECONSTRUCTION SERVICES FOR THE BAY HAVEN SCHOOL OF BASICS PLUS - BUILDING 1 RENOVATION PROJECT

Description

The project's scope of work shall include construction management services for a comprehensive phased renovation project for Building #1 at Bay Haven School of Basics Plus, which is an historic building. The project

consists of setting up 10 existing portables on site and possibly adding 2 additional units to house displaced students and staff, coordinating moves, renovation of the building, and restoration of the site. The renovation includes, but is not limited to, electrical upgrades, mechanical upgrades, plumbing upgrades, structural remediation where necessary, new exterior doors and hardware, partial window replacement, new flooring, painting, partial casework replacement, new elevator, group restroom upgrades, and new soffits and fascia. On 5/27/2022, the Director of Construction Services Department and a member of the Professional Services Selection Committee (PSSC) have successfully negotiated a contract for preconstruction services with McIntyre Elwell & Strammer General Contractors, Inc., for this project. The amount of the preconstruction contract is \$74,624.85. The contract for construction services will be negotiated at a later date. The preliminary project budget is \$18,105,000.00.

Recommendation

That the construction manager preconstruction services contract with McIntyre Elwell & Strammer General Contractors, Inc. for the Bay Haven School of Basics Plus - Building 1 Renovation project be approved as presented.

Financial Impact:

\$74,624.85

Contact:

DUMAS & DREGER

Strategic Plan Reference

Goal: 5 Strategy: 1

28. APPROVAL OF THE DELETION OF BUILDING'S #99-918 99-919 99-921 & 99-923 LOCATED AT PINE VIEW SCHOOL

Description

The specified buildings have been inspected by the Construction Services and Facilities Services staff and is deemed beyond economical to repair or renovate and therefore have been donated to the Sarasota Sheriff's Department.

Funds for these donations are available through the capital project 3425.

Recommendation

That the deletion of building's #99-918 99-919 99-921 & 99-923 located at Pine View High School from the F.I.S.H. inventory be approved as presented.

Financial Impact:

\$22,400.00

Contact:

DUMAS & DREGER

Strategic Plan Reference

Goal: 5 Strategy: 1

29. APPROVAL AND/OR RATIFICATION OF CONSTRUCTION SERVICES' CHANGE ORDER

Description

The Construction Services' change order is summarized on the enclosure for ease of review. This change order is a decrease of (\$100,294.22) in gross contract dollars. Funds will transfer back into 4604.

Recommendation

That the Construction Services' change order be approved and/or ratified as presented.

Financial Impact:

(\$100,294.22)

Contact:

DUMAS & DREGER

Strategic Plan Reference

Goal: 5 Strategy: 1

30. ACCEPTANCE OF CONSTRUCTION SERVICES' PROJECT COMPLETION AND APPROVAL OF THE FINAL PAYMENT TO CONTRACTOR AND THE CERTIFICATE OF COMPLETION FOR FRUITVILLE EL, GULF GATE EL, NP HIGH & TAYLOR RANCH EL HURRICANE ENHANCEMENT (DESIGN, PRECONSTRUCTION & CONSTRUCTION) CONTRACT

Description

All work has been completed and all required close-out documents have been received from the contractor. The final project costs have been internally audited, and the final payment application and backup #22004248-09 is enclosed herein. The Director of Construction Services has determined that the project is complete in accordance with state statutes.

Recommendation

That the project be accepted as complete and the final payment and certificate of Completion be as approved presented.

Financial Impact:

N/A  
Contact:

DUMAS & DREGER

Strategic Plan Reference

Goal: 5 Strategy: 1

### **Transportation**

31. APPROVAL OF REQUEST TO PURCHASE NINE 2022 CHEVY EXPRESS CARGO 2500 135" VANS AND ONE 2022 CHEVY EXPRESS CARGO 2500 155" VAN

#### Description

This purchase of nine (9) 2022 Chevy Express Cargo 2500 135" WB, 4.3 Gas V6 with 8SPD Auto Trans, and one (1) 2022 Chevy Express Cargo 2500 155" WB 4.3 Gas V6 with 8SPD Auto Trans which is a necessary and direct replacement for older, high mileage white fleet vehicles to mitigate costly repairs to be approved as presented.

#### Recommendation

That the purchase of the nine (9) 2022 Chevy Express Cargo 2500 135" WB, 4.3 Gas V6 with 8SPD Auto Trans, and one (1) 2022 Chevy Express Cargo 2500 155" WB 4.3 Gas V6 with 8SPD Auto Trans for direct replacement for older, high mileage white fleet vehicles to mitigate costly repairs to be approved as presented.

#### Financial Impact:

Not to exceed \$300,000.00

#### Contact:

DUMAS & PRICE

Strategic Plan Reference

Goal: 5 Strategy: 1

### **Risk Management**

32. APPROVAL OF THE RENEWAL OF LAW ENFORCEMENT LIABILITY INSURANCE EFFECTIVE JULY 1, 2022 THROUGH JULY 1, 2023

#### Description

Indian Harbor Insurance Company will renew the same policy and no changes. The policy will continue to have a \$25,000 deductible and a \$3 million per occurrence/aggregate policy limit for a total premium of \$64,985.00. This premium represents a 3.67% increase annually or \$2,303 over the expiring program.

#### Recommendation

That the Board approve the Law Enforcement Liability renewal with Indian Harbor effective July 1, 2022 through July 1, 2023.

Financial Impact:

\$64,985.00

Contact:

DUMAS & FOSTER/PETERSON

Strategic Plan Reference

Goal: 5 Strategy: 1

## **New Business**

33. ORIGINALLY ITEM #12 WHICH WAS MOVED TO NEW BUSINESS:  
APPROVAL OF CONTRACT FOR MENTAL AND BEHAVIORAL HEALTH SERVICES BETWEEN THE FLORIDA CENTER FOR EARLY CHILDHOOD, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

This is a contract between The Florida Center for Early Childhood, Inc. and the School Board of Sarasota County, Florida, providing mental and behavioral health services to identified students registered in Sarasota County Public Schools.

Recommendation

That the contract for mental and behavioral health services between the Florida Center for Early Childhood, Inc and The School Board of Sarasota County, Florida, be approved as presented.

Financial Impact:

\$1,250,000.00 Mental Health Allocation

Contact:

RENOUF & GIACOLONE

Strategic Plan Reference

Goal: 2 Strategy: 1

34. ORIGINALLY ITEM #13 WHICH WAS MOVED TO NEW BUSINESS:  
APPROVAL OF THE CONTRACT FOR MENTAL AND BEHAVIORAL HEALTH SERVICES BETWEEN FIRST STEP OF SARASOTA, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

This is a contract between First Step of Sarasota, Inc. and the School Board of Sarasota County, Florida, providing mental and behavioral health services to identified students registered in Sarasota County



Schools.

Recommendation

That the contract for mental and behavioral health services between First Step of Sarasota, Inc. and the School Board of Sarasota County, Florida, be approved as presented.

Financial Impact:

\$500,000 Mental Health Allocation

Contact:

RENOUF & GIACOLONE

Strategic Plan Reference

Goal:2 Strategy:1

35. ORIGINALLY ITEM #15 WHICH WAS MOVED TO NEW BUSINESS:  
APPROVAL OF AGREEMENT BETWEEN FIRST STEP OF SARASOTA, INC.  
- FIRST STEP D-FY AND THE SCHOOL BOARD OF SARASOTA COUNTY,  
FLORIDA

Description

The purpose of this Agreement is to delineate the relationship and responsibilities shared by First-Step, and their First-Step D-FY activities and SBSC regarding school-based mentoring services by the First-Step D-FY staff. Under this agreement, First-Step D-FY will provide services to students enrolled in Sarasota County district middle and/or high schools.

Recommendation

That the agreement between First Step of Sarasota, Inc. - FIRST STEP D-FY and The School Board of Sarasota County, Florida be approved.

Financial Impact:

N/A

Contact:

RENOUF & CANTEES/CLAYTON

Strategic Plan Reference

Goal: 2 Strategy:3

36. ORIGINALLY ITEM #16 WHICH WAS MOVED TO NEW BUSINESS:  
APPROVAL OF CONTRACT BETWEEN FIRST STEP OF SARASOTA, INC.  
AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

The purpose of this contract is to delineate the relationship and responsibilities shared by First Step and the School Board regarding The Student Assistance Program (SAP) provided to students at Sarasota High

School, Riverview High School, North Port High School, Booker High School, Venice High School, Triad Alternative School, Brookside Middle School and Booker Middle School.  
Recommendation

That the contract between First Step of Sarasota, Inc and The School Board of Sarasota County, Florida be approved.

Financial Impact:

\$525,000.00

Contact:

RENOUF & CANTEES/CLAYTON

Strategic Plan Reference

Goal: 2 Strategy: 3

37. ORIGINALLY ITEM #17 WHICH WAS MOVED TO NEW BUSINESS:  
APPROVAL OF THE DATA SHARING AGREEMENT BETWEEN BIG BROTHERS BIG SISTERS OF THE SUNCOAST AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

This agreement is regarding sharing information with Big Brothers Big Sisters of the Suncoast. Its purpose is to ensure the confidentiality and security of information and data exchanged between the School Board and Big Brothers Big Sisters of the Suncoast.

Recommendation

That the data sharing agreement between the Big Brothers Big Sisters of the Suncoast and the School Board of Sarasota County, Florida be approved as presented.

Financial Impact:

N/A

Contact:

RENOUF & CANTALUPO

Strategic Plan Reference

Goal: 1 Strategy: 2

38. ORIGINALLY ITEM #18 WHICH WAS MOVED TO NEW BUSINESS:  
APPROVAL OF DATA SHARING AGREEMENT BETWEEN GRANT WRITING, EVALUATION AND PROGRAM IMPROVEMENT CONSULTANTS, LLC AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

This agreement is regarding sharing of information with Grant Writing,

Evaluation and Program Improvement Consultants, LLC and The School Board of Sarasota County, Florida. Its purpose is to ensure the confidentiality and security of information and data exchanged between The School Board and Grant Writing, Evaluation and Program Improvement Consultants.

Recommendation

That the data sharing agreement between Grant Writing, Evaluation and Program Improvement Consultants, LLC and The School Board of Sarasota County, Florida be approved as presented.

Financial Impact:

N/A

Contact:

RENOUF & CANTALUPO

Strategic Plan Reference

Goal: 1 Strategy: 2

39. APPROVAL OF THE CONTRACT FOR THE SUPERINTENDENT

Description

The contract for the Superintendent was discussed at the June 14, 2022 Board work session.

Recommendation

That the contract for the Superintendent be approved as presented.

Financial Impact:

Contact:

GOODWIN

Strategic Plan Reference

40. APPROVAL OF THE SARASOTA COUNTY SCHOOLS ANNUAL STATE EQUITY REPORT

Description

The Florida Educations Equity Act (FEEA) and the State Board of Education Rules 6A-19.001-19.010 require the Office of Equal Educational Opportunity (OEEO) to monitor public schools districts' compliance with the statue. The annual educational equity update is a reporting tool that enables OEEO to monitor and ensure adherence to provisions of the laws.

Recommendation

That the Annual State Equity Report be approved as presented.  
Financial Impact:

N/A

Contact:

ASPLEN & MOORE

Strategic Plan Reference

Goal: Strategy:

**Announcements/Comments**

**Adjournment**

**Hearing of Citizens - General**



## **June 21, 2022 Board Meeting**

### **Agenda Item 1.**

#### **Title**

PUBLIC NOTICE

#### **Description**

Thank you for your interest in providing public comment to the Sarasota County School Board during the in-meeting Hearing of Citizens section and/or the general Hearing of Citizens section of the upcoming School Board meeting. The School Board is no longer offering the option of submitting either type of Hearing of Citizens public comment via email. Both in-meeting Hearing of Citizens public comment and general Hearing of Citizens public comment must now, again, be made in-person, either during the School Board meeting or after the meeting's adjournment, respectively.

The opportunity to email public comment was a temporary measure, initially put in place at the onset of the COVID-19 pandemic as a courtesy to ensure the public's access to the in-meeting Hearing of Citizens section of Board meetings would not be unduly hindered by COVID-19 restrictions (the general Hearing of Citizens section did not exist at the time). As COVID-19 restrictions have been progressively lifting, citizens have demonstrated a steadily increasing comfort-level with moving about the community in a variety of ways, including attending School Board meetings in-person. Therefore, the public comment email address was deactivated.

Since the temporary measure of emailing public comments is no longer in effect, any emails pursuant to the in-meeting Hearing of Citizens section – sent to all (or individual) School Board members, the School Board's administrative assistant, the Superintendent and/or any other school district employee(s) – will not be included in that School Board meeting's legal minutes. The general Hearing of Citizens section is not a part of the official School Board meeting. Therefore, none of the public's comments made in this section – whether a person delivers comments in-person or attempts to send comments via email – are reflected in a School Board meeting's legal minutes.

#### **Recommendation**

**Contact**

**Financial Impact**

**Strategic Plan Reference**



**June 21, 2022 Board Meeting**  
**Agenda Item 2.**

**Title**

FLAG SALUTE

**Description**

**Recommendation**

**Contact**

**Financial Impact**

**Strategic Plan Reference**



**June 21, 2022 Board Meeting**  
**Agenda Item 3.**

**Title**

SUPERINTENDENT'S REPORT

**Description**

**Recommendation**

**Contact**

ASPLEN

**Financial Impact**

**Strategic Plan Reference**





**June 21, 2022 Board Meeting**  
**Agenda Item 4.**

**Title**

HEARING OF CITIZENS

**Description**

**Recommendation**

**Contact**

ASPLEN

**Financial Impact**

**Strategic Plan Reference**



**June 21, 2022 Board Meeting**  
**Agenda Item 5.**

**Title**

APPROVAL OF CORRECTIONS TO CONSENT AGENDA

**Description**

**Recommendation**

**Contact**

ASPLEN

**Financial Impact**

**Strategic Plan Reference**



**June 21, 2022 Board Meeting**  
**Agenda Item 6.**

**Title**

APPROVAL OF CONSENT AGENDA

**Description**

**Recommendation**

That the Consent Agenda be approved as presented.

**Contact**

ASPLEN

**Financial Impact**

**Strategic Plan Reference**



**June 21, 2022 Board Meeting**  
**Agenda Item 7.**

**Title**

APPROVAL OF MINUTES

**Description**

**Recommendation**

That the minutes be approved as presented.

**Contact**

ASPLEN

**Financial Impact**

**Strategic Plan Reference**

**ATTACHMENTS:**

Description	Upload Date	Type
060722 Board Meeting Minutes	6/15/2022	Cover Memo
061422 Monthly Work Session Minutes	6/15/2022	Cover Memo



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**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**  
**Landings Administrative Complex**  
**1980 Landings Blvd.**  
**6:00 PM**

**June 7, 2022 Board Meeting Minutes**

**Call to Order**

The Vice Chair convened the June 7, 2022 Board Meeting at 6:00 p.m.

**Present:**

- Jane Goodwin - Chair (via phone)
- Tom Edwards - Vice Chair
- Shirley Brown
- Karen Rose
- Bridget Ziegler

The winning images from the South County Spring Art Show award winners was on digital display before the meeting.

**1. PUBLIC NOTICE**

Description

Thank you for your interest in providing public comment to the Sarasota County School Board during the in-meeting Hearing of Citizens section and/or the general Hearing of Citizens section of the upcoming School Board meeting. The School Board is no longer offering the option of submitting either type of Hearing of Citizens public comment via email. Both in-meeting Hearing of Citizens public comment and general Hearing of Citizens public comment must now, again, be made in-person, either during the School Board meeting or after the meeting's adjournment, respectively.

The opportunity to email public comment was a temporary measure, initially put in place at the onset of the COVID-19 pandemic as a courtesy to ensure the public's access to the in-meeting Hearing of Citizens section of Board meetings would not be unduly hindered by COVID-19 restrictions (the general Hearing of Citizens section did not exist at the time). As COVID-19 restrictions have been progressively lifting, citizens have demonstrated a steadily increasing comfort-level with moving about the community in a variety of ways, including attending School Board meetings in-person. Therefore, the public comment email address was deactivated.

Since the temporary measure of emailing public comments is no longer in effect, any emails pursuant to the in-meeting Hearing of Citizens section – sent to all (or individual) School Board members, the School Board's administrative assistant, the Superintendent and/or any other school district employee(s) – will not be included in that School Board meeting's legal minutes. The general Hearing of Citizens section is not a part of the official School Board meeting. Therefore, none of the public's comments made in this section – whether a person delivers comments in-person or attempts to send comments via email – are reflected in a School Board meeting's legal minutes.

Recommendation

Financial Impact:

Contact:

Strategic Plan Reference

## **Flag Salute**

### **2. FLAG SALUTE**

Description

Recommendation

Financial Impact:

Contact:

Strategic Plan Reference

## **Superintendents Report**

### 3. SUPERINTENDENT'S REPORT

Description

Recommendation

Financial Impact:

Contact:

ASPLEN

Strategic Plan Reference

#### **SUPERINTENDENT'S REPORT**

Topics:

- Congratulations to Pine View School's Grade 6 Science Team for taking second place in the National Science League Competition!
- Congratulations to Martin Serrano, 5th grade student at Taylor Ranch Elementary School, for winning a 2-year college prepaid plan from Florida Prepaid for his essay about the importance of attending college.
- Registration is still open for the 22-23 school year.
- Uvalde, Texas tragedy and the safety/security of District schools
- Third grade scores

#### **Hearing of Citizens - Agenda**

### 4. HEARING OF CITIZENS

Description

Recommendation

Financial Impact:

Contact:

ASPLEN

Strategic Plan Reference

#### **HEARING OF CITIZENS**

Moment of silence for fallen victims of gun violence.

Speakers:

- Paulina Testerman

- Rose La Chapelle
- Dr. Rebecca Leas
- Melissa Bakondy
- Cathy Antunes
- Sally Nista
- Rhana Bazzini
- Melanie Lipton
- Lisa Schurr
- Martha Karlovetz
- Norma Dayton
- Frederick Farmer
- Sandi J. Armstrong
- Mike Consentino
- Angela Wynn
- Marcus Spiegelman
- Alexis Spiegelman
- Teresa DeWitt

## **Approval of Corrections to Consent Agenda**

### **5. APPROVAL OF CORRECTIONS TO CONSENT AGENDA**

Description

Recommendation

Financial Impact:

Contact:

ASPLEN

Strategic Plan Reference

Revisions to the agenda:

- One addendum was added to Item #8 - *The Instructional/Classified Personnel Report*
- Item #11 - was moved to New Business and is now Item #63: *Approval of Resolution to increase educational impact fees*
- The agreement was added to Item #61 - *Approval of settlement agreement to conclude litigation*

## **Approval of Consent Agenda**

### **6. APPROVAL OF CONSENT AGENDA**



Description

Recommendation

That the Consent Agenda be approved as presented.

Financial Impact:

Contact:

ASPLEN

Strategic Plan Reference

Items #13, 18, 19, 27, and 28 have been pulled and placed on the June 21st agenda.

**Motion: (Voice Vote)**

That Items 13, 18, 19, 27 and 28 be pulled and moved to the June 21st agenda.

MOTION Passed

**Vote Results:**

Ayes: Brown, Edwards, Goodwin, Rose, Ziegler

**Motion: (Voice Vote)**

That the amended Consent Agenda be approved as presented.

MOTION Passed

**Vote Results:**

Ayes: Brown, Edwards, Goodwin, Rose, Ziegler

**Consent Agenda**

**Approval of Minutes**

7. APPROVAL OF MINUTES

Description

Recommendation

That the minutes be approved as presented.

Financial Impact:

Contact:

ASPLEN

Strategic Plan Reference

## **Approval of Instructional/Classified Personnel Report**

### **8. APPROVAL OF INSTRUCTIONAL/CLASSIFIED PERSONNEL REPORT**

#### Description

#### Recommendation

That the Human Resources Instructional/Classified Personnel Report be approved as presented.

#### Financial Impact:

#### Contact:

DUMAS & FOSTER/HARAYDA

#### Strategic Plan Reference

Goal: 3 Strategy: 2

## **Ratification of Reassignment of Student to Schools**

### **9. APPROVAL OF THE RATIFICATION OF REASSIGNMENT OF STUDENTS TO SCHOOLS**

#### Description

Reassignments of students to schools within the county have been approved by the reassignment review committee in accordance with policies with the School Boards. They are presented for formal ratification.

#### Recommendation

That the reassignment of students to schools be ratified as presented.

#### Financial Impact:

N/A

#### Contact:

RENOUF & CANTULUPO/WHEELER

#### Strategic Plan Reference

## **General Items**

### **10. APPROVAL OF SUNCOAST TECHNICAL COLLEGE TUITION AND FEES STRUCTURE FOR 2022-2023**

#### Description

Florida Statute provides for and requires the charging and collection of tuition from adults for postsecondary programs funded by the Workforce

Education Fund (F.S. 1009.2). This section of statute authorizes local school boards to establish tuition and lab fees for Workforce Education programs, fees for Continuing Workforce Education programs and other programs not reported to the Department of Education for funding purposes. The presented tuition for Adult Occupational Programs (Career Certificates) and Adult General Education is within the allowable range of +/- 5% of the standard of tuition rate. As part of this request, Suncoast Technical College is also including testing and high school fees for informational purposes.

Recommendation

That the Suncoast Technical College tuition and fees structure for 2022-2023 be approved as presented.

Financial Impact:

N/A

Contact:

RENOUF & DIPILLO

Strategic Plan Reference

Goal:1 Strategy:5

11. ITEM #11 MOVED TO NEW BUSINESS: APPROVAL OF RESOLUTION TO INCREASE EDUCATIONAL IMPACT FEES

Description

Pursuant to F.S.1013.33, the Sarasota County School Board and the Sarasota Board of County Commissioners are required to coordinate the planning of Educational Facilities with the planning of Residential Development, concurrently with other necessary services. In coordination with the School Board, on January 26, 2016, the Sarasota Board of County Commissioners passed Ordinance 2015-090, reinstating the Sarasota County Educational System Impact Fee. Those impact fees were established as follows: (1) Single-family - \$2,032.00 per Dwelling Unit; (2) Multifamily - \$561.00 per Dwelling Unit; and (3) Mobile Home - \$188.00 per Dwelling Unit. In 2020, the Board contracted TischlerBise to conduct an updated Impact Fee Study based on residential growth in Sarasota County. The results of that study were presented to the Board on April 12, 2022. The TischlerBise study calculated the maximum supportable impact fee as: (1) Single-family - \$6,533.00 per Dwelling Unit; (2) Multifamily - \$2,193.00 per Dwelling Unit; and (3) Mobile Home - \$592.00 per Dwelling Unit. As per F.S. 163.31801(6)(d), an impact fee increase may not exceed 50 percent of the current impact fee rate. This motion represents a fifty percent increase of the current adopted fee phased in

four equal installments.

Recommendation

That the School Board of Sarasota County approve the resolution to recommend that the Board of County Commissioners amend the Education System Impact Fee Ordinance to change the levied amount of the Educational System Impact Fees as follows:

Year One

- (1) Single-Family: \$2,286.00 per Dwelling Unit
- (2) Multifamily: \$581.00 per Dwelling Unit
- (3) Mobile Home: \$212.00 per Dwelling Unit

Year Two

- (1) Single-Family: \$2,540.00 per Dwelling Unit
- (2) Multifamily: \$645.00 per Dwelling Unit
- (3) Mobile Home: \$235.00 per Dwelling Unit

Year Three

- (1) Single-Family: \$2,794.00 per Dwelling Unit
- (2) Multifamily: \$710.00 per Dwelling Unit
- (3) Mobile Home: \$259.00 per Dwelling Unit

Year Four

- (1) Single-Family: \$3,048.00 per Dwelling Unit
- (2) Multifamily: \$774.00 per Dwelling Unit
- (3) Mobile Home: \$282.00 per Dwelling Unit

Financial Impact:

N/A

Contact:

DUMAS & COMINOTTI

Strategic Plan Reference

Goal: 5 Strategy: 1

12. APPROVAL OF THE 2022-2023 SALARY SCHEDULES

Description

There have been no changes to Instructional or Classified contract language or salary schedules since those last negotiated and ratified by the School Board and Sarasota Classified/Teacher Association. Changes have been made on the temporary and vocational salary schedule to bring rates of pay up to \$15/hour. All salary schedules have been

previously approved by the School Board.

Recommendation

That the salary schedules be approved as presented.

Financial Impact:

N/A

Contact:

DUMAS & FOSTER/HARAYDA

Strategic Plan Reference

Goal: 3 Strategy: 3

**Agreement/Contracts**

13. APPROVAL OF AGREEMENT BETWEEN THE FLORIDA UNITED METHODIST CHILDREN'S HOME, INC. CIRCLE OF FRIENDS SERVICES AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

This agreement provides in-school mental health therapy services for Sarasota County District children identified by school administration.

Recommendation

That the agreement between The Florida United Methodist Children's Home, INC. Circle of Friends Services and The School Board of Sarasota County, Florida, be approved as presented.

Financial Impact:

N/A

Contact:

RENOUF & GIACOLONE

Strategic Plan Reference

Goal: 2 Strategy: 1

14. APPROVAL OF THE DUAL ENROLLMENT ARTICULATION AGREEMENT IN HIGH SCHOOLS BETWEEN THE UNIVERSITY OF SOUTH FLORIDA AND THE SCHOOL BOARD OF SARASOTA COUNTY, FL

Description

The Dual Enrollment Articulation Agreement In High Schools between The University of South Florida and the Sarasota County School Board.

Recommendation

That the Dual Enrollment Articulation Agreement In High Schools

between The University of South Florida and The School Board of Sarasota County, FL be approved.

Financial Impact:

N/A

Contact:

RENOUF & CANTEES/COCOZZA

Strategic Plan Reference

Goal: 1 Strategy: 5

15. APPROVAL OF THE EARLY ADMISSION DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN THE UNIVERSITY OF SOUTH FLORIDA AND THE SCHOOL BOARD OF SARASOTA COUNTY, FL

Description

The Early Admission Dual Enrollment Articulation Agreement between The University of South Florida and the Sarasota County School Board.

Recommendation

That the Early Admission Dual Enrollment Articulation Agreement between The University of South Florida and The School Board of Sarasota County, FL be approved.

Financial Impact:

N/A

Contact:

RENOUF & CANTEES/COCOZZA

Strategic Plan Reference

Goal: 1 Strategy: 5

16. APPROVAL OF THE DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN THE UNIVERSITY OF SOUTH FLORIDA AND THE SCHOOL BOARD OF SARASOTA COUNTY, FL

Description

The Dual Enrollment Articulation Agreement between The University of South Florida and The School Board of Sarasota County, FL.

Recommendation

That the Dual Enrollment Articulation Agreement between The University of South Florida and The School Board of Sarasota County, FL be approved.

Financial Impact:

N/A

Contact:

RENOUF & CANTEES/COCOZZA

Strategic Plan Reference

Goal: 1 Strategy: 5

17. APPROVAL OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE FLORIDA ENDOWMENT FOUNDATION FOR FLORIDA'S GRADUATES, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FL

Description

The MOU outlines the elements of a partnership with Riverview High School to successfully implement and sustain the Jobs for Florida's Graduates (JFG) in accordance with the senior year high school program model established by Jobs for America's Graduates (JAG).

Recommendation

That the MOU between The Florida Endowment Foundation for Florida's Graduate's, Inc. and The School Board of Sarasota County, FL be approved.

Financial Impact:

N/A

Contact:

RENOUF & CANTEES

Strategic Plan Reference

Goal: 1 Strategy: 5

18. APPROVAL OF THE DATA SHARING AGREEMENT BETWEEN BIG BROTHERS BIG SISTERS OF THE SUNCOAST AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

This agreement is regarding sharing information with Big Brothers Big Sisters of the Suncoast. Its purpose is to ensure the confidentiality and security of information and data exchanged between the School Board and Big Brothers Big Sisters of the Suncoast.

Recommendation

That the data sharing agreement between the Big Brothers Big Sisters of

the Suncoast and the School Board of Sarasota County, Florida be approved as presented.

Financial Impact:

N/A

Contact:

RENOUF & CANTALUPO

Strategic Plan Reference

Goal: 1 Strategy: 2

19. APPROVAL OF DATA SHARING AGREEMENT BETWEEN GRANT WRITING, EVALUATION AND PROGRAM IMPROVEMENT CONSULTANTS, LLC AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

This agreement is regarding sharing of information with Grant Writing, Evaluation and Program Improvement Consultants, LLC and The School Board of Sarasota County, Florida. Its purpose is to ensure the confidentiality and security of information and data exchanged between The School Board and Grant Writing, Evaluation and Program Improvement Consultants.

Recommendation

That the data sharing agreement between Grant Writing, Evaluation and Program Improvement Consultants, LLC and The School Board of Sarasota County, Florida be approved as presented.

Financial Impact:

N/A

Contact:

RENOUF & CANTALUPO

Strategic Plan Reference

Goal: 1 Strategy: 2

20. APPROVAL OF AFFILIATION AGREEMENT BETWEEN UNIVERSITY OF FLORIDA , DEPARTMENT OF OCCUPATIONAL THERAPY, COLLEGE OF PUBLIC HEALTH AND HEALTH PROFESSIONS AND THE SCHOOL BOARD OF SARASOTA COUNTY

Description

This is an agreement between University of Florida and the School Board of Sarasota County offering an Occupational Therapy externship with the



mutual objective of providing comprehensive learning experience for participating students and preparing them for entry into the Occupational Therapy professions.

Recommendation

That this agreement between the University of Florida and the School Board of Sarasota County, FL be approved as presented.

Financial Impact:

N/A

Contact:

RENOUF & FIGAREDO-ALBERTS

Strategic Plan Reference

Goal: 2 Strategy: 1

21. APPROVAL OF AGREEMENT BETWEEN BEHAVIOR CARE, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

Behavior Care, Inc., is a company that provides intensive applied behavior support for students with disabilities when they present severe challenging behaviors. In addition, the Board-Certified Behavior Analyst works in coaching and guiding teachers/staff on implementation of strategies and techniques, to replace dangerous behaviors.

Recommendation

That the agreement for Behavior Care, Inc., and the School Board of Sarasota County, Florida, be approved as presented

Financial Impact:

\$100,000.00

Contact:

RENOUF & FIGAREDO-ALBERTS

Strategic Plan Reference

Goal: 2 Strategy: 2

22. APPROVAL OF AGREEMENT BETWEEN POSITIVE BEHAVIOR THERAPY, INC., AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

Positive Behavior Therapy, Inc., is a company that provides intensive applied behavior therapy support for students with disabilities when they present severe challenging behaviors.

Recommendation

That the agreement for Positive Behavior Therapy, Inc., and the School Board of Sarasota County, Florida be approved as presented.

Financial Impact:

\$100,000.00

Contact:

RENOUF & FIGAREDO-ALBERTS

Strategic Plan Reference

Goal: 2 Strategy: 2

23. APPROVAL OF AMENDMENT TO OUTBOARD ENGINE TRAINING PROGRAM BETWEEN YAMAHA MOTOR CORPORATON, USA (YMUS) AND THE SCHOOL BOARD OF SARASOTA COUNTY, FL

Description

This Amendment to Outboard Engine Training Program Agreement sets terms and is an understanding between the Yamaha Motor Corporation (YMUS) and Suncoast Technical College for the donation and use of the Yamaha Marine products.

Recommendation

That the Agreement between Yamaha Motor Corporation, USA (YMUS) and the School Board of Sarasota County, FL be approved as presented.

Financial Impact:

N/A

Contact:

RENOUF & DIPILLO

Strategic Plan Reference

Goal:1 Strategy:5

24. APPROVAL OF THE CONTRACT WITH CHILDREN FIRST, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

Approval of this contract creates a mechanism to provide Early Head Start Services ("EHS") for children and families in the areas of early childhood education, family partnerships, health, mental health, nutrition, and parent involvement. Services will be provided at the North County Cyesis Program at Riverview High School ("Riverview") and the Cyesis Program at North Port High School ("NPHS") (up to 27 total EHS slots: NPHS;

Riverview).

Recommendation

That this contract between Children First Inc., and the School Board of Sarasota County, Florida be approved as presented.

Financial Impact:

\$75,060.00

Contact:

RENOUF & CANTEES/CLAYTON

Strategic Plan Reference

Goal: 2 Strategy: 3

25. APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN BIG BROTHERS BIG SISTERS OF THE SUN COAST, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

This Memorandum of Understanding between Big Brothers Big Sisters of the Sun Coast, Inc. and The School Board of Sarasota County, Florida delineates the shared responsibilities regarding school-based mentoring services provided to at-risk youth by the Mentor Managers who will provide specific services to students enrolled in high schools in Sarasota County.

Recommendation

That the Memorandum of Understanding between Big Brothers Big Sisters of the Sun Coast, Inc and The School Board of Sarasota County, Florida be approved.

Financial Impact:

\$66,000.00

Contact:

RENOUF & CANTEES/CLAYTON

Strategic Plan Reference

Goal: 2 Strategy: 3

26. APPROVAL OF AGREEMENT BETWEEN TEEN COURT OF SARASOTA, INC AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

Teen Court creates a second chance of young people who are at-risk of

having a criminal record, suspension or expulsion. Teens help teens to make healthy choices through meaningful consequences, peer mentorship and civic engagement. This agreement will provide a Teen Court Case Manager at Booker High School, North Port High School, Riverview High School, Sarasota High School, Venice High School, Booker Middle School, Heron Creek Middle School and Triad Alternative School.

Recommendation

That this agreement between Teen Court of Sarasota, Inc. and the School Board of Sarasota County, Florida be approved.

Financial Impact:

\$50,000.00

Contact:

RENOUF & CANTEES/CLAYTON

Strategic Plan Reference

Goal: 2 Strategy: 3

27. APPROVAL OF THE AGREEMENT BETWEEN FIRST STEP OF SARASOTA, INC. - FIRST STEP D-FY AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

The purpose of this Agreement is to delineate the relationship and responsibilities shared by First Step and the Board regarding the First Step Drug-Free Youth program with school-based mentoring services by the First Step staff (the "Program"). Under this Agreement, First Step will provide services to students enrolled in Sarasota County district middle and/or high schools.

Recommendation

That the agreement between First Step of Sarasota, Inc. - FIRST STEP D-FY and The School Board of Sarasota County, Florida be approved.

Financial Impact:

N/A

Contact:

RENOUF & CANTEES/CLAYTON

Strategic Plan Reference

Goal: 2 Strategy: 3

28. APPROVAL OF CONTRACT BETWEEN FIRST STEP OF SARASOTA, INC.  
AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

The purpose of this contract is to delineate the relationship and responsibilities shared by First Step and the Board regarding The Student Assistance Program ("SAP") provided to students at Sarasota High School, Riverview High School, North Port High School, Booker High School, Venice High School, Triad Alternative School, Brookside Middle School and Booker Middle School.

Recommendation

That the contract between First Step of Sarasota, Inc. and The School Board of Sarasota County, Florida be approved.

Financial Impact:

\$525,000.00

Contact:

RENOUF & CANTEES/CLAYTON

Strategic Plan Reference

Goal: 2 Strategy: 3

29. APPROVAL OF THE AGREEMENT BETWEEN GAETZ AEROSPACE  
INSTITUTE, EMBRY-RIDDLE AERONAUTICAL UNIVERSITY AND THE  
SCHOOL BOARD OF SARASOTA COUNTY, FL

Description

The purpose of this agreement is to provide concurrent/dual enrollment courses (that are postsecondary courses) to eligible students who can earn both secondary and college or career certificate credit facilitating accelerated progress toward a post-secondary certificate or degree.

Recommendation

That the agreement between Gaetz Aerospace Institute, Embry-Riddle Aeronautical University and the School Board of Sarasota County, FL be approved.

Financial Impact:

\$1,497.00

Contact:

RENOUF & CANTEES/COCOZZA

Strategic Plan Reference

Goal: 1 Strategy: 5

## **Field Trips**

30. APPROVAL OF VENICE HIGH SCHOOL'S FUTURE BUSINESS LEADERS OF AMERICA (FBLA) FIELD TRIP TO CHICAGO, IL. ON JUNE 28 - JULY 3, 2022.

### Description

These VHS student FBLA members have competed and placed in the district and state levels and are now eligible to move up and compete at the FBLA National Leadership Conference.

### Recommendation

That the Venice High School's FBLA field trip to Chicago, IL on June 28 - July 3, 2022 be approved.

### Financial Impact:

N/A

### Contact:

RENOUF & CANTEES

### Strategic Plan Reference

Goal: 1 Strategy: 4

## **Materials Management**

31. APPROVAL FOR THE RENEWALS TO PURCHASE MATERIALS OR SERVICES FOR FISCAL YEAR 2023 (PER ATTACHED LIST) THAT ARE EXEMPT FROM THE BIDDING PROCESS

### Description

Pursuant to State Board Rules Purchasing Policies 6A-1.012(11)(b), the requirement for requesting competitive solicitations for commodities or contractual services from three or more sources is hereby waived as authorized by Section 1010.04(4)(a), F.S., for the purchase by district school boards of educational services and any type of copyrighted materials including, without limitation, educational tests, textbooks, printed instructional materials, computer software, where such materials are purchased directly from the producer or publisher, the owner of the copyright, an exclusive agent within the state, a governmental agency or a recognized educational institution.

The funds for these purchases are contained in the budgets allocated to the appropriate departments and schools.

Recommendation

That the attached list of vendors for the anticipated purchase of materials and services exempt from the bidding process, be approved as presented.

Financial Impact:

See attached itemized document.

Contact:

PENNER & BRIZENDINE

Strategic Plan Reference

Goal: 5 Strategy: 1

32. APPROVAL TO AWARD BID #22-0158 FOR SAFETY & SECURITY SYSTEMS: SERVICES, PARTS, & CONSUMABLES

Description

Bids to provide 'Safety & Security Systems: Services, Parts, & Consumables' were received from nine vendors on May 4, 2022. The bids of Graybar, Integrated Fire and Security Solutions, Inc., Mainstream IP Solutions (MIPS), MCS of Tampa, Inc., BCI Integrated Solutions, Silmar Electronics, TriOrb Solutions LLC, and Verification LLC dba Vision Database Systems were the best low bids meeting the advertised specifications for parts and consumables. Reasons for not selecting the apparent low bid were included with the bid tabulation. The bid of COMCO was the best low bid meeting the advertised specifications for security camera and alarm system services, and the bid of MCS of Tampa, Inc. was the best low bid meeting the advertised specifications for gate system services. This bid is for a period of one year with an option to renew for two additional one-year periods. The funds for these purchases are contained in the budget allocated to the Safety & Security Department.

Recommendation

That the bid of bids of COMCO, Graybar, Integrated Fire and Security Solutions, Inc., Mainstream IP Solutions (MIPS), MCS of Tampa, Inc., BCI Integrated Solutions, Silmar Electronics, TriOrb Solutions LLC, and Verification LLC dba Vision Database Systems for 'Safety & Security Systems: Services, Parts & Consumables' in an amount not to exceed \$3,000,000.00 be approved as presented.

Financial Impact:

Not to exceed \$3,000,000.00

Contact:

PENNER & BRIZENDINE

Strategic Plan Reference

Goal: 5 Strategy: 1

33. APPROVAL TO AWARD BID #22-0049 FOR SCHOOLS AND FOOD & NUTRITION SERVICES UNIFORM & OTHER SHIRTS

Description

Bids to provide 'Schools and Food & Nutrition Services Uniform & Other Shirts' were received from nine vendors on May 10, 2022. The bids of Express Press, SP Designs + Mfg, Inc., and Stitching Solutions, were the best low bids meeting the advertised specifications. Reasons for not selecting the apparent low bid were included with the bid tabulation. This bid is for a period of one year with no renewals. The funds for these purchases are contained in the budget allocated to Schools and/or Departments.

Recommendation

That the bid of Express Press, SP Designs + Mfg, Inc., and Stitching Solutions for 'Schools and Food & Nutrition Services Uniform & Other Shirts' in an amount not to exceed \$100,000.00 be approved as presented.

Financial Impact:

Not to exceed: \$100,000.00

Contact:

PENNER & BRIZENDINE

Strategic Plan Reference

Goal: 5 Strategy: 1

34. APPROVAL TO INCREASE PURCHASING LIMIT FOR THE ANTICIPATED PURCHASE OF MATERIALS AND/OR SERVICES (PER THE ATTACHED LIST) FROM VENDORS UNDER CONTRACT WITH A FEDERAL, STATE OR MUNICIPAL GOVERNMENT, OR A COOPERATIVE WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS

Description

The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board.

The funds for these purchases are contained in the budgets allocated to



the appropriate departments and schools.

<b>Department</b>	<b>Vendor</b>	<b>Purpose</b>	<b>Not to exceed</b>
Transportation	Gatekeeper System, Inc.	Upgrading of bus camera systems	\$95,000.00

Recommendation

That the attached list of contracts for the anticipated purchase of materials and/or services, be approved as presented.

Financial Impact:

Not to exceed: \$95,000.00

Contact:

PENNER & BRIZENDINE

Strategic Plan Reference

Goal: 5 Strategy: 1

35. APPROVAL TO AWARD BID #22-0203 FOR SIGNAGE – PROVIDE AND INSTALL

Description

Bids to provide 'Signage – Provide and Install' were received from three vendors on May 11, 2022. The bids of H&H Signs, Inc., i2 Visual, Inc., and Robson Corporation were the best low bids meeting the advertised specifications based on a sealed scenario. Reasons for not selecting the apparent low bid were included with the bid tabulation. This bid is for a period of one year with an option to renew for two additional one-year periods. The funds for these purchases are contained in the budget allocated to the Facilities Services Department.

Recommendation

That the bids of H&H Signs, Inc., i2 Visual, Inc., and Robson Corporation for 'Signage – Provide and Install' in an amount not to exceed \$400,000.00 be approved as presented.

Financial Impact:

Not to exceed: \$400,000.00

Contact:

PENNER & BRIZENDINE/HAMPTON

Strategic Plan Reference

Goal: 5 Strategy: 1

36. APPROVAL TO INCREASE PURCHASING LIMIT FOR THE ANTICIPATED PURCHASE OF MATERIALS AND/OR SERVICES THROUGH PIGGYBACK CONTRACTING FROM VENDORS UNDER CONTRACT WITH A FEDERAL, STATE OR MUNICIPAL GOVERNMENT, OR A COOPERATIVE WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS

Description

The attached purchase reference was approved for use on a prior Board Agenda as indicated on the attachment. This is a request to increase the original approved dollar amount for anticipated purchases. The funds for these purchases are contained in the budgets allocated to the appropriate departments and schools.

Department	Vendor	Purpose	Not to exceed
Schools & Departments	Apple Computer, Inc.	Purchase of Apple products	\$95,000.00

Recommendation

That the request to increase the purchasing limit for the anticipated purchase of materials and/or services through piggyback contracting, be approved as presented.

Financial Impact:

Not to exceed: \$95,000.00

Contact:

PENNER & BRIZENDINE

Strategic Plan Reference

Goal: 5 Strategy: 1

37. APPROVAL TO PURCHASE MATERIALS AND/OR SERVICES FOR (PER THE ATTACHED LIST) FROM VENDORS UNDER CONTRACT WITH A FEDERAL, STATE OR MUNICIPAL GOVERNMENT, OR A COOPERATIVE WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS

Description

The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board.

The funds for these purchases are contained in the budgets allocated to the appropriate departments and schools.

<b>Department</b>	<b>Vendor</b>	<b>Purpose</b>	<b>Not to exceed</b>
Facilities Services & Schools and Departments	Strategic Equipment, LLC Hobart Service Parts Town, LLC	To purchase food service equipment, parts, and repairs	\$150,000.00
Schools & Departments	11400, Inc.	To purchase food service supplies and related parts	\$100,000.00

Recommendation

That the attached list of contracts for the anticipated purchase of materials and/or services, be approved as presented.

Financial Impact:

Not to exceed: \$250,000.00

Contact:

PENNER & BRIZENDINE

Strategic Plan Reference

Goal: 5 Strategy: 1

38. APPROVAL TO AWARD RFP #22-0390 DISTRICT WIDE COMPENSATION STUDY

Description

Proposals to provide 'District Wide Compensation Study' were received from three (3) proposers on April 26, 2022. The proposal of Evergreen Solutions, LLC., was the best proposal meeting the advertised specifications. This proposal is to complete a comprehensive district wide compensation study and analysis in an amount not to exceed \$28,000.00; and additional services if needed for job analysis and internal equity in an amount not to exceed \$25,500.00. The funds for these services are contained in the budget allocated to the Human Resources and Labor Relations.

Recommendation

That the proposal of Evergreen Solutions, LLC., for 'Evergreen Solutions, LLC' be approved as presented.

Financial Impact:

\$53,500.00

Contact:

PENNER & BRIZENDINE/FOSTER

Strategic Plan Reference

Goal: 5 Strategy: 1

**Facilities**

39. ACCEPTANCE OF FACILITIES SERVICES' PROJECT COMPLETION AND APPROVAL OF THE FINAL PAYMENT TO CONTRACTOR AND THE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE HERON CREEK MIDDLE SCHOOL KITCHEN WALK-IN COOLER-FREEZER AND SHED REPLACEMENT CONTRACT

Description

All work has been completed and all required close-out documents have been received from the contractor. The final project costs have been internally audited and are enclosed herein the final payment application #22200714-04 to the contractor for approval. The Acting Director of Facilities Services has determined that the project is complete in accordance with state statutes.

Recommendation

That the project be accepted as complete and the final payment and certificate of substantial completion be approved as presented.

Financial Impact:

N/A

Contact:

DUMAS & HAMPTON

Strategic Plan Reference

Goal: 5 Strategy: 1

40. APPROVAL AND/OR RATIFICATION OF FACILITIES SERVICES' CHANGE ORDER

Description

The Facilities Services' change order is summarized on the enclosure for ease of review. This change order reflects a decrease of (\$52,186.63) in

gross contract dollars. The (\$52,186.63) will be added back into project 5542.

Recommendation

That the Facilities Services' change order be approved and/or ratified as presented.

Financial Impact:

(\$52,186.63)

Contact:

DUMAS & HAMPTON

Strategic Plan Reference

Goal: 5 Strategy: 1

**Construction**

41. APPROVAL OF FPL UNDERGROUND EASEMENT FOR THE DISTRICT-WIDE PORTABLE MOVES 2021-2022 PROJECT (UNDERGROUND EASEMENT AT LAUREL NOKOMIS SCHOOL)

Description

As part of the District-Wide Portable Moves project, Florida Power & Light Company (FPL) requires an underground easement from the School Board in order to provide electrical power to the newly relocated portables at Laurel Nokomis School.

Recommendation

That the School Board of Sarasota County approve the Florida Power & Light Company (FPL) underground easement for the District-Wide Portable Moves project, as presented.

Financial Impact:

N/A

Contact:

DUMAS & DREGER

Strategic Plan Reference

Goal: 5 Strategy: 1

42. APPROVAL AND/OR RATIFICATION OF CONSTRUCTION SERVICES' CHANGE ORDERS

Description

The Construction Services' change orders are summarized on the enclosure for ease of review. These change orders collectively total an increase of \$285,949.32 in gross contract dollars.

Included in these change orders is a (\$191,835.89) credit for direct material purchases; the corresponding direct material purchase orders of \$180,788.57 result a net of \$11,047.32 in sales tax savings.

Recommendation

That the Construction Services' change orders be approved and/or ratified as presented.

Financial Impact:

\$285,949.32

Contact:

DUMAS & DREGER

Strategic Plan Reference

Goal: 5 Strategy: 1

**Planning**

43. APPROVAL OF ASSIGNMENT AND ASSUMPTION AND REAL PROPERTY LEASE AGREEMENT WITH MILESTONE TOWER MANAGEMENT LLC FOR 1 INDIAN AVENUE, VENICE, FL – VENICE HS

Description

As part of the Marketing and Leasing Agreement approved by the Board on March 1, 2022, Milestone Tower Management LLC has assumed responsibility for management and subleasing of existing cell tower leases. The Assignment and Assumption and Real Property Lease Agreement will allow Milestone to assume the lease agreement at 1 Indian Avenue, Venice, FL – Venice HS.

Recommendation

That the School Board of Sarasota County approve the Assignment and Assumption and Real Property Lease Agreement for 1 Indian Avenue, Venice, FL – Venice HS, as presented.

Financial Impact:

N/A

Contact:

DUMAS & COMINOTTI

Strategic Plan Reference

Goal: 5 Strategy: 1

44. APPROVAL OF ASSIGNMENT AND ASSUMPTION AND REAL PROPERTY LEASE AGREEMENT WITH MILESTONE TOWER MANAGEMENT LLC FOR 3450 GOCIO ROAD, SARASOTA, FL – GOCIO ELEMENTARY SCHOOL

Description

As part of the Marketing and Leasing Agreement approved by the Board on March 1, 2022, Milestone Tower Management LLC has assumed responsibility for management and subleasing of existing cell tower leases. The Assignment and Assumption and Real Property Lease Agreement will allow Milestone to assume the lease agreement at 3450 Gocio Road, Sarasota, FL – Gocio Elementary School.

Recommendation

That the School Board of Sarasota County approve the Assignment and Assumption and Real Property Lease Agreement for 3450 Gocio Road, Sarasota, FL – Gocio Elementary School, as presented.

Financial Impact:

N/A

Contact:

DUMAS & COMINOTTI

Strategic Plan Reference

Goal: 5 Strategy: 1

45. APPROVAL OF ASSIGNMENT AND ASSUMPTION AND REAL PROPERTY LEASE AGREEMENT WITH MILESTONE TOWER MANAGEMENT LLC FOR 1000/1001 S. SCHOOL AVENUE, SARASOTA, FL – SARASOTA HS

Description

As part of the Marketing and Leasing Agreement approved by the Board on March 1, 2022, Milestone Tower Management LLC has assumed responsibility for management and subleasing of existing cell tower leases. The Assignment and Assumption and Real Property Lease Agreement will allow Milestone to assume the lease agreement at 1000/1001 S. School Avenue, Sarasota, FL – Sarasota HS.

Recommendation

That the School Board of Sarasota County approve the Assignment and Assumption and Real Property Lease Agreement for 1000/1001 S. School Avenue, Sarasota, FL – Sarasota HS, as presented.

Financial Impact:

N/A

Contact:

DUMAS & COMINOTTI

Strategic Plan Reference

Goal: 5 Strategy: 1

46. APPROVAL OF ASSIGNMENT AND ASSUMPTION AND REAL PROPERTY LEASE AGREEMENT WITH MILESTONE TOWER MANAGEMENT LLC FOR 4748 BENEVA ROAD, SARASOTA, FL

Description

As part of the Marketing and Leasing Agreement approved by the Board on March 1, 2022, Milestone Tower Management LLC has assumed responsibility for management and subleasing of existing cell tower leases. The Assignment and Assumption and Real Property Lease Agreement will allow Milestone to assume the lease agreement at 4748 Beneva Road, Sarasota, FL.

Recommendation

That the School Board of Sarasota County approve the Assignment and Assumption and Real Property Lease Agreement for 4748 Beneva Road, Sarasota, FL, as presented.

Financial Impact:

N/A

Contact:

DUMAS & COMINOTTI

Strategic Plan Reference

Goal: 5 Strategy: 1

47. APPROVAL OF ASSIGNMENT AND ASSUMPTION AND REAL PROPERTY LEASE AGREEMENT WITH MILESTONE TOWER MANAGEMENT LLC FOR 301 OLD VENICE ROAD, OSPREY, FL

Description

As part of the Marketing and Leasing Agreement approved by the Board on March 1, 2022, Milestone Tower Management LLC has assumed responsibility for management and subleasing of existing cell tower leases. The Assignment and Assumption and Real Property Lease Agreement will allow Milestone to assume the lease agreement at 301 Old Venice Road, Osprey, FL.

Recommendation



That the School Board of Sarasota County approve the Assignment and Assumption and Real Property Lease Agreement for 301 Old Venice Road, Osprey, FL, as presented.

Financial Impact:

N/A

Contact:

DUMAS & COMINOTTI

Strategic Plan Reference

Goal: 5 Strategy: 1

48. APPROVAL OF AGREEMENT AND RESOLUTION AUTHORIZING THE EXCHANGE OF REAL PROPERTY ON 17TH STREET WITH SARASOTA COUNTY

Description

The School Board of Sarasota County (School Board) owns Parcel No. 0040040001 which is currently leased to Sarasota County (County) for recreational use (Archery Club Property). The County owns Parcel No. 0040030001, which is currently leased to the School Board as a bus depot (17<sup>th</sup> Street Bus Depot). Both the School Board and County have agreed it is in the best interest of both parties to exchange ownership of these two properties.

Recommendation

That the School Board of Sarasota County approve the agreement and resolution authorizing the exchange of real property on 17<sup>th</sup> Street with Sarasota County, as presented.

Financial Impact:

N/A

Contact:

DUMAS & COMINOTTI

Strategic Plan Reference

Goal: 5 Strategy: 1

**Job Description**

49. APPROVAL OF REVISED JOB DESCRIPTION FOR CYESIS PRE-SCHOOL/CHILDCARE AIDE

Description

The revised job description for CYESIS Pre-School/Childcare Aide is being presented to the School Board for approval.

Recommendation

That the School Board approve the revised job description for CYESIS Pre-School/Childcare Aide.

Financial Impact:

N/A

Contact:

DUMAS & FOSTER/SCHWIED

Strategic Plan Reference

Goal: 3 Strategy: 3

**Risk Management**

50. APPROVAL OF THE RENEWAL OF WORKERS' COMPENSATION SPECIFIC EXCESS INSURANCE EFFECTIVE JULY 1, 2022 THROUGH JUNE 30, 2023.

Description

Star Insurance Company proposed a one (1) year rate guarantee at 0.0443 per \$100 of ratable payroll. This is a rate decrease of \$23.62% or 0.5357 per \$100 of ratable payroll over the expiring program with Safety National Insurance Company. This decrease represents \$46,985 in saving.

Recommendation

That the Board approve the workers' compensation specific excess renewal with Star Insurance Company effective July 1, 2022 through June 30, 2023.

Financial Impact:

This decrease represents \$46,985 in saving.

Contact:

DUMAS & FOSTER/PETERSON

Strategic Plan Reference

Goal: 5 Strategy: 1

**Finance**

51. APPROVAL OF THE SUPERINTENDENT'S FINANCIAL STATEMENTS FOR THE MONTH ENDING APRIL 30, 2022

Description

The Superintendent's Financial Statements for the month ending April 30, 2022 does not reflect any unexpected trends for the 2021-2022 fiscal year to date.

Recommendation

That the Board approves the Superintendent's Financial Statements for the month ending April 30, 2022 as presented.

Financial Impact:

N/A

Contact:

PENNER

Strategic Plan Reference

N/A

52. APPROVAL OF RESOLUTION IN REGARD TO REIMBURSEMENT OF CERTAIN COSTS RELATING TO VARIOUS EDUCATIONAL FACILITY CAPITAL IMPROVEMENTS WITHIN THE SCHOOL DISTRICT OF SARASOTA COUNTY

Description

This resolution allows costs incurred in advance of the issuance of debt for Gocio Elementary and the K-8 at Clark and Lorraine, to be charged to the debt proceeds once the debt is issued. The purpose is to allow the full cost of the projects to be charged to the debt proceeds while postponing the issuance of debt until after the GMP is received. This will ensure that the debt is secured in the appropriate amount and that the interest begins accruing at the latest possible date.

Recommendation

That the attached reimbursement resolution be approved.

Financial Impact:

N/A

Contact:

PENNER

Strategic Plan Reference

Goal:5 Strategy:1

53. APPROVAL OF COST CENTER PETTY CASH REQUESTS FOR THE 2022-2023 SCHOOL YEAR

Description

Attached is a memorandum listing Cost Centers requesting petty cash for the 2022-2023 school year.

Recommendation

That the Board approve the 2022-2023 petty cash memorandum request as presented.

Financial Impact:

N/A

Contact:

PENNER

Strategic Plan Reference

N/A

**School Board Items**

54. APPROVAL OF REVISED SCHOOL BOARD POLICIES: 2.90, 5.14, 5.343, 5.56, 5.61, 5.62, 7.22, 8.17, 8.55, AND 9.11

Description

The following revised School Board Policies have been advertised and are ready for approval:

- Policy 2.90 - Smoking and Tobacco Free Environment
- Policy 5.14 - Homeless Students
- Policy 5.343 - Use of Time Out, Seclusion and Physical Restraint for Students with Disabilities
- Policy 5.56 - School Health Services
- Policy 5.61 - Student Illness
- Policy 5.62 - Administration of Medication During School Hours
- Policy 7.22 - Electronic Records, Electronic Signatures, and Electronic Funds
- Policy 8.17 - Emergency Disaster
- Policy 8.55 - Designation of School Facilities
- Policy 9.11 - Parental Rights and Responsibilities

Recommendation

That the following revised School Board Policies:

- Policy 2.90 - Smoking and Tobacco Free Environment
- Policy 5.14 - Homeless Students
- Policy 5.343 - Use of Time Out, Seclusion and Physical Restraint for Students with Disabilities
- Policy 5.56 - School Health Services
- Policy 5.61 - Student Illness

- Policy 5.62 - Administration of Medication During School Hours
- Policy 7.22 - Electronic Records, Electronic Signatures, and Electronic Funds
- Policy 8.17 - Emergency Disaster
- Policy 8.55 - Designation of School Facilities
- Policy 9.11 - Parental Rights and Responsibilities

be approved as presented.

Financial Impact:

Contact:

ASPLEN

Strategic Plan Reference

## **New Business**

55. APPROVAL THAT SUPERINTENDENT ASPLEN RECEIVE A SALARY INCREASE BASED UPON HIS HIGHLY EFFECTIVE EVALUATION FOR THE 2020-2021 FISCAL YEAR

Description

At the 5/10/2022 workshop, the School Board discussed Superintendent Asplen's contract and compensation. The Superintendent received an evaluation of highly effective for the 2020-2021 fiscal year and it was agreed that Dr. Asplen should have received a salary adjustment. Consensus was reached that the Superintendent should receive an increase of \$12,000 to his base salary retroactive to 7/1/2021.

Recommendation

That Superintendent Asplen receive a \$12,000 increase to his base salary retroactive to 7/1/2021 based upon his highly effective evaluation for the 2020-2021 fiscal year.

Financial Impact:

Contact:

GOODWIN

Strategic Plan Reference

N/A

### **Motion: (Voice Vote)**

That Superintendent Asplen receive a \$12,000 increase to his base salary retroactive to 7/1/2021 based upon his highly effective evaluation for the 2020-2021 fiscal year.

MOTION Passed

**Vote Results:**

Ayes: Brown, Edwards, Goodwin, Rose, Ziegler

56. APPROVAL OF THE NEW JOB DESCRIPTION FOR CHILDCARE SPECIALIST

Description

The new job description for Childcare Specialist is being presented to the School Board for approval.

Recommendation

That the School Board approve the new job description for Childcare Specialist as presented.

Financial Impact:

N/A

Contact:

DUMAS & FOSTER/SCHWIED

Strategic Plan Reference

Goal: 3 Strategy: 3

**Motion: (Voice Vote)**

That the School Board approve the new job description for Childcare Specialist as presented.

MOTION Passed

**Vote Results:**

Ayes: Brown, Edwards, Goodwin, Rose, Ziegler

57. APPROVAL/DENIAL OF THE COLLEGE PREPARATORY ACADEMY AT WELLEN PARK

Description

The applicant for the College Preparatory Academy at Wellen Park submitted a high performing replication charter application on February 1, 2022. The District Charter Review Committee's evaluation report and the summary are attached for consideration. Pursuant to s. 1002.33(6) (b), F.S., the School Board must by a majority vote approve or deny the application of a charter school.

Recommendation

That the high performing replication College Preparatory Academy at Wellen Park charter school application to the School Board be approved/denied.

Financial Impact:

N/A

Contact:

RENOUF & CANTALUPO/WHEELER

Strategic Plan Reference

Goal: 1 Strategy: 5

**Motion: (Voice Vote)**

Move to reject Charter School USA's application for a new College Preparatory Charter School at Wellen Park.

MOTION Passed

**Vote Results:**

Ayes: Brown, Edwards, Goodwin, Rose, Ziegler

**Motion: ()**

Move to open the approval or denial of the College Preparatory Academy at Wellen Park open for discussion.

MOTION

**Vote Results:**

58. APPROVAL OF SCHOOL BOARD POLICY 2.35 - RESPECT & CIVILITY IN SCHOOLS AND DISTRICT OFFICES

Description

School Board Policy 2.35 - *Respect & Civility in Schools and District Offices*, has been advertised and is ready to be approved.

Recommendation

That School Board Policy 2.35 - *Respect & Civility in Schools and District Offices* be approved as presented.

Financial Impact:

Contact:

ASPLEN

Strategic Plan Reference

**Motion: (Voice Vote)**

That School Board Policy 2.35 - Respect & Civility in Schools and District Offices be approved as presented.

MOTION Passed

**Vote Results:**

Ayes: Brown, Edwards, Goodwin

Nays: Rose, Ziegler

59. APPROVAL OF THE DRAFT OF THE 2022-2023 STUDENT PROGRESSION PLAN

Description

Request to approve the draft of the 2022-2023 Student Progression Plan for public review and comment. The window for review will be June 8 - July 8.

Recommendation

That the draft of the 2022-2023 Student Progression plan be approved for public review and comment.

Financial Impact:

N/A

Contact:

RENOUF

Strategic Plan Reference

Goal: 1 Strategy:

**Motion: (Voice Vote)**

That the draft of the 2022-2023 Student Progression plan be approved for public review and comment.

MOTION Passed

**Vote Results:**

Ayes: Brown, Edwards, Goodwin, Rose, Ziegler

60. APPROVAL TO ADVERTISE THE REVISED CODE OF STUDENT CONDUCT

Description

The Board is required to review and approve its Code of Student Conduct on an annual basis. This document reflects updates to the Code of Student Conduct as driven by new SESIR reporting requirements.



Recommendation

That the Board approve the advertisement of changes to the Code of Student Conduct, with the final document to be presented at the July 19, 2022 meeting.

Financial Impact:

N/A

Contact:

RENOUF & CANTEES/CLAYTON

Strategic Plan Reference

Goal: 2 Strategy: 3

**Motion: (Voice Vote)**

That the Board approve the advertisement of changes to the Code of Student Conduct, with the final document to be presented at the July 19, 2022 meeting.

MOTION Passed

**Vote Results:**

Ayes: Brown, Edwards, Goodwin, Rose, Ziegler

61. APPROVAL OF SETTLEMENT AGREEMENT TO CONCLUDE LITIGATION IN 2021-CA-2274-NC

Description

School Board policy requires the approval of a majority of School Board members of certain litigation, including the dispute outlined in 2021-CA-2274 alleging negligence that occurred in 2017.

Recommendation

To approve the settlement agreement in 2021-CA-2274-NC which will conclude this dispute.

Financial Impact:

Contact:

DUGGAN

Strategic Plan Reference

**Motion: (Voice Vote)**

To approve the settlement agreement in 2021-CA-2274-NC which will conclude this dispute.

MOTION Passed

**Vote Results:**

Ayes: Brown, Edwards, Goodwin, Rose, Ziegler

62. TO SEND CORRESPONDENCE DENYING THE REQUEST FROM THE SARASOTA COUNTY GOVERNMENT TO SUBLEASE THE PARCEL OF LAND COMMONLY REFERRED TO AS THE "FLORIDA HOUSE" TO THE MANATEE SARASOTA BUILDING INDUSTRY ASSOCIATION

Description

The School Board and Sarasota County Government entered into a Lease agreement on July 11th 2007 for a period of 20 years expiring on June 30, 2027. This lease agreement provided a portion of School Board property located on Beneva Rd to the County for the sole purpose of operating a center commonly referred to as the "Florida House." The agreement allowed for the relocation of a model house and associated landscaping to provide an educational facility which encourages the use of sustainable practices such as energy and water conservation, the use of solar power, and environmentally sound construction techniques and practices.

Sarasota County Government through the County Administrator has notified the School District that they are terminating their sublease with the current tenant and intend on subleasing the property to the Manatee Sarasota Building Industry Association. Per section 15 of the lease agreement with the County, the School District must provide written consent prior to any sublease the county may wish to enter into with another organization on this property.

Recommendation

That the School Board deny the request by the County to enter into the sublease agreement for the above referenced property and that the School Board direct staff to send an official response to the city manager's request dated March 25, 2022 outlining the Board's intent to possibly acquire the home and continue providing opportunities for community outreach and education.

Financial Impact:

Contact:

ASPLEN

Strategic Plan Reference

**Motion: (Voice Vote)**

That the School Board deny the request by the County to enter into the sublease agreement for the Florida House property and that the School Board direct staff to send an official response to the city manager's request dated March 25, 2022 outlining the Board's intent to possibly acquire the home and continue providing opportunities for community outreach and education.

MOTION Passed

**Vote Results:**

Ayes: Brown, Edwards, Goodwin

Nays: Rose, Ziegler

63. **ORIGINALLY ITEM #11 WHICH WAS MOVED TO NEW BUSINESS:  
APPROVAL OF RESOLUTION TO INCREASE EDUCATIONAL IMPACT  
FEES**

Description

Pursuant to F.S.1013.33, the Sarasota County School Board and the Sarasota Board of County Commissioners are required to coordinate the planning of Educational Facilities with the planning of Residential Development, concurrently with other necessary services. In coordination with the School Board, on January 26, 2016, the Sarasota Board of County Commissioners passed Ordinance 2015-090, reinstating the Sarasota County Educational System Impact Fee. Those impact fees were established as follows: (1) Single-family - \$2,032.00 per Dwelling Unit; (2) Multifamily - \$561.00 per Dwelling Unit; and (3) Mobile Home - \$188.00 per Dwelling Unit. In 2020, the Board contracted TischlerBise to conduct an updated Impact Fee Study based on residential growth in Sarasota County. The results of that study were presented to the Board on April 12, 2022. The TischlerBise study calculated the maximum supportable impact fee as: (1) Single-family - \$6,533.00 per Dwelling Unit; (2) Multifamily - \$2,193.00 per Dwelling Unit; and (3) Mobile Home - \$592.00 per Dwelling Unit. As per F.S. 163.31801(6)(d), an impact fee increase may not exceed 50 percent of the current impact fee rate. This motion represents a fifty percent increase of the current adopted fee phased in four equal installments.

Recommendation

That the School Board of Sarasota County approve the resolution to recommend that the Board of County Commissioners amend the Education System Impact Fee Ordinance to change the levied amount of the Educational System Impact Fees as follows:

Year One

- (1) Single-Family: \$2,286.00 per Dwelling Unit
- (2) Multifamily: \$581.00 per Dwelling Unit
- (3) Mobile Home: \$212.00 per Dwelling Unit

Year Two

- (1) Single-Family: \$2,540.00 per Dwelling Unit
- (2) Multifamily: \$645.00 per Dwelling Unit
- (3) Mobile Home: \$235.00 per Dwelling Unit

Year Three

- (1) Single-Family: \$2,794.00 per Dwelling Unit
- (2) Multifamily: \$710.00 per Dwelling Unit
- (3) Mobile Home: \$259.00 per Dwelling Unit

Year Four

- (1) Single-Family: \$3,048.00 per Dwelling Unit
- (2) Multifamily: \$774.00 per Dwelling Unit
- (3) Mobile Home: \$282.00 per Dwelling Unit

Financial Impact:

N/A

Contact:

DUMAS & COMINOTTI

Strategic Plan Reference

Goal: 5 Strategy: 1

**Motion: (Voice Vote)**

That the School Board of Sarasota County approve the resolution to recommend that the Board of County Commissioners amend the Education System Impact Fee Ordinance to change the levied amount of the Educational System Impact Fees as follows: ? Year One (1) Single-Family: \$2,286.00 per Dwelling Unit (2) Multifamily: \$581.00 per Dwelling Unit (3) Mobile Home: \$212.00 per Dwelling Unit ? Year Two (1) Single-Family: \$2,540.00 per Dwelling Unit (2) Multifamily: \$645.00 per Dwelling Unit (3) Mobile Home: \$235.00 per Dwelling Unit ? Year Three (1) Single-Family: \$2,794.00 per Dwelling Unit (2) Multifamily: \$710.00 per Dwelling Unit (3) Mobile Home: \$259.00 per Dwelling Unit ? Year Four (1) Single-Family: \$3,048.00 per Dwelling Unit (2) Multifamily: \$774.00 per Dwelling Unit (3) Mobile Home: \$282.00 per Dwelling Unit

MOTION Passed

**Vote Results:**

Ayes: Brown, Edwards, Goodwin, Rose, Ziegler

**Announcements/Comments**

The next Monthly Work Session is scheduled for Tuesday, June 14th at 9:00 a.m.

The next Board Meeting is scheduled for Tuesday, June 21st at 6:00 p.m. This meeting will be held in the Longboat Key Town Hall Chambers, 501 Bay Isles Road, Longboat Key.

**Adjournment**

**The Chair adjourned the Regular Board Meeting at 8:31 p.m.**

The Hearing of Citizens ended at 8:52 p.m.

We certify that the foregoing minutes are a true account of the Regular Board Meeting held on June 7, 2022 and approved at the Regular Board Meeting on June 21, 2022.

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Brennan Asplen, Secretary

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Jane Goodwin, Chair

**Hearing of Citizens - General****HEARING OF CITIZENS - GENERAL**

Speakers:

- Jan Kopel
- Pauline Testerman
- Jennifer Cottrill
- Sally Nista
- Bren Gibbs

- Angela Wynn
- Alexis Spiegelman
- Teresa DeWitt



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**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**  
**Landings Administrative Complex**  
**1980 Landings Blvd.**  
**9:00 AM**

**June 14, 2022 Monthly Work Session Minutes**

**Call to Order**

The Chair convened the June 14, 2022 Monthly Work Session at 9:00 a.m.

**Present:**

- Jane Goodwin, Chair
- Tom Edwards, Vice Chair
- Shirley Brown
- Karen Rose
- Bridget Ziegler

**1. SUPERINTENDENT CONTRACT**

Description

Recommendation

Financial Impact:

Contact:

GOODWIN

**SUPERINTENDENT CONTRACT**

The Board Members and Superintendent reviewed, discussed and finalized the following items:

- Superintendent's Reflection of School Year 2020-21 / Reflection of School Year 2021-22
- Superintendent Contract
- Superintendent Evaluation Summary

- Achievement of Strategic Plan Metrics

A lengthy discussion ensued.

## 2. STRATEGIC PLAN - GOAL 5

Description

Recommendation

Financial Impact:

Contact:

DUMAS

### **STRATEGIC PLAN - GOAL 5**

Jody Dumas and Bonnie Penner presented an overview of the Strategic Plan - Goal 5, which is *Operate Efficiently and Effectively through Fiscal Stewardship*.

The Goal 5 team presented the key accomplishments, perceived challenges, and immediate next steps.

Goal 5 Team: Jody Dumas, Bonnie Penner, Joe Binswanger, Charlotte Price, Christa Curtner, Tameka Hannon, Tripp Jennings, Tracy Brizendine, Sara Dan and Don Hampton.

Strategy 1: Maximize Efficiency of Operations

Strategy 2: Provide Intentional Development for Operational Employees

Strategy 3: Focus on Environmental Sustainability in all aspects of District and School Operations

Strategy 4: Create a district-wide Customer Service Culture

Discussion ensued.

## 3. COLLEGE & CAREER UPDATE

Description

Recommendation

Financial Impact:

Contact:



JENNINGS

## **COLLEGE & CAREER UPDATE**

Tripp Jennings and Dr. Amy Earl presented an overview of the Collège, Career, and Life Readiness update. The SCS Goals, strategies for Summer 2022, and strategies for 2022-2023 school year were presented. Discussion ensued.

### **4. CAREER DUAL ENROLLMENT**

Description

Recommendation

Financial Impact:

Contact:

DIPILLO

## **CAREER DUAL ENROLLMENT**

Dr. Ron DiPillo presented an overview of the Suncoast Technical College Career Dual Enrollment Agreements with public, private, and home education students seeking dual enrollment. Discussion ensued.

### **5. ANNUAL EQUITY UPDATE**

Description

Recommendation

Financial Impact:

Contact:

MOORE

## **ANNUAL EQUITY UPDATE**

Dr. Harriet Moore presented an overview of the FLDOE Office of Equal Educational Opportunity Summary of 2021-22 Annual State Equity update. Discussion ensued.

### **6. DISPLAY OF POLITICAL ITEMS**

Description

Recommendation

Financial Impact:

Contact:

EDWARDS

### **DISPLAY OF POLITICAL ITEMS**

A lengthy discussion ensued.

## **7. DATA SHARING AGREEMENTS**

Description

Recommendation

Financial Impact:

Contact:

CANTALUPO & BINSWANGER

### **DATA SHARING AGREEMENTS**

Dr. Denise Cantalupo, Joe Binswanger, and Dr. Dawn Clayton presented an overview of the data sharing agreements process. Discussion ensued.

## **8. MEMBERS COMMENTS**

Description

Recommendation

Financial Impact:

Contact:

GOODWIN

### **MEMBERS COMMENTS**

The next Board Meeting will take place on Tuesday, June 21, 2022 at the Longboat Key Town Hall Chambers.

## **Adjournment**

**The Chair adjourned the Monthly Work Session at 2:18 p.m.**

We certify that the foregoing minutes are a true account of the Monthly Work Session held on June 14, 2022 and approved at the Regular Board Meeting on June 21, 2022.

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Brennan Asplen, Secretary

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Jane Goodwin, Chair



**June 21, 2022 Board Meeting**  
**Agenda Item 8.**

**Title**

APPROVAL OF INSTRUCTIONAL/CLASSIFIED PERSONNEL REPORT

**Description**

**Recommendation**

That the Human Resources Instructional/Classified Personnel Report be approved as presented.

**Contact**

DUMAS & FOSTER/HARAYDA

**Financial Impact**

**Strategic Plan Reference**

Goal: 3 Strategy: 2

**ATTACHMENTS:**

Description	Upload Date	Type
Board - June 21, 2022 (Regular)	6/13/2022	Cover Memo
Board - June 21, 2022 (Addendum 1)	6/16/2022	Cover Memo

# Superintendent's Personnel Report

Item #:

Board Date: June 21, 2022

Status:

Regular

Name	Current Assignment	New Assignment	Explanation	Effective Date
<b>Appointment - 2122FY</b>				
Meadows, Emma		Communications & Community Relations Videographer Editor (SSP12)	Replacement for: Adam McCune	June 20, 2022
<b>Appointment - 2122FY Delete</b>				
Johnson, Eve		Facilities Services Assistant Director (GRP D)	Replacement for: William Grant	May 16, 2022
<b>Appointment - 2223FY</b>				
Brozek, Joanna		Gulf Gate Elementary ESE Aide (SSP5)	Within budget allocation	August 10, 2022
Burns, Jacqueline		Venice Middle Parapro Aide Behavior Technician (SSP7)	Within budget allocation	August 3, 2022
Fant, Jeremy		Heron Creek Middle Teacher, Science, Mid/Jr (perf pay)	Within budget allocation	August 3, 2022
Hanson, Stephanie		Wilkinson Elementary Teacher, Grade 4 (perf pay)	Replacement for: Shannon Simmons	August 3, 2022
Heeg, Sara		North Port High Teacher, Business Tech Educ. (perf pay)	Replacement for: Melina Frederick	August 3, 2022
Leonard, Jillian		Phillippi Shores Elementary Teacher, Grade 1 (perf pay)	Replacement for: Cherie Feaster	August 3, 2022
Lumb, Morgan		Booker High Career Advisor (SSP12)	Within budget allocation	August 10, 2022
Morris, Michelle		Phillippi Shores Elementary Teacher, ESE Varying Except. (perf pay)	Replacement for: Judy Aquila	August 3, 2022
Ozair, Saadiyah		Research, Assessment & Evaluation Grant Progress Monitoring Specialist (perf pay)	Within budget allocation	August 3, 2022
Reinhart, Morgan		Taylor Ranch Elementary Counselor, Elem School (perf pay)	Replacement for: Tracy Wicherts	August 3, 2022
Sheffield, Tiffany		Bay Haven School of Basics Plus ESE Liaison (perf pay)	Replacement for: Angela Burt	August 3, 2022

# Superintendent's Personnel Report

Item #:

Board Date: June 21, 2022

Status: Regular

Name	Current Assignment	New Assignment	Explanation	Effective Date
<b>Appointment - 2223FY</b>				
Urbina, Osciell		Heron Creek Middle Teacher, Music, Mid/Jr (perf pay)	Within budget allocation	August 3, 2022
Walkup-Lees, Faith		Oak Park School ESE Paraprofessional Aide (SSP07)	Replacement for: Megan Jennings	August 3, 2022
Wood, Amy		Ashton Elementary Behavior Specialist (perf pay)	Within budget allocation	August 3, 2022
<b>Appointment - 2223FY Out-of-Field</b>				
McCormick, Sharon		Glenallen Elementary Teacher, Grade 1 (Out-of-Field ESOL End.) (perf pay)	Replacement for: Traci Waggoner	August 3, 2022
<b>Begin Active Status/Return to Duty - 2122FY</b>				
Royer, Ashley	Sarasota High Teacher, Science		Returning to duty from leave ERFL	May 31, 2022
<b>Begin Active Status/Return to Duty - 2122FY Correction</b>				
Treat, Kristin	Oak Park School ESE Paraprofessional Aide		Returning to duty from leave	May 31, 2022
<b>Begin Active Status/Return to Duty - 2223FY</b>				
Silverwoodseymour, Dawn	Brentwood Elementary ESE Paraprofessional Cluster Aide		Returning to duty from leave	August 3, 2022
<b>Begin Active Status/Return to Duty - 2223FY Delete</b>				
Thomas, Toccara	Oak Park School ESE Paraprofessional Aide		Returning to duty from leave ERFL	August 3, 2022
<b>Change of Status/Transfer - 2122FY</b>				
Johnson, Eve	Facilities Services Manager (GRP F)	Facilities Services Assistant Director (GRP D)	Replacement for: William Grant	May 16, 2022
Romero Ramirez, Karla	Brookside Middle Bookkeeper, School (SSP09)	Brookside Middle Clerk, School (SSP05)	Returning from a temporary position	June 6, 2022
Romero Ramirez, Karla	Brookside Middle Clerk, School (SSP05)	Brookside Middle Bookkeeper, School (SSP09)	Replacement for: Lynne Fleming	June 6, 2022

# Superintendent's Personnel Report

Item #:

Board Date: June 21, 2022

Status:

Regular

Name	Current Assignment	New Assignment	Explanation	Effective Date
<b>Change of Status/Transfer - 2122FY Custodian Bid Meeting Results</b>				
Adamo, Ryan	Facilities Services Temp 12 Month Lead Custodian (Laurel Nokomis)	Facilities Services 12 Month Lead Custodian (Laurel Nokomis)	Within budget allocation	June 13, 2022
Alvarez Pla, Zoraida	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian (Ashton)	Within budget allocation	June 13, 2022
Anzevino, Michael	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian (Venice Middle)	Within budget allocation	June 13, 2022
Azcorra Alamo, Debora	Facilities Services 12 Month Custodian (SSP04-C2)	Facilities Services 12 Month Custodian (SSP04-C1)	Within budget allocation	June 13, 2022
Azcorra Alamo, Juliet	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian (Sarasota High)	Within budget allocation	June 13, 2022
Clemens, Michael	Facilities Services 12 Month Custodian (Phillippi Shores)	Facilities Services 12 Month Custodian (Pine view)	Within budget allocation	June 13, 2022
Cohn, Girly	Facilities Services 12 Month Custodian (Taylor Ranch)	Facilities Services 12 Month Custodian (Laurel Nokomis)	Within budget allocation	June 13, 2022
David, Kenneth	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian (Pine view)	Within budget allocation	June 13, 2022
Daza Montoya, Diana	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian (Emma E Booker)	Within budget allocation	June 13, 2022
Deulofeu, Rosa	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian (Sarasota High)	Within budget allocation	June 13, 2022
Garcia-Socarras, Nadiezhda	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian (Phillippi Shores)	Within budget allocation	June 13, 2022
Gonzalez Paez, Sabina	Facilities Services 12 Month Custodian (Laurel Nokomis)	Facilities Services 12 Month Custodian (Venice High)	Within budget allocation	June 13, 2022
Gonzalez Torres, Norle	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian (Ashton)	Within budget allocation	June 13, 2022

# Superintendent's Personnel Report

Item #:

Board Date: June 21, 2022

Status:

Regular

Name	Current Assignment	New Assignment	Explanation	Effective Date
<b>Change of Status/Transfer - 2122FY Custodian Bid Meeting Results</b>				
Grabel, Samuel	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian (District wide)	Within budget allocation	June 13, 2022
Harrelson, David	Facilities Services 12 Month Custodian (Cranberry)	Facilities Services 12 Month Custodian (Toledo Blade)	Within budget allocation	June 13, 2022
Hryniuk, Yaroslav	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian (Laurel Nokomis)	Within budget allocation	June 13, 2022
Kenny, Mark	Facilities Services 12 Month Custodian (Pine view)	Facilities Services 12 Month Custodian (District wide)	Within budget allocation	June 13, 2022
Koptsev, Boris	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian (Laurel Nokomis)	Within budget allocation	June 13, 2022
Liendo, Mirbelis	Facilities Services 12 Month Custodian (Pine view)	Facilities Services 12 Month Custodian (Woodland)	Within budget allocation	June 13, 2022
Lihan, Chris	Facilities Services 12 Month Lead Custodian (SSP04-C2)	Facilities Services 12 Month Custodian (SSP04-C1)	Within budget allocation	June 13, 2022
Mina Sanchez, Carmen	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian (Phillippi Shores)	Within budget allocation	June 13, 2022
Morgado, Jorge	Facilities Services 12 Month Custodian (Pine view)	Facilities Services 12 Month Custodian (Lakeview)	Within budget allocation	June 13, 2022
Osorio Osorio, Ernesto	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian (Brookside Middle)	Within budget allocation	June 13, 2022
Pascual, Beatriz	Facilities Services 12 Month Custodian (Emma E Booker)	Facilities Services 12 Month Custodian (McIntosh Middle)	Within budget allocation	June 13, 2022
Perez Patarroyo, Martha	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian (Brookside Middle)	Within budget allocation	June 13, 2022
Perez Quinones, Marisela	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian (Gocio)	Within budget allocation	June 13, 2022



# Superintendent's Personnel Report

Item #:

Board Date: June 21, 2022

Status:

Regular

Name	Current Assignment	New Assignment	Explanation	Effective Date
<b>Change of Status/Transfer - 2122FY Custodian Bid Meeting Results</b>				
Perilla Bonilla, Nancy	Facilities Services 12 Month Custodian (Venice Middle)	Facilities Services 12 Month Custodian (Taylor Ranch)	Within budget allocation	June 13, 2022
Rivera De Rodriguez, Martha	Facilities Services 12 Month Custodian (Pine view)	Facilities Services 12 Month Custodian (Venice High)	Within budget allocation	June 13, 2022
Sanchez Rodriguez, Jose	Facilities Services 12 Month Custodian (North Port High)	Facilities Services 12 Month Custodian (Venice High)	Within budget allocation	June 13, 2022
Sepulveda Ramos, Fredy	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian (District wide)	Within budget allocation	June 13, 2022
Shaughnessy, Ruby	Facilities Services 12 Month Custodian (Toledo Blade)	Facilities Services 12 Month Custodian (Cranberry)	Within budget allocation	June 13, 2022
Skogen Sr, Brent	Facilities Services Regional Custodian (SSP04-C2)	Facilities Services 12 Month Custodian (SSP04-C1)	Within budget allocation	June 13, 2022
Smith, Joe	Facilities Services 12 Month Custodian (Englewood)	Facilities Services 12 Month Custodian (Woodland Middle)	Within budget allocation	June 13, 2022
Thomas, Sabinus	Facilities Services 12 Month Custodian (Laurel Nokomis)	Facilities Services 12 Month Custodian (Venice Middle)	Within budget allocation	June 13, 2022
Vargas, Adina	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian (McIntosh Middle)	Within budget allocation	June 13, 2022
Veno, Jason	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian (Englewood)	Within budget allocation	June 13, 2022
Victoria, Carmenza	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian (Brentwood)	Within budget allocation	June 13, 2022
Vilma, Natasha	Facilities Services 12 Month Custodian (Laurel Nokomis)	Facilities Services 12 Month Custodian (North Port High)	Within budget allocation	June 13, 2022
<b>Change of Status/Transfer - 2223FY</b>				
Bass, Sarah	Southside Elementary Teacher, Grade 5	Pine View School Teacher, Grade 3	Replacement for: Laura Banes-Bradly	August 3, 2022

# Superintendent's Personnel Report

Item #:

Board Date: June 21, 2022

Status:

Regular

Name	Current Assignment	New Assignment	Explanation	Effective Date
<b>Change of Status/Transfer - 2223FY</b>				
Beach, Samantha	Heron Creek Middle Teacher, ESE Varying Except.	Lamarque Elementary Teacher, ESE Varying Except.	Within budget allocation	August 3, 2022
Bonasera, Kevin	Toledo Blade Elementary Teacher, Grade 4	Ashton Elementary Teacher, Grade 5	Replacement for: Tiffany Lloyd	August 3, 2022
Byrne, Dawn	Oak Park School Teacher, ESE Varying Except.	Riverview High Teacher, ESE Varying Except.	Within budget allocation	August 3, 2022
Cinco, Tammy	Wilkinson Elementary Teacher, Elem, ESOL Endorsed	Gulf Gate Elementary Teacher, Grade 5	Replacement for: Jerrilyn King	August 3, 2022
Coppola, Brien	Oak Park School ESE Paraprofessional Aide 196 (SSP07)	Oak Park School Career Advisor 186 (SSP12)	Within budget allocation	August 10, 2022
Delellis, Denise	Lakeview Elementary Teacher, Grade 4	Tatum Ridge Elementary Teacher, Grade 5	Replacement for: Margaret Trivino	August 3, 2022
Denisulk, Tania	North Port High Child Care - Para Aide 10 Month	Cranberry Elementary Teacher Aide, PK - VE/GenEd	Within budget allocation	August 3, 2022
Enger, Laura	Fruitville Elementary Teacher, Elem, ESOL Endorsed	Brentwood Elementary Teacher, ESE Varying Except.	Replacement for: Susan Halbert	August 3, 2022
Feliciano, Ewa	Lamarque Elementary Teacher, Grade 1	Student Services School Psychologist, 10 Month	Within budget allocation	August 3, 2022
Fiore, Sinead	Oak Park School Teacher, ESE Varying Except.	Fruitville Elementary Teacher, ESE Varying Except.	Replacement for: Laura King	August 3, 2022
Hugglestone, Kristi	Alta Vista Elementary Teacher, Grade 5	Gulf Gate Elementary Teacher, Grade 5	Replacement for: Sarah Farrell	August 3, 2022
Jaffee, Andrew	Fruitville Elementary Teacher, Science, Elem	Emma E. Booker Elementary Instructional Facilitator	Replacement for: Kelli Carter	August 3, 2022
Johnson, Cara	Booker High Counselor, Senior High School	Toledo Blade Elementary Counselor, Elem School	Replacement for: Joanna Peirce	August 3, 2022
Langston, Larry	Laurel Nokomis School Cafeteria Aide	Cranberry Elementary Cafeteria Aide	Replacement for: Kelly Wiseman	August 10, 2022
Lees, Robert	Student Services School Psychologist, 10 Month	Oak Park School Teacher, Spec Assign, Other Ins	Within budget allocation	August 3, 2022

# Superintendent's Personnel Report

Item #:

Board Date: June 21, 2022

Status: Regular

Name	Current Assignment	New Assignment	Explanation	Effective Date
<b>Change of Status/Transfer - 2223FY</b>				
Loomis, Alicia	Gulf Gate Elementary Teacher, Art-E	Sarasota High Teacher, Art SH	Within budget allocation	August 3, 2022
Moreno, Amadita	Phillippi Shores Elementary Para Aide III, ESOL Elem 196 (SSP07)	Phillippi Shores Elementary Bookkeeper, School 220 (SSP09)	Replacement for: Tina Borres `	July 18, 2022
Napier, James	Sarasota Middle Teacher, Language Arts, Mid/Jr	Heron Creek Middle Teacher, Soc Studies, Mid/Jr	Replacement for: Corey Tribble `	August 3, 2022
Ortiz, Alexis	North Port High Transition/Employment Trainer	Taylor Ranch Elementary Para Aide III, ESOL Elem	Within budget allocation	August 3, 2022
Perry, Thomas	Brookside Middle Teacher, Language Arts, Mid/Jr	Gulf Gate Elementary Teacher, Grade 5	Replacement for: Michelle Rivas	August 3, 2022
Potter, Kendra	Taylor Ranch Elementary Teacher, Pre-K VE	Englewood Elementary Teacher, ESE Varying Except.	Replacement for: Jason Kirby `	August 3, 2022
Quick, Michael	Heron Creek Middle Teacher, Mathematics, Mid/Jr	Sarasota Middle Teacher, Mathematics, Mid/Jr	Replacement for: Daniel Lunt	August 3, 2022
Reynoso Montiel, Kathleen	Wilkinson Elementary Teacher, Grade 1	Taylor Ranch Elementary Teacher, Grade 1	Replacement for: Brittany Pacifico	August 3, 2022
Ross, Alison	Wilkinson Elementary Teacher, Grade 3	Toledo Blade Elementary Teacher, Grade 5	Within budget allocation	August 3, 2022
Santagata, Michael	ESE Services Program Specialist	Student Services Program Specialist	Replacement for: Rexford Ingerick	August 3, 2022
Saxton, Ellen	Booker High Teacher, Music, SH	Tuttle Elementary Teacher, Music, Elem	Replacement for: Aileen Zapata Hernandez `	August 3, 2022
Souza, Tammy	Food & Nutrition Services Food Service Assistant (SSP02)	Lamarque Elementary Cafeteria Aide (SSP01)	Within budget allocation	August 10, 2022
Tran, Phong	Booker High Media/Library Monitorial Aide	Riverview High Media/Library Monitorial Aide	Replacement for: Jimmy Ford	August 10, 2022
Watjen, Tami	Taylor Ranch Elementary ESE Aide 186 (SSP5)	Taylor Ranch Elementary Library/Media Aide 196 (SSP7)	Replacement for: Antonita LaCross	August 3, 2022

# Superintendent's Personnel Report

Item #:

Board Date: June 21, 2022

Status: Regular

Name	Current Assignment	New Assignment	Explanation	Effective Date
<b>Change of Status/Transfer - 2223FY Custodian Bid Meeting Results</b>				
Burtley, Veronica	Facilities Services Regional Custodian (SSP04-C2)	Facilities Services 12 Month Custodian (SSP04-C1)	Within budget allocation	July 11, 2022
Freund, Lori	Facilities Services Regional Custodian (SSP04-C2)	Facilities Services 12 Month Custodian (SSP04-C1)	Within budget allocation	July 11, 2022
Joseph, Marie	Facilities Services 12 Month Custodian (SSP04-C2)	Facilities Services 12 Month Custodian (SSP04-C1)	Within budget allocation	July 11, 2022
Shaw, Brycie	Facilities Services 12 Month Custodian (SSP04-C2)	Facilities Services 12 Month Custodian (SSP04-C1)	Within budget allocation	July 11, 2022
<b>Change of Status/Transfer - 2223FY Food Service Bid Meeting Results</b>				
Balon, Kathryn	Food & Nutrition Services Food Service Assistant (Pine view)	Food & Nutrition Services Food Service Assistant (Venice Middle)	Within budget allocation	August 10, 2022
Ibrahim, Montaser	Food & Nutrition Services Food Service Assistant (Tatum Ridge)	Food & Nutrition Services Food Service Assistant (Wilkinson)	Within budget allocation	August 10, 2022
Johnson, Susan	Food & Nutrition Services Food Service Assistant (Wilkinson)	Food & Nutrition Services Food Service Assistant (Wilkinson)	Within budget allocation	August 10, 2022
Monty, Debra	Food & Nutrition Services Food Service Assistant (Southside)(SSP02-FM3)	Food & Nutrition Services Food Service Assistant (Venice High)(SSP02)	Within budget allocation	August 10, 2022
Reineke, Mary	Food & Nutrition Services Food Service Assistant (Venice High)	Food & Nutrition Services Food Service Assistant (Venice Middle)	Within budget allocation	August 10, 2022
<b>Extra Duty Days - 2122FY</b>				
Cohen-Rowe, Savannah	Riverview High Teacher, ESE Varying Except.		Extra Duty Days for: ESY 16 Days (7.5 hrs/day)	June 6, 2022
Hamsharie, Katelyn	Toledo Blade Elementary Nurse, Licensed Practical		Extra Duty Days for: ESY Support 13 Days (6 hrs/day)	June 6, 2022
Jimenez-Ruiz, Lyna	Pupil Support Services Program Specialist		Extra Duty Days for: ESY 10 Days (8 hrs/day) & 7 Days (2.5 hrs/day)	June 2, 2022

# Superintendent's Personnel Report

Item #:

Board Date: June 21, 2022

Status: Regular

Name	Current Assignment	New Assignment	Explanation	Effective Date
<b>Extra Duty Days - 2122FY</b>				
McCaleb, Madison	Sarasota High Teacher, Mathematics		Extra Duty Days for: ESY Support 12 Days (7.5 hrs/day)	June 6, 2022
Moon Estep, Danielle	Pupil Support Services Program Specialist		Extra Duty Days for: ESY Support 18 Days (8 hrs/day)	June 2, 2022
Smith, Adrienne	Venice Middle Nurse, Licensed Practical		Extra Duty Days for: ESY Support 16 Days (6 hrs/day)	June 6, 2022
Smith, Jody	Student Services School Social Worker		Extra Duty Days for: Providing support, services and referrals to students and families in need 16 Days (8 hrs/day)	June 2, 2022
Steiner Jr., James	Heron Creek Middle Teacher, Spec Assign		Extra Duty Days for: Schedules 8 Days (9.5 hrs/day) & 3 Days (8 hrs/day)	June 2, 2022
Waterhouse, Kim	Heron Creek Middle ESE Liaison		Extra Duty Days for: Student placements and schedules 8 Days (9.5 hrs/day) & 3 Days (8 hrs/day)	June 2, 2022
<b>Leave (with pay) - 2223FY Delete</b>				
Ingerick, Rexford	Student Services Program Specialist		Union Officer 2022-23 School Year	July 1, 2022
<b>Leave (without pay) - 2223FY</b>				
Collingwood, Hope	Sarasota High Teacher, Reading		Child Care August 3, 2022 - May 31, 2023	
Keller, Jennifer	Lamarque Elementary Teacher, Grade 3		Personal August 3, 2022 - May 31, 2023	
<b>Leave (without pay) - 2223FY Delete</b>				
Ferraro, Maryann	North Port High ESE Paraprofessional Cluster Aide		Medical 2022-23 School Year	July 1, 2022
Keller, Faith	Suncoast Technical College Teacher, Industrial Education		Personal August 3, 2022 - May 31, 2023	
<b>Resignation - 2122FY</b>				
Grant, Valerie	Tuttle Elementary Teacher Aide, Pre-K ESE		Personal	June 7, 2022

# Superintendent's Personnel Report

Item #:

Board Date: June 21, 2022

Status: Regular

Name	Current Assignment	New Assignment	Explanation	Effective Date
<b>Resignation - 2122FY</b>				
Henderson, Tia	Emma E. Booker Elementary Assistant Principal		Personal	June 30, 2022
Jackson, Justine	Exec. Director/Secondary Ed. Instructional Facilitator		Taking a job in education in Florida	June 10, 2022
Jones, Micaela	Southside Elementary Teacher, Kindergarten		Personal	June 30, 2022
Kennedy, Scott	Suncoast Technical College Program Manager - 12 Month		Personal	June 20, 2022
McManus, Kathleen	Pine View School Counselor, Elem School		Personal	June 9, 2022
Melnichuk, Vadim	Facilities Services 12 Month Custodian		Personal	May 27, 2022
Walkup-Lees, Faith	Oak Park School Teacher, ESE Varying Except.		Taking a job in a different bargaining unit	June 30, 2022
Yates, Leannndra	Riverview High Assistant Principal Senior High		Personal	June 21, 2022
<b>Resignation - 2223FY</b>				
Glorioso, Margaret	Transportation Department School Bus Driver (SSP07)		Personal	August 1, 2022
Gordon, Bradley	Toledo Blade Elementary Teacher, Grade 5		Taking a job in a different bargaining unit	August 9, 2022
Swezey, Shane	Oak Park School Teacher, Spec Assign, Other Ins		Taking a job in education outside of Florida	July 1, 2022
<b>Retirement - 2122FY</b>				
Coomer, Judith	Food & Nutrition Services Floating Manager		Years of Service: 15	June 30, 2022
Ferraro, Maryann	North Port High ESE Paraprofessional Cluster Aide		Years of Service: 16	June 3, 2022
Gonzalez, Graciela	Emma E. Booker Elementary ESE Paraprofessional Aide		Years of Service: 9	June 8, 2022
Ingerick, Rexford	Student Services Program Specialist		Years of Service: 35	June 22, 2022

# Superintendent's Personnel Report

Item #:

Board Date: June 21, 2022

Status: Regular

Name	Current Assignment	New Assignment	Explanation	Effective Date
<b>Retirement - 2122FY</b>				
Stonestreet, Victoria	Atwater Elementary Counselor, Elem School		Years of Service: 18	June 7, 2022
<b>Retirement - 2122FY DROP Program-(Correction)</b>				
Payton, Donna	Transportation Department School Bus Driver		Change DROP termination effective date from: July 31, 2023 to August 1, 2022	
<b>Retirement - 2223FY</b>				
Dubose, Suzanne	Student Services Supervisor/Coor, Other Ed Ser		Years of Service: 14	July 11, 2022
Tamposi, Holly	Tatum Ridge Elementary Parapro Aide Behavior Technician		Years of Service: 9	August 3, 2022
<b>Retirement - 2223FY DROP Program - Pending FRS Approval</b>				
Carr, Mary	Facilities Services Business Manager, Operations		Years of Service: 31	May 31, 2027
Roberts, Kelly	Englewood Elementary Teacher, Grade 5		Years of Service: 21	June 30, 2027
Skelton, Elizabeth	North Port High Secretary, School		Years of Service: 20	November 30, 2026
Wheeler, Helen	Suncoast Technical College PARA III-VO TECH 196		Years of Service: 21	June 30, 2027
<b>Retirement - 2223FY DROP Program-(Correction)</b>				
Slaven, Tamra	Safety & Security/School Police Security Monitor		Change DROP termination effective date from: January 31, 2026 to August 31, 2022	
<b>Transfer of Sick Days/Hours - 2122FY</b>				
Dirkx, Jeffry	Facilities Services 12 Month Custodian		Detail: Transfer 15 Days to Desiree Shkriuba	June 10, 2022 - June 30, 2022
Shkriuba, Roman	Facilities Services Facilities Manager		Detail: Transfer 13 Days to Desiree Shkriuba	May 23, 2022 - June 9, 2022
<b>Transfer of Sick Days/Hours - 2223FY</b>				
Dirkx, Jeffry	Facilities Services 12 Month Custodian		Detail: Transfer 5 Days to Desiree Shkriuba	July 1, 2022 - July 14, 2022

# Superintendent's Personnel Report

Item #:

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Addendum 1

Name	Current Assignment	New Assignment	Explanation	Effective Date
<b>Appointment - 2122FY</b>				
Greene, Kristina		Financial Services Accountant Finance, Non-Degreed (SSP10)	Replacement for: Catherine Teague	June 20, 2022
Maldonado, Joel		Information Technology Switchboard Operator (SSP05)	Replacement for: Kimberley Underdahl	May 31, 2022
Nodarse, David		Transportation Department Mechanic's Helper (SSP08)	Replacement for: Lori Donahue	June 15, 2022
Wilson, Elizabeth D		Communications & Community Relations Graphic Designer (SSP11)	Within budget allocation	June 13, 2022
<b>Appointment - 2223FY</b>				
Abramoff, Leah		Student Services School Social Worker (perf pay)	Replacement for: Patricia Adams	August 3, 2022
Alexis, Shelby		North Port High Teacher, Mathematics, SH (perf pay)	Replacement for: Ryan Power	August 3, 2022
Batista, Amanda		Phillippi Shores Elementary Teacher, Grade 1 (perf pay)	Replacement for: Megan Speaker	August 3, 2022
Cerny, Eden		Lamarque Elementary Teacher, Grade 5 (perf pay)	Replacement for: Carli Smith McGrain	August 3, 2022
Cooper, Kaitlyn		Lamarque Elementary Teacher, Grade 5 (perf pay)	Within budget allocation	August 3, 2022
Koblick, Malissa		Lakeview Elementary Teacher, Grade 3 (perf pay)	Replacement for: Laura Hayes	August 3, 2022
Leverett, Mary		Brookside Middle ESE Aide (SSP05)	Within budget allocation	August 10, 2022
Marcondes-Novy, Sandra		Fruitville Elementary Para Aide III, ESOL Elem (SSP07)	Within budget allocation	August 3, 2022
Music, Miranda		Garden Elementary Teacher, ESE Varying Except. (perf pay)	Replacement for: Jan Hancock	August 3, 2022
Noftall Soto, Keri		Atwater Elementary Teacher, Grade 5 (perf pay)	Replacement for: Sophia Lanum	August 3, 2022



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Name	Current Assignment	New Assignment	Explanation	Effective Date
<b>Appointment - 2223FY</b>				
Palmer, Fike		Booker High ESE Aide (SSP05)	Within budget allocation	August 10, 2022
Park, Susan		Gocio Elementary Teacher, Kindergarten (perf pay)	Replacement for: Scarlett Davis	August 3, 2022
Sims, Nathan		Sarasota Middle Teacher, Technology Education (perf pay)	Replacement for: Michael Evans	August 3, 2022
Smith, Elizabeth		Gocio Elementary Teacher, Prekindergarten (perf pay)	Replacement for: Catherine Noon	August 3, 2022
Snyder, Allyn Lee		Student Services School Psychologist, 10 Month (perf pay)	Within budget allocation	August 3, 2022
Townsend, Autumn		Student Services School Psychologist, 10 Month (perf pay)	Within budget allocation	August 3, 2022
Urbano, Giuseppe		Suncoast Technical College Teacher, Family & Cons. Science (perf pay)	Within budget allocation	August 3, 2022
Whipple, Kyla		Student Services School Social Worker (perf pay)	Within budget allocation	August 3, 2022
Williams, Alyssa		Student Services School Psychologist, 10 Month (perf pay)	Within budget allocation	August 3, 2022
<b>Appointment - 2223FY Out-of-Field</b>				
Drumm, Kala		Wilkinson Elementary Teacher, Grade 3 (Out-of-Field ESOL End.) (perf pay)	Replacement for: Alicia Ward	August 3, 2022
Metcalf, Lauren		Alta Vista Elementary Teacher, Kindergarten (Out-of-Field ESOL End.) (perf pay)	Replacement for: Jessica Mamros	August 3, 2022
Mills, Heather		Southside Elementary Teacher, Combination, Elem (Out-of-Field ESOL End) (perf pay)	Within budget allocation	August 3, 2022

# Superintendent's Personnel Report

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Name	Current Assignment	New Assignment	Explanation	Effective Date
<b>Begin Active Status/Return to Duty - 2122FY</b>				
Stiver, Hannah		Englewood Elementary Teacher, Grade 4	Returning to duty from leave	June 1, 2022
<b>Change of Status/Temporary - 2122FY</b>				
Shapiro, Mike	Facilities Services 12 Month Custodian (SSP04-C1)	Facilities Services Head Custodian (SSP04-HCH1)	Temporary Replacement for: Desiree Dirkx Shkriuba	May 23, 2022
<b>Change of Status/Transfer - 2122FY</b>				
Brewster, Kayla	Materials Management Warehouse Buyer (SSP12)	Transportation Department Routing Specialist (SSP11)	Replacement for: Nancy Cantwell	June 6, 2022
Zacone, Cheryl	Sarasota High Secretary, School 220 (SSP06)	Communications & Community Relations Admin Assistant III 240 (SSP09)	Within budget allocation	June 6, 2022
<b>Change of Status/Transfer - 2122FY Correction</b>				
Gonzalez Paez, Sabina	Facilities Services 12 Month Custodian (STC)	Facilities Services 12 Month Custodian (Venice High)	Within budget allocation	June 13, 2022
Sanchez Rodriguez, Jose	Facilities Services 12 Month Custodian (STC)	Facilities Services 12 Month Custodian (Venice High)	Within budget allocation	June 13, 2022
Smith, Joe	Facilities Services 12 Month Custodian (Venice High)	Facilities Services 12 Month Custodian (Woodland Middle)	Within budget allocation	June 13, 2022
<b>Change of Status/Transfer - 2223FY</b>				
Abbruzzino, Teresina	North Port High Food Service Manager (196 days)	North Port High Food Service Manager (240 days)	Within budget allocation	July 11, 2022
Baker, Rachel	Englewood Elementary Teacher, Grade 2	Woodland Middle Reading, Middle	Replacement for: Jay Barbour	August 3, 2022
Beachy, Caleb	McIntosh Middle Teacher, Mathematics, Mid/Jr	Sarasota High Teacher, Mathematics, SH	Within budget allocation	August 3, 2022
Chaustre, Ivonne	Venice High Teacher, Foreign Lang, Senior	Pine View School Teacher, Grade 4	Replacement for: Paige Cross	August 3, 2022
Colon, Emily	North Port High Food Service Assistant I (4 hours) (SSP02)	North Port High ESE Aide (7.5 hours) (SSP05)	Within budget allocation	August 10, 2022
Colvin, Nicole	Phillippi Shores Elementary Teacher, Grade 4	Laurel Nokomis School Teacher, Grade 2	Replacement for: Ashley Glass	August 3, 2022

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Name	Current Assignment	New Assignment	Explanation	Effective Date
<b>Change of Status/Transfer - 2223FY</b>				
Craigmile, Brenden	Glenallen Elementary Teacher, Grade 3	Fruitville Elementary Teacher, Grade 4	Replacement for: Kathryn Valach `	August 3, 2022
Culligan, Christine	Venice High Secretary, School (SSP06)	Lamarque Elementary Administrative Assistant - Principal (SSP09X)	Replacement for: Vicki Schutz	July 18, 2022
Fah, Brianna	Emma E. Booker Elementary Teacher, Grade 3	Tuttle Elementary Teacher, Elem, ESOL Endorsed	Replacement for: Blanca Flores	August 3, 2022
Garcia-Morris, Wanda	Gocio Elementary Paraprofessional, PK	Riverview High Child Care - Para Aide 10 Month	Replacement for: Hanako Owen `	August 10, 2022
Gimmi, Sarah	Wilkinson Elementary Teacher, Grade 5	Tuttle Elementary Teacher, Elem, ESOL Endorsed	Replacement for: Lisa Cheney	August 3, 2022
Ingerick, Ellie	ESE Services Program Specialist 220 (modified perf pay) (8 hrs)	Pupil Support Services Speech/Language Pathologist 196 (perf pay) (4.5 hrs)	Within budget allocation `	August 3, 2022
King, Nehru	Booker High Campus Security Monitor (SSP04)	Booker High ESE Aide (SSP05)	Within budget allocation	August 10, 2022
Magliacane, Holly	North Port High Teacher, Social Studies, SH	Heron Creek Middle Teacher, Soc Studies, Mid/Jr	Within budget allocation	August 3, 2022
Mascarenas, Maria	Brookside Middle Para Aide III, In School Susp	McIntosh Middle Para Aide III, M/S ESOL	Replacement for: Romania Kopakin	August 3, 2022
Masi, Denise	Sarasota High Campus Security Monitor (SSP04)	Sarasota High ESE Aide (SSP05)	Within budget allocation `	August 10, 2022
Miers-Pandolfi, Tiffany	Venice Elementary Teacher, Kindergarten	Englewood Elementary Teacher, Grade 1	Replacement for: Nicole Gravel	August 3, 2022
Page, Donna	Emma E. Booker Elementary Teacher, ESE Varying Except.	Sarasota Middle Teacher, Mathematics, Mid/Jr.	Replacement for: Xia Zhang `	August 3, 2022
Phillips, Melissa	Riverview High Food Service Manager (196 days)	Riverview High Food Service Manager (240 days)	Within budget allocation	July 11, 2022
Pitts, Charlotte	Glenallen Elementary Food Service Assistant I (5 hours) (SSP02)	North Port High ESE Aide (7.5 hours) (SSP05)	Within budget allocation	August 10, 2022

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<b>Change of Status/Transfer - 2223FY</b>				
Silverwoodseymour, Dawn	Brentwood Elementary ESE Paraprofessional Aide 196 (SSP07)	Tatum Ridge Elementary ESE Aide 186 (SSP05)	Replacement for: Christine Zilleckis	August 10, 2022
Slaton, Tricia	Atwater Elementary Teacher, Grade 2	Taylor Ranch Elementary Teacher, Grade 3	Within budget allocation	August 3, 2022
Smith, Melissa S	Tuttle Elementary ESE Paraprofessional Aide	Fruitville Elementary Para Aide III, PE Elem	Within budget allocation	August 3, 2022
Stephenson, Susan	McIntosh Middle Food Service Assistant (4 hrs)	McIntosh Middle Food Service Assistant (5 hrs)	Within budget allocation	August 10, 2022
Syzonenko, Christine	Atwater Elementary Food Service Manager(196 days)	Atwater Elementary Food Service Manager (240 days)	Within budget allocation	July 11, 2022
Thies, Randall	Suncoast Technical College Teacher, Agribusiness 220	Suncoast Technical College Teacher, Adult Ed 196	Replacement for: Sally Harrison	August 3, 2022
Velasquez, Holly	Gulf Gate Elementary Teacher, Grade 5	Southside Elementary Teacher, Grade 5	Replacement for: Maureik Robison	August 3, 2022
<b>Change of Status/Transfer - 2223FY Custodian Bid Meeting Results</b>				
Diaz Miranda, Rafael	Facilities Services 12 Month Custodian (Englewood)	Facilities Services 12 Month Custodian (Woodland Middle)	Within budget allocation	July 11, 2022
Everage, Beverly	Facilities Services 12 Month Custodian (SSP04-C2)	Facilities Services 12 Month Custodian (SSP04-C1)	Within budget allocation	July 11, 2022
Harris, Michael	Facilities Services 12 Month Custodian (Venice High)	Facilities Services 12 Month Custodian (Venice Middle)	Within budget allocation	July 11, 2022
Seaton, Edward	Facilities Services Regional Custodian	Facilities Services 12 Month Custodian	Within budget allocation	July 11, 2022
<b>Change of Status/Transfer - 2223FY Out-of-Field</b>				
Doyle, Ashley	Atwater Elementary Teacher, Kindergarten	Laurel Nokomis School Teacher, Kindergarten (Out-of-Field ESOL End.)	Replacement for: Heather Petz	August 3, 2022
Iglesia, Joselyn	Bay Haven School of Basics Plus Teacher, Grade 2	Gulf Gate Elementary Teacher, Grade 2 (Out-of-Field Gifted End)	Replacement for: Stephanie Kemp	August 3, 2022

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<b>Extra Duty Days - 2122FY</b>				
Bidwell, Daniel	Safety & Security/School Police School Resource Officer		Extra Duty Days for: SRO Duties for Triad 16 Days (6 hrs/day)	June 6, 2022
Brusoe, James	Safety & Security/School Police School Resource Officer		Extra Duty Days for: SRO Duties for Fruitville Elementary 16 Days (6 hrs/day)	June 6, 2022
Cornelius, Caroline	Sarasota High Teacher, ESE Varying Except.		Extra Duty Days for: Summer school 16 Days (5 hrs/day)	June 6, 2022
Courtney, Emma	Sarasota High Teacher, Drop Out Prev		Extra Duty Days for: Instructional services for credit retrieval 16 Days (7 hrs/day)	June 2, 2022
Cox, Brittany	Glenallen Elementary Parapro Aide Behavior Technician		Extra Duty Days for: Instructional Aide 15 Days (6 hrs/day)	June 6, 2022
Cummings, Diane	Student Services Trainer, Instructional		Extra Duty Days for: FDLRS Pre-K Evaluation, Child Find 16 Days (7.5 hrs/day)	June 2, 2022
Dalton, Crystal-Jeanette	Pupil Support Services Physical Therapist		Extra Duty Days for: ESY support 16 Days (7.5 hrs/day)	June 6, 2022
Delaney, Brendan	Safety & Security/School Police School Resource Officer		Extra Duty Days for: SRO Duties for Gocio Elementary 16 Days (6 hrs/day)	June 6, 2022
Diveley, Brandy	Fruitville Elementary Instructional Facilitator		Extra Duty Days for: SRC Support 11 Days (7.5 hrs/day)	June 6, 2022
Gardner, Jessica	Exec. Director/Elementary Ed. Instructional Facilitator		Extra Duty Days for: Curriculum Writing and Planning for new BEST math standards 12 Days (7.5 hrs/day)	June 3, 2022
Gettemy, Matthew	Suncoast Technical College Teacher, Industrial Education		Extra Duty Days for: Marine Service Diesel OCP Course Instruction 14 Days (8.5 hrs/day)	June 2, 2022
Gianino, Salvatore	Safety & Security/School Police School Resource Officer		Extra Duty Days for: SRO Duties for Tuttle Elementary 16 Days (6 hrs/day)	June 6, 2022

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Name	Current Assignment	New Assignment	Explanation	Effective Date
<b>Extra Duty Days - 2122FY</b>				
Hachem, Diana	Emma E. Booker Elementary Instructional Facilitator		Extra Duty Days for: ESY AP Intern 18 Days (7.5 hrs/day)	June 2, 2022
Hill, Kimberly	Lamarque Elementary ESE Paraprofessional Aide		Extra Duty Days for: SLA Aide 16 Days (6 hrs/day)	June 6, 2022
Hill, Tania	Student Services Speech/Language Pathologist		Extra Duty Days for: FDLRS - S/L Evaluations 15 Days (7.5 hrs/day)	June 2, 2022
James, Mallory	Sarasota High ESE Aide		Extra Duty Days for: Summer school 16 Days (5 hrs/day)	June 6, 2022
Jones, Patricia	Lamarque Elementary Library/Media Aide		Extra Duty Days for: SLA Aide 16 Days (6 hrs/day)	June 6, 2022
Konal, Thomas	Sarasota High Campus Security Monitor		Extra Duty Days for: Summer school 16 Days (5 hrs/day)	June 6, 2022
Landivar, Peggy	Cranberry Elementary ESE Paraprofessional Aide		Extra Duty Days for: SLA 1st Grade Instructional Aide 16 Days (6 hrs/day)	June 6, 2022
Laymon, Steven	Safety & Security/School Police School Resource Officer		Extra Duty Days for: SRO Duties for Wilkinson Elementary 16 Days (6 hrs/day)	June 6, 2022
Lent, Paula	Student Services School Psychologist		Extra Duty Days for: FDLRS - Pre-K Evaluation 10 Days (7.5 hrs/day)	June 2, 2022
MacLeod, Caitlin	Sarasota High Counselor, Senior High		Extra Duty Days for: Summer school 16 Days (5 hrs/day)	June 6, 2022
McDaniel, John	Safety & Security/School Police School Resource Officer		Extra Duty Days for: SRO Duties for Atwater Elementary 16 Days (6 hrs/day)	June 6, 2022
Perkins, Robert	Sarasota High Teacher, ESE Varying Except.		Extra Duty Days for: Instructional services for credit retrieval 16 Days (7 hrs/day)	June 2, 2022
Radocy, Carrie	ESE Services Speech/Language Pathologist		Extra Duty Days for: FDLRS - Pre-K Evaluation 18 Days (9 hrs/day)	June 2, 2022
Robinson, Natassia	Wilkinson Elementary ESE Paraprofessional Cluster Aide		Extra Duty Days for: SLA/STEAM Support 16 Days (7.5 hrs/day)	June 6, 2022

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Name	Current Assignment	New Assignment	Explanation	Effective Date
<b>Extra Duty Days - 2122FY</b>				
Rotondo, Marino	Safety & Security/School Police School Resource Officer		Extra Duty Days for: SRO Duties for Cranberry Elementary 16 Days (6 hrs/day)	June 6, 2022
Roy, Steven	Safety & Security/School Police School Resource Officer		Extra Duty Days for: SRO Duties for Lamarque Elementary 16 Days (6 hrs/day)	June 6, 2022
Sarakinis, Sandra	Glenallen Elementary Teacher Aide, Pre-K ESE		Extra Duty Days for: Instructional Aide 16 Days (6 hrs/day)	June 6, 2022
Singleton, Christina	Sarasota High Teacher, Family & Cons. Science		Extra Duty Days for: Summer school 16 Days (5 hrs/day)	June 6, 2022
Tejada, Ana	Gocio Elementary Teacher Aide, Pre-K ESE		Extra Duty Days for: SLA - PARA PRO 16 Days (6 hrs/day)	June 6, 2022
Tilton, Amanda	Lamarque Elementary ESE Paraprofessional Aide		Extra Duty Days for: SLA Aide 16 Days (6 hrs/day)	June 6, 2022
Warren, Gerry	Sarasota High ESE Aide		Extra Duty Days for: Summer school 16 Days (5 hrs/day)	June 6, 2022
Warren, Mary	Sarasota High ESE Aide		Extra Duty Days for: Summer school 16 Days (5 hrs/day)	June 6, 2022
Wells, Dana	Sarasota High Teacher, Drop Out Prev		Extra Duty Days for: Instructional services for credit retrieval 16 Days (7 hrs/day)	June 2, 2022
Williams, Eugene	Safety & Security/School Police School Resource Officer		Extra Duty Days for: SRO Duties for Glenallen Elementary 16 Days (6 hrs/day)	June 6, 2022
Woodworth, Justin	Safety & Security/School Police School Resource Officer		Extra Duty Days for: SRO Duties for Oak Park/SHS 16 Days (6 hrs/day)	June 6, 2022
Wozniak, James	Safety & Security/School Police School Resource Officer		Extra Duty Days for: SRO Duties for Laurel Nokomis 16 Days (6 hrs/day)	June 6, 2022
Wozniak, Timothy	Sarasota High Campus Security Monitor		Extra Duty Days for: Summer school 16 Days (5 hrs/day)	June 6, 2022

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Name	Current Assignment	New Assignment	Explanation	Effective Date
<b>Extra Duty Days - 2223FY</b>				
Wilsen, Donna	Phillippi Shores Elementary Registrar		Extra Duty Days for: New student registration 10 Days (7.5 hrs/day)	July 1, 2022
<b>Leave (without pay) - 2223FY</b>				
Casanas, Kathryn	Southside Elementary Teacher, Grade 5		Personal August 3, 2022 - May 31, 2023	
Foster, Erin	Glenallen Elementary ESE Liaison		Personal August 3, 2022 - May 31, 2023	
King, Julie	North Port High Assistant Principal Senior High, Administration		Personal August 1, 2022 - June 30, 2023	
Webster, Deniece	Gocio Elementary Nurse, Licensed Practical		Medical August 4, 2022 - September 23, 2022	
<b>Leave (without pay) - 2223FY Correction</b>				
Krizen, Michelle	Garden Elementary Teacher, Grade 1		Personal August 3, 2022 - May 31, 2023	
<b>Resignation - 2122FY</b>				
Hadler, Katelyn	Toledo Blade Elementary Teacher, Grade 1		Moving away from the area	June 15, 2022
Rhoades, Elizabeth	Brentwood Elementary Teacher, Kindergarten		Taking a job in a different bargaining unit	June 13, 2022
Taylor, Kimberly	Phillippi Shores Elementary Teacher, Elem, ESOL Endorsed		Personal	June 30, 2022
<b>Retirement - 2122FY</b>				
Young, Janey	Transportation Department School Bus Driver		Years of Service: 20	June 15, 2022
<b>Retirement - 2223FY</b>				
Ulrich, Helen	Pine View School Secretary, Guidance Services		Years of Service: 14	August 5, 2022



**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**  
**HUMAN RESOURCES DEPARTMENT**  
**APPOINTMENT RECOMMENDATIONS FOR 2022 SUMMER SCHOOL STAFF**

**THE FOLLOWING PERSONNEL ARE BEING RECOMMENDED FOR APPOINTMENT TO A SUMMER SCHOOL CONTRACT**

<b>Last Name</b>	<b>First Name</b>	<b>Assignment Location</b>	<b>Assignment</b>	<b>Effective Date</b>	<b>Number of Days</b>	<b>Number of Hours</b>
ASHBY	SUSAN	North Port High	HS Course Recovery-Math	June 6, 2022	5	7.5
CHARLES	MARIO	Oak Park School	Refocus Team Aide	June 6, 2022	24	7.5
COOKE	TAMARA	Lamarque Elementary	VE Pre-K Aide	June 6, 2022	24	7.5
COPPA	JOHN	Oak Park School	ESE Paraprofessional Aide	June 6, 2022	16	7.5
DZIADIK	DEBRA	Oak Park School	FSA K-5	June 6, 2022	5	7.5
GERLT	AMY	North Port High	MS Course Recovery	June 6, 2022	4	7.5
GERLT	AMY	Lamarque Elementary	ASD Aide	June 20, 2022	16	7.5
HOUSTON	DEBORAH	Sarasota High	MS Course Recovery	June 6, 2022	2	7.5
MCCORMACK	STEPHEN	Oak Park School	ESE Paraprofessional Aide	June 6, 2022	24	7.5
NORTH	ANGELA	Oak Park School	ESE Paraprofessional Aide	June 6, 2022	3	7.5
PYOTT	JENNIFER	Laurel Nokomis School	Primary	June 13, 2022	20	7.5
SCHAFER	WILLIAM	Oak Park School	Access 6-8	June 6, 2022	24	7.5
WRIGHT	AMBER	Lamarque Elementary	VE Pre-K Aide	June 6, 2022	4	7.5
WYSZOMIRSKI	SCOTT	Sarasota High	MS Course Recovery	June 6, 2022	6	7.5

**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**  
**HUMAN RESOURCES DEPARTMENT**  
**APPOINTMENT RECOMMENDATIONS FOR 2022 SUMMER SCHOOL STAFF**

**THE FOLLOWING PERSONNEL ARE BEING RECOMMENDED FOR APPOINTMENT TO A SUMMER SCHOOL CONTRACT**

<b>Last Name</b>	<b>First Name</b>	<b>Assignment Location</b>	<b>Assignment</b>	<b>Effective Date</b>	<b>Number of Days</b>
Anderson	Essie	Booker High	Food Service Assistant	June 6, 2022	24
Atyeo	Deborah	Booker High	Food Service Assistant	June 6, 2022	24
Castleberry	Sasha	Booker High	Food Service Manager	June 6, 2022	24
Ellis	Wanda	Booker High	Food Service Manager	June 6, 2022	24
Gustave	Rose Michaelle	Booker High	Food Service Assistant	June 6, 2022	24
Hall	Tamara	Booker High	Food Service Manager	June 6, 2022	24
Harman	Christine	Booker High	Main Dish Cook	June 6, 2022	24
Henley	Christine	Booker High	Food Service Manager	June 13, 2022	1
Herrera	Candace	Booker High	Food Service Assistant	June 6, 2022	24
Johns	Kerri	Booker High	Food Service Manager	June 6, 2022	24
Johnson	Eloise	Booker High	Food Service Assistant	June 6, 2022	24
Johnson	Susan	Booker High	Food Service Assistant	June 6, 2022	24
Jones	Vernetta	Booker High	Food Service Assistant	June 6, 2022	24
Kouns	Joanna	Booker High	Food Service Assistant	June 6, 2022	24
McRae	Lelia	Booker High	Food Service Assistant	June 6, 2022	24
Meadows	Donna	Booker High	Food Service Assistant	June 6, 2022	24
Nieves Vargas	Francis	Booker High	Main Dish Cook	June 6, 2022	24
Orduno	Maribel	Booker High	Main Dish Cook	June 6, 2022	24
Rashid	Teri	Booker High	Food Service Assistant	June 6, 2022	24
Simmons	Eartha	Booker High	Food Service Assistant	June 6, 2022	24
Speight	Akila	Booker High	Main Dish Cook	June 6, 2022	24
Thorson	Karen	Booker High	Food Service Assistant	June 6, 2022	24
Tomasko	Susanne	Booker High	Food Service Assistant	June 6, 2022	24
Wade	Tia	Booker High	Food Service Assistant	June 6, 2022	24
Zeman	Lori	Booker High	Food Service Manager Intern	June 6, 2022	24
Bruno	Barbara	Lamarque	Main Dish Cook	June 6, 2022	24
de Cardenas Coto	Yumalia	Lamarque	Main Dish Cook	June 6, 2022	24
Ditzel	Connie	Lamarque	Food Service Assistant	June 6, 2022	24
Long	Kailyn	Lamarque	Food Service Assistant	June 6, 2022	24
Lundgren	Cady	Lamarque	Food Service Assistant	June 6, 2022	24
Moore	Lula	Lamarque	Food Service Assistant	June 6, 2022	24
Munoz	Erica	Lamarque	Food Service Assistant	June 6, 2022	24
Souza	Tammy	Lamarque	Food Service Assistant	June 6, 2022	24
Syzonenko	Christine	Lamarque	Food Service Manager	June 6, 2022	24
Bodiker	Catherine	Laurel Nokomis	Main Dish Cook	June 6, 2022	24
Burkholder	Sulynne	Laurel Nokomis	Food Service Assistant	June 6, 2022	24
Cole	Suzanne	Laurel Nokomis	Food Service Manager	June 6, 2022	24
Edmond	Lisa	Laurel Nokomis	Food Service Assistant	June 6, 2022	24
Kraft	Leslie	Laurel Nokomis	Food Service Assistant	June 6, 2022	24
Mo	Wei Ying	Laurel Nokomis	Food Service Assistant	June 6, 2022	24
Scudder-Cotheman	Faya	Laurel Nokomis	Food Service Assistant	June 6, 2022	24
Silva	Teresa	Laurel Nokomis	Food Service Assistant	June 6, 2022	24
Smith	Robyn	Laurel Nokomis	Main Dish Cook	June 6, 2022	24
Thinnes	Cheryl	Laurel Nokomis	Food Service Manager	June 6, 2022	24
Villagomez	Marie	Laurel Nokomis	Food Service Assistant	June 6, 2022	24
Abbruzzino	Teresina	North Port High	Food Service Manager	June 6, 2022	24
Berrios	Rebecca	North Port High	Food Service Manager	June 6, 2022	24
Colon	Emily	North Port High	Food Service Assistant	June 6, 2022	24
Conklin	Alice	North Port High	Food Service Manager	June 6, 2022	24
Dalton	Kathleen	North Port High	Food Service Assistant	June 6, 2022	24
DiRico	Jessica	North Port High	Food Service Assistant	June 6, 2022	24
Galvan	Joann	North Port High	Food Service Manager	June 6, 2022	24
Godfrey	Tracey	North Port High	Food Service Manager Intern	June 6, 2022	24
Keosaian	Renee	North Port High	Food Service Assistant	June 6, 2022	24
Maines	Christina	North Port High	Food Service Assistant	June 6, 2022	24
Martinez	Nancy	North Port High	Food Service Manager	June 6, 2022	24
Morris	David	North Port High	Main Dish Cook	June 6, 2022	24
Rementer	Margaret	North Port High	Food Service Assistant	June 6, 2022	24
Reece	Debra	North Port High	Food Service Assistant	June 6, 2022	24
Santos	Nicole	North Port High	Food Service Assistant	June 6, 2022	24
Serov	Alla	North Port High	Food Service Assistant	June 6, 2022	24

Spagnoli	Donna	North Port High	Food Service Manager Intern	June 6, 2022	24
Steward	Nancy	North Port High	Food Service Assistant	June 6, 2022	24
Tracy	Dawne	North Port High	Main Dish Cook	June 6, 2022	24
Valle	Theresa	North Port High	Main Dish Cook	June 6, 2022	24
Schunk	Connie	Oak Park	Food Service Assistant	June 6, 2022	24
Abdelmalek	Manal	Riverview	Food Service Assistant	June 6, 2022	24
Andrews	Lisa	Riverview	Food Service Assistant	June 6, 2022	24
Byrne	Anita	Riverview	Food Service Assistant	June 6, 2022	24
Coble	Jan	Riverview	Food Service Assistant	July 18, 2022	4
Collins	Sandra	Riverview	Main Dish Cook	June 6, 2022	24
Falkowitz	Alicia	Riverview	Food Service Assistant	June 6, 2022	24
Frey	Laura	Riverview	Main Dish Cook	June 6, 2022	24
Gutierrez	Marisela	Riverview	Food Service Assistant	June 6, 2022	24
Johnson	Shannon	Riverview	Food Service Manager Intern	June 6, 2022	24
Kunz Niebaum	Silke	Riverview	Food Service Assistant	June 6, 2022	24
Kurkomelis	Connie	Riverview	Food Service Assistant	June 6, 2022	24
Lewis	Diana	Riverview	Food Service Assistant	June 6, 2022	24
Lied	Andrea	Riverview	Food Service Assistant	June 6, 2022	24
Magin	Elizabeth	Riverview	Food Service Assistant	June 6, 2022	24
Martignago	Sophie	Riverview	Food Service Manager	June 6, 2022	24
Nieves	Arlene	Riverview	Food Service Manager	June 6, 2022	24
Parker	Wanda	Riverview	Food Service Assistant	June 6, 2022	24
Radocy	James	Riverview	Food Service Manager	June 6, 2022	24
Restrepo	Cecilia	Riverview	Main Dish Cook	June 6, 2022	24
Ridge	Klara	Riverview	Food Service Assistant	June 6, 2022	24
Roberson	Nichelle	Riverview	Food Service Assistant	June 6, 2022	24
Romano	George	Riverview	Food Service Assistant	June 6, 2022	24
Santoyo	Emma	Riverview	Food Service Assistant	June 6, 2022	24
Solum	Stacey	Riverview	Food Service Assistant	June 6, 2022	24
Straiton	Penny	Riverview	Food Service Assistant	June 6, 2022	24
Thomas	Whitney	Riverview	Food Service Assistant	June 6, 2022	24
Wittstruck	Richard	Riverview	Food Service Manager	June 6, 2022	24
Keane	Marlene	Tatum Ridge	Food Service Assistant	June 6, 2022	24
Peterson	Yamileth	Tatum Ridge	Food Service Assistant	June 6, 2022	24

**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA  
HUMAN RESOURCES DEPARTMENT  
APPOINTMENT RECOMMENDATIONS FOR 2022 SUMMER SCHOOL STAFF**

**THE FOLLOWING PERSONNEL ARE BEING RECOMMENDED FOR APPOINTMENT TO A SUMMER SCHOOL CONTRACT**

<b>Last Name</b>	<b>First Name</b>	<b>Assignment Location</b>	<b>Assignment</b>	<b>Effective Date</b>	<b>Number of Days</b>	<b>Number of Hours</b>
Archer	Angela	Transportation	School Bus Driver	June 6, 2022	24	4
Arias-Santana	Yissel	Transportation	School Bus Driver	June 6, 2022	24	5
Bagley	Karah	Transportation	School Bus Driver	June 6, 2022	24	6
Baker	Diane	Transportation	School Bus Attendant	June 6, 2022	24	5
Booth	Christopher	Transportation	School Bus Driver	June 6, 2022	24	5
Campoverde	Bennet	Transportation	School Bus Attendant	June 6, 2022	24	5
Carpenter	Edna	Transportation	School Bus Driver	June 6, 2022	24	6
Casey	Matthew	Transportation	School Bus Attendant	June 6, 2022	24	4
Crisman	Kathy	Transportation	School Bus Attendant	June 6, 2022	24	5
Cruz	Carmen	Transportation	School Bus Attendant	June 6, 2022	24	6
Davis	Rick	Transportation	School Bus Driver	June 6, 2022	24	4
Doster	Rachel	Transportation	School Bus Driver	June 6, 2022	24	6
Brown	Dwight	Transportation	School Bus Driver	June 6, 2022	24	6
Espin Perez	Nancy	Transportation	School Bus Attendant	June 6, 2022	24	4
Fleming	Angela	Transportation	School Bus Driver	June 7, 2022	23	6
Foeller	Matthew	Transportation	School Bus Driver	June 6, 2022	24	6
Giumarra	Debbie	Transportation	School Bus Driver	June 6, 2022	24	6
Green	Sarah	Transportation	School Bus Driver	June 6, 2022	24	6
Grosky	Vincent	Transportation	School Bus Driver	June 6, 2022	24	4
Harris	Diane	Transportation	School Bus Driver	June 6, 2022	24	5
Herrera	Lillie	Transportation	School Bus Driver	June 6, 2022	24	5
Hesse	Kenneth	Transportation	School Bus Driver	June 6, 2022	24	6
James	Gary	Transportation	School Bus Attendant	June 6, 2022	24	6
Johnson	Minnie	Transportation	School Bus Driver	June 6, 2022	24	6
Jones	Vernetta	Transportation	School Bus Attendant	June 6, 2022	24	6
Leverett	Julia	Transportation	School Bus Driver	June 6, 2022	24	5
Livingston	Eula	Transportation	School Bus Attendant	June 6, 2022	24	5
Llovio	Alejandro	Transportation	School Bus Attendant	June 6, 2022	24	6
Longiaru	Joseph	Transportation	School Bus Driver	June 6, 2022	24	5
Loschiavo	August	Transportation	School Bus Driver	June 6, 2022	24	4
Lott	Laura	Transportation	School Bus Attendant	June 6, 2022	24	5
Lowe	Lisa	Transportation	School Bus Driver	June 6, 2022	24	6
Maldonado Velazquez	Yesenia	Transportation	School Bus Driver	June 6, 2022	4	5
Maldonado Velazquez	Yesenia	Transportation	School Bus Driver	June 13, 2022	20	6
Maloney	Rose	Transportation	School Bus Driver	June 6, 2022	24	8
Markham	Thomas	Transportation	School Bus Driver	June 13, 2022	20	5
Mays	Johnny	Transportation	School Bus Driver	June 6, 2022	24	4
O'Leary	Candace	Transportation	School Bus Driver	June 6, 2022	24	5
Ortiz	Donna	Transportation	School Bus Driver	June 6, 2022	24	5
Parish	Shavone	Transportation	School Bus Driver	June 6, 2022	24	5
Payton	Donna	Transportation	School Bus Driver	June 6, 2022	24	5
Potts	Robin	Transportation	School Bus Attendant	June 6, 2022	24	4
Potts	Ronald	Transportation	School Bus Driver	June 6, 2022	24	5
Reitmeyer	Jerry	Transportation	School Bus Driver	June 13, 2022	20	4
Richardson	Sam	Transportation	School Bus Driver	June 6, 2022	24	4
Rowe	Craig	Transportation	School Bus Attendant	June 6, 2022	24	5
Ruperto	Carmen	Transportation	School Bus Attendant	June 6, 2022	24	5
Saccone	Joseph	Transportation	School Bus Driver	June 6, 2022	24	6
Schleupner	Jennifer	Transportation	School Bus Driver	June 6, 2022	24	6
Skinner	Paula	Transportation	School Bus Attendant	June 6, 2022	24	6
Mays	Yolanda	Transportation	School Bus Attendant	June 6, 2022	24	5
Steinman	Sherry	Transportation	School Bus Driver	June 6, 2022	24	5
Stephens	Lisa	Transportation	School Bus Driver	June 6, 2022	24	5
Swain	Carol	Transportation	School Bus Driver	June 6, 2022	24	5
Walls	Beverly	Transportation	School Bus Attendant	June 6, 2022	24	6
Weber	Ditmar	Transportation	School Bus Driver	June 6, 2022	24	6
Werden	Daniel	Transportation	School Bus Driver	June 6, 2022	24	5
Wolf	Jennifer	Transportation	School Bus Attendant	June 6, 2022	24	6
Wolf	Nichole	Transportation	School Bus Attendant	June 6, 2022	24	5
Woodward	David	Transportation	School Bus Driver	June 6, 2022	24	6



**June 21, 2022 Board Meeting**  
**Agenda Item 9.**

**Title**

APPROVAL OF HIGH SCHOOL FEES

**Description**

Based on School Board Policy 5.39, all school fees beyond those listed, must be approved by the principal and presented to the Board for approval prior to the end of the school year.

**Recommendation**

That the High School student fees be approved as presented.

**Contact**

RENOUF & CANTEES

**Financial Impact**

N/A

**Strategic Plan Reference**

Goal: 5 Strategy: 1

**ATTACHMENTS:**

Description

22-23 HS Fees

Upload Date

6/8/2022

Type

Cover Memo

## 2022-2023 High School Fees

Item	Cost	Tax	Total Fee
Agenda Books	Free		
Agenda Book Replacement Fee	\$ 4.68	.32	\$ 5.00
Calculator Rental Fee	\$20.00	1.40	\$21.40
Choir Fee	\$50.00	NA	\$50.00
Choir Uniforms	\$50.00	NA	\$50.00
Concert Band	\$55.00 – \$350.00 (May include uniforms & dry cleaning)		
Instrument Rental (Band & Orchestra)	\$50.00	3.50	\$53.50
Marching Band	\$55.00 – \$350.00 (May include uniforms & dry cleaning)		
Parking*	\$32.71	2.29	\$35.00
PE Uniforms	\$10.00 – \$25.00		
Senior Class Fee	\$50.00	NA	\$50.00
Lockers	\$ 4.68	.32	\$ 5.00
	\$ 6.54	.46	\$ 7.00
Locker Replacement Fee	\$13.95	1.05	\$15.00
Lanyard and ID Replacement Fee	\$ 4.67	.33	\$ 5.00
Transcripts	\$ 1.00 plus \$.15 cents per page/\$.20 per two-sided page		

**Notes: These fees are the maximum a school can charge.**

**All schools provide waiver information to students & parents if the family is unable to pay the fee.**

**Uniform rental varies per co-curriculum program.**

**\*Some reductions in the fees are connected to rewards for GPA and attendance.**



**June 21, 2022 Board Meeting**  
Agenda Item 10.

**Title**

APPROVAL OF MIDDLE SCHOOL FEES

**Description**

Based on School Board Policy 5.39, all school fees beyond those listed, must be approved by the principal and presented to the Board for approval prior to the end of the school year.

**Recommendation**

That the Middle School Fees be approved as presented.

**Contact**

RENOUF & CANTEES

**Financial Impact**

N/A

**Strategic Plan Reference**

Goal: 5 Strategy: 1

**ATTACHMENTS:**

Description	Upload Date	Type
22-23 MS Fees	6/8/2022	Cover Memo

## 2022-2023 Middle School Fees

Item	Cost	Tax	Total Fee
Agenda Books	\$4.67	.32	\$ 5.00
Music Books	\$ 9.35	.65	\$10.00
PE Locks	\$ 6.54	.46	\$ 7.00
Computer Headsets	\$ 6.54	.46	\$ 7.00
Instrument Rental Band & Orchestra	\$50.00	\$3.50	\$53.50
Choir Fee	\$20.00	NA	\$20.00
Music Uniform	\$15.00	NA	\$15.00
PE Uniforms Shirt or Shorts	\$ 8.00	NA	\$ 8.00
PE Uniforms Set	\$15.00	NA	\$15.00
<b>Note: These fees are the <u>maximum</u> a school can charge. All schools provide waiver information to students and parents if the family is unable to pay the fee.</b>			





**June 21, 2022 Board Meeting**  
**Agenda Item 11.**

**Title**

APPROVAL TO INCREASE HOURLY RATE TO \$15/HOURLY FOR ALL EMPLOYEES EFFECTIVE JULY 1, 2022

**Description**

The Florida Legislature passed an education budget for the 2022-23 year that includes a requirement that all district employees earn at least \$15/hour by October 1, 2022. The tentative salary schedule with an effective date of July 1, 2022, reflects the new \$15/hour requirement. The 2022-23 Classified Salary Schedule will be part of negotiations with the Sarasota Classified/Teachers Association. While the schedule is being negotiated, it is important to increase the hourly rate to \$15 for all Board-appointed employees effective July 1, 2022.

**Recommendation**

That the Board approve the increase of the hourly rate for all employees on the 2022-23 Classified Salary Schedule – School Support Personnel to \$15/hour effective July 1, 2022, to comply with the new state requirement to pay all school district employees a minimum of \$15/hour. This recommendation only applies to employees presently making less than \$15 per hour and will have no impact, at this time, on other higher compensated employees.

**Contact**

DUMAS & FOSTER

**Financial Impact**

Less than \$100,000

**Strategic Plan Reference**

Goal: 3 Strategy: 3



**June 21, 2022 Board Meeting**  
**Agenda Item 12.**

**Title**

ITEM #12 MOVED TO NEW BUSINESS: APPROVAL OF CONTRACT FOR MENTAL AND BEHAVIORAL HEALTH SERVICES BETWEEN THE FLORIDA CENTER FOR EARLY CHILDHOOD, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

**Description**

This is a contract between The Florida Center for Early Childhood, Inc. and the School Board of Sarasota County, Florida, providing mental and behavioral health services to identified students registered in Sarasota County Public Schools.

**Recommendation**

That the contract for mental and behavioral health services between the Florida Center for Early Childhood, Inc and The School Board of Sarasota County, Florida, be approved as presented.

**Contact**

RENOUF & GIACOLONE

**Financial Impact**

\$1,250,000.00 Mental Health Allocation

**Strategic Plan Reference**

Goal: 2 Strategy: 1

**ATTACHMENTS:**

Description	Upload Date	Type
The Florida Center - MHA 2022-2023	6/3/2022	Cover Memo

**CONTRACT FOR MENTAL AND BEHAVIORAL HEALTH SERVICES**  
**Between**  
**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**  
**and**  
**THE FLORIDA CENTER FOR EARLY CHILDHOOD, INC.**

This Contract for Mental and Behavioral Health Services (the "Contract") is entered into July 1, 2022, effective as of July 1, 2022, between THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA, a body corporate (hereinafter referred to as the "BOARD"), and THE FLORIDA CENTER FOR EARLY CHILDHOOD, INC., a Florida not for profit corporation (hereinafter referred to as "THE FLORIDA CENTER") is made for the purpose of retaining mental health providers to offer direct support to students and families. The BOARD and THE FLORIDA CENTER shall collectively be referred to as the "Parties," with each being a "Party."

WHEREAS, pursuant to Florida law, the parties wish to provide a mechanism to offer certain mental health services to students of the Sarasota County School District who qualify for such services under the following criteria:

1. The student is now enrolled in or has made application for enrollment in the Sarasota County School District.
2. The student has been appropriately referred to access additional mental and behavioral services following the process established the BOARD.

NOW THEREFORE, in order to provide appropriate mental health and behavioral services to students who qualify for those services, in consideration of the promises set forth herein and other good and valuable consideration, THE FLORIDA CENTER and the BOARD agree as follows:

1. The BOARD agrees:

- A. It shall provide opportunities for in service training for THE FLORIDA CENTER staff involved in providing services to students in the area of mental/behavioral health.
- B. It shall provide consultation from school staff upon request from THE FLORIDA CENTER staff.
- C. It shall provide access to educational records for students identified as needing specialized services in the area of mental/behavioral health.
- D. It shall provide space with furnishings for counselling/therapy intervention. Final determination as to the need for equipment and furniture shall rest with the BOARD.

2. THE FLORIDA CENTER agrees:

- A. It will provide supervision to all mental health therapists, counselors, registered interns or other qualified mental health providers who provide supplemental mental and behavioral health services as required by law to identified students registered in Sarasota County Public Schools.

B. It shall provide developmentally appropriate modeling/coaching strategies to teachers and or support staff for school implementation, upon request.

C. It shall provide written notification to the BOARD of all persons appointed as mental health providers. THE FLORIDA CENTER shall provide to the BOARD the Staff Appointment Verification Form (Appendix A) with all required attachments, documenting the appointment status of each staff member providing services under this Contract, before providing services to students or families.

D. THE FLORIDA CENTER will ensure background screening is performed in compliance with Chapter 1012, Fla. Stat. and the BOARD'S policies. THE FLORIDA CENTER agrees to:

1. At its expense, conduct a Level 2 Criminal Background Check on all persons, whether an agent, employee, volunteer or otherwise (collectively referred to as "Employees") providing services under this Contract. Employees must meet the screening standards set forth in Florida Statutes Sections 435.03 and 435.04. The screening assessment includes orientation, in-depth interview, reference checks, police background checks and fingerprinting. THE FLORIDA CENTER will promptly furnish to the School Board's Safety & Security Department, Fingerprint Office, a full list of Employees needing a badge and fingerprint and background checks, before providing services to students or families.
2. Furnish to Sarasota County Schools Police Department Fingerprint office before any of its Employees will be permitted on school grounds while students are present the following: (i) A statement of attestation prepared and signed by THE FLORIDA CENTER's CEO/President or Program Director in a form acceptable to the BOARD that THE FLORIDA CENTER has conducted Level 2 background checks for all Employees providing onsite services as required by Section 435.04, Florida Statutes, to be updated for each Employee for each subsequent year of the Contract; and (ii) THE FLORIDA CENTER will immediately furnish to Sarasota County Schools Police Department any notifications of arrests it receives with respect to Employees who had an THE FLORIDA CENTER badge issued.
3. The BOARD has the right to refuse entry onto its school grounds to any individual whose background check does not meet the requirements established by The BOARD pursuant to Florida law. Any Employee must sign in and out of the school district's database each time they are on campus. THE FLORIDA CENTER shall, upon the expiration or termination of this Contract, facilitate the collection of all badges issued to its Employees.

E. A report relating to student progress on meeting treatment goals shall be submitted

to the BOARD at least quarterly for each student and family. Copies of such progress reports shall be maintained in each student's educational record.

F. It shall conduct meetings as necessary to review and revise each student's plan of care. The student's parent or legal guardian and the BOARD designee shall be involved in decisions regarding the student's plan of care, as appropriate. the BOARD shall have responsibility for compliance with State Board Rules.

G. It shall keep school pertinent personnel informed of ongoing services. At any time a proposed change needs to occur, THE FLORIDA CENTER will follow the process established by the BOARD to review and make informed decisions.

H. It shall provide administration and clinical supervision to the mental health providers contracted by THE FLORIDA CENTER.

I. It shall provide to the BOARD a report at the end of 2022-23 school year detailing:

- i. Number of students who received mental health assessments.
- ii. Number of students referred to contracted school-based services providers.
- iii. Number of students receiving mental or behavioral health services from  
THE FLORIDA CENTER.

J. Pursuant to Florida Statute 448.095, THE FLORIDA CENTER shall use the U.S. Department of Homeland Security's E-Verify system, <https://www.e-verify.gov/> to verify the employment eligibility of all employees hired during the term of this Contract. THE FLORIDA CENTER shall also require all subcontractors performing work under this Contract to use the E-Verify system for any employees they may hire during the term of this Contract. Subcontractors shall provide THE FLORIDA CENTER with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Florida Statute 448.095. THE FLORIDA CENTER shall provide a copy of such affidavit to the BOARD upon receipt and shall maintain a copy for the duration of the Contract. THE FLORIDA CENTER shall provide evidence of compliance with Florida Statute 448.095 within fifteen (15) days of the BOARD'S request. Evidence may consist of, but is not limited to, providing notice of THE FLORIDA CENTER's E-Verify number. Failure to comply with this provision is a material breach of the Contract, and the BOARD may choose to terminate the Contract at its sole discretion.

K. In the event THE FLORIDA CENTER receives student records and/or information in the course of providing services, it shall fully comply with the requirements of §1002.22 and §1002.221, Florida Statutes, the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and the federal regulations issued pursuant thereto (34 CFR Part 99); and any other law or regulation, either federal or State of Florida, regarding confidentiality of student information and records. THE FLORIDA CENTER shall (i) hold the student records and information in strict confidence and not use or disclose except as required by this Contract or permitted by law and disclose student records only to those who have a need to access the information in order to perform their assigned duties; (ii) safeguard the student records through administrative, physical and technological safety standards to ensure adequate controls are in place to protect these student records in accordance with FERPA's privacy requirements; and (iii) continually monitor its operations and take all actions

necessary to assure that the student information and records are safeguarded in accordance with the terms of this Contract.

- L. THE FLORIDA CENTER shall comply with Florida's Public Records Law including:
1. Keeping and maintaining public records that ordinarily and necessarily would be required by BOARD;
  2. Providing the public with access to public records on the same terms and conditions that BOARD would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law;
  3. Ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law;
  4. Meeting all requirements for maintaining public records and transferring at no cost to BOARD all public records in possession of THE FLORIDA CENTER upon termination of the Contract; destroying any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to BOARD in a format that is compatible with the information technology systems of BOARD.

IF THE FLORIDA CENTER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT EITHER 941-927-4009 OR VIA EMAIL AT PUBLICRECORDREQUEST@SARASOTACOUNTYSCHOOLS.NET, THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA, 1960 LANDINGS BLVD., SARASOTA, FL, 34231.

3. Both Parties agree:

- A. THE FLORIDA CENTER provides services as an independent contractor and shall retain full control and discretion as to the appointment or removal of any staff member employed by THE FLORIDA CENTER. The BOARD may report to THE FLORIDA CENTER any FLORIDA CENTER Employee that is deemed by the BOARD to be performing in a manner incompatible with the provisions of an adequate educational program to students and, upon the BOARD'S request, shall remove such Employee from performing services pursuant to this Contract.
- B. Staff of the BOARD shall be permitted to review the program provided by THE FLORIDA CENTER, including evaluation reports and progress reports, and may confer with THE FLORIDA CENTER'S staff at reasonable times, as agreed by both parties. the BOARD has the right to participate in all interview selection processes.
- C. Upon request, THE FLORIDA CENTER shall provide the State Board of Education student's attendance therapy records.
- D. Services provided by THE FLORIDA CENTER and authorized by the BOARD shall be compensated at a rate of \$50,000.00 per year for each mental health provider for services rendered July 1, 2022 through June 30, 2023.

Conditioned on the provision of appropriate services under the terms of this Contract, payments will be disbursed to THE FLORIDA CENTER monthly in ten (10) equal payments of \$125,000.00 for the months of August 2022 through May 2023.

Each mental health provider shall maintain a student schedule, including the hours of service. A monthly statement of services rendered by THE FLORIDA CENTER shall indicate provider name, hours and types of services rendered for students and shall be submitted with the invoice to the BOARD by the fifteenth (15<sup>th</sup>) of each month.

Statements should be mailed to:

The School Board of Sarasota County, Florida  
Attn: Bookkeeper, Student Services Department  
1960 Landings Boulevard  
Sarasota, FL 34231

If a mental health provider is unable to render services, and coverage is not provided, during more than half of the dates reflected on the SCS Student calendar, for any month between August 2022 - May 2023, the reimbursement for the therapist will be reduced to \$2,500.00 for that month.

The Contract Compliance Checklist (Appendix B) with all accompanying documentation must be returned to the Student Services Department prior to any reimbursement being issued pursuant to this Contract.

Total payment during the term of this Contract for twenty-five (25) mental health service providers, shall not exceed \$1,250,000.00.

E. Other than the payment described in Section 3, item (D), above, this Contract is not intended to provide any mechanism by which monies are paid or received from either party for the fulfillment of the duties set forth herein. Each party shall seek payment for services rendered from whatever sources are available to it and shall not look to the other party for payment for those services.

F. During the term of this Contract, THE FLORIDA CENTER shall maintain public liability and malpractice insurance coverage in at least the following amounts: TWO HUNDRED THOUSAND AND 00/100 DOLLARS (\$200,000.00) per person; THREE HUNDRED THOUSAND AND 00/100 DOLLARS (\$300,000.00) per occurrence; and ONE MILLION AND 00/100 DOLLARS (\$1,000,000.00) umbrella coverage with the BOARD listed as a co-insured. As evidence of such insurance coverage THE FLORIDA CENTER shall furnish the BOARD with a Certificate of Insurance prior to commencing any services under this Contract.

G. THE FLORIDA CENTER shall hold harmless, indemnify, and defend the BOARD, its agents, servants, employees, in their official and individual capacity, from any demand, claim, suit, loss, cost, expense or damage which may be asserted, claimed or recovered against or from the BOARD its agents or employees, in their official or individual capacity, by reason of any damage to property or injury or death of any person which arises out of, is incident to, or in any manner connected with this Contract. Nothing in this Contract shall be deemed to constitute a waiver of sovereign immunity on the part of the BOARD or to affect, limit, or reduce the protection from suit afforded to the BOARD under

Section 768.28, Florida Statutes. This provision shall survive termination of this Contract and shall be binding on the parties, successors, representatives and assigns and cannot be waived or varied.

4. Other Provisions:

A. Any additions, changes, deletions, or modifications to this Contract shall be void unless agreed to in writing by both parties.

B. Any disputes relating to implementation of the provisions of this Contract may be resolved by informal meetings and/or conferences between the BOARD's Executive Director of Student Services or his/her designee and the appropriate representative(s) of THE FLORIDA CENTER.

C. This Contract shall commence July 1, 2022 and shall terminate June 30, 2023, unless terminated at an earlier date by either party. Either party may terminate this Contract at any time without cause by giving thirty days written notice with no party owing any further obligation to the other.

D. Any notice given pursuant to this Contract shall be made to THE FLORIDA CENTER FOR EARLY CHILDHOOD, INC. to the attention of the Executive Director at 4620 17<sup>th</sup> Street, Sarasota, FL 34235, and to the BOARD to the attention of the Executive Director of Student Services at 1960 Landings Blvd., Sarasota, FL, 34231.

E. THE FLORIDA CENTER and the BOARD mutually warrant that the program shall be in compliance with applicable provisions of the Civil Rights Act of 1964, Title IX of the Educational Amendments of the 1974 and Section 504 of the Rehabilitative Act of 1973.

F. The sole and exclusive jurisdiction for any action brought pursuant to this Contract shall be in the County or Circuit Court of the Twelfth Judicial Circuit, in and for Sarasota County, Florida.

G. Neither party shall be liable to the other nor deemed in default under this Contract if and to the extent that such party's performance under this Contract is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Contract, the term "force majeure" means acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the 2022-2023 academic year. The BOARD, in its sole discretion, reserves the right to terminate this Contract if a force majeure event occurs, in which case, all services under this Contract shall cease as of the last day worked.

H. This Contract ratifies or modifies all other agreements between the Parties. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the Parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Contract that are not contained in this document.



I. Neither this Contract nor any interest herein may be assigned, transferred or encumbered by any Party without the prior written consent of the other Party.

J. Each person signing this Contract individually warrants that he or she has full legal power to execute this Contract on behalf of the Party for whom he or she is signing, and to bind and obligate such Party with respect to all provisions contained in this Contract.

INTENTIONALLY BLANK  
SIGNATURES ON NEXT PAGE

IN WITNESS WHEREOF, the parties have executed this Contract as of the date first written above.

**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**

BY: \_\_\_\_\_  
Jane Goodwin, Chair

DATE: \_\_\_\_\_

Approved as to Form and Legal Content  
by Shumaker, Loop & Kendrick, LLP  
Attorneys for The School Board  
of Sarasota County, Florida  
Signed: MRM  
Date: May 31, 2022

**THE FLORIDA CENTER FOR EARLY CHILDHOOD, INC.**

BY: Kristie Skoglund DATE: 6/2/2022

PRINT NAME: Kristie Skoglund

AS ITS: Chief Executive Officer



**June 21, 2022 Board Meeting**  
**Agenda Item 13.**

**Title**

ITEM #13 MOVED TO NEW BUSINESS: APPROVAL OF THE CONTRACT FOR MENTAL AND BEHAVIORAL HEALTH SERVICES BETWEEN FIRST STEP OF SARASOTA, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

**Description**

This is a contract between First Step of Sarasota, Inc. and the School Board of Sarasota County, Florida, providing mental and behavioral health services to identified students registered in Sarasota County Schools.

**Recommendation**

That the contract for mental and behavioral health services between First Step of Sarasota, Inc. and the School Board of Sarasota County, Florida, be approved as presented.

**Contact**

RENOUF & GIACOLONE

**Financial Impact**

\$500,000 Mental Health Allocation

**Strategic Plan Reference**

Goal:2 Strategy:1

**ATTACHMENTS:**

Description	Upload Date	Type
First Step Mental and Behavioral Health Services Agreement 2022-2023	6/8/2022	Cover Memo

**CONTRACT FOR MENTAL AND BEHAVIORAL HEALTH SERVICES**  
**Between**  
**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**  
**and**  
**FIRST STEP OF SARASOTA, INC.**

This CONTRACT FOR MENTAL AND BEHAVIORAL HEALTH SERVICES (the “Contract”) is entered into on this 21st day of June, 2022, effective July 1, 2022, between THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA, a body corporate, hereinafter referred to as the “BOARD,” and FIRST STEP OF SARASOTA, INC., a Florida not for profit corporation, hereinafter referred to as “FIRST STEP”, is made for the purpose of retaining mental health providers to offer direct support to students and families. The BOARD and FIRST STEP shall collectively be referred to as the “Parties,” with each being a “Party.”

WHEREAS, pursuant to Florida law, the parties wish to provide a mechanism to offer certain mental health services to students of the Sarasota County School District as follows:

1. The student is now enrolled in or has made application for enrollment in the Sarasota County School District.
2. The student has been appropriately referred to access additional mental and behavioral services following the established BOARD process by BOARD staff.

NOW THEREFORE, with regard to providing education to students who qualify for mental/behavioral health services, FIRST STEP and the BOARD agree as follows:

1. The BOARD agrees:
  - A. It shall provide opportunities for in-service training for FIRST STEP staff involved in providing services to students in the area of mental/behavioral health.
  - B. It shall provide consultation from school staff upon request from FIRST STEP staff.
  - C. It shall provide access to educational records for students identified as needing specialized services in the area of mental/behavioral health.
  - D. It shall provide space with furnishings for counselling/therapy intervention. Final determination as to the need for equipment and furniture shall rest with the BOARD.
  - E. During the term of the Contract, the BOARD and/or school staff shall not, without FIRST STEP’s prior written consent, directly solicit or encourage a FIRST STEP mental health provider working under the Contract to leave employment of FIRST STEP for similar position providing mental health services to students of the Sarasota County School District.

2. FIRST STEP agrees:

A. It will provide supervision to all mental health therapists, counselors, registered interns or other qualified mental health providers to provide supplemental mental health services as required by law to identified students registered in Sarasota County Public Schools.

B. It shall provide developmentally appropriate modeling/coaching strategies to teachers and or support staff for school implementation, upon request.

C. It shall provide written notification to the BOARD of all persons appointed as a mental health providers. FIRST STEP shall provide to the BOARD the Staff Appointment Verification Form (Appendix A) with all required attachments, documenting the appointment status of each staff member providing services under this Contract, before providing services to students or families.

D. FIRST STEP will ensure background screening is performed in compliance with Chapter 1012, Fla. Stat. and the BOARD'S policies. FIRST STEP agrees to:

1. At its expense, conduct a Level 2 Criminal Background Check on all persons, whether an agent, employee, volunteer or otherwise (collectively referred to as "Employees") providing services under this Contract. Employees must meet the screening standards set forth in Florida Statutes Sections 435.03 and 435.04. The screening assessment includes orientation, in-depth interview, reference checks, police background checks and fingerprinting. FIRST STEP will promptly furnish to the BOARD's Safety & Security Department, Fingerprint Office, a full list of Employees needing a badge and fingerprint and background checks, before providing services to students or families.
2. Furnish to Sarasota County Schools Police Department Fingerprint office before any of its Employees will be permitted on school grounds while students are present the following: (i) A statement of attestation prepared and signed by the FIRST STEP's CEO/President or Program Director in a form acceptable to the BOARD that FIRST STEP has conducted Level 2 background checks for all Employees providing onsite services as required by Section 435.04, Florida Statutes, to be updated for each Employee for each subsequent year of the Contract; and (ii) FIRST STEP will immediately furnish to Sarasota County Schools Police Department any notifications of arrests it receives with respect to Employees who had a FIRST STEP badge issued.
3. The BOARD has the right to refuse entry onto its school grounds to any individual whose background check does not meet the requirements established by the BOARD pursuant to Florida law. Any Employee must sign in and out of the school district's database each time they are on campus. FIRST STEP shall, upon the expiration or termination of this Contract, facilitate the collection of all badges issued to its Employees.

E. A report relating to student progress on meeting treatment goals shall be submitted to the BOARD at least quarterly for each student and family. Copies of such progress reports shall be maintained in each student's educational record.

F. It shall conduct meetings as necessary to review and revise each student's plan of care. The student's parent or legal guardian and the BOARD designee shall be involved in decisions regarding the student's plan of care, as appropriate. The BOARD shall have responsibility for compliance with State Board Rules.

G. It shall keep pertinent school personnel informed of ongoing services. At any time a proposed change needs to occur, FIRST STEP will follow the process established by the BOARD to review and make informed decisions.

H. It shall provide administration, clinical and debriefing supervision to the mental health providers contracted by FIRST STEP.

I. It shall provide to the BOARD a report at the end of 2022-23 school year detailing:

1. Number of students who received mental screenings or assessments.
2. Number of students referred to contracted school-based services providers.
3. Number of students receiving mental or behavioral health services from FIRST STEP.

J. Pursuant to Florida Statute 448.095, FIRST STEP shall use the U.S. Department of Homeland Security's E-Verify system, <https://www.e-verify.gov/> to verify the employment eligibility of all employees hired during the term of this Contract. FIRST STEP shall also require all subcontractors performing work under this Contract to use the E-Verify system for any employees they may hire during the term of this Contract. Subcontractors shall provide FIRST STEP with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Florida Statute 448.095. FIRST STEP shall provide a copy of such affidavit to the BOARD upon receipt and shall maintain a copy for the duration of the Contract. FIRST STEP shall provide evidence of compliance with Florida Statute 448.095 within fifteen (15) days of the BOARD's request. Evidence may consist of, but is not limited to, providing notice of FIRST STEP's E-Verify number. Failure to comply with this provision is a material breach of the Contract, and the BOARD may choose to terminate the Contract at its sole discretion.

K. In the event FIRST STEP receives student records and/or information in the course of providing services, it shall fully comply with the requirements of §1002.22 and §1002.221, Florida Statutes, the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and the federal regulations issued pursuant thereto (34 CFR Part 99); and any other law or regulation, either federal or State of Florida, regarding confidentiality of student information and records. FIRST STEP shall (i) hold the student records and information in strict confidence and not use or disclose except as required by this Contract or permitted by law and disclose student records only to those who have a need to access the information in order to perform their assigned duties; (ii) safeguard the student records through administrative, physical and technological safety standards to ensure adequate controls are in place to protect these student records in accordance with FERPA's privacy requirements; and (iii) continually monitor its operations and take all

actions necessary to assure that the student information and records are safeguarded in accordance with the terms of this Contract.

L. FIRST STEP shall comply with Florida's Public Records Law including:

1. Keeping and maintaining public records that ordinarily and necessarily would be required by BOARD;
2. Providing the public with access to public records on the same terms and conditions that BOARD would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law;
3. Ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law;
4. Meeting all requirements for maintaining public records and transferring at no cost to BOARD all public records in possession of FIRST STEP upon termination of the Contract; destroying any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to BOARD in a format that is compatible with the information technology systems of BOARD.

IF FIRST STEP HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT EITHER 941-927-4009 OR VIA EMAIL AT PUBLICRECORDREQUEST@SARASOTACOUNTYSCHOOLS.NET, THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA, 1960 LANDINGS BLVD., SARASOTA, FL, 34231.

3. Both Parties agree:

A. FIRST STEP serves as an independent contractor and shall retain full control and discretion as to the appointment or removal of any staff member employed by FIRST STEP. The BOARD may report to FIRST STEP any FIRST STEP employee that is deemed by the BOARD to be performing in a manner incompatible with the provisions of an adequate educational program to students and, upon the BOARD'S request, shall remove such employee from performing services pursuant to this Contract.

B. Staff of the BOARD shall be permitted to review the program provided by FIRST STEP, including evaluation reports and progress reports, and may confer with FIRST STEP'S staff at reasonable times, as agreed by both parties. The BOARD has the right to participate in all interview selection processes

C. Upon request, FIRST STEP shall provide the State Board of Education student's attendance therapy records and any related information.

D. Services provided by FIRST STEP and authorized by the BOARD shall be compensated at a rate of \$50,000.00 per year for each mental health provider for services rendered during July 1, 2022 through June 30, 2023. The number of mental health providers authorized to provide services is ten (10). Payments for services will be made monthly, beginning August 2022, with the final payment to be made in May 2023. Total payment during the term of this Contract for ten (10) mental health counselors, shall not exceed \$500,000.00.

Each mental health provider shall maintain a student schedule, including the hours of service. A monthly statement of services rendered by FIRST STEP shall indicate provider name, hours and types of services rendered for students and shall be submitted with the invoice to the BOARD by the fifteenth (15<sup>th</sup>) of each month. Statements should be mailed to:

The School Board of Sarasota County, Florida  
Attn: Bookkeeper, Student Services Department  
1960 Landings Boulevard  
Sarasota, FL 34231

If a mental health provider is unable to render services, and coverage is not provided, during more than half of the dates reflected on the SCS Student calendar, for any month between August 2022-May 2023, the reimbursement for the therapist will be reduced to \$2,500.00 for that month.

The Contract Compliance Checklist (Appendix B) with all FIRST STEP documentation must be returned to the Student Services Department prior to any reimbursement being issued pursuant to this Contract.

E. Other than the payment described in Section 3(D), above, this Contract is not intended to provide any mechanism by which monies are paid or received from either party for the fulfillment of the duties set forth herein. Each party shall seek payment for services rendered from whatever sources are available to it and shall not look to the other party for payment for those services.

F. During the term of this Contract, FIRST STEP shall maintain public liability and malpractice insurance coverage in at least the following amounts: TWO HUNDRED THOUSAND AND 00/100 DOLLARS (\$200,000.00) per person; THREE HUNDRED THOUSAND AND 00/100 DOLLARS (\$300,000.00) per occurrence; and ONE MILLION AND 00/100 DOLLARS (\$1,000,000.00) umbrella coverage with the BOARD listed as a co-insured. As evidence of such insurance coverage FIRST STEP shall furnish the BOARD with a Certificate of Insurance prior to commencing any services under this Contract.

G. FIRST STEP shall hold harmless, indemnify, and defend the BOARD, its agents, servants, employees, in their official and individual capacity, from any demand, claim, suit, loss, cost, expense or damage which may be asserted, claimed or recovered against or from the BOARD its agents or employees, in their official or individual capacity, by reason of any damage to property or injury or death of any person which arises out of, is incident to, or in any manner connected with this Contract. Nothing in this Contract shall be deemed to constitute a waiver of sovereign immunity on the part of the BOARD or to affect, limit, or reduce the protection from suit and limits of liability afforded to the BOARD under Section 768.28, Florida Statutes. This provision



shall survive termination of this Contract and shall be binding on the parties, successors, representatives and assigns and cannot be waived or varied.

4. Other Provisions:

A. Any additions, changes, deletions, or modifications to this Contract shall be void unless agreed to in writing executed in the same manner as this Contract.

B. Any disputes relating to implementation of the provisions of this Contract may be resolved by informal meetings and/or conferences between the BOARD's Executive Director of Student Services or his/her designee and the appropriate representative(s) of FIRST STEP.

C. The term of this Contract shall commence July 1, 2022, and shall terminate June 30, 2023, unless terminated at an earlier date by either party. Either party may terminate this Contract at any time without cause by giving thirty days written notice with no party owing any further obligation to the other. The BOARD may terminate this Contract immediately if FIRST STEP materially breaches the terms of this Contract.

D. Any notice given pursuant to this Contract shall be made to FIRST STEP to the attention of the Executive Director at 4579 Northgate Court, Sarasota, FL 34234, and to the BOARD to the attention of the Executive Director of Student Services at 1960 Landings Blvd., Sarasota, FL, 34231.

E. The Parties warrant that the program shall be in compliance with applicable provisions of the Civil Rights Act of 1964, Title IX of the Educational Amendments of the 1974 and Section 504 of the Rehabilitative Act of 1973.

F. The sole and exclusive jurisdiction for any action brought pursuant to this Contract shall be in the County or Circuit Court of the Twelfth Judicial Circuit, in and for Sarasota County, Florida.

G. This Contract ratifies or modifies all other agreements between the Parties. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the Parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Contract that are not contained in this document.

H. Neither this Contract nor any interest herein may be assigned, transferred or encumbered by any Party without the prior written consent of the other Party.

I. Each person signing this Contract individually warrants that he or she has full legal power to execute this Contract on behalf of the Party for whom he or she is signing, and to bind and obligate such Party with respect to all provisions contained in this Contract.

J. Neither party shall be liable to the other nor deemed in default under this Contract if and to the extent that such party's performance under this Contract is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Contract, the term "force

majeure” means acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the 2022-2023 academic year. The BOARD, in its sole discretion, reserves the right to terminate this Contract if a force majeure event occurs, in which case, all services under this Contract shall cease as of the last day worked.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK.]  
[SIGNATURES ON FOLLOWING PAGE.]

IN WITNESS WHEREOF, the parties have executed this Contract as of the date first written above.

**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**

BY: \_\_\_\_\_  
Jane Goodwin, Chair

DATE: \_\_\_\_\_

Approved as to Form and Legal Content  
by Shumaker, Loop & Kendrick, LLP  
Attorneys for The School Board  
of Sarasota County, Florida  
Signed: MRM  
Date: June 7, 2022

**FIRST STEP OF SARASOTA, INC.**

BY: \_\_\_\_\_  
Shawny Robey, President/CEO

DATE: 6/7/22

**(APPENDIX A)**

## STAFF APPOINTMENT VERIFICATION FORM

School or Agency **FIRST STEP OF SARASOTA, INC.**

I do here by certify that the following staff members have been employed as licensed therapists pursuant to the current agreement with the Sarasota School District.

[illegible]

Please attach the following documentation:

For licensed Mental Health Counselors, Therapists:

A copy their current license.

A copy of the school or agency personnel procedures including salary schedules, procedures for

dismissal or reassignment, procedures for performance assessment, and training requirements for staff.

Signature of Agency Representative

Title

Date \_\_\_\_\_



(APPENDIX B)



**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA  
PUPIL SUPPORT SERVICES**

**1960 Landings Boulevard Sarasota, Florida 34231  
Phone (941) 927-9000 FAX (941) 927-4052**

---

Sonia Figaredo-Alberts, Executive Director  
Pupil Support Services

**Contract Compliance Checklist**

Contracting School Or Agency      **FIRST STEP OF SARASOTA, INC.**

The following documentation must be attached to the Contract Compliance Checklist and returned with the fiscal contract authorizing reimbursement. No reimbursement can be made under this Contract until all items specified on the Contract Compliance Checklist are received by the Department of Pupil Support Services at the address above.

1. \_\_\_\_\_ Certification that each staff member working hereunder has been level II fingerprinted and background checked with satisfactory results as provided in Sections 1012.32 and 1012.465 Florida Statutes, pursuant to the Contract.
2. \_\_\_\_\_ A copy of the school or agency certificate of insurance in the amounts specified in the Contract, naming the School Board of Sarasota County as co-insured.
3. \_\_\_\_\_ A copy of the Staff Appointment Verification Form confirming the appointment of each mental health provider with appropriate documentation.
4. \_\_\_\_\_ A copy of the DOE Information Data Base Requirements form on each employee involved with students.

Submitted by:

\_\_\_\_\_  
Signature of Agency Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

---

For School Board Use

Contract Compliance Checklist Complete    \_\_\_\_\_ Yes    No \_\_\_\_\_

If no, date and method of notification to school or agency regarding needed information.

---

\_\_\_\_\_  
Signature of Executive Director of Pupil Support Services or Designee

\_\_\_\_\_  
Date

**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA  
STUDENT SERVICES DEPARTMENT  
1960 Landings Boulevard Sarasota, Florida 34231  
Phone (941) 927-9000 Fax (941) 927-4052**

**DOE INFORMATION DATA BASE REQUIREMENTS**

**FIRST STEP OF SARASOTA, INC.**

**Last Name:** \_\_\_\_\_ **First Name:** \_\_\_\_\_

**Sex:** \_\_\_\_\_ **Telephone number** \_\_\_\_\_ **Certificate Number:** \_\_\_\_\_

**Degree:** (circle one)

Child Development Associate (CDA) or CDA equivalent

Associate's

Bachelor's

Master's **Name AND State of School Degree was earned at:** \_\_\_\_\_

\_\_\_\_\_  
Specialist

Doctorate

**State:** \_\_\_\_\_

Not applicable

**Social Security Number:** \_\_\_\_\_ **Employee Date of Hire:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_ **Employee D.O.B:** \_\_\_\_\_

**Name of Cost Center working for** \_\_\_\_\_

**Race of Employee** (two part question):

1) Are they Hispanic or Latino                      Y                      N

2) (circle as many as apply) American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, or White.

**Type of Employee:** ( Please Circle One)

Full Time Employee                      Part Time Employee

**Exempt From Public Records Law:**                      YES                      NO

**Employee's Address:** \_\_\_\_\_ **APT#** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**E-mail address** \_\_\_\_\_

**Is the Employee Paid:**                      Hourly                      Daily                      Salary (circle one)

**Rate of Pay:**                      \$ \_\_\_\_\_

**Frequency of Pay:** (please circle one)    weekly    biweekly    monthly

**Number of Days the Employee works in a year:** \_\_\_\_\_

**How many months a year does the Employee work?** \_\_\_\_\_

**Evaluation:** (circle one)    Needs improvement    Not determined to be in need of improvement  
Not a classroom teacher

**Identify each type of professional experience for instructional and instructional administrative employee (excluding substitute teachers). Put years of experience in space before each category.**

\_\_\_\_\_ Service to the district in current job code assignment

\_\_\_\_\_ Teaching in current district

\_\_\_\_\_ Administration in education

\_\_\_\_\_ Military Service

\_\_\_\_\_ Teaching in Florida public schools

\_\_\_\_\_ Teaching in Florida nonpublic schools

\_\_\_\_\_ Teaching in out-of-state public schools

\_\_\_\_\_ Teaching in out-of-state non-public schools

**Staff Fiscal Year Benefits**

Health/Hosp. _____	Life Insurance _____	Social Security _____	Retirement _____
Annuity Plan _____	Unemployment _____	Worker Comp _____	Cafeteria Plan _____
Other _____	Medicare _____	Cafeteria Adm. _____	

**Teacher Exit Interviews:**

Date Left \_\_\_\_\_

Exp (years of professional experience for the teaching job “00” indicates employee in first year of assignment): \_\_\_\_\_

**Separation reason (circle)**

- |                                                                  |                        |
|------------------------------------------------------------------|------------------------|
| 1) Promotion/Transfer to a non teaching position in the district | 2) Probationary        |
| 3) Resignation; includes retirement                              | 4) Reduction in force  |
| 5) Not re-appointed to position; contract expiration             | 6) Job abandonment and |



death

7) Performance; unsatisfactory job performance; failure to obtain adequate certification or certification expiration

**Voluntary Reasons**

A) Inadequate salary

C) Dissatisfaction with supervisor

B) Lack of opportunity for advancement

D) Dislike/unsuitability for assigned duties

**Future Plans**

A) at a nonpublic school within the district

C) outside the State of Florida

B) within another district in Florida



**June 21, 2022 Board Meeting**  
Agenda Item 14.

**Title**

APPROVAL OF AGREEMENT BETWEEN SARASOTA HOUSING AUTHORITY AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

**Description**

This agreement will promote a drop-out prevention and attendance program for identified Sarasota Housing Authority students.

**Recommendation**

That the agreement between Sarasota Housing Authority and The School Board of Sarasota County, Florida, be approved as presented.

**Contact**

RENOUF & GIACOLONE

**Financial Impact**

N/A

**Strategic Plan Reference**

Goal: 2 Strategy: 2

**ATTACHMENTS:**

Description	Upload Date	Type
Sarasota Housing Authority 2022-2023	6/9/2022	Cover Memo

## **INTERAGENCY AGREEMENT**

**Sarasota Housing Authority  
269 South Osprey Avenue  
Sarasota, FL 34236  
(941) 361-6210**

**&**

**The School Board of Sarasota County, Florida  
1960 Landings Blvd.  
Sarasota, FL 34231  
(941) 927-9000**

This Agreement is entered into this 21st day of June, 2022, by and between the Sarasota Housing Authority and The School Board of Sarasota County, Florida, who shall collectively be referred to as the “Parties.”

**Purpose:** To establish a mechanism between the Sarasota Housing Authority (“SHA”) and the School Board of Sarasota County Florida (“The Board”) to promote the mutual goals of getting SHA children prepared for school, monitoring attendance records, monitoring discipline issues, heading off and preventing early drop-outs, as well as encouraging and celebrating success and graduation.

**SHA agrees to:**

1. Provide The Board with signed consents from parents to permit The Board to share information with SHA regarding SHA children in Sarasota County Schools.
2. Work with The Board’s truancy personnel to inform and counsel parents of the requirement to comply with truancy laws.
3. Work with families and the community to get children prepared for school (early childhood education), and to counsel them to stay in school and avoid disciplinary problems at school.
4. Assure that all volunteers, employees or agents who will be present on school grounds at any time during the term of this Agreement, have been properly screened and trained as required by Chapter 1012, Florida Statutes, which shall include, but not be limited to orientation, in-depth interview, reference checks, police background checks and fingerprinting as provided by Florida Law.
5. The Agency will furnish the following to Sarasota County Schools Police Department Fingerprint office before any of its volunteers, employees or agents will be permitted on school grounds while students are present:
  - (i) A statement of attestation (in a form acceptable to The Board) that the Agency has conducted Level 2 background checks for all candidates consistent with the requirements of Section 435.04, Fla. Stat. which shall be executed by the Agency’s President or CEO or Director of the services being provided under this Agreement.

- (ii) This attestation and the updated background checks must include all employees, volunteers or agents needing a badge and shall be updated regularly for each additional person providing services under this Agreement for each subsequent year of this Agreement.
  - (iii) Agency will immediately furnish to Sarasota County Schools Police Department Fingerprint Office any notifications of arrests it receives with respect to volunteers, employees or agents who had a badge issued by the Board. The Agency will bear the cost of the fingerprinting/background checks. The Board has the right to refuse entry onto its school grounds to any individual whose background check does not meet the requirements established by The Board pursuant to Florida law.
  - (iv) Like other visitors to school grounds, Agency volunteers, employees or agents will also be subject to RAPTOR screening on school campuses. Additionally, any mentor must sign in and out of the school district's Volunteers Count! database each time they are on campus to provide services under this Agreement.
6. Ensure that all volunteers, employees or agents abide by the requirements of §1002.22 and §1002.221, Florida Statutes, the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and the federal regulations issued pursuant thereto (34 CFR Part 99) and any other law or regulation, either federal or State of Florida, regarding confidentiality of student information and records when dealing with student records and all personally identifiable student information. SHA shall (i) hold the student records and information in strict confidence and not use or disclose except as required by this Agreement or permitted by law and disclose student records only to those who have a need to access the information in order to perform their assigned duties; (ii) safeguard the student records through administrative, physical and technological safety standards to ensure adequate controls are in place to protect these student records in accordance with FERPA's privacy requirements; and (iii) continually monitor its operations and take all actions necessary to assure that the student information and records are safeguarded in accordance with the terms of this Agreement.
  7. Provide detailed, clarifying student information to district for release of aggregate data needed for reporting on performance measures. Parental permission will be obtained from all participants for release of student information.
  8. To the extent permitted by applicable law, SHA shall indemnify and hold harmless The Board from and against any and all liabilities, claims, demands, suits, cause of action, losses and expenses including attorney's fees as a result of any negligent acts or omissions of SHA arising or growing out of this Agreement. Nothing contained herein shall be deemed to constitute a waiver of sovereign immunity on the part of either the SHA or The Board or to affect, limit or reduce the protection afforded either governmental entity under Section 768.28, Florida Statutes. This provision shall survive termination of this Agreement.
  9. To the extent permitted by applicable law, The Board shall indemnify and hold harmless SHA from and against any and all liabilities, claims, demands, suits, cause of action, losses and expenses including attorney's fees as a result of any negligent acts or omissions of The Board arising or growing out of this Agreement. Nothing contained herein shall be deemed to constitute a waiver of sovereign immunity on the part of either The Board or SHA or to affect, limit or reduce the protection afforded either governmental entity under Section 768.28, Florida Statutes. This provision shall survive termination of this Agreement.

**The Board agrees to:**

1. Assist in identifying where SHA students are attending school.
2. Assist in identifying graduating seniors and high performing students at all levels for special recognition programs.
3. Make a concerted effort to refer SHA students to at-risk programs provided in the community.
4. Assist with monitoring truancy by providing data on students with five unexcused absences within the first semester, so that SHA can intercede and counsel the family to get the child and family in compliance with The Board's attendance requirements and Florida law.
5. To provide, upon receiving the appropriate permission from a student's parent/guardian, student data such as grades, attendance, IReady Reading and Mathematics – AP1, 2, 3, FSA and any other appropriate assessment for the purpose of program evaluation.

**Both Parties agree:**

1. That SHA is at all times acting and performing as an independent governmental agency in the performance of all obligations hereunder.
2. This Agreement shall be governed and construed in accordance with the laws of the State of Florida, and sole and exclusive jurisdiction for any action shall be in the Twelfth Judicial Circuit in and for Sarasota County, Florida.
3. Any additions, changes, deletions or modifications to this Agreement shall be void unless agreed upon in writing by both Parties.
4. This Agreement shall be effective as of June 21, 2022 and remain in effect through June 30, 2023. The Agreement shall renew automatically thereafter for one-year terms until terminated by either party. Either party may terminate this Agreement at any time without cause by giving thirty days written notice to the other party. The Board may terminate this Agreement immediately upon providing written notice if SHA materially breaches the terms of this Agreement.
5. Upon termination of this Agreement, by either party, or expiration of this Agreement the originating Department within the School District is responsible for promptly notifying the Sarasota County Schools Police Department Fingerprint Office of that change in status and SHA agrees to assist with the collection of all badges.
6. Any notice given pursuant to this Agreement shall be made to SHA at 269 South Osprey Avenue, Sarasota, Florida 34236 to the attention of William Russell, III, and to The Board at 1960 Landings Boulevard, Sarasota, Florida 34231, to the attention of the Supervisor of Student Services.

7. No monetary reimbursement between the parties is associated with this Agreement.
8. This Agreement represents the entire agreement between the parties, and no prior or subsequent oral agreements shall be binding upon either of the parties until reduced to writing.

The Parties have executed this Agreement fully intending to be bound by the terms hereof.


**The School Board of Sarasota County, Florida**

By: \_\_\_\_\_  
Jane Goodwin, Chair

Date: \_\_\_\_\_

Approved as to Form and Legal Content  
by Shumaker, Loop & Kendrick, LLP  
Attorneys for The School Board  
of Sarasota County, Florida  
Signed: MRM  
Date: May 11, 2022

**Sarasota Housing Authority**

By:   
William O. Russell, III, President & CEO

Date: 6/8/22

By:   
John Colon, Chair  
Sarasota Housing Authority  
Board of Commissioners

Date: 06/07/2022



**June 21, 2022 Board Meeting**  
**Agenda Item 15.**

**Title**

ITEM #15 MOVED TO NEW BUSINESS: APPROVAL OF AGREEMENT BETWEEN FIRST STEP OF SARASOTA, INC. - FIRST STEP D-FY AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

**Description**

The purpose of this Agreement is to delineate the relationship and responsibilities shared by First-Step, and their First-Step D-FY activities and SBSC regarding school-based mentoring services by the First-Step D-FY staff. Under this agreement, First-Step D-FY will provide services to students enrolled in Sarasota County district middle and/or high schools.

**Recommendation**

That the agreement between First Step of Sarasota, Inc. - FIRST STEP D-FY and The School Board of Sarasota County, Florida be approved.

**Contact**

RENOUF & CANTEES/CLAYTON

**Financial Impact**

N/A

**Strategic Plan Reference**

Goal: 2 Strategy:3

**ATTACHMENTS:**

Description

FIRST STEP DFY CONTRACT

Upload Date

6/8/2022

Type

Cover Memo

**MEMORANDUM OF Understanding**  
between  
**First Step of Sarasota County – FIRST-STEP D-FY**  
and  
**The School Board of Sarasota County, Florida**

This Agreement is entered into this 7<sup>th</sup> day of June 2022, by and between, First Step of Sarasota County, Florida, located at 4579 North Gate Court, Sarasota, FL 34234 and The School Board of Sarasota County, Florida, hereinafter referred to as “SBSC”, located at 1960 Landings Boulevard, Sarasota, Florida 34231-3331.

**Purpose**

The purpose of this Agreement is to delineate the relationship and responsibilities shared by First-Step, and their First-Step D-FY activities and SBSC regarding school-based mentoring services by the First-Step D-FY staff. Under this agreement, First-Step D-FY will provide services to students enrolled in Sarasota County district middle and/or high schools.

First-Step D-FY is a community-based initiative that rewards youth who are drug-free. First-Step D-FY is the state-funded substance abuse prevention coalition what is tasked with providing substance abuse prevention awareness throughout Sarasota County via educational initiatives and prevention activities.

First-Step D-FY is a free and voluntary community-based prevention initiative that praises, rewards, and recognizes youth in grades 6-12 who pledge to remain drug, alcohol, and tobacco free for one calendar year. After validating their commitment to remain drug, alcohol and tobacco free with a negative drug screen, youth join the initiative and are entitled to discounts from local business partners and admission to First-Step D-FY exclusive events.

First-Step D-FY helps to create a movement of peers who share a commitment to making positive choices and living a healthy, drug-free life.

**FIRST-STEP D-FY Responsibilities**

FIRST-STEP D-FY will:

1. In cooperation with SBSC and its school principals assure that a parent/guardian’s consent is required for all students to participate in this initiative at the district middle and high schools.
2. Provide a staff liaison to interface with appropriate SBSC staff to assure that quality services are provided. These services include that are held once a month during lunch and **require drug testing**. First-Step D-FY staff and volunteers are responsible for conducting all enrollment events, including the drug screens. Sarasota School District employees will **NOT** participate in any drug testing. Furthermore, no Sarasota School District staff are made aware



of drug screen results as this information is confidential. Furthermore, school staff are never notified of student's screening results whether they are positive or negative. Additionally, First-Step D-FY staff contact parents/guardians of their youth's positive screen and are provided local resources for support.

3. Assure that First-Step D-FY is completely **VOLUNTARY**. Should youth want to join this initiative, they must complete and sign the First-Step D-FY membership application and the parent/guardian must sign the application as well. First-Step D-FY is a voluntary initiative for youth who want to be recognized for their positive choices. Not all youth who have made this personal commitment want recognition and we understand this. If a youth does not want recognition and does not want to join, they are not required to complete the application. Youth must bring their completed application to an enrollment event at their school and take a drug screen. Once the youth is screened negative, they will be issued a member ship ID card.
4. Host enrollment events monthly at district middle and high schools. Enrollment events are conducted during our youth's lunch periods in the gymnasium. These events are to:
  - a. Enroll students who ride the school bus and would not be able to join after school.
  - b. Enroll students who participate in extracurricular activities after school and would not be able to join.
  - c. Discourage interference with the youth's academic schedule.
  - d. All youth must renew their membership on an annual basis to remain active participants.
  - e. All ID cards have expiration dates.
  - f. Youth will be prompted by Drug Free Sarasota staff to renew their membership prior to its expiration date.
  - g. Youth complete an updated membership application and take a new drug screen during the membership renewal process.
  - h. Youth may be asked to participate in random drug screens to verify their commitment to being drug, alcohol, and tobacco free.
  - i. The enrollment and renewal process are free for all youth.
  - j. All First-Step D-FY exclusive events are free for active members.
  - k. If a youth loses their ID card, they may be asked to pay a \$10.00 replacement fee.
5. Provide enrollment and screening staff to conduct background security including:
  - a. All criminal and DVM records;
  - b. All fingerprinting;
  - c. All background and reference checks;
  - d. In-depth interview of potential mentors;
  - e. Final assessment and evaluation for each potential mentor

All individuals assigned to schools will meet screening requirements as described in Section 1012.32, Florida Statutes, and First-Step D-FY will immediately furnish to SBSC any notifications of arrests it receives with respect to its volunteers, employees or agents who are present on school grounds.

6. Provide dedicated on-site staff to coordinate with Sarasota County Schools site-based liaison.
7. Provide all administrative services.
8. Hold harmless, indemnify, and defend SBSC, its agents, servants, employees, in their official and individual capacity, from any demand, claim, suit loss, cost, expense or damage which may be asserted, claimed or recovered against or from SBSC, its agents or employees, or in their official or individual capacity, by reason of any damage to property or injury or death of any person which arises out of, is incident to, or in any manner connected with this Agreement. This provision shall survive termination this Agreement and shall be binding on the parties, successors representatives and assigns and cannot be waived or varied. Nothing in this provision is intended to waive any sovereign immunity to which SBSC may be entitled.
9. Provide a minimum of \$500,000 comprehensive general liability insurance naming SBSC as an additional insured. As evidence of such insurance coverage, First-Step D-FY shall furnish SBSC with a Certificate of Insurance prior to commencing services under this Agreement.
10. Comply with Florida's Public Records Law including:
  - a) keeping and maintaining public records that ordinarily and necessarily would be required by the SBSC to perform the service;
  - b) providing the public with access to public records on the same terms and conditions that the SBSC would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law;
  - c) ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and
  - d) meeting all requirements for retaining public records and transfer, at no cost, to the SBSC all public records in possession of First-Step upon termination of the Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the SBSC in a format that is compatible with the information technology systems of the SBSC.

**IF FIRST-STEP D-FY AND/OR FIRST STEP OF SARASOTA COUNTY HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 941-927-4009, [PUBLICRECORDREQUEST@SARASOTCOUNTYSCOOLS.NET](mailto:PUBLICRECORDREQUEST@SARASOTCOUNTYSCOOLS.NET), THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA, 190 LANDINGS BLVD., SARASOTA, FL 34231.**

**SBSC Responsibilities**

SBSC will:

- 1. Provide a staff liaison at each school to identify appropriate students for First-Step D-FY activities.
- 2. Ensure that space is provided for students and mentors to meet at each high school.
- 3. Work with the First-Step D-FY and/or First Step Staff liaison to assure program implementation, sharing any concerns or suggestions as appropriate.

**TERM OF AGREEMENT**

This Agreement shall be effective July 1, 2022 and remain in effect through June 30, 2023. This Agreement may be modified only with the consent of both parties. Any party hereto may terminate this Agreement, without cause, upon written notice thirty (30) days in advance of the desired date of cancellation. Upon termination, neither party will owe to the other any further performance under this Agreement.

Signed:

-----	----- Shawny Robey, MBA,
Date	
President/CEO, First Step of Sarasota County	

-----	----- Jane Goodwin, Chair
Date	
The School Board of Sarasota County, Florida	



**June 21, 2022 Board Meeting**  
**Agenda Item 16.**

**Title**

ITEM #16 MOVED TO NEW BUSINESS: APPROVAL OF CONTRACT BETWEEN FIRST STEP OF SARASOTA, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

**Description**

The purpose of this contract is to delineate the relationship and responsibilities shared by First Step and the School Board regarding The Student Assistance Program (SAP) provided to students at Sarasota High School, Riverview High School, North Port High School, Booker High School, Venice High School, Triad Alternative School, Brookside Middle School and Booker Middle School.

**Recommendation**

That the contract between First Step of Sarasota, Inc and The School Board of Sarasota County, Florida be approved.

**Contact**

RENOUF & CANTEES/CLAYTON

**Financial Impact**

\$525,000.00

**Strategic Plan Reference**

Goal: 2 Strategy: 3

**ATTACHMENTS:**

Description	Upload Date	Type
CONTRACT BEWEEN FIRST STEP OF SARASOTA, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA	6/8/2022	Cover Memo

**CONTRACT**  
**Between**  
**FIRST STEP OF SARASOTA, INC.**  
**And**  
**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**

This contract entered into this 7<sup>th</sup> day of June 2022, by and between the First Step of Sarasota, Inc., 4579 Northgate Court, Sarasota Florida 34234 (hereinafter referred to as “First Step” or “Agency”) and The School Board of Sarasota Florida, 1960 Landings Boulevard, Sarasota, Florida 34231 (hereinafter referred to as the “School Board”). First Step and the School Board will be referred to as “Parties,” each being a “Party”.

**PURPOSE**

The purpose of this contract is to delineate the relationship and responsibilities shared by First Step and the School Board regarding The Student Assistance Program (SAP) provided to students at Sarasota High School, Riverview High School, North Port High School, Booker High School, Venice High School, Triad Alternative School, Brookside Middle School and Booker Middle School.

The SAP provides comprehensive school-based prevention services for students in grades 6<sup>th</sup> through 12<sup>th</sup> grade. Service components of the program include developmentally appropriate health promotion for the general student body; attention to students who are at special risk for substance abuse, teen pregnancy, violence/bullying, academic failure, school suspension, or dropping out; and early problem identification, referral, and intervention for students exhibiting problem behaviors. Student Assistance Programs address barriers to learning that impact both the individual student and the school in order to increase student success while improving school climate. SAP staff utilize effective practices, principals, and strategies along with a systems approach to respond to student problems. SAPs partner with parents, students, school resource officers, other school faculty, community coalitions, agencies and services in seeking to remove barriers that impede student success.

In summary, the program goals are:

- To provide high quality prevention and intervention programs to support a safe learning environment for all students
- To provide early substance abuse and mental health prevention and intervention services to students
- To develop collaborative relationships with community partners to better serve students

**RESPONSIBILITIES:**

### **The School Board shall:**

1. Provide access to a location where the SAP Specialist can provide support to students assigned to the School Board and the Student's families.
2. Assign a point of contact on campus to assist with enrollment of students and implementation of the program
3. The following schools will have one full-time SAP Specialist unless it is shown to have two Specialists: Sarasota High School (will have 2), Riverview High School (will have 2), North Port High School, Venice High School, Booker High School, Triad Alternative School, Booker Middle School, Pine View School, Brookside Middle School (will have 2).

Each school with one full-time SAP will pay up to an annual maximum of \$52,5000 in monthly installments from August 2021 through May 2022 in the amount of \$5,250 to First Step of Sarasota to cover a portion of the expense of the SAP, Sarasota High and Riverview High School will pay twice that sum since these schools will have 2 SAP Specialists. Brookside Middle School's SAP positions will be fully funded by First Step of Sarasota County through a private donor and accordingly, the School Board will not be responsible for any payments to First Step of Sarasota for those positions. Each school will pay only for the months a full time SAP Specialists is actually working on its campus. Each SAP Specialist shall maintain a student schedule, including the hours of service, attendance log and student record indictating the type of service rendered. A monthly statement of services rendered by First Step shall be submitted with thre invoice to the school by the fifteenth (15) of each month..

### **First Step Shall**

1. Provide either one or two full-time SAP Specialist per campus as set forth in Paragraph No. 3 above.
2. Provide a District Level SAP Coordinator who will be responsible for the overall program supervision, assist with program evaluation and provide back up support for the SAP Specialists, as well a act as a consultative support to district administration with planning, developing and implementing district wide behavioral health strategies. The SAP Coordinator will be a licensed, professional in the state of Florida with a master's or doctoral degree in psychology, social work, counseling, or related behavioral health field (such as LCSW, LMHC, or LMFT).
3. Ensure that SAP's and SAP District Level SAP Coordinator will maintain a systems of logs that satisfy School Board requirements. Agency's Employees shall fully comply with the requirements of §1002.22 and §1002.221, Florida Statutes, the Family Educational Rights and Privacy Act ("FERPA"), 20

U.S.C. §1232g, and the federal regulations issued pursuant thereto (34 CFR Part 99); and any other law or regulation, either federal or State of Florida, regarding confidentiality of student information and records. Agency shall (i) hold the student records and information in strict confidence and not use or disclose except as required by this Agreement or permitted by law and disclose student records only to those who have a need to access the information in order to perform their assigned duties; (ii) safeguard the student records through administrative, physical and technological safety standards to ensure adequate controls are in place to protect these student records in accordance with FERPA's privacy requirements; and (iii) continually monitor its operations and take all actions necessary to assure that the student information and records are safeguarded in accordance with the terms of this Agreement.

4. Actively participate in meetings that pertain to the students who are assigned to this program on campus.
5. Pay for an external evaluator who will be contacted to conduct an objective evaluation of the project. The overall evaluation will be the cooperative responsibility of The Office of Research and Evaluation (RAE), SCSB, the SAP Coordinator and/or First Step Program Director, and contracted external evaluator. The program will provide RAE and the external evaluator with a detailed evaluation plan and expectations. The evaluation plan will address questions guided by the Project Goals, Objectives, and Outcomes. Objectives and Activities will form the basis for implementation or process evaluation, which will also be guided by the Management Plan. The program will also provide the details of the Management plan to the RAE office. Project Goals and Outcomes will form the basis of a product and outcome evaluation. Formative and summative evaluation processes will guide the evaluation design.
6. Assist in the detection of "at risk" students and development of plans to prevent further psychological or academic deterioration.
7. Provide faculty and staff training on the early identification of student "at risk" behavior.
8. Coordinate community linkage and referrals to services that support student behavioral improvement.
9. Attend school staffing's and maintain contact with School Board personnel including School Board Resource Officers, teachers, guidance counselors, and school and/or administrators as appropriate.
10. Ensure background screening is performed in compliance with Sections 1012.465 and 1012.467, Fla. Stat. Agency agrees to:

- a. At its expense, conduct a Level 2 Criminal Background check on all persons, whether an agent, employee, volunteer or otherwise (collectively referred to as "Employees") providing services under this Agreement. Employees must meet the screening standards set forth in Florida Statutes Sections 435.03 and 435.04. The screening assessment includes orientation, in-depth interview, reference checks, police background checks and fingerprinting.
  - b. Furnish to Sarasota County Schools Police Department Fingerprint office before any of its Employees will be permitted on school grounds while student are present the following: (i) A list of Employees providing services at schools and a statement of attestation prepared and signed by the AGENCY's CEO/President or Program Director in a form acceptable to the School Board that the Agency has conducted a Level 2 background checks for all Employees providing on site services as required by Section 435.04, Florida Statutes, to be updated for each Employee for each subsequent year of the Agreement: and (ii) Agency will immediately furnish to Sarasota County Police Department any notifications of arrests it receives with respect to Employees who had an Agency badge issued.
  - c. The Board has the right to refuse entry onto its school grounds to any individual whose background check does not meet the requirements established by The Board pursuant to Florida law. Like other visitors to school grounds, AGENCY employees will also be subject to RAPTOR screening on school campuses. Additionally, any Employee must sign in and out of the school district's Volunteers Count! Database each time they are on campus. AGENCY shall, upon the expiration or termination of this Agreement, facilitate the collection of all badges issued to its Employees.
11. Hold harmless, indemnify, and defend the School Board, its agents, servants, employees, in their official and individual capacity, from any demand, claim, suit, loss, cost expense or damage, which may be asserted, claimed or recovered against or from the School Board, its agents or employees, in their official or individual capacity by reason or any damage to property or injury or death of any person which arises out of, is incident to, or in any manner connected with this Agreement. This provision shall survive termination of this Agreement and shall be binding on the parties, successors, representatives and assigns and cannot be waived or varied. Nothing herein shall be construed as a waiver of the School Board's sovereign immunity beyond the statutory waiver as the same may be amended from time to time.
12. During the term of this Agreement, First Step shall maintain general liability and malpractice insurance coverage in at least the following amounts: TWO HUNDRED THOUSAND DOLLARS (\$200,000) per person: THREE HUNDRED THOUSAND DOLLARS (\$300,000) per occurrence with the School Board listed as the co-insured. As evidence of such insurance coverage FIRST STEP shall furnish the School Board with a Certificate of Insurance prior to commencing any services under this Agreement.



13. Pursuant to Florida Statute 448.095, Agency shall use the U.S. Department of Homeland Security's E-Verify system, <https://e-verify.gov/> to verify the employment eligibility of all employees hired during the term of this Agreement. Agency shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement. Subcontractors shall provide Agency with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Florida Statute 448.095. Company shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement. Company shall provide evidence of compliance with Florida Statute 448/095 with fifteen (15) day of the School Board's request. Evidence may consist of, but is not limited to, providing notice of Company's E-Verify number. Failure to comply with this provision is a material breach of the Agreement, and the School Board may choose to terminate the Agreement at its sole discretion.

#### **ADDITIONAL TERMS OF THIS AGREEMENT**

1. This Agreement is intended to replace any previous agreements regarding the Student Assistance Program. Accordingly, the parties agree that any prior Student Assistance Program Agreement is hereby terminated.
2. This Agreement shall be effective as of July 1, 2022 and remain in effect through June 30, 2023. This Agreement may be modified only with the written consent of both parties. Any party hereto may terminate this Agreement at any time without cause upon written notice thirty (30) day in advance of the desired date of cancellation.
3. The relationship between the School Board and First Step, it's employees and agents, shall be that of an independent contractor, and not that of employer/ employee or joint ventures.
4. Any notice given or required to be given pursuant to this Agreement shall be hand delivered or mailed, first class postage prepaid, to the School Board at: 1960 Landings Boulevard, Sarasota Florida 34231, Attention: Superintendent and to First Step at 4579 Northgate Court, Sarasota, FL 34234 or at such other address as either party may direct in writing.
5. The sole and exclusive jurisdiction for any action brought pursuant to this Agreement shall be in the County or Circuit Court of the Twelfth Judicial Circuit in and for Sarasota County, Florida.
6. Nothing herein is intended to serve as a waiver of sovereign immunity by the School Board or of any protections or limits to liability under Section 768.28,

Florida Statutes. This section shall survive the termination or expiration of this Agreement.

7. First Step shall comply with Florida's Public Records Law including:
- a) Keeping and maintaining public records that ordinarily and necessarily would be required by the School Board in order to perform the service;
  - b) Providing the public with access to public records on the same terms and conditions that the School Board would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
  - c) Ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and
  - d) Meeting all requirements for retaining public records and transfer, at no cost, to the School Board all public records in possession of First Step upon termination of the Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the School Board in a format that is compatible with the information technology systems of the School Board.

**IF FIRST STEP HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 941-927-4009, [publicrecordrequests@sarasotacountyschools.net](mailto:publicrecordrequests@sarasotacountyschools.net), THE SCHOOL BOARD OF SARASOTA COUNTY, 1960 LANDINGS BLVD., SARASOTA, FL 34231.**

The Parties execute this Agreement through their authorized representatives fully intended to be bound by the terms hereof.

**First Step of Sarasota, Inc.**

By: \_\_\_\_\_  
Shawny Robey, MBA President/CEO Date

**The School Board of Sarasota County, Florida**

By \_\_\_\_\_  
Jane Goodwin, Chair Date





**June 21, 2022 Board Meeting**  
**Agenda Item 17.**

**Title**

ITEM #17 MOVED TO NEW BUSINESS: APPROVAL OF THE DATA SHARING AGREEMENT BETWEEN BIG BROTHERS BIG SISTERS OF THE SUNCOAST AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

**Description**

This agreement is regarding sharing information with Big Brothers Big Sisters of the Suncoast. Its purpose is to ensure the confidentiality and security of information and data exchanged between the School Board and Big Brothers Big Sisters of the Suncoast.

**Recommendation**

That the data sharing agreement between the Big Brothers Big Sisters of the Suncoast and the School Board of Sarasota County, Florida be approved as presented.

**Contact**

RENOUF & CANTALUPO

**Financial Impact**

N/A

**Strategic Plan Reference**

Goal: 1 Strategy: 2

**ATTACHMENTS:**

Description

Big Brothers Big Sisters DSA

Upload Date

5/16/2022

Type

Cover Memo

**DATA SHARING AGREEMENT BETWEEN  
THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA AND  
BIG BROTHERS BIG SISTERS OF THE SUN COAST, INC,**

This Data Sharing Agreement (“Agreement”) is entered into by and between the School Board of Sarasota County, Florida (hereinafter referred to as the “School Board”), and Big Brothers Big Sisters of the Sun Coast, Inc. (hereinafter referred to as the “Recipient”) and describes the programs to be conducted by Recipient, and the means to be used by Recipient to ensure the confidentiality and security of information and data exchanged between the School Board and Recipient.

**I. Purpose and Duration of the Study**

Pursuant to the Family Educational Rights and Privacy Act ("FERPA"), the School Board may disclose personally identifiable student data to organizations conducting studies for, or on behalf of, the School Board to (a) develop, validate, or administer predictive tests, (b) administer student aid programs, or (c) improve instruction. The study to be undertaken by Recipient meets this standard as the project is intended to study educational outcomes to assist the board in improving instruction to students in Sarasota County. The purpose of this Agreement is to delineate the relationship and responsibilities of Recipient and the School Board regarding the sharing of relevant student information and student data for students participating in the Recipient mentoring program (the “Program”). The Program is an ongoing one-on-one mentoring program for youth ages 6-21. The Recipient’s staff review student report cards to monitor students’ progress and to work with the student to reinforce and support the student’s academic success in school.

The Agreement shall commence July 1, 2022 and will remain in effect until June 30, 2023, at which time the Agreement will automatically renew annually unless terminated by either party in writing.

In accordance with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. §1232g; 34 CFR Part 99) student records and all personally identifiable student information are private, strictly confidential and must not be disclosed to any other person or

organization without the permission of the district or the parent.

## **II. Information to be Disclosed**

### Specific Data Requested:

The information to be disclosed by the School Board to Recipient consists of the following:  
Provide report cards to the Recipient's staff working directly with the students participating in the Program upon receiving express written permission from the student's parent/guardian.

## **III. Recipient's Obligations**

Outcome: Please identify the specific Recipient outcome or report and the date of expected completion and return to the School Board.

1. Obtain consent from a parent/guardian for each student participating in the Program to allow The School Board to provide relevant student information directly to the Recipient for the purpose of monitoring students' academic progress in school.
2. Provide the district with a list of participating students and relevant student identification information: student number, student first and last names, program attendance, and other information in a mutually agreed upon format for the purpose of matching participating students to their individual student data.
3. Maintain the confidentiality of student data, including but not limited to personal information such as students' names or addresses, as well as academic information such as grade level, academic achievement levels. Any information shared publicly by the Recipient will be only aggregate data which will not compromise individual student information or disclose any identifiable student information.
4. Hold harmless, indemnify, and defend The Board, its agents, servants, employees in their official and individual capacity, from any demand, claim, suit loss, cost, expense or damage which may be asserted, claimed or recovered against or from the Board, its agents or employees, in their official or individual capacity, by reason of any damage to property or injury or death of any person which arises out of, is incident to, or in any manner connected with this Agreement. This provision shall survive termination of this Agreement and shall be binding on the parties,

successors, representatives and assigns and cannot be waived or varied. Nothing in this provision is intended to waive any sovereign immunity to which the Board may be entitled.

This data will be provided to the Recipient by password protected FTP site. The data will be stored on the FTP site for thirty (30) days after the termination date of this Agreement.

Recipient will share only aggregate data where no student is identified in any report without explicit parental permission.

Recipient agrees it will:

1. Use personally identifiable information from education records only to meet the purpose or purposes of its study/programs as stated above;
2. Keep all education records strictly confidential and conduct the study in a manner that does not permit personal identification of parents and students by anyone other than representatives of its organization with legitimate interests; respect the privacy of these records and will neither seek to view nor share within its organization the contents of any records except in the furtherance of the Program's implementation, Program review and/or Program evaluation; nor disclose the contents of any record to any third party person or organization.
3. Destroy all personally identifiable information when the information is no longer needed for the purposes for which the study or Program was conducted. Such destruction will take place within thirty (30) days of the conclusion of the study or Program.
4. Refrain from publishing any individual identifiable student or teacher data.
5. Refrain from publishing any reports that use any aggregated student or teacher data unless agreed to by the School Board.
6. Require all individuals receiving and reviewing any personally identifiable information to sign and return the "Agreement to Maintain Confidentiality of Student Records" form (see attached).
7. Ensure that data required by Recipient will be transferred using a secure file sharing service required by the School Board. All data received from the School Board will be stored on a secure server with Recipient and accessible only to employees with direct involvement in this project.

#### **IV. General Provisions**

1. The School Board may terminate this Agreement, without cause, at any time by providing written notice to the Recipient. In the event of such termination, all personally identifiable education record information provided by the School Board to Recipient shall be returned by Recipient to the School Board within ten (10) days. Recipient may not retain any copies of such information.

2. Recipient is at all times acting and performing as an independent contractor in the performance of all obligations hereunder.

3. Any additions, changes, deletions or modifications to this document must be agreed upon in writing by both parties.

4. This Agreement represents the entire agreement between the parties, and no prior or subsequent oral agreements shall be binding upon either of the parties until reduced to writing.

5. This Agreement shall be governed by and construed under federal law and the laws of the State of Florida. The sole and exclusive jurisdiction for any action brought pursuant to, or that is related to, this Agreement, shall be in the Twelfth Judicial Circuit Court, in and for Sarasota County, Florida.

6. Any notices to the parties will be sent via U.S. Mail as follows:

If to the School Board:

1960 Landings Blvd  
Sarasota FL 34231

If to Recipient:

Big Brothers Big Sisters of the Sun Coast, Inc.  
2831 Ringling Boulevard, Suite A201  
Sarasota, FL 34237

7. Each Party to this Agreement shall be responsible for any liability, claim, loss, damage or expenses, including without limitation, reasonable attorney fees, arising from its negligent acts or omissions in connection with its performance of this Agreement, or its failure to comply with the terms of this Agreement, as determined by a court of competent jurisdiction.

8. Recipient shall comply with Florida's Public Records Law including:



a) keeping and maintaining public records that ordinarily and necessarily would be required by the School Board in order to perform the service;

b) providing the public with access to public records on the same terms and conditions that the School Board would provide the records and at a cost that does not exceed the cost provided in this section or as otherwise provided by law;

c) ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and

d) meeting all requirements for retaining public records and transfer, at no cost, to the School Board all public records in possession of Recipient upon termination of the Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the School Board in a format that is compatible with the information technology systems of the School Board.

**IF RECIPIENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 941-927-4009, [publicrecordrequest@sarasotacountyschools.net](mailto:publicrecordrequest@sarasotacountyschools.net), THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA, 1960 LANDINGS BLVD., SARASOTA, FL 34231.**

Big Brothers Big Sisters of the Sun Coast, Inc.

By: \_\_\_\_\_

Type Name: \_\_\_\_\_

\_\_\_\_\_

Date

The School Board of Sarasota County, Florida

By: \_\_\_\_\_

Jane Goodwin, Chair

\_\_\_\_\_

Date

Approved as to Form and Legal Content  
by Shumaker, Loop & Kendrick, LLP  
Attorneys for The School Board  
of Sarasota County, Florida  
Signed: MRM  
Date: May 16, 2022

# THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

## AGREEMENT TO MAINTAIN CONFIDENTIALITY OF STUDENT RECORDS

During the course of your organization's association with The School Board of Sarasota County, Florida, you may be provided with, or have the opportunity to view, confidential student records. These records include, but are not limited to, documents such as report cards, student work, grade sheets, test scores, cumulative folders, Individual Educational Plans (IEP), attendance data, and/or family and medical history. In accordance with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), student records and all personally identifiable student information are private, strictly confidential and must not be disclosed to any other person or organization without the prior permission of the district or the parent.

By signing this Agreement, you acknowledge that your organization may gain access to confidential student records while performing program reviews, project tasks and/or providing services to students on behalf of or in collaboration with The School Board of Sarasota County, Florida.

By signing this Agreement, your organization also acknowledges that the student records are to be held as strictly confidential. Further, you agree you will respect the privacy of these records and will neither seek to view nor share within your organization the contents of any records except in the furtherance of the program's implementation, program review and/or program evaluation nor, disclose the contents of any record to any third-party person or organization.

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Organization Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**June 21, 2022 Board Meeting**  
**Agenda Item 18.**

**Title**

ITEM #18 MOVED TO NEW BUSINESS: APPROVAL OF DATA SHARING AGREEMENT BETWEEN GRANT WRITING, EVALUATION AND PROGRAM IMPROVEMENT CONSULTANTS, LLC AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

**Description**

This agreement is regarding sharing of information with Grant Writing, Evaluation and Program Improvement Consultants, LLC and The School Board of Sarasota County, Florida. Its purpose is to ensure the confidentiality and security of information and data exchanged between The School Board and Grant Writing, Evaluation and Program Improvement Consultants.

**Recommendation**

That the data sharing agreement between Grant Writing, Evaluation and Program Improvement Consultants, LLC and The School Board of Sarasota County, Florida be approved as presented.

**Contact**

RENOUF & CANTALUPO

**Financial Impact**

N/A

**Strategic Plan Reference**

Goal: 1 Strategy: 2

**ATTACHMENTS:**

Description	Upload Date	Type
GW_EPIC DSA	5/19/2022	Cover Memo

**DATA SHARING AGREEMENT BETWEEN  
THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA AND  
GRANT WRITING - EVALUATION AND PROGRAM  
IMPROVEMENT CONSULTANTS L.L.C.**

This Data Sharing Agreement (“Agreement”) is entered into by and between the School Board of Sarasota County, Florida (“School Board”), and Grant Writing - Evaluation and Program Improvement Consultants L.L.C., d/b/a GW-EPIC - (“Recipient”) and describes the programs to be conducted by Recipient, and the means to be used by Recipient to ensure the confidentiality and security of information and data exchanged between the School Board and Recipient.

**I. Purpose and Duration of the Study**

Pursuant to the Family Educational Rights and Privacy Act, 20 U.S.C. §1232g, and the federal regulations issued pursuant thereto codified at 34 CFR Part 99 ("FERPA"), the School Board may disclose student education records and personally identifiable student data (“Protected Records”) to organizations conducting studies for, or on behalf of, the School Board to (a) develop, validate, or administer predictive tests, (b) administer student aid programs, or (c) improve instruction. The School Board has determined that the evaluations to be undertaken by Recipient, as described herein (the “Project”) meets this standard as the project is intended to study educational outcomes to assist the board in improving instruction to students in Sarasota County. These three studies/program evaluations descriptions and expected completion dates are noted below. These studies/programs are expected to be completed by August 30, 2023 and this agreement will terminate by August 30, 2023. In accordance with FERPA student records and all personally identifiable student information are private, strictly confidential and must not be disclosed to any other person or organization without the permission of the district or the parent.

1. The Recipient is conducting two program evaluations:

- a. Student Assistance Program: This evaluation is on behalf of the School Board and First Step of Sarasota. The evaluation goal is to assess the impact of the Student Assistance Program on students. This year’s evaluation is scheduled to be completed by August 30, 2023.
- b. The ACCISS Program: This evaluation is a federal School Climate Transformation Grant on behalf of the School Board and the Pupil Support Services Department. The evaluation goal is to assess the impact of PBIS and MTSS training and coaching on school climate. This year’s evaluation is scheduled to be completed by August 30, 2023.

- c. Title I: The Title I evaluation is examining the impact of the title I funded projects over the course of the school year. This year's evaluation is scheduled to be completed by August 30, 2023

## **II. Information to be Disclosed**

1. Student Assistance Program: The student data for participating students at Booker HS, Booker MS, Brookside MS, North Port High School, Riverview HS, Sarasota HS, Venice HS, Sarasota Military Academy, Sarasota Military Academy Prep, Oak Park and TRIAD. Data elements to be released include: school names, total number of out-of-school and in-school suspensions and those involving substance use, number of infractions involving alcohol and drugs, absentee rates and teacher and student perceptions of school climate. Data will be available in total and by school and for SY18-19, SY19-20, SY20-21 and SY21-22.
2. The ACCISS Program: The student data for students at all elementary schools, middle schools, high schools, combination schools and alternative schools. Data elements to be released include: school names, total number of out-of-school and in-school suspensions and those involving substance use, number of infractions involving alcohol and drugs, specific disciplinary incident data using data dashboards, absentee rates and teacher and student perceptions of school climate collected with several surveys. Data will be available by district, by school and by student for SY18- 19, SY19-20, SY20-21 and SY21-22 and SY 22-23. Also, data will be requested by individual school and school level, elementary, middle, high, alternative and combination schools.
3. Title I Program: The student data for participating students at all Title I funded schools. Data elements to be released include: student N numbers, school names, total number of out-of-school and in-school suspensions and those involving substance use, number of infractions involving alcohol and drugs, absentee rates and teacher and student perceptions of school climate. Data will be available in total and by school and for SY19-20 and SY20-21.

## **III. Recipient's Obligations**

The Recipient will complete the Project by providing the School Board with one or more outcome reports by the dates noted above.

Recipient agrees it will:

1. Use personally identifiable information from education records only to meet the purpose or purposes of the evaluations, as stated above.
2. Keep all education records strictly confidential and conduct the study in a manner that does not permit personal identification of parents and students by anyone other than

- representatives of its organization with legitimate interests; and further, agrees it will respect the privacy of these records and will neither seek to view nor share within your organization the contents of any records except in the furtherance of the program's implementation, program review and/or program evaluation nor disclose the contents of any record to any third party person or organization.
3. Destroy all personally identifiable information when the information is no longer needed for the purposes for which the study/program/evaluations were conducted. Such destruction will take place within thirty (30) days of the conclusion of the study/program.
  4. Refrain from publishing any individual identifiable student or teacher data.
  5. Refrain from publishing any reports that use any aggregated student or teacher data unless agreed to by the School Board of Sarasota County.
  6. Require all individuals receiving and reviewing any personally identifiable information to sign and return the "Agreement to Maintain Confidentiality of Student Records" form (see attached).
  7. Ensure that data required by Recipient will be transferred using a secure file sharing service required by the district. All data received from the school/district will be stored on Recipient's secure server and accessible only to employees with direct involvement in this project.

#### **IV. General Provisions**

1. The School Board may terminate this Agreement, without cause, at any time by providing written notice to the Recipient. In the event of such termination, all personally identifiable education record information provided by the School Board to Recipient shall be returned by Recipient to the School Board within ten (10) days. Recipient may not retain any copies of such information.
2. Recipient is at all times acting and performing as an independent contractor in the performance of all obligations hereunder.
3. Any additions, changes, deletions or modifications to this document must be agreed upon in writing by both parties.
4. This Agreement represents the entire agreement between the parties, and no prior or subsequent oral agreements shall be binding upon either of the parties until reduced to writing.
5. This Agreement shall be governed by and construed under federal law and the laws of the State of Florida. The sole and exclusive jurisdiction for any action brought pursuant to, or

that is related to, this Agreement, shall be in the Twelfth Judicial Circuit Court, in and for Sarasota County, Florida.

6. Any notices to the parties will be sent via U.S. Mail as follows:

If to the School Board:	If to Recipient:
Denise Cantalupo	Janetta Twerell
1960 Landings Blvd	1202 East Oakwood Street
Sarasota Florida 34231	Tarpon Springs, FL 34689

7. Each Party to this Agreement shall be responsible for any liability, claim, loss, damage or expenses, including without limitation, reasonable attorney fees, arising from its negligent acts or omissions in connection with its performance of this Agreement, or its failure to comply with the terms of this Agreement, as determined by a court of competent jurisdiction. This includes Recipient's responsibility for damage resulting from its intentional or negligent release of personally identifiable student, parent, or staff data it receives from the School Board.
8. Recipient shall comply with Florida's Public Records Law including:
- a) keeping and maintaining public records that ordinarily and necessarily would be required by the School Board in order to perform the service;
  - b) providing the public with access to public records on the same terms and conditions that the School Board would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law;
  - c) ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and
  - d) meeting all requirements for retaining public records and transfer, at no cost, to the School Board all public records in possession of Recipient upon termination of the Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the School Board in a format that is compatible with the information technology systems of the School Board.

**IF RECIPIENT HAS QUESTIONS REGARDING THE APPLICATION OF  
CHAPTER 119, FLORIDA STATUTES TO ITS DUTY TO PROVIDE**



**PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 941-927-4009, [publicrecordrequest@sarasotacountyschools.net](mailto:publicrecordrequest@sarasotacountyschools.net), THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA, 1960 LANDINGS BLVD., SARASOTA, FL 34231.**

**INTENTIONALLY BLANK**

**SIGNATURES ON NEXT PAGE**

The Parties execute this Agreement through their undersigned authorized agents intending to be fully bound by the terms hereof.

**Grant Writing - Evaluation and Program  
Improvement Consultants L.L.C.**

By: \_\_\_\_\_  
Janetta Twerell, President

\_\_\_\_\_  
Date

**The School Board of Sarasota County, Florida**

By: \_\_\_\_\_  
Jane Goodwin, Chair

\_\_\_\_\_  
Date

Approved as to Form and Legal Content  
by Shumaker, Loop & Kendrick, LLP  
Attorneys for The School Board  
of Sarasota County, Florida  
Signed: MRM  
Date: May 19, 2022



**June 21, 2022 Board Meeting**  
Agenda Item 19.

**Title**

APPROVAL OF CLASSIFICATION OF INOPERABLE EQUIPMENT AND FURNITURE AS  
PROPERTY TO BE DELETED

**Description**

The custodians of property (cost center heads) have certified it to be traded in on new equipment, unaccounted for, not repairable, or otherwise inoperable. Property still on hand after reallocation will be salvaged for any useful parts and then sold at auction.

**Recommendation**

That the classification of equipment and furniture, as property to be deleted, be approved as presented.

**Contact**

PENNER & BRIZENDINE

**Financial Impact**

N/A

**Strategic Plan Reference**

Goal: 5 Strategy: 1

**ATTACHMENTS:**

Description

Deletion Report

Upload Date

6/14/2022

Type

Cover Memo



June 21, 2022

**Materials Management Department**  
101 Old Venice Road, Osprey FL 34229  
Telephone: 941-486-2183 • Fax: 941-486-2188

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## MEMORANDUM

**TO: Members of the School Board**  
**Dr. Brennan Asplen, III, Superintendent**  
**Bonnie Penner, Assistant Superintendent Chief Financial Officer**

**FROM: Cindy Beck, Purchasing & Fixed Asset Accounting Manager**

**DATE: June 1, 2022**

**RE: *Deletion List***

Listed on the attached pages are items of furniture, equipment, and vehicles that are unaccounted for, traded in, irreparable, otherwise inoperative or obsolete. Upon Board approval, these items will be deleted from the active property records and disposed of in accordance with Chapter 274 of the Florida Statutes and any applicable Federal regulations. The following information is listed for each item:

Asset Number (Asset No) – This is the property record number and the inventory number assigned to the item by the Fixed Asset Accounting Office.

Description - This is a brief description of the item.

In-Service Date (In-Srvc Dt) - This column indicates the year the item was acquired.

Acquisition Cost (Acq Cost) - Chapter 274 of the Florida Statutes does not provide for any depreciation in the value of equipment. Therefore, all values shown are historical or estimated costs.

Retirement Reason (Retire Rsn) - This column gives a brief reason why the item is classifiable as property to be deleted. This description is taken from the "Deletion of Property Report" form that is completed by the cost center head of the school or department to which the item is assigned.

Additional non-tagged items with an original acquisition value below \$1000 will be recycled, sold at auction, or otherwise disposed of.

CB  
Attachment

Please be aware that all mail sent to and from Sarasota County Public Schools is subject to the public records law of Florida

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SARASOTA HIGH

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0051	0051	102473	MILLING MACHINE	0633	ISEL	10/01/2001	14,740.00	0.00	05/13/2022	Obsolete	
0051	0051	143574	MILLING ENCLOSURE	0633	TECHNO	06/16/2008	3,350.00	428.06	04/29/2022	Obsolete	
0051	0051	190740	LAMINATOR	0394	VARIQUEST	07/31/2014	1,495.00	0.00	04/29/2022	Obsolete	
<b>** 0051 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						<b>3</b>	<b>19,585.00</b>	<b>428.06</b>			

## COST CENTER: BRENTWOOD ELEMENTARY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0101	0141	217583	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/27/2022	Obsolete	
<b>** 0101 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						<b>1</b>	<b>1,042.00</b>	<b>0.00</b>			

## COST CENTER: BROOKSIDE MIDDLE

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0111	0111	39761	PLANER 13X6	0632	ROCKWELL	11/01/1979	1,845.00	0.00	05/06/2022	Obsolete	
0111	0111	97090	WORKBENCH 4 STATION	0112	N/A	07/13/2000	1,437.00	0.00	05/26/2022	Obsolete	
0111	0111	97091	WORKBENCH 4 STATION	0112	N/A	07/13/2000	1,437.00	0.00	05/26/2022	Obsolete	
0111	0111	97092	WORKBENCH 4 STATION	0112	N/A	07/13/2000	1,437.00	0.00	05/26/2022	Obsolete	
0111	0111	97093	WORKBENCH 4 STATION	0112	N/A	07/13/2000	1,437.00	0.00	05/26/2022	Obsolete	
0111	0111	97094	WORKBENCH 4 STATION	0112	N/A	07/13/2000	1,437.00	0.00	05/26/2022	Obsolete	
0111	0111	97095	WORKBENCH 4 STATION	0112	N/A	07/13/2000	1,437.00	0.00	05/26/2022	Obsolete	
0111	0111	125162	RACE TRACK PKG	0729	E-ROAD	07/03/2006	995.00	0.00	05/06/2022	Obsolete	
0111	0111	143549	DRAFTING TABLE	0107		05/13/2008	1,080.10	0.00	05/06/2022	Obsolete	
0111	0111	143551	DRAFTING TABLE	0107		05/13/2008	1,080.10	0.00	05/06/2022	Obsolete	
0111	0111	143568	ROBOT	0749	PITSCO	05/30/2008	956.00	0.00	05/06/2022	Obsolete	
<b>** 0111 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						<b>11</b>	<b>14,578.20</b>	<b>0.00</b>			

## COST CENTER: PHILLIPPI SHORES ELEMENTARY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0171	0171	190340	MOBILE LAPTOP CART	0176	HP	08/04/2014	1,619.00	0.00	05/10/2022	Obsolete	
0171	0171	213452	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213453	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213454	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213479	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213493	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213506	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: PHILLIPPI SHORES ELEMENTARY CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0171	0171	213507	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213509	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213510	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214428	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214434	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214447	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214460	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214483	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214514	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214697	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214703	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214728	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214739	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214759	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214779	WORKSTATION Z240	0357	HP	06/15/2017	1,402.30	0.00	05/26/2022	Obsolete	
0171	0171	214783	MOBILE LAPTOP CART	0357	HP	06/15/2017	1,199.00	0.00	05/26/2022	Obsolete	
0171	0171	7003163	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/26/2022	Obsolete	
0171	0171	7003170	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/26/2022	Obsolete	
0171	0171	213480	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213481	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213482	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213485	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213486	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213487	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213488	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213489	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213490	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213492	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213494	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213495	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213496	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213497	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213498	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213499	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213500	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

COST CENTER: PHILLIPPI SHORES ELEMENTARY CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0171	0171	213501	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213502	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213504	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213505	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214516	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213455	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213456	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213457	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213458	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213459	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213461	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213462	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213463	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213464	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213465	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213466	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214520	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214521	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214529	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214569	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214608	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214628	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214634	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214652	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214656	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	214675	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213467	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213468	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213469	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213471	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213472	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213473	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213474	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: PHILLIPPI SHORES ELEMENTARY CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0171	0171	213475	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213476	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
0171	0171	213478	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/26/2022	Obsolete	
<b>** 0171 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						<b>78</b>	<b>82,080.42</b>	<b>0.00</b>			

### COST CENTER: RIVERVIEW HIGH

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0181	0181	222520	LAPTOP 840 G4	0357	HP	05/10/2018	1,041.00	0.00	05/09/2022	Not Economical to Repair	
0181	0181	226613	LAPTOP 840 G4	0357	HP	05/10/2018	1,041.00	0.00	05/09/2022	Not Economical to Repair	
0181	0181	226882	LAPTOP 840 G4	0357	HP	05/10/2018	1,041.00	0.00	05/09/2022	Not Economical to Repair	
0181	0181	227067	LAPTOP 840 G4	0357	HP	05/10/2018	1,041.00	0.00	05/09/2022	Not Economical to Repair	
0181	0181	227295	LAPTOP 840 G4	0357	HP	05/10/2018	1,041.00	0.00	05/09/2022	Not Economical to Repair	
0181	0181	218907	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/09/2022	Not Economical to Repair	
<b>** 0181 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						<b>6</b>	<b>6,247.00</b>	<b>0.00</b>			

### COST CENTER: VENICE HIGH

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0221	0221	172939	BRIDGE TESTER	0749	PITSCO	12/05/2012	1,295.00	0.00	05/04/2022	Obsolete	
0221	0221	204087	ACTIVPANEL	0188	PROMETHEAN	10/08/2015	4,458.84	796.22	05/12/2022	Unusable-Deteriorated	
0221	0221	7003678	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/12/2022	Obsolete	
0221	0221	7004180	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/12/2022	Obsolete	
<b>** 0221 TOTAL **</b>						<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>			
						<b>4</b>	<b>7,547.96</b>	<b>796.22</b>			

### COST CENTER: PUPIL SUPPORT - ESE

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0292		159561	BRaille NOTE	0304		12/10/2010	7,143.00	0.00	05/06/2022	Obsolete	
0292		178983	LAPTOP 8470P	0356	HP	05/01/2013	1,420.00	0.00	05/23/2022	Obsolete	
0292		211066	LAPTOP 840	0357	HP	05/23/2016	1,039.00	0.00	05/23/2022	Obsolete	
0292		7005869	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/23/2022	Obsolete	
0292		179004	LAPTOP 8470P	0356	HP	05/01/2013	1,420.00	0.00	05/23/2022	Obsolete	
0292		179005	LAPTOP 8470P	0356	HP	05/01/2013	1,420.00	0.00	05/23/2022	Obsolete	
0292		179027	LAPTOP 8470P	0356	HP	05/01/2013	1,420.00	0.00	05/23/2022	Obsolete	
0292		179069	LAPTOP 8470P	0356	HP	05/01/2013	1,420.00	0.00	05/23/2022	Obsolete	
0292		179071	LAPTOP 8470P	0356	HP	05/01/2013	1,420.00	0.00	05/23/2022	Obsolete	



## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: PUPIL SUPPORT - ESE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0292		219520	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/31/2022	Obsolete	
0292		7005866	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/23/2022	Obsolete	
0292	0293	181514	COMMUNICATION DEVICE	0269	NOVA	03/27/2014	3,145.00	0.00	05/19/2022	Unusable- Deteriorated/Damaged	
0292	0293	178988	LAPTOP 8470P	0356	HP	05/01/2013	1,420.00	0.00	05/23/2022	Obsolete	
<b>** 0292 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				<b>13</b>			<b>24,103.12</b>	<b>0.00</b>			

## COST CENTER: OAK PARK

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0294	0391	193842	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/12/2022	Obsolete	
0294	0391	195089	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/12/2022	Obsolete	
0294	0391	195112	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/12/2022	Obsolete	
<b>** 0294 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				<b>3</b>			<b>3,542.37</b>	<b>0.00</b>			

## COST CENTER: SUNCOAST TECHNICAL COLLEGE

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0294	195088	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195090	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195092	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195094	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195095	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195096	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195101	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195103	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195104	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195120	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195123	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195131	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195132	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195136	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195137	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195145	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195152	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195163	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195167	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	206450	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206505	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	206491	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206492	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206493	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206494	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206496	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206497	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206499	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206502	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206503	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206504	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206508	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206509	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206511	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206514	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206515	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206516	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206517	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206518	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206519	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206568	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206569	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206570	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206572	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206573	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206575	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206576	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206577	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206578	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206580	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206656	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206657	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206659	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206660	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206661	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206663	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206666	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206667	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	206668	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206669	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206745	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206746	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206749	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206750	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206751	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206753	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206754	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206756	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206758	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206760	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206793	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206808	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206836	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206837	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206838	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206840	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206842	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206843	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206845	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206846	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206881	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206885	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206918	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206919	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206924	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206928	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206929	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206930	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206931	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206932	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206933	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206934	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206938	MOBILE LAPTOP CART	0357	HP	05/23/2016	1,936.00	0.00	05/06/2022	Obsolete	
0391	0391	211584	LAPTOP PROBOOK 60	0360	HP	06/29/2016	853.90	0.00	05/06/2022	Obsolete	
0391	0391	211591	LAPTOP PROBOOK 60	0360	HP	06/29/2016	853.90	0.00	05/06/2022	Obsolete	

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	212646	LAPTOP 640 G2	0360	HP	01/06/2017	1,084.11	0.00	05/06/2022	Obsolete	
0391	0391	219841	WORKSTATION Z240	0357	HP	06/15/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	219842	WORKSTATION Z240	0357	HP	06/15/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	219843	WORKSTATION Z240	0357	HP	06/15/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	219845	WORKSTATION Z240	0357	HP	06/15/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	219846	WORKSTATION Z240	0357	HP	06/15/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	223239	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223241	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223243	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223244	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223245	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223246	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223247	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223248	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223249	MOBILE LAPTOP CART	0176	HP	07/31/2018	1,799.00	0.00	05/06/2022	Obsolete	
0391	0391	223491	LAPTOP 640 G3	0360	HP	08/30/2018	1,084.74	0.00	05/06/2022	Obsolete	
0391	0391	7001027	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001059	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001062	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001063	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001064	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001067	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001070	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001074	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001076	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001077	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001078	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001079	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001094	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001132	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	219861	WORKSTATION Z240	0357	HP	06/15/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	219862	WORKSTATION Z240	0357	HP	06/15/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220197	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220198	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220199	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220200	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	220201	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220202	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220203	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220204	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220205	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220207	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220208	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220209	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220210	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220211	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220212	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220213	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220214	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220215	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220216	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220217	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220240	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220241	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220242	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220243	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220244	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220245	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220246	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220247	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220248	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220249	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220251	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220252	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220253	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220254	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220255	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220256	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220257	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220258	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220259	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220260	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	220262	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220263	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220264	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220265	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220266	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220267	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220268	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220269	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220270	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220271	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220272	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220273	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220274	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220275	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220276	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220277	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220278	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220279	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220280	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220281	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220282	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220294	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220295	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	7001252	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001266	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001333	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	179901	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	206596	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206597	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206598	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206600	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206601	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206602	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206603	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206675	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206684	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	206686	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206687	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206688	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206689	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206690	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206691	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206692	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206693	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206695	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206696	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206697	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206698	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206700	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206701	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206702	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206703	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206705	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206706	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	7001028	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001029	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001032	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001033	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001034	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001035	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001036	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001037	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001038	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001040	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001253	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001255	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001256	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001257	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001258	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001259	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001260	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001261	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001264	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	7001265	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	206479	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206480	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206481	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206482	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206483	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206485	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	180325	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180328	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180332	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	206486	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206487	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206488	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206489	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206781	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	221438	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221439	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221440	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221443	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221446	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221447	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221449	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221450	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221451	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	180340	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180377	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180382	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180384	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180386	WORKSTATION Z220	0360	HP	06/30/2013	1,283.00	0.00	05/06/2022	Obsolete	
0391	0391	180393	MOBILE LAPTOP CART	0360	HP	06/30/2013	1,936.00	0.00	05/06/2022	Obsolete	
0391	0391	180742	TRANSMISSION FLUID EXCHANGER	0610	ROBINAIR	09/27/2013	4,299.00	1,492.71	05/04/2022	Obsolete	
0391	0391	220618	COMPUTER CART	0176	HP	10/02/2017	1,799.00	0.00	05/06/2022	Obsolete	
0391	0391	221437	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221452	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	206507	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206538	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	



## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	206539	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206541	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206543	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206544	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206545	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206547	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206548	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206549	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206550	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206604	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206605	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206606	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206709	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206710	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206711	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206712	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206713	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206714	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206715	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206717	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206718	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206720	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	221384	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221385	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221386	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221387	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221389	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221391	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221392	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221393	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221394	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221395	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	223192	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223193	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223194	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223195	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	223196	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223198	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223199	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223200	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223201	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223204	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	7001001	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001004	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001012	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001013	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001014	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001017	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001020	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001024	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001025	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001026	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001041	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	220250	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	64513	METRIC WRENCH	0664	SNAP-ON	07/01/1989	810.97	0.00	05/04/2022	Obsolete	
0391	0391	64514	METRIC SOCKET SET	0664	SNAP-ON	07/01/1989	1,212.88	0.00	05/04/2022	Obsolete	
0391	0391	66821	RATCHES/HANDLES	0669	SNAP-ON	08/20/1990	823.00	0.00	05/04/2022	Obsolete	
0391	0391	66827	SCREW DRIVER SET	0669	SNAP-ON	08/20/1990	853.95	0.00	05/04/2022	Obsolete	
0391	0391	66828	RATCHET & AIR HAMMER	0669	SNAP-ON	08/20/1990	850.00	0.00	05/04/2022	Obsolete	
0391	0391	66829	METRIC SOCKETS & TOOL	0669	SNAP-ON	08/20/1990	1,780.65	0.00	05/04/2022	Obsolete	
0391	0391	66833	PUNCHES & CHISEL SET	0669	SNAP-ON	08/20/1990	863.85	0.00	05/04/2022	Obsolete	
0391	0391	69493	VOLT AMP TESTER	0704	SUN	01/06/1992	800.00	0.00	05/04/2022	Unusable- Deteriorated/Damaged	
0391	0391	70035	COUNSELOR 11 - AUTO TRAINER	0610	SNAP-ON	03/12/1992	10,308.25	0.00	05/04/2022	Obsolete	
0391	0391	83052	BRAKE LATHE	0610	ACCUTURN	02/27/1996	3,780.00	0.00	05/04/2022	Obsolete	
0391	0391	108868	AUTOMOTIVE SCANNER	0744	SNAP-ON	09/24/2002	3,395.00	0.00	05/04/2022	Obsolete	
0391	0391	128295	COMPUTER CART	0176	DATAMATION	03/14/2007	911.00	0.00	05/06/2022	Obsolete	
0391	0391	128577	A/C FLUSH SOLVENT RECYCLER	0610	ROBINAIR	01/23/2007	1,649.86	0.00	05/04/2022	Obsolete	
0391	0391	128585	WHEEL ALIGNMENT MACHINE	0610	HUNTER	10/05/2006	18,872.70	0.00	05/04/2022	Unusable- Deteriorated/Damaged	

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	159120	MOBILE LAPTOP CART	0176	HP	06/28/2010	1,675.00	0.00	05/06/2022	Obsolete	
0391	0391	159955	LAPTOP 6450B	0360	HP	03/11/2011	1,313.50	0.00	05/06/2022	Obsolete	
0391	0391	160054	MOBILE LAPTOP CART	0176	HP	11/17/2011	1,675.00	0.00	05/06/2022	Obsolete	
0391	0391	160055	MOBILE LAPTOP CART	0176	HP	11/17/2011	1,675.00	0.00	05/06/2022	Obsolete	
0391	0391	160056	MOBILE LAPTOP CART	0176	HP	11/17/2011	1,675.00	0.00	05/06/2022	Obsolete	
0391	0391	173284	LAPTOP 6470B	0360	HP	02/04/2013	1,225.96	0.00	05/06/2022	Obsolete	
0391	0391	173286	LAPTOP 6470B	0360	HP	02/04/2013	1,225.96	0.00	05/06/2022	Obsolete	
0391	0391	173288	LAPTOP 6470B	0360	HP	02/04/2013	1,225.96	0.00	05/06/2022	Obsolete	
0391	0391	173970	LAPTOP 8470P	0360	HP	04/19/2013	1,420.00	0.00	05/06/2022	Obsolete	
0391	0391	173973	LAPTOP 8470P	0360	HP	04/19/2013	1,420.00	0.00	05/06/2022	Obsolete	
0391	0391	179841	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179849	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179850	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179851	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180005	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180010	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180015	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180017	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180020	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180024	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180033	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180034	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180037	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180043	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180082	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180083	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180084	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180085	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180086	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180087	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180088	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180089	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180090	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180091	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180118	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180119	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	180125	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180126	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180127	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180135	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180140	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180144	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180148	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180149	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180165	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180166	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180167	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180170	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180172	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180173	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180174	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180175	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180176	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180178	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180180	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180187	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180190	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180191	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180192	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180196	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180197	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180198	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180200	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180201	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180202	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180269	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180275	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180277	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180278	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180279	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180280	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	180284	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180285	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180286	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180287	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180288	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	179853	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179872	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179874	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179875	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179876	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179878	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179882	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179892	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179894	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179898	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179948	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179957	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179960	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179973	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179975	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179977	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179980	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179982	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179983	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179984	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179993	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180046	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180050	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180057	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180058	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180061	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180062	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180065	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180077	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180078	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	180079	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180093	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180095	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180096	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180097	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180098	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180099	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180101	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180102	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180103	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180106	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180117	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180214	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180204	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180205	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180206	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180207	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180208	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180209	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180210	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180211	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180212	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180213	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	191237	LAPTOP 840	0360	HP	09/23/2014	1,264.34	0.00	05/06/2022	Obsolete	
0391	0391	192499	LAPTOP 640	0360	HP	03/18/2015	1,134.12	0.00	05/06/2022	Obsolete	
0391	0391	195085	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	180813	LAPTOP 8470P	0360	HP	11/14/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180827	LAPTOP 8470P	0360	HP	11/14/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180829	LAPTOP 8470P	0360	HP	11/14/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180830	LAPTOP 8470P	0360	HP	11/14/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180833	LAPTOP 8470P	0360	HP	11/14/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180834	LAPTOP 8470P	0360	HP	11/14/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180836	LAPTOP 8470P	0360	HP	11/14/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180841	LAPTOP 8470P	0360	HP	11/14/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180842	MOBILE LAPTOP CART	0176	HP	11/14/2013	1,936.00	0.00	05/06/2022	Obsolete	
0391	0391	180902	WHEEL ALIGNMENT SYSTEM	0610	BOSCH	10/09/2013	14,463.00	5,122.31	05/04/2022	Unusable- Deteriorated/Damaged	

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	180911	CARBON CLEANING SYSTEM	0612	MOTORVAC	10/09/2013	3,085.00	0.00	05/04/2022	Obsolete	
0391	0391	195055	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195168	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	204200	LAPTOP 640	0360	HP	10/15/2015	1,010.82	0.00	05/06/2022	Obsolete	
0391	0391	204201	LAPTOP 640	0360	HP	10/15/2015	1,010.82	0.00	05/06/2022	Obsolete	
0391	0391	204204	LAPTOP 640	0360	HP	10/15/2015	1,010.82	0.00	05/06/2022	Obsolete	
0391	0391	204207	LAPTOP 640	0360	HP	10/15/2015	1,010.82	0.00	05/06/2022	Obsolete	
0391	0391	204208	LAPTOP 640	0360	HP	10/15/2015	1,010.82	0.00	05/06/2022	Obsolete	
0391	0391	204209	LAPTOP 640	0360	HP	10/15/2015	1,010.82	0.00	05/06/2022	Obsolete	
0391	0391	204210	LAPTOP 640	0360	HP	10/15/2015	1,010.82	0.00	05/06/2022	Obsolete	
0391	0391	204212	LAPTOP 640	0360	HP	10/15/2015	1,010.82	0.00	05/06/2022	Obsolete	
0391	0391	204213	LAPTOP 640	0360	HP	10/15/2015	1,010.82	0.00	05/06/2022	Obsolete	
0391	0391	204215	LAPTOP 640	0360	HP	10/15/2015	1,010.82	0.00	05/06/2022	Obsolete	
0391	0391	206490	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206506	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206520	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206632	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206633	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206634	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206635	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206636	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206637	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206638	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206639	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206640	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206641	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206673	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206674	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206694	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206888	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206935	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	219847	WORKSTATION Z240	0357	HP	06/15/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	7001198	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001200	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001201	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001202	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	7001203	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001204	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001205	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001206	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001207	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001210	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001237	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	221373	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221374	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221375	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221376	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221377	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221378	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221379	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221380	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221381	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221382	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221396	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221397	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221398	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221399	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221400	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221401	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221402	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221403	MOBILE LAPTOP CART	0176	HP	12/01/2017	1,799.00	0.00	05/06/2022	Obsolete	
0391	0391	221421	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221422	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221425	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	223219	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223220	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223221	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223222	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223224	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223225	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223230	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223231	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	



# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	223232	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223233	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223236	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223238	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	7001042	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001044	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001045	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001046	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001049	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001050	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001051	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001053	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001054	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001057	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001115	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001116	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001119	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001120	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001122	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001123	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001124	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001127	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001128	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001129	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001131	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001157	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001158	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001159	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001160	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001133	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001134	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001135	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001136	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001137	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001138	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001139	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	7001140	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001143	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001144	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	220206	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220229	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220230	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220231	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220232	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220233	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220234	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220235	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220236	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220237	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220238	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220283	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	7001214	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001218	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001221	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001222	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001223	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001224	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001228	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001230	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001233	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001235	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001238	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001239	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001240	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001242	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001243	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001247	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001248	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001249	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001250	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001251	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001268	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	7001269	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001270	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001272	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001273	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001274	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001276	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001277	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001281	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001282	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001283	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001284	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001285	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001286	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001287	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001288	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001290	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001291	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001295	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001296	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001311	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001312	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001314	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001319	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001320	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001326	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001327	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001329	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001330	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001331	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	223175	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223176	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223181	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223183	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223184	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223186	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	223187	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223188	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223189	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223191	LAPTOP 640 G3	0360	HP	07/30/2018	1,086.00	0.00	05/06/2022	Obsolete	
0391	0391	223492	LAPTOP 640 G3	0360	HP	08/30/2018	1,084.74	0.00	05/06/2022	Obsolete	
0391	0391	223493	LAPTOP 640 G3	0360	HP	08/30/2018	1,084.74	0.00	05/06/2022	Obsolete	
0391	0391	223494	LAPTOP 640 G3	0360	HP	08/30/2018	1,084.74	0.00	05/06/2022	Obsolete	
0391	0391	223495	LAPTOP 640 G3	0360	HP	08/30/2018	1,084.74	0.00	05/06/2022	Obsolete	
0391	0391	223496	LAPTOP 640 G3	0360	HP	08/30/2018	1,084.74	0.00	05/06/2022	Obsolete	
0391	0391	223511	LAPTOP 640 G3	0360	HP	08/30/2018	1,084.74	0.00	05/06/2022	Obsolete	
0391	0391	223518	LAPTOP 640 G3	0360	HP	08/30/2018	1,084.74	0.00	05/06/2022	Obsolete	
0391	0391	223520	LAPTOP 640 G3	0360	HP	08/30/2018	1,084.74	0.00	05/06/2022	Obsolete	
0391	0391	68643	STANDARD 3/8" DRIVE	0671	SNAP ON	04/08/1991	2,031.29	0.00	05/04/2022	Obsolete	
0391	0391	179902	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179910	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179911	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179913	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179918	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179925	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179932	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179940	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179941	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	179946	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180003	LAPTOP 8470P	0360	HP	06/30/2013	1,379.00	0.00	05/06/2022	Obsolete	
0391	0391	180081	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180092	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180150	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180151	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180156	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180157	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180158	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180159	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180160	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180161	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180162	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180163	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180164	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	180185	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180203	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180215	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180216	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180217	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180218	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180219	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180220	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180221	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180222	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180227	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180235	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180261	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180289	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180290	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180291	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180292	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180293	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180294	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180309	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180314	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180315	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	180322	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	223754	EDIBLE INK PRINTER	0540		10/19/2018	4,648.99	2,822.60	04/29/2022	Obsolete	
0391	0391	228713	WORKSTATION Z240 CTE	0357	HP	05/10/2018	1,593.00	0.00	05/06/2022	Obsolete	
0391	0391	7001058	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001083	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001084	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001085	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001086	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001087	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001089	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001090	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001091	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001092	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001093	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	7001095	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001096	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001098	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001102	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001103	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001105	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001111	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001112	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001113	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001114	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001145	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001146	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001147	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001148	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001149	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001150	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001151	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001152	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001154	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001155	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	219848	WORKSTATION Z240	0357	HP	06/15/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	219849	WORKSTATION Z240	0357	HP	06/15/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	219850	WORKSTATION Z240	0357	HP	06/15/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	219851	WORKSTATION Z240	0357	HP	06/15/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	219852	WORKSTATION Z240	0357	HP	06/15/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	219853	WORKSTATION Z240	0357	HP	06/15/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	219854	WORKSTATION Z240	0357	HP	06/15/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	219856	WORKSTATION Z240	0357	HP	06/15/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	219857	WORKSTATION Z240	0357	HP	06/15/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	219858	WORKSTATION Z240	0357	HP	06/15/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	219860	WORKSTATION Z240	0357	HP	06/15/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220218	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220219	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220220	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220221	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220222	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	220223	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220224	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220225	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220226	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220227	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220228	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220239	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220261	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220284	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220285	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220286	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220287	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220288	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220289	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220290	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220291	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220292	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220293	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	7001308	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001297	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001298	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001299	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001300	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001301	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001302	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001303	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001304	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001305	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001306	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001310	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001332	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001335	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	191300	LAPTOP 640	0360	HP	10/27/2014	1,218.12	0.00	05/06/2022	Obsolete	
0391	0391	191301	LAPTOP 640	0360	HP	10/27/2014	1,218.12	0.00	05/06/2022	Obsolete	
0391	0391	191302	LAPTOP 640	0360	HP	10/27/2014	1,218.12	0.00	05/06/2022	Obsolete	
0391	0391	191396	LAPTOP 640	0360	HP	11/04/2014	993.12	0.00	05/06/2022	Obsolete	

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	191398	LAPTOP 640	0360	HP	11/04/2014	993.12	0.00	05/06/2022	Obsolete	
0391	0391	191399	LAPTOP 640	0360	HP	11/04/2014	993.12	0.00	05/06/2022	Obsolete	
0391	0391	191400	LAPTOP 640	0360	HP	11/04/2014	993.12	0.00	05/06/2022	Obsolete	
0391	0391	192141	COMPUTER 9020	0367	DELL	01/09/2015	2,040.00	0.00	05/06/2022	Obsolete	
0391	0391	192480	LAPTOP 640	0360	HP	03/18/2015	1,134.12	0.00	05/06/2022	Obsolete	
0391	0391	192481	LAPTOP 640	0360	HP	03/18/2015	1,134.12	0.00	05/06/2022	Obsolete	
0391	0391	193681	COMPUTER Z230	0357	HP	05/17/2015	877.51	0.00	05/06/2022	Obsolete	
0391	0391	193683	COMPUTER Z230	0357	HP	05/17/2015	877.51	0.00	05/06/2022	Obsolete	
0391	0391	193685	COMPUTER Z230	0357	HP	05/17/2015	877.51	0.00	05/06/2022	Obsolete	
0391	0391	193822	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	193825	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	193839	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	193841	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	193848	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	193850	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	193851	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	193864	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	193866	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	193869	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	193884	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	193886	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	193894	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	193902	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	194138	LAPTOP 440	0357	HP	05/17/2015	987.78	0.00	05/06/2022	Obsolete	
0391	0391	195046	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195053	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195079	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195171	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195175	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	202070	COMPUTER Z230	0367	HP	06/30/2015	646.51	0.00	05/06/2022	Obsolete	
0391	0391	204187	LAPTOP 640	0360	HP	10/15/2015	1,010.82	0.00	05/06/2022	Obsolete	
0391	0391	204188	LAPTOP 640	0360	HP	10/15/2015	1,010.82	0.00	05/06/2022	Obsolete	
0391	0391	204190	LAPTOP 640	0360	HP	10/15/2015	1,010.82	0.00	05/06/2022	Obsolete	
0391	0391	204191	LAPTOP 640	0360	HP	10/15/2015	1,010.82	0.00	05/06/2022	Obsolete	
0391	0391	204192	LAPTOP 640	0360	HP	10/15/2015	1,010.82	0.00	05/06/2022	Obsolete	
0391	0391	204194	LAPTOP 640	0360	HP	10/15/2015	1,010.82	0.00	05/06/2022	Obsolete	



## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	204198	LAPTOP 640	0360	HP	10/15/2015	1,010.82	0.00	05/06/2022	Obsolete	
0391	0391	206407	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206410	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206411	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206413	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206415	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206417	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206418	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206420	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206421	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206422	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206533	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206567	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206581	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206582	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206583	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206584	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206586	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206587	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206589	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206591	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206592	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206593	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206642	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206722	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206783	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206784	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206785	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206786	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206787	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206788	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206789	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206790	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206791	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206792	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206809	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	206810	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206811	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206812	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206813	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206814	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206815	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206816	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206817	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206818	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206835	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206886	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206887	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	180324	COMPUTER Z220	0360	HP	06/30/2013	874.00	0.00	05/06/2022	Obsolete	
0391	0391	181435	LAPTOP 8470P	0360	HP	02/19/2014	1,420.00	0.00	05/06/2022	Obsolete	
0391	0391	181479	LAPTOP 8470P	0360	HP	02/27/2014	1,420.00	0.00	05/06/2022	Obsolete	
0391	0391	190323	MOBILE LAPTOP CART	0176	HP	08/04/2014	1,936.00	0.00	05/06/2022	Obsolete	
0391	0391	190916	COMPUTER Z230	0367	HP	06/30/2014	879.00	0.00	05/06/2022	Obsolete	
0391	0391	190920	COMPUTER Z230	0367	HP	06/30/2014	879.00	0.00	05/06/2022	Obsolete	
0391	0391	190925	COMPUTER Z230	0367	HP	06/30/2014	879.00	0.00	05/06/2022	Obsolete	
0391	0391	190927	COMPUTER Z230	0367	HP	06/30/2014	879.00	0.00	05/06/2022	Obsolete	
0391	0391	191105	LAPTOP 840	0360	HP	08/26/2014	1,264.34	0.00	05/06/2022	Obsolete	
0391	0391	191106	LAPTOP 840	0360	HP	08/26/2014	1,264.34	0.00	05/06/2022	Obsolete	
0391	0391	191234	LAPTOP 840	0360	HP	09/23/2014	1,264.34	0.00	05/06/2022	Obsolete	
0391	0391	191236	LAPTOP 840	0360	HP	09/23/2014	1,264.34	0.00	05/06/2022	Obsolete	
0391	0391	192483	LAPTOP 640	0360	HP	03/18/2015	1,134.12	0.00	05/06/2022	Obsolete	
0391	0391	192487	LAPTOP 640	0360	HP	03/18/2015	1,134.12	0.00	05/06/2022	Obsolete	
0391	0391	192488	LAPTOP 640	0360	HP	03/18/2015	1,134.12	0.00	05/06/2022	Obsolete	
0391	0391	192489	LAPTOP 640	0360	HP	03/18/2015	1,134.12	0.00	05/06/2022	Obsolete	
0391	0391	192490	LAPTOP 640	0360	HP	03/18/2015	1,134.12	0.00	05/06/2022	Obsolete	
0391	0391	192491	LAPTOP 640	0360	HP	03/18/2015	1,134.12	0.00	05/06/2022	Obsolete	
0391	0391	192492	LAPTOP 640	0360	HP	03/18/2015	1,134.12	0.00	05/06/2022	Obsolete	
0391	0391	192494	LAPTOP 640	0360	HP	03/18/2015	1,134.12	0.00	05/06/2022	Obsolete	
0391	0391	192495	LAPTOP 640	0360	HP	03/18/2015	1,134.12	0.00	05/06/2022	Obsolete	
0391	0391	192496	LAPTOP 640	0360	HP	03/18/2015	1,134.12	0.00	05/06/2022	Obsolete	
0391	0391	192497	LAPTOP 640	0360	HP	03/18/2015	1,134.12	0.00	05/06/2022	Obsolete	
0391	0391	193628	COMPUTER Z230	0357	HP	05/17/2015	877.51	0.00	05/06/2022	Obsolete	

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	193637	COMPUTER Z230	0357	HP	05/17/2015	877.51	0.00	05/06/2022	Obsolete	
0391	0391	193650	COMPUTER Z230	0357	HP	05/17/2015	877.51	0.00	05/06/2022	Obsolete	
0391	0391	193652	COMPUTER Z230	0357	HP	05/17/2015	877.51	0.00	05/06/2022	Obsolete	
0391	0391	193653	COMPUTER Z230	0357	HP	05/17/2015	877.51	0.00	05/06/2022	Obsolete	
0391	0391	193661	COMPUTER Z230	0357	HP	05/17/2015	877.51	0.00	05/06/2022	Obsolete	
0391	0391	193666	COMPUTER Z230	0357	HP	05/17/2015	877.51	0.00	05/06/2022	Obsolete	
0391	0391	193672	COMPUTER Z230	0357	HP	05/17/2015	877.51	0.00	05/06/2022	Obsolete	
0391	0391	193674	COMPUTER Z230	0357	HP	05/17/2015	877.51	0.00	05/06/2022	Obsolete	
0391	0391	193676	COMPUTER Z230	0357	HP	05/17/2015	877.51	0.00	05/06/2022	Obsolete	
0391	0391	193678	COMPUTER Z230	0357	HP	05/17/2015	877.51	0.00	05/06/2022	Obsolete	
0391	0391	193859	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195060	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195061	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195064	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195065	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195066	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195068	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195069	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195072	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195075	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195078	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	195106	LAPTOP 840	0357	HP	05/17/2015	1,180.79	0.00	05/06/2022	Obsolete	
0391	0391	204199	LAPTOP 640	0360	HP	10/15/2015	1,010.82	0.00	05/06/2022	Obsolete	
0391	0391	204216	LAPTOP 640	0360	HP	10/15/2015	1,010.82	0.00	05/06/2022	Obsolete	
0391	0391	204223	WORKSTATION 230	0367	HP	10/19/2015	1,353.78	0.00	05/06/2022	Obsolete	
0391	0391	204321	LAPTOP 640	0360	HP	11/04/2015	1,010.82	0.00	05/06/2022	Obsolete	
0391	0391	204335	LAPTOP 640	0360	HP	02/25/2016	972.82	0.00	05/06/2022	Obsolete	
0391	0391	206385	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206387	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206392	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206395	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206396	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206397	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206401	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206404	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206426	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	206427	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206428	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206429	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206431	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206437	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206440	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206442	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206445	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206446	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206447	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206452	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206454	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206456	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206462	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206469	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206470	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206471	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206473	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206476	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206478	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206521	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206522	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206524	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206525	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206526	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206528	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206529	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206530	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206531	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206532	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206551	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206554	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206556	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206557	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206558	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206560	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	206563	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206564	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206565	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206566	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206595	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206607	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206608	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206609	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206610	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206612	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206613	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206614	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206615	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206616	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206617	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206618	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206619	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206621	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206622	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206623	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206625	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206626	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206627	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206628	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206629	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206630	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206631	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206643	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206644	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206645	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206646	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206648	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206649	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206650	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206652	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206653	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	206654	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206655	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206724	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206725	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206726	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206729	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206733	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206735	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206738	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206740	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206741	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206742	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206744	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206761	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206762	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206763	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206764	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206765	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206767	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206770	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206772	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206776	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206778	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206779	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206780	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206794	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206796	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206797	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206799	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206800	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206801	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206802	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206803	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206805	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206806	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206819	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	206820	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206823	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206826	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206827	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206829	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206830	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206831	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206832	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206834	LAPTOP 640	0357	HP	05/23/2016	1,098.00	0.00	05/06/2022	Obsolete	
0391	0391	206889	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206890	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206891	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206892	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206893	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206894	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206895	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206896	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206914	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206916	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	206917	COMPUTER Z240	0357	HP	05/23/2016	1,379.22	0.00	05/06/2022	Obsolete	
0391	0391	7001161	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001162	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001163	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001164	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001166	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001167	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001169	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001171	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001172	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001173	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001174	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001175	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001183	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001184	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001185	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001186	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	7001187	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001192	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001194	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001195	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	7001197	COMPUTER Z240	0357	HP	05/23/2016	913.22	0.00	05/06/2022	Obsolete	
0391	0391	220297	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220298	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220299	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220300	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220302	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220303	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220304	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220305	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220306	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220307	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220308	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220309	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220310	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220311	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220312	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220313	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220314	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220315	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220316	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220317	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220318	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220319	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220320	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220321	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220322	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220323	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220324	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220325	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220326	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220327	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220328	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	



## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	220329	WORKSTATION Z240	0367	HP	06/30/2017	1,564.32	0.00	05/06/2022	Obsolete	
0391	0391	220617	COMPUTER CART	0176	HP	10/02/2017	1,799.00	0.00	05/06/2022	Obsolete	
0391	0391	221383	LAPTOP 640	0360	HP	12/01/2017	1,090.79	0.00	05/06/2022	Obsolete	
0391	0391	221426	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221427	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221428	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221429	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221430	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221431	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221432	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221433	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221434	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221435	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221436	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221453	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221454	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221455	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221456	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221457	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221458	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221459	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221460	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221461	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221462	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221463	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221464	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221465	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221466	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221467	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221468	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221471	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221474	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221475	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221479	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221485	LAPTOP 640	0360	HP	12/11/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	0391	221486	LAPTOP 640	0360	HP	12/12/2017	1,085.79	0.00	05/06/2022	Obsolete	

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: SUNCOAST TECHNICAL COLLEGE CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	221493	LAPTOP 640	0360	HP	12/12/2017	1,085.79	0.00	05/06/2022	Obsolete	
0391	9020	222206	MOBILE LAPTOP CART	0176	HP	05/08/2018	1,799.00	0.00	05/06/2022	Obsolete	
0391	9020	223521	MOBILE LAPTOP CART	0176	HP	08/30/2018	1,799.00	0.00	05/06/2022	Obsolete	
0391	9020	206939	MOBILE LAPTOP CART	0357	HP	05/23/2016	1,936.00	0.00	05/06/2022	Obsolete	
<b>** 0391 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				<b>1,174</b>			<b>1,386,052.04</b>	<b>9,437.62</b>			

## COST CENTER: VENICE MIDDLE

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0451	0451	143698	MILLING MACHINE	0633	CNC	06/16/2008	15,226.00	1,945.54	04/29/2022	Obsolete	
0451	0451	192290	TABLE, STUDENT	0103	CREST	01/05/2015	799.27	279.74	05/27/2022	Unusable- Deteriorated/Damaged	
<b>** 0451 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				<b>2</b>			<b>16,025.27</b>	<b>2,225.28</b>			

## COST CENTER: GLENALLEN ELEMENTARY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0461	0461	180785	RECUMBENT CYCLE, SEMI	0685	CARDIOKIDS	10/15/2013	771.15	0.00	04/29/2022	Obsolete	
0461	0461	180786	RECUMBENT CYCLE, SEMI	0685	CARDIOKIDS	10/15/2013	771.15	0.00	04/29/2022	Obsolete	
0461	0461	180787	EXERCISE BIKE	0685	CARDIOKIDS	10/15/2013	1,691.15	0.00	04/29/2022	Obsolete	
0461	0461	201862	ACTIVPANEL	0188	PROMETHEAN	05/20/2015	4,466.80	531.76	05/03/2022	Not Economical to Repair	
0461	0461	201866	ACTIVPANEL	0188	PROMETHEAN	05/20/2015	4,466.80	531.76	05/03/2022	Not Economical to Repair	
0461	0461	235278	ELLIPTICAL	0685	FITNER	05/31/2019	1,533.72	1,059.00	04/29/2022	Obsolete	
<b>** 0461 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				<b>6</b>			<b>13,700.77</b>	<b>2,122.52</b>			

## COST CENTER: LAUREL NOKOMIS

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
1211		214806	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/16/2022	Not Economical to Repair	
1211		215107	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/16/2022	Not Economical to Repair	
<b>** 1211 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				<b>2</b>			<b>2,084.00</b>	<b>0.00</b>			

## COST CENTER: TOLEDO BLADE ELEMENTARY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
1231	1231	71687	PORTABLE PA W/AMP MIXER	0243	BIAMP	11/18/1992	2,795.00	0.00	05/26/2022	Obsolete	
<b>** 1231 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				<b>1</b>			<b>2,795.00</b>	<b>0.00</b>			

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: HERON CREEK MIDDLE

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
1261	1261	144613	POSTER PRINTER	0309	VARITRONICS	04/08/2009	4,995.00	0.00	04/28/2022	Obsolete	
1261	9033	214215	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	04/28/2022	Obsolete	
<b>** 1261 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				2			6,037.00	0.00			

### COST CENTER: TATUM RIDGE ELEMENTARY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
1282	1282	115481	TABLE/STOOL COMBO	0106	SICO	05/09/2005	1,198.50	0.00	05/18/2022	Obsolete	
1282	1282	115485	TABLE/STOOL COMBO	0106	SICO	05/09/2005	1,198.50	0.00	05/18/2022	Obsolete	
1282	1282	115486	TABLE/STOOL COMBO	0106	SICO	05/09/2005	1,198.50	0.00	05/18/2022	Obsolete	
1282	1282	115493	TABLE/STOOL COMBO	0106	SICO	05/09/2005	1,198.50	0.00	05/18/2022	Obsolete	
1282	1282	115494	TABLE/STOOL COMBO	0106	SICO	05/09/2005	1,198.50	0.00	05/18/2022	Obsolete	
1282	1282	115495	TABLE/STOOL COMBO	0106	SICO	05/09/2005	1,198.50	0.00	05/18/2022	Obsolete	
1282	1282	115496	TABLE/STOOL COMBO	0106	SICO	05/09/2005	1,198.50	0.00	05/18/2022	Obsolete	
1282	1282	140480	TABLE/STOOL COMBO	0106	SICO	09/12/2007	1,416.09	0.00	05/18/2022	Obsolete	
<b>** 1282 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				8			9,805.59	0.00			

### COST CENTER: WOODLAND MIDDLE

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
1291		219747	LAPTOP 840 G4	0357	HP	06/15/2017	1,042.00	0.00	05/16/2022	Not Economical to Repair	
<b>** 1291 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				1			1,042.00	0.00			

### COST CENTER: LAMARQUE ELEMENTARY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
1341	1341	227237	LAPTOP 840 G4	0357	HP	05/10/2018	1,041.00	0.00	04/29/2022	Unaccounted For	Case# 20210142
<b>** 1341 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				1			1,041.00	0.00			

### COST CENTER: SUNCOAST POLYTECHNICAL HIGH

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
1391	9033	153372	DESIGNJET Z3200	0362	HP	09/16/2009	6,525.48	0.00	04/26/2022	Obsolete	
<b>** 1391 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				1			6,525.48	0.00			

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: VIRTUAL SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
7004		223265	TABLET PC	0397	MICROSOFT	08/02/2018	1,246.02	519.18	05/19/2022	Not Economical to Repair	
<b>** 7004 TOTAL **</b>					<b>NO. OF ITEMS</b>		<b>ACQ COST</b>	<b>CURR VAL</b>			
					1		1,246.02	519.18			

## COST CENTER: EXECUTIVE DIRECTOR-ELEMENTARY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9003		220839	TABLET PC	0397	MICROSOFT	10/18/2017	1,578.06	394.52	05/17/2022	Not Economical to Repair	
<b>** 9003 TOTAL **</b>					<b>NO. OF ITEMS</b>		<b>ACQ COST</b>	<b>CURR VAL</b>			
					1		1,578.06	394.52			

## COST CENTER: EXECUTIVE DIRECTOR-SECONDARY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9004		191608	TABLET PC	0397	MICROSOFT	12/22/2014	966.00	0.00	05/19/2022	Not Economical to Repair	
<b>** 9004 TOTAL **</b>					<b>NO. OF ITEMS</b>		<b>ACQ COST</b>	<b>CURR VAL</b>			
					1		966.00	0.00			

## COST CENTER: CAREER TECHNICAL EDUCATION

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9014	1291	235978	LAPTOP 8650U	0360	HP	12/03/2019	1,881.00	888.25	04/25/2022	Unaccounted For	Case# 20211858
9014	1291	235996	LAPTOP 8650U	0360	HP	12/03/2019	1,881.00	888.25	04/26/2022	Unaccounted For	Case# 20211858
<b>** 9014 TOTAL **</b>					<b>NO. OF ITEMS</b>		<b>ACQ COST</b>	<b>CURR VAL</b>			
					2		3,762.00	1,776.50			

## COST CENTER: INFORMATION TECHNOLOGY

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9020	9020	202923	COMPUTER 800, MINI	0367	HP	08/24/2015	800.00	0.00	05/27/2022	Obsolete	
9020	9020	202977	COMPUTER 800, MINI	0367	HP	08/24/2015	800.00	0.00	05/27/2022	Obsolete	
9020	9020	203075	COMPUTER 800, MINI	0367	HP	08/24/2015	800.00	0.00	05/27/2022	Obsolete	
9020	9020	203084	COMPUTER 800, MINI	0367	HP	08/24/2015	800.00	0.00	05/27/2022	Obsolete	
9020	9020	7001754	COMPUTER 800, MINI	0357	HP	05/23/2016	823.00	0.00	05/27/2022	Obsolete	
9020	9020	7001755	COMPUTER 800, MINI	0357	HP	05/23/2016	823.00	0.00	05/27/2022	Obsolete	
9020	9020	7001756	COMPUTER 800, MINI	0357	HP	05/23/2016	823.00	0.00	05/27/2022	Obsolete	
9020	9020	7001792	COMPUTER 800, MINI	0357	HP	05/23/2016	823.00	0.00	05/27/2022	Obsolete	
9020	9020	7001793	COMPUTER 800, MINI	0357	HP	05/23/2016	823.00	0.00	05/27/2022	Obsolete	
9020	9020	7001794	COMPUTER 800, MINI	0357	HP	05/23/2016	823.00	0.00	05/27/2022	Obsolete	
9020	9020	7001795	COMPUTER 800, MINI	0357	HP	05/23/2016	823.00	0.00	05/27/2022	Obsolete	

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: INFORMATION TECHNOLOGY CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9020	9020	7001796	COMPUTER 800, MINI	0357	HP	05/23/2016	823.00	0.00	05/27/2022	Obsolete	
9020	9020	20000095	SERVER, RACKMOUNT	0361	FISHNET	06/30/2015	32,884.75	12,879.86	04/26/2022	Obsolete	
9020	9020	20000152	INSTALLATION/TRAINING	0361	FORTINET	08/16/2018	8,000.00	0.00	04/26/2022	Obsolete	
9020	9020	20000153	INSTALLATION/TRAINING	0361	FORTINET	08/16/2018	8,000.00	0.00	04/26/2022	Obsolete	
9020	9020	7001757	COMPUTER 800, MINI	0357	HP	05/23/2016	823.00	0.00	05/27/2022	Obsolete	
9020	9020	7001758	COMPUTER 800, MINI	0357	HP	05/23/2016	823.00	0.00	05/27/2022	Obsolete	
9020	9020	7001763	COMPUTER 800, MINI	0357	HP	05/23/2016	823.00	0.00	05/27/2022	Obsolete	
9020	9020	7001773	COMPUTER 800, MINI	0357	HP	05/23/2016	823.00	0.00	05/27/2022	Obsolete	
9020	9020	7001776	COMPUTER 800, MINI	0357	HP	05/23/2016	823.00	0.00	05/27/2022	Obsolete	
9020	9020	7001777	COMPUTER 800, MINI	0357	HP	05/23/2016	823.00	0.00	05/27/2022	Obsolete	
9020	9020	7001779	COMPUTER 800, MINI	0357	HP	05/23/2016	823.00	0.00	05/27/2022	Obsolete	
9020	9020	7001781	COMPUTER 800, MINI	0357	HP	05/23/2016	823.00	0.00	05/27/2022	Obsolete	
9020	9020	7001782	COMPUTER 800, MINI	0357	HP	05/23/2016	823.00	0.00	05/27/2022	Obsolete	
9020	9020	7001791	COMPUTER 800, MINI	0357	HP	05/23/2016	823.00	0.00	05/27/2022	Obsolete	
<b>** 9020 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				25			66,898.75	12,879.86			

## COST CENTER: FOOD &amp; NUTRITION SERVICES

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9021	0012	7005719	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0021	7005690	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0031	7005677	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0051	7005696	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0071	7005718	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0084	7005697	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0085	7005713	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0101	7005712	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0111	7005674	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0111	7005706	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0121	7005709	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0131	7005668	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0141	7005721	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0171	7005683	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0181	7005694	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0191	7005716	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0201	7005666	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0211	7005695	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: FOOD & NUTRITION SERVICES CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9021	0221	7005678	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0261	7005702	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0271	7005687	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0291	7005682	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0293	7005680	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0301	7005708	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0381	7005705	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0391	7005676	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0451	7005684	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0461	7005707	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0471	7005685	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0491	7005699	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	0501	7005710	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	1211	7005681	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	1231	7005700	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	1241	7005715	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	1251	7005701	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	1261	7005686	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	1271	7005717	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	1282	7005714	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	1291	7005679	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	1341	7005711	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	9021	7005667	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	9021	7005669	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	9021	7005670	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	9021	7005671	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	9021	7005672	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	9021	7005673	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	9021	7005675	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	9021	7005664	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	9021	7005665	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	9021	7005908	COMPUTER 800, MINI	0357	HP	06/15/2017	779.66	0.00	05/25/2022	Obsolete	
9021	9021	7005720	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	9021	7005688	WORKSTATION Z240	0357	HP	06/15/2017	897.06	897.06	03/24/2022	Unaccounted For	Case# 20211477
9021	9021	7005689	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	9021	7005691	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	9021	7005692	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	9021	7005693	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: FOOD & NUTRITION SERVICES CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9021	9021	7005704	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	9021	7005698	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/25/2022	Obsolete	
9021	9021	180552	COMPUTER 8300	0367	HP	08/28/2013	981.87	0.00	03/24/2022	Unaccounted For	Case# 20211477
9021	9021	180587	COMPUTER 8300	0367	HP	08/28/2013	981.87	0.00	03/24/2022	Unaccounted For	Case# 20211477
<b>** 9021 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				<b>60</b>			<b>53,875.82</b>	<b>897.06</b>			

### COST CENTER: FACILITIES SERVICES

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9029	0221	114597	TRACTOR/BATWING	0901	JOHN DEERE	03/02/2005	40,673.07	0.00	05/23/2022	Obsolete	
9029	9029	144573	ICE MACHINE	0523	HOSHIZAKI	06/16/2008	2,733.00	0.00	05/16/2022	Unusable- Deteriorated/Damaged	
9029	9029	235178	PRESSURE WASHER	0671	ROCK RIVER	05/20/2019	1,129.99	640.32	05/17/2022	Not Economical to Repair	
9029	9029	235179	PRESSURE WASHER	0671	ROCK RIVER	05/20/2019	1,129.99	640.32	05/17/2022	Not Economical to Repair	
<b>** 9029 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				<b>4</b>			<b>45,666.05</b>	<b>1,280.64</b>			

### COST CENTER: TRANSPORTATION SERVICES

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9030	9030	116359	DIGITAL MOBILE RADIO	0242	MOTOROLA	08/05/2005	3,588.00	0.00	05/17/2022	Obsolete	
9030	9030	132765	DIGITAL VIDEO RECORDER	0235	SEON	06/22/2007	1,195.00	0.00	05/18/2022	Obsolete	
<b>** 9030 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				<b>2</b>			<b>4,783.00</b>	<b>0.00</b>			

### COST CENTER: SAFETY, SECURITY & SCHOOL POLICE

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9035		181315	FINGERPRINT MACHINE	0769	CROSSMATCH	01/21/2014	4,375.00	0.00	05/09/2022	Obsolete	
9035		191773	FINGERPRINT MACHINE	0769	CROSSMATCH	12/22/2014	4,022.12	0.00	05/09/2022	Obsolete	
<b>** 9035 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				<b>2</b>			<b>8,397.12</b>	<b>0.00</b>			

### COST CENTER: ESE SERVICES

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9051		173983	LAPTOP 8470P	0356	HP	05/01/2013	1,420.00	0.00	05/23/2022	Obsolete	
9051		175540	LAPTOP 8470P	0356	HP	05/01/2013	1,420.00	0.00	05/23/2022	Obsolete	

## FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

## COST CENTER: ESE SERVICES CONTINUED

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9051		177389	LAPTOP 8470P	0356	HP	05/01/2013	1,420.00	0.00	05/23/2022	Obsolete	
9051		177449	LAPTOP 8470P	0356	HP	05/01/2013	1,420.00	0.00	05/23/2022	Obsolete	
9051		177799	LAPTOP 8470P	0356	HP	05/01/2013	1,420.00	0.00	05/23/2022	Obsolete	
9051		178115	WORKSTATION Z220	0356	HP	05/01/2013	1,283.00	0.00	05/23/2022	Obsolete	
9051		178881	LAPTOP 8470P	0356	HP	05/01/2013	1,420.00	0.00	05/23/2022	Obsolete	
9051		179159	LAPTOP 8470P	0356	HP	05/01/2013	1,420.00	0.00	05/23/2022	Obsolete	
9051		7005723	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/23/2022	Obsolete	
9051		7005857	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/23/2022	Obsolete	
9051		7005858	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/23/2022	Obsolete	
9051		7005860	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/23/2022	Obsolete	
9051		7005863	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/23/2022	Obsolete	
9051		7005864	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/23/2022	Obsolete	
9051		7005872	WORKSTATION Z240	0357	HP	06/15/2017	897.06	0.00	05/23/2022	Obsolete	
<b>** 9051 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				<b>15</b>			<b>17,502.42</b>	<b>0.00</b>			
<b>** GRAND TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				<b>1,430</b>			<b>1,808,509.50</b>	<b>32,757.46</b>			





**June 21, 2022 Board Meeting**  
**Agenda Item 20.**

**Title**

APPROVAL TO INCREASE THE PURCHASING LIMIT FOR BID #19-0031 COMMERCIAL, METAL, & SHINGLED ROOF INSTALLATION & REPAIR SERVICES

**Description**

The agreement for 'Commercial, Metal, & Shingled Roof Installation & Repair Services' was approved for award on November 20, 2018 to Crowther Roofing & Sheet Metal of FL, Inc., Gulf States Industries, Inc., Ryman Construction, Inc., Springer-Peterson Roofing & Sheet Metal, Inc., and Sutter Roofing Company of Florida, in the amount of \$2,700,000.00 for a three-year period with the option of two additional one-year periods. The Facilities Services Department is requesting an increase of the purchasing limit of this agreement by an additional \$600,000.00, to cover anticipated expenditures, due to an increase in costs for materials, and products, for the duration of the bid. The funds for these purchases are contained in the budgets allocated to the Facilities Services Department.

**Recommendation**

That the request to increase the purchasing limit for 'Commercial, Metal, & Shingled Roof Installation & Repair Services' by an additional \$600,000.00, be approved as presented.

**Contact**

PENNER & BRIZENDINE/HAMPTON

**Financial Impact**

\$600,000.00

**Strategic Plan Reference**

Goal: 5 Strategy: 1

**ATTACHMENTS:**

Description

Upload Date

Type





**Materials Management**  
Purchasing Department  
101 Old Venice Road, Osprey, FL 34229  
Phone 941-486-2183 ▪ Fax 941-486-2188  
SarasotaCountySchools.net

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## MEMORANDUM

**TO: Members of the School Board**  
**Dr. Brennan Asplen III, Superintendent**  
**Bonnie Penner, Assistant Superintendent Chief Financial Officer**

**FROM: Tracy Brizendine, Director of Materials Management**

**TITLE: APPROVAL TO INCREASE THE PURCHASING LIMIT FOR BID**  
**#19-0031 COMMERCIAL, METAL, & SHINGLED ROOF**  
**INSTALLATION & REPAIR SERVICES**

The agreement for 'Commercial, Metal, & Shingled Roof Installation & Repair Services' was approved for award on November 20, 2018 to Crowther Roofing & Sheet Metal of FL, Inc., Gulf States Industries, Inc., Ryman Construction, Inc., Springer-Peterson Roofing & Sheet Metal, Inc., and Sutter Roofing Company of Florida, in the amount of \$2,700,000.00 for a three-year period with the option of two additional one-year periods. The Facilities Services Department is requesting an increase of the purchasing limit of this agreement by an additional \$600,000.00, to cover anticipated expenditures, due to an increase in costs for materials, and products, for the duration of the bid. The funds for these purchases are contained in the budgets allocated to the Facilities Services Department.

**Requested by:**  
Don Hampton

**Additional Financial Impact:**  
\$600,000.00

**Recommended Motion:** That the request to increase the purchasing limit for 'Commercial, Metal, & Shingled Roof Installation & Repair Services' by an additional \$600,000.00, be approved as presented.



**June 21, 2022 Board Meeting**  
**Agenda Item 21.**

**Title**

APPROVAL TO AWARD BID #22-0231 FOR CHARTER BUS SERVICE

**Description**

Bids to provide 'Charter Bus Service' were received from thirteen vendors on May 11, 2022. The bids of All Around Charters, Florida Trails, Inc., dba Annett Bus Lines, BTM Coaches, Inc., Dolphin Transportation, Dynamic Tours and Transportation, Escot Bus Lines, LLC, VIP's Jet Tours, Corp dba Go Pegasus, First Class Coach Company, Inc., dba Martz Group, Motorcoach Class A Transportation dba MCA Transportation, Nemo Express Tours, LLC, Phoenix Bus, Inc., and Windstar Lines were the best low bids meeting the advertised specifications. Reasons for not selecting the apparent low bid were included with the bid tabulation. This bid is for a period of one year with an option to renew for two additional one-year periods. The funds for these services are contained in the internal accounts and operating budgets allocated to the schools.

**Recommendation**

That the bids of All Around Charters, Florida Trails, Inc., dba Annett Bus Lines, BTM Coaches, Inc., Dolphin Transportation, Dynamic Tours and Transportation, Escot Bus Lines, LLC, VIP's Jet Tours, Corp dba Go Pegasus, First Class Coach Company, Inc., dba Martz Group, Motorcoach Class A Transportation dba MCA Transportation, Nemo Express Tours, LLC, Phoenix Bus, Inc., and Windstar Lines for 'Charter Bus Service' in an amount not to exceed \$500,000.00 be approved as presented.

**Contact**

PENNER & BRIZENDINE

**Financial Impact**

Not to exceed: \$500,000.00

**Strategic Plan Reference**

Goal: 5 Strategy: 1

**ATTACHMENTS:**

Description

6.21.22CharterBusService#22-0213REC

Upload Date

6/7/2022

Type

Cover Memo



**Materials Management**  
Purchasing Department  
101 Old Venice Road, Osprey, FL 34229  
Phone 941-486-2183 ▪ Fax 941-486-2188  
SarasotaCountySchools.net

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## MEMORANDUM

**TO: Members of the School Board**  
**Dr. Brennan Asplen III, Superintendent**  
**Bonner Penner, Assistant Superintendent Chief Financial Officer**

**FROM: Tracy Brizendine, Director of Materials Management**

**TITLE: APPROVAL TO AWARD BID #22-0231 FOR CHARTER BUS SERVICE**

Bids to provide 'Charter Bus Service' were received from thirteen vendors on May 11, 2022. The bids of All Around Charters, Florida Trails, Inc., dba Annett Bus Lines, BTM Coaches, Inc., Dolphin Transportation, Dynamic Tours and Transportation, Escot Bus Lines, LLC, VIP's Jet Tours, Corp dba Go Pegasus, First Class Coach Company, Inc., dba Martz Group, Motorcoach Class A Transportation dba MCA Transportation, Nemo Express Tours, LLC, Phoenix Bus, Inc., and Windstar Lines were the best low bids meeting the advertised specifications. Reasons for not selecting the apparent low bid were included with the bid tabulation. This bid is for a period of one year with an option to renew for two additional one-year periods. The funds for these services are contained in the internal accounts and operating budgets allocated to the schools.

**Requested by:**  
Tracy Brizendine

"Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the protest bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

Posting Date: 6/14/22

**Financial Impact:**  
Not to exceed:  
\$500,000.00

**Recommended Motion:** That the bids of All Around Charters, Florida Trails, Inc., dba Annett Bus Lines, BTM Coaches, Inc., Dolphin Transportation, Dynamic Tours and Transportation, Escot Bus Lines, LLC, VIP's Jet Tours, Corp dba Go Pegasus, First Class Coach Company, Inc., dba Martz Group, Motorcoach Class A Transportation dba MCA Transportation, Nemo Express Tours, LLC, Phoenix Bus, Inc., and Windstar Lines for 'Charter Bus Service' in an amount not to exceed \$500,000.00 be approved as presented.

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Tabulation for Charter Bus Service Bid #22-0231

Opened May 11, 2022 at 1:00 p.m. EST

Item #	1. Flat Rate - 'NOT TO EXCEED' for first 5 hours minimum of bus service. (This rate is to include allowance for deadhead time.)					TRIPS OVER 5 HOURS - 'NOT TO EXCEED' (Trips will be billed at either the rate per hour or the mileage rate. The greater amount will prevail.)	2. Rate per hour - 'NOT TO EXCEED' Hourly rate for trips over the 5 hour minimum rate (these hours are in addition to the 5 hour flat rate)				
	A.	B.	C.	D.	E.		A.	B.	C.	D.	E.
PLEASE NOTE: 'NOT TO EXCEED' pricing allows bus companies the opportunity to invoice services at a lower rate.	20-29 Passenger	30-47 Passenger	48-55 Passenger	School Bus	Other Sizes Available		20-29 Passenger	30-47 Passenger	48-55 Passenger	School Bus	Other Sizes Available
<b>All Around Charters</b>	N/A	N/A	\$1,050.00	N/A	N/A		N/A	N/A	\$165.00	N/A	N/A
<b>Florida Trails, Inc., d/b/a Annett Bus Lines</b>	NO BID	\$2,135.00	\$2,135.00	NO BID	NO BID		NO BID	\$534.00	\$534.00	NO BID	NO BID
<b>BTM COACHES, INC</b>	\$1,200.00	\$1,600.00	\$1,800.00	N/A	N/A		\$150.00	\$175.00	\$200.00	N/A	N/A
<b>Dolphin Transportation</b>	\$750.00	\$860.00	\$940.00	N/A	\$625.00		\$135.00	\$160.00	\$188.00	N/A	\$120.00
<b>Dynamic Tours and Transportation</b>	N/A	N/A	\$950.00	N/A	\$950.00		N/A	N/A	\$200.00	N/A	\$200.00
<b>Escot Bus Lines, LLC</b>	N/A	38 Passenger \$790.00	\$875.00	N/A	N/A		N/A	38 Passenger \$140	\$155.00	N/A	N/A
<b>VIP'S Jet Tours, CORP D/B/A Go Pegasus</b>	N/A	N/A	\$1,430.00	N/A	N/A		N/A	N/A	\$130.00	N/A	N/A

Item #	1. Flat Rate - 'NOT TO EXCEED' for first 5 hours minimum of bus service. (This rate is to include allowance for deadhead time.)					TRIPS OVER 5 HOURS - 'NOT TO EXCEED' (Trips will be billed at either the rate per hour or the mileage rate. The greater amount will prevail.)	2. Rate per hour - 'NOT TO EXCEED' Hourly rate for trips over the 5 hour minimum rate (these hours are in addition to the 5 hour flat rate)				
	A.	B.	C.	D.	E.		A.	B.	C.	D.	E.
PLEASE NOTE: 'NOT TO EXCEED' pricing allows bus companies the opportunity to invoice services at a lower rate.	20-29 Passenger	30-47 Passenger	48-55 Passenger	School Bus	Other Sizes Available		20-29 Passenger	30-47 Passenger	48-55 Passenger	School Bus	Other Sizes Available
Jet Set Line Inc,	\$600-\$1400	\$600-\$1400	\$600-\$1400	\$600-\$1400	\$600-\$1400		\$85-\$400	\$85-\$400	\$85-\$400	\$85-\$400	\$85-\$400
First Class Coach Company, Inc., dba Martz Group	N/A	\$670.00	\$670.00	N/A	N/A		N/A	\$134.00	\$134.00	N/A	N/A
Motorcoach Class A Transportation dba MCA Transportation	N/A		\$1,700.00						\$250.00		
Nemo Express Tours, LLC			\$925.00						\$110.00		
PHOENIX BUS INC	N/A	\$2,100.00	\$2,100.00	N/A	N/A		N/A	\$500.00	\$500.00	N/A	N/A
Windstar Lines			\$1,850.00						\$185.00		



THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Tabulation for Charter Bus Service Bid #22-0231

Opened May 11, 2022 at 1:00 p.m. EST

Item #	3. Mileage rate - 'NOT TO EXCEED' (flat fee per mile) Mileage begins at pick-up location and ends at drop-off location.					MULTIPLE DAYS OR OVERNIGHT STAY - 'NOT TO EXCEED' Daily rate for multiple days/overnight stays. School will pay for driver's hotel expense, and the driver will stay on same premises as students. (Trips will be billed at either the rate per day or the mileage rate. The greater amount will prevail.)	4. Rate per day - 'NOT TO EXCEED'				
	A.	B.	C.	D.	E.		A.	B.	C.	D.	E.
	20-29 Passenger	30-47 Passenger	48-55 Passenger	School Bus	Other Sizes Available		20-29 Passenger	30-47 Passenger	48-55 Passenger	School Bus	Other Sizes Available
PLEASE NOTE: 'NOT TO EXCEED' pricing allows bus companies the opportunity to invoice services at a lower rate.											
<b>All Around Charters</b>	<b>N/A</b>	<b>N/A</b>	<b>\$8.00</b>	<b>N/A</b>	<b>N/A</b>		<b>N/A</b>	<b>N/A</b>	<b>\$1,950.00</b>	<b>N/A</b>	<b>N/A</b>
<b>Florida Trails, Inc., d/b/a Annett Bus Lines</b>	<b>NO BID</b>	<b>\$8.97</b>	<b>\$8.97</b>	<b>NO BID</b>	<b>NO BID</b>		<b>NO BID</b>	<b>\$3,581.00</b>	<b>\$3,581.00</b>	<b>NO BID</b>	<b>NO BID</b>
<b>BTM COACHES, INC</b>	<b>\$5.50</b>	<b>\$6.50</b>	<b>\$6.50</b>	<b>N/A</b>	<b>N/A</b>		<b>\$2,000.00</b>	<b>\$2,200.00</b>	<b>\$2,600.00</b>	<b>N/A</b>	<b>N/A</b>
<b>Dolphin Transportation</b>	<b>\$5.00</b>	<b>\$5.50</b>	<b>\$6.00</b>	<b>N/A</b>	<b>\$4.50</b>		<b>\$1,300.00</b>	<b>\$1,600.00</b>	<b>\$1,900.00</b>	<b>N/A</b>	<b>\$1,000.00</b>
<b>Dynamic Tours and Transportation</b>	<b>N/A</b>	<b>N/A</b>	<b>\$7.75</b>	<b>N/A</b>	<b>\$7.75</b>		<b>N/A</b>	<b>N/A</b>	<b>\$3,200.00</b>	<b>N/A</b>	<b>\$3,200.00</b>
<b>Escot Bus Lines, LLC</b>	<b>N/A</b>	<b>38 Passenger \$4.75</b>	<b>\$5.25</b>	<b>N/A</b>	<b>N/A</b>		<b>N/A</b>	<b>38 Passenger \$1600</b>	<b>\$1,700.00</b>	<b>N/A</b>	<b>N/A</b>
<b>VIP'S Jet Tours, CORP D/B/A Go Pegasus</b>	<b>N/A</b>	<b>N/A</b>	<b>\$6.00</b>	<b>N/A</b>	<b>N/A</b>		<b>N/A</b>	<b>N/A</b>	<b>\$2,500.00</b>	<b>N/A</b>	<b>N/A</b>

Item #	3. Mileage rate - 'NOT TO EXCEED' (flat fee per mile) Mileage begins at pick-up location and ends at drop-off location.					MULTIPLE DAYS OR OVERNIGHT STAY - 'NOT TO EXCEED' Daily rate for multiple days/overnight stays. School will pay for driver's hotel expense, and the driver will stay on same premises as students. (Trips will be billed at either the rate per day or the mileage rate. The greater amount will prevail.)	4. Rate per day - 'NOT TO EXCEED'				
	A.	B.	C.	D.	E.		A.	B.	C.	D.	E.
PLEASE NOTE: 'NOT TO EXCEED' pricing allows bus companies the opportunity to invoice services at a lower rate.	20-29 Passenger	30-47 Passenger	48-55 Passenger	School Bus	Other Sizes Available		20-29 Passenger	30-47 Passenger	48-55 Passenger	School Bus	Other Sizes Available
Jet Set Line Inc,	\$3-\$7.50	\$3-\$7.50	\$3-\$7.50	\$3-\$7.50	\$3-\$7.50		\$900-- \$3000	\$900-- \$3000	\$900-- \$3000	\$900-- \$3000	\$900-- \$3000
First Class Coach Company, Inc., dba Martz Group	N/A	\$6.05	\$6.05	N/A	N/A		N/A	\$2,010.00	\$2,010.00	N/A	N/A
Motorcoach Class A Transportation dba MCA Transportation			\$6.50						\$3,500.00		
Nemo Express Tours, LLC			\$6.00						\$3,200.00		
PHOENIX BUS INC	N/A	\$6.00	\$6.00	N/A	N/A		N/A	\$3,000.00	\$3,000.00	N/A	N/A
Windstar Lines			\$15.00					\$2,475.00			

Item #	5. Mileage rate - 'NOT TO EXCEED' (flat fee per mile) Mileage begins at pick-up location and ends at drop-off location.					PREMIUM RATE PER HOUR FOR DESIGNATED DAYS - 'NOT TO EXCEED' This rate may be charged for Grad Night (i.e., Disney World) and other events as recognized by the School Board of Sarasota County.	6. Premium rate per hour - 'NOT TO EXCEED'				
	A.	B.	C.	D.	E.		A.	B.	C.	D.	E.
	20-29 Passenger	30-47 Passenger	48-55 Passenger	School Bus	Other Sizes Available		20-29 Passenger	30-47 Passenger	48-55 Passenger	School Bus	Other Sizes Available
PLEASE NOTE: 'NOT TO EXCEED' pricing allows bus companies the opportunity to invoice services at a lower rate.											
<b>All Around Charters</b>	N/A	N/A	\$8.00	N/A	N/A		N/A	N/A	\$350.00	N/A	N/A
<b>Florida Trails, Inc., d/b/a Annett Bus Lines</b>	NO BID	\$8.97	\$8.97	NO BID	NO BID		NO BID	\$534.00	\$534.00	NO BID	NO BID
<b>BTM COACHES, INC</b>	\$5.50	\$6.50	\$6.50	N/A	N/A		\$500.00	\$500.00	\$500.00	N/A	N/A
<b>Dolphin Transportation</b>	\$5.00	\$5.50	\$6.00	N/A	4.50		\$165.00	\$195.00	\$240.00	N/A	\$130.00
<b>Dynamic Tours and Transportation</b>	N/A	N/A	\$7.75	N/A	\$7.75		N/A	N/A	\$500.00	N/A	\$500.00
<b>Escot Bus Lines, LLC</b>	N/A	38 Passenger \$4.75	\$5.25	N/A	N/A		N/A	38 Passenger \$230.00	\$265.00	N/A	N/A
<b>VIP'S Jet Tours, CORP D/B/A Go Pegasus</b>	N/A	N/A	\$6.00	N/A	N/A		N/A	N/A	\$250.00	N/A	N/A

Item #	5. Mileage rate - 'NOT TO EXCEED' (flat fee per mile) Mileage begins at pick-up location and ends at drop-off location.					PREMIUM RATE PER HOUR FOR DESIGNATED DAYS - 'NOT TO EXCEED' This rate may be charged for Grad Night (i.e., Disney World) and other events as recognized by the School Board of Sarasota County.	6. Premium rate per hour - 'NOT TO EXCEED'				
	A.	B.	C.	D.	E.		A.	B.	C.	D.	E.
	20-29 Passenger	30-47 Passenger	48-55 Passenger	School Bus	Other Sizes Available		20-29 Passenger	30-47 Passenger	48-55 Passenger	School Bus	Other Sizes Available
PLEASE NOTE: 'NOT TO EXCEED' pricing allows bus companies the opportunity to invoice services at a lower rate.											
Jet Set Line Inc,	\$3-\$7.50	\$3-\$7.50	\$3-\$7.50	\$3-\$7.50	\$3-\$7.50		\$100-\$700	\$100-\$700	\$100-\$700	\$100-\$700	\$100-\$700
First Class Coach Company, Inc., dba Martz Group	N/A	\$6.05	\$6.05	N/A	N/A		N/A	\$250.00	\$250.00	N/A	N/A
Motorcoach Class A Transportation dba MCA Transportation			\$6.50						\$450.00		
Nemo Express Tours, LLC			\$6.00						\$235.00		
PHOENIX BUS INC	N/A	\$6.00	\$6.00	N/A	N/A		N/A	\$800.00	\$800.00	N/A	N/A
Windstar Lines			\$15.00						flat rate \$4950.00		

Item #	FLAT RATE CANCELLATION FEE - 'NOT TO EXCEED' This fee may be charged for cancellations made less than 7 days through the day prior to the event.	7. Flat fee rate - 'NOT TO EXCEED' \$100 per scheduled bus					Number of buses available on a single day for each bus size.	Passenger size/Number available meeting specification				
PLEASE NOTE: 'NOT TO EXCEED' pricing allows bus companies the opportunity to invoice services at a lower rate.		A.	B.	C.	D.	E.		A.	B.	C.	D.	E.
		20-29 Passenger	30-47 Passenger	48-55 Passenger	School Bus	Other Sizes Available		20-29 Passenger	30-47 Passenger	48-55 Passenger	School Bus	Other Sizes Available
All Around Charters		N/A	N/A	\$100.00	N/A	N/A				55/12		
Florida Trails, Inc., d/b/a Annett Bus Lines		NO BID	\$100.00	\$100.00	NO BID	NO BID				56/40		
BTM COACHES, INC		\$100.00	\$100.00	\$100.00	N/A	N/A		3/28	1/34 1/38	3/48 22/56		
Dolphin Transportation		\$100.00	\$100.00	\$100.00	N/A	\$100.00		25/4 27/1	30/3 34/3 40/5	54/2 56/8		14/6
Dynamic Tours and Transportation		N/A	N/A	\$100.00	N/A	\$100.00				54 pax/2		56 pax/30
Escot Bus Lines, LLC		N/A	\$100.00	\$100.00	N/A	N/A			38/4	56/29		
VIP'S Jet Tours, CORP D/B/A Go Pegasus		N/A	N/A	\$100.00	N/A	N/A				55/12		

Item #	FLAT RATE CANCELLATION FEE - 'NOT TO EXCEED' This fee may be charged for cancellations made less than 7 days through the day prior to the event.	7. Flat fee rate - 'NOT TO EXCEED' \$100 per scheduled bus					Number of buses available on a single day for each bus size.	Passenger size/Number available meeting specification				
		A.	B.	C.	D.	E.		A.	B.	C.	D.	E.
		20-29 Passenger	30-47 Passenger	48-55 Passenger	School Bus	Other Sizes Available		20-29 Passenger	30-47 Passenger	48-55 Passenger	School Bus	Other Sizes Available
PLEASE NOTE: 'NOT TO EXCEED' pricing allows bus companies the opportunity to invoice services at a lower rate.												
Jet Set Line Inc,		25%- 100%	25%- 100%	25%- 100%	25%- 100%	25%- 100%		0/0	0/0	12/56 pax	0/0	14/60pax
First Class Coach Company, Inc., dba Martz Group		N/A	\$100.00	\$100.00	N/A	\$100.00		0	30/1	16/55	0	0
Motorcoach Class A Transportation dba MCA Transportation				\$100.00						56/10		
Nemo Express Tours, LLC				\$100.00						55/4		
PHOENIX BUS INC		N/A	\$100.00	\$100.00	N/A	N/A		N/A	1/40	11/56	N/A	N/A
Windstar Lines				\$100.00						12/56		

Company	All Around Charters	Florida Trails, Inc., d/b/a Annett Bus Lines	BTM COACHES, INC	Dolphin Transportation	Dynamic Tours and Transportation
Contact person for scheduling	Diana, Ashley Or Adam	Wade Scheel	Andrea Lucas	Barry Cerra	Edna Dakkak
Phone number for scheduling service	941-488-2521	800-655-6234	1-386-872-0061	941-925-7733	407-888-3500
Fax number for scheduling service	N/A	863-655-6207	321-735-4481	239-434-6678	407-336-3939
Subcontractors	MBI	ANNETT BUS LINES DOES NOT INTEND TO SUBCONTRACT		All awarded vendors	N/A
Contact	Adam Walkup	David Annett	Ashley Lightholder	Barry Cerra	Edna Dakkak
Address	410 Colonia Ln. East	130 Madrid Drive	1445 Cox Rd	1431 Myrtle St	10360 General Drive
	Nokomis, FL 34275	Sebring, FL 33876	Cocoa, FL 32926	Sarasota, FL 34234	Orlando, FL 32824
Telephone	941-525-8064	800-282-3655	321-783-9000	941-925-7733	407-888-3500
Fax	941-484-3296	863-655-6207		239-434-6678	407-363-3939
Federal ID#	65-0792086	59-2145011	82-3654870	270043465	59-3096397
Email	<a href="mailto:charters@allaroundbus.com">charters@allaroundbus.com</a>	<a href="mailto:sales@annettbuslines.com">sales@annettbuslines.com</a>	<a href="mailto:ashley@btmcoach.com">ashley@btmcoach.com</a>	<a href="mailto:bcerra@dophintransportation.com">bcerra@dophintransportation.com</a>	<a href="mailto:edakkak@dynamicbuslines.com">edakkak@dynamicbuslines.com</a>

Company	Escot Bus Lines, LLC	VIP'S Jet Tours, CORP D/B/A Go Pegasus	Jet Set Line Inc,	First Class Coach Company, Inc., dba Martz Group
Contact person for scheduling	Cindy Kerr	Terri O'Neal terri@gopegasus.com Sales team- reservations@gopegasus.com** preferred email to use for quotes	Yani Concha or dispatcher on duty	Crystal Hueston/Senior Account Manager
Phone number for scheduling service	941-256-8763	407-812-8812	407-649-6599	727-399-6198 chueston@martzgroup.com
Fax number for scheduling service	941-371-5750	407-812-8813	Do not send request via fax (407.649.6418) use: sales@jetsetusa.com	
Subcontractors	N/A	We will not sub-contract	only other awarded bidders/TBA	N/A
Contact	Cindy Kerr	Claudia Menezes	A Yani Concha	Brian Satola
Address	6890 142nd Ave N	10747 Rocket Blvd	3718 L B McLeod Rd	4783 37th Street North
	Largo, FL 33771	Orlando, FL 32824	Orlando, FL 32805	St. Petersburg, FL 33714
Telephone	941-256-8762 local/ 727-545-2088	407-812-8812	407-649-6599	570-821-3851
Fax	941-371-5750	407-812-8813	407-649-6418	570-821-3835
Federal ID#	77-0627515	65-0457260	59-2925786	59-2674275
Email	<a href="mailto:ckerr@escotbuslines.com">ckerr@escotbuslines.com</a> <a href="mailto:info@escotbuslines.com">info@escotbuslines.com</a>	<a href="mailto:reservations@gopegasus.com">reservations@gopegasus.com</a>	<a href="mailto:sales@jetsetusa.com">sales@jetsetusa.com</a>	<a href="mailto:bsatola@martzgroup.com">bsatola@martzgroup.com</a>



	<b>Motorcoach Class A Transportation dba MCA Transportation</b>	<b>Nemo Express Tours, LLC</b>	<b>PHOENIX BUS INC</b>	<b>Windstar Lines</b>
Company				
Contact person for scheduling	<b>Sales Department</b>	<b>Melanie McClannan</b>	<b>WAGNER TRISKA JR - VP</b>	<b>Erika Diaz</b>
Phone number for scheduling service	<b>407-226-2256</b>	<b>813-802-9878</b>	<b>(888)755-5398</b>	<b>407-351-8868</b>
Fax number for scheduling service	<b>407-851-4975</b>	email: nemoexpresstours@yahoo.com fax not applicable	<b>(321) 684-5198</b>	<a href="mailto:erika@gowindstar.com">erika@gowindstar.com</a>
Subcontractors	<b>n/a</b>	<b>All Aboard Charter &amp; Tours, Escot Bus Lines, Martz/ First Coach</b>	<b>Academy Bus, Escot Bus Lines, Annett Bus Lines, Sarasota Coach Lines, Pegasus Bus</b>	
Contact	<b>Mimi Vielhauer</b>	<b>Richard A. McClannan</b>	<b>WAGNER TRISKA JR</b>	<b>Cheryl Gannon</b>
Address	<b>720 West Landstreet Road</b>	<b>6344 Cocoa Lane</b>	<b>5387 L B McLeod Road</b>	<b>9572 Sidney Hayes Rd. #103</b>
	<b>Orlando, FL 32824</b>	<b>Apollo Beach, FL 33572</b>	<b>Orlando, Florida, 32811</b>	<b>Orlando, FL 32824</b>
Telephone	<b>407-226-2256</b>	<b>813-802-9878</b>	<b>(888)755-5398</b>	<b>407-351-8868</b>
Fax	<b>407-851-4975</b>		<b>(321) 684-5198</b>	
Federal ID#	<b>20-1103989</b>	<b>45-4254643</b>	<b>262568765</b>	<b>27-1577755</b>
Email	<a href="mailto:sales@mcatransportation.com">sales@mcatransportation.com</a>	<a href="mailto:nemoexpresstours@yahoo.com">nemoexpresstours@yahoo.com</a>	<a href="mailto:contact@phoenixbusorlando.com">contact@phoenixbusorlando.com</a>	<a href="mailto:cheryl@gowindstar.com">cheryl@gowindstar.com</a>
	Recorded by: Cindy Beck		Witnessed by: Frank Berger	

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA  
JUSTIFICATION FOR AWARD TO OTHER THAN APPARENT LOW BIDDER

Charter Bus Service Bid #22-0231

Opened May 11, 2022 at 1:00 p.m. EST

Item #	Vendor	Justification
ALL	Jet Set Line Inc.	Non-responsive to the bid requirement by not providing a firm fixed price as required.



**June 21, 2022 Board Meeting**  
Agenda Item 22.

**Title**

APPROVAL TO PURCHASE MATERIALS AND/OR SERVICES (PER THE ATTACHED LIST) FOR THE 22-23 FISCAL YEAR THROUGH PIGGYBACK CONTRACTING FROM VENDORS UNDER CONTRACT WITH A FEDERAL, STATE OR MUNICIPAL GOVERNMENT, OR A COOPERATIVE WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS

**Description**

Piggybacking is the post-award use of a contractual document or process that allows an entity that was not contemplated in the original procurement to purchase the same supplies, equipment or services through that original document or process. The School Board of Sarasota County Policy 7.70 Purchasing and Bidding allows for this process subject to the provisions of law.

The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board.

The funds for these purchases are contained in the budgets allocated to the appropriate departments and schools.

Department	Vendor	Purpose	Not to exceed
Food & Nutrition Services	M & B Products, Inc.	For the purchase of milk, juice, and yogurt products	\$1,000,000.00
Schools and Departments	Apple Computers, Inc.	For the purchase of Apple computers,	\$200,000.00

		software and peripherals	
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### **Recommendation**

That the attached list of contracts for the anticipated purchase of materials and/or services, using the piggyback contracting process, be approved as presented.

### **Contact**

PENNER & BRIZENDINE

### **Financial Impact**

Not to exceed: \$1,200,000.00

### **Strategic Plan Reference**

Goal: 5 Strategy: 1

### **ATTACHMENTS:**

Description	Upload Date	Type
6.21.22PiggybackREC	6/8/2022	Cover Memo



**Materials Management**  
Purchasing Department  
101 Old Venice Road, Osprey, FL 34229  
Phone 941-486-2183 ▪ Fax 941-486-2188  
SarasotaCountySchools.net

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## MEMORANDUM

**TO: Members of the School Board**  
**Dr. Brennan Asplen III, Superintendent**  
**Bonnie Penner, Assistant Superintendent Chief Financial Officer**

**FROM: Tracy Brizendine, Director of Materials Management**

**TITLE: APPROVAL TO PURCHASE MATERIALS AND/OR SERVICES (PER THE ATTACHED LIST) FOR THE 22-23 FISCAL YEAR THROUGH PIGGYBACK CONTRACTING FROM VENDORS UNDER CONTRACT WITH A FEDERAL, STATE OR MUNICIPAL GOVERNMENT, OR A COOPERATIVE WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS**

Piggybacking is the post-award use of a contractual document or process that allows an entity that was not contemplated in the original procurement to purchase the same supplies, equipment or services through that original document or process. The School Board of Sarasota County Policy 7.70 Purchasing and Bidding allows for this process subject to the provisions of law.

The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board.

The funds for these purchases are contained in the budgets allocated to the appropriate departments and schools.

Department	Vendor	Purpose	Not to exceed
Food & Nutrition Services	M & B Products, Inc.	For the purchase of milk, juice, and yogurt products	\$1,000,000.00
Schools and Departments	Apple Computers, Inc.	For the purchase of Apple computers, software and peripherals	\$200,000.00

**Requested by:**  
Tracy Brizendine

**Financial Impact:**  
\$1,200,000.00

**Recommended Motion:** That the attached list of contracts for the anticipated purchase of materials and/or services, using the piggyback contracting process, be approved as presented.

## PURCHASE OF GOODS OR SERVICES THROUGH PIGGYBACK CONTRACTING

[illegible]



**June 21, 2022 Board Meeting**  
Agenda Item 23.

**Title**

ACCEPTANCE OF CONSTRUCTION SERVICES' PROJECT COMPLETION AND APPROVAL OF THE FINAL PAYMENT TO CONTRACTOR AND THE CERTIFICATE OF COMPLETION FOR SUNCOAST TECHNICAL COLLEGE-NORTH PORT CHILLER SOUND MITIGATION AND FENCING (CONSTRUCTION) CONTRACT

**Description**

All work has been completed and all required close-out documents have been received from the contractor. The final project costs have been internally audited, and the final payment application and backup # 21805212-11 is enclosed herein. The Director of Construction Services has determined that the project is complete in accordance with state statutes.

**Recommendation**

That the project be accepted as complete and the final payment and certificate of Completion be as approved presented.

**Contact**

DUMAS & DREGER

**Financial Impact**

N/A

**Strategic Plan Reference**

Goal: 5 Strategy: 1

**ATTACHMENTS:**

Description	Upload Date	Type
STC Chiller Sound Mitigation_21805212-11-FINALwSub&Email	6/8/2022	Cover Memo



# Design Build and Construction Manager at Risk GMP Pay Application Review Check Sheet

Project: STC Chiller Sound Attenuation

Review Date By Project Manager 5/4/22

Contract #: 201805212

Review	Completed (Y/N/NA)
<b>General Conditions and General Requirements Review</b>	
a. Ensure charges submitted are in line with negotiated contract Schedule of Values	Y
b. Charges are responsible and fair based on the job progress	Y
c. Field personnel being charged to the job have been onsite performing assigned duties	Y
d. Time charged for any contractor office personnel is consistent with negotiated contract time	Y
e. Verified all backup documentation is provided for all items listed on the detailed transaction report for all General Conditions and General Requirement line items	Y
f. Review General Conditions GMP. Are adjustments needed? Yes _____ No <u>X</u>	N
g. If "Yes", set up meeting to discuss needed changes Date of meeting _____	N/A
<b>Contingency Tracking</b>	
a. Reviewed Contingency Modification Tracking Sheet	Y (final)
b. Reviewed remaining contract contingency	Y
c. Process new Contingency Modifications	N/A
<b>Direct Purchase Order Log</b>	
a. Reviewed Direct Purchase Order log	N/A
b. Reviewed open DPO's for potential closure	N/A
<b>Change Order Tracking Log</b>	
a. Reviewed Change Order Tracking Log	N/A
b. Verified all approved change orders have been added or deducted from the contract	N/A
<b>Backup Documentation</b>	
a. Verified all backup documentation is provided for all items listed on the detailed transaction report provided for all cost of work line items in the pay application	Y
b. Verified all total charges on the detailed transaction report agree with what is entered in the contract continuation sheet	Y
<b>Retainage</b>	
a. Reviewed current level of retainage being held	N/A (final)
b. If a retainage reduction is requested, verify a Retainage Reduction Request Form is being submitted with pay application	N/A (final)

All required backup documentation has been submitted and reviewed to be complete for Pay Application # 11.

All charges have been reviewed and are in agreement with the original contract.

Digitally signed by Yanick Dauphas  
DN: cn=Dauphas, o=Sarasota County Schools, ou=Finance, email=yanick.dauphas@sarasotacounty.org, c=US  
Yanick Dauphas  
Digitally signed by Yanick Dauphas  
DN: cn=Dauphas, o=Sarasota County Schools, ou=Finance, email=yanick.dauphas@sarasotacounty.org, c=US  
Date: 2022.05.25 17:55:53 -04'00'

Digitally signed by Marilyn Blanton  
DN: cn=Blanton, o=Sarasota County Schools, ou=Finance, email=marilyn.blanton@sarasotacounty.org, c=US  
Marilyn Blanton  
Digitally signed by Marilyn Blanton  
DN: cn=Blanton, o=Sarasota County Schools, ou=Finance, email=marilyn.blanton@sarasotacounty.org, c=US  
Date: 2022.05.25 17:55:53 -04'00'

Contractor

Project Manager

Accounting Verification

Digitally signed by Jane Dreger  
Date: 2022.05.25 15:32:15 -04'00'

Director Signature



Sarasota County Schools  
Design Builder's Application and Certification for Payment

21805212-11-FINAL

**PROJECT: Suncoast Technical College-North Port Chiller Sound Mitigation and Fencing Construction**

Owner: Sarasota County Schools  
1960 Landings Blvd.  
Sarasota, FL 34231

Request No: 11 (Eleven)  
For Period Ending: 5/30/2022

Architect:

CM Project No: J07705.031  
SBSC Project ID: 4638-Construction

Design Builder: Gilbane Building Company  
1950 Ringling Blvd Suite 310  
Sarasota, FL 34236

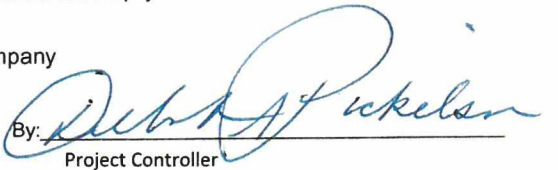
1 Original Contract Sum	250,451.00
2a Value Engineering	
2b Net Change Orders	36,399.94
3 Contract Sum To Date	286,850.94
4 Completed & Stored To Date	286,850.94
5 Retainage	-
6 Total Earned less Retainage	286,850.94
7 Less Previous Payments	283,523.15
8 Current Payment Due	3,327.79
Balance to finish, Plus	
9 Retainage	-

Contract Date: 5/23/2018

\*\*\*\*\*  
AMOUNT CERTIFIED \$  
\*\*\*\*\*

**CERTIFICATION BY THE CONTRACTOR/CONSTRUCTION MANAGER:** The undersigned Contractor/Construction Manager certifies that to the best of the Contractor/Construction Manager's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor/Construction Manager for Work which previous Certificates for Payment were issued and payments received from the Owner, and that the current payment shown herein is now due.

Design Builder: Gilbane Building Company

By:   
Project Controller

Date: 5/25/2022

Design Builder's Rep.

\*\*\*\*\*

**CERTIFICATION BY THE OWNER:** In accordance with the Contract Documents, based on on-site observation and the data comprising the application, the Owner certifies that to the best of his knowledge, information and belief the work has progressed as indicated, the quality of Work is in accordance with the Contract Documents, and the Contractor/Construction Manager is entitled to payment of the AMOUNT CERTIFIED.

Jane Dreger  
Digitally signed by Jane Dreger  
Date: 2022.05.25 15:29:03  
-04'00'

Project Manager

Date

Gilbane Building Company

**CONTINUATION SHEET**

**AIA DOCUMENT G703**

AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT,

containing

Contractor's signed Certification is attached.

In tabulation below, amounts are stated to the nearest cent.

CONTRACT FOR : Suncoast Technical College Chiller Sound

APPLICATION NUMBER : 11

APPLICATION DATE : 05/30/2022

PERIOD TO : 11/30/2019

PROJECT : Suncoast Technical College Chiller Sound PROJECT NO : J07705.031

PAGE: 2

INVOICE NO

201911-J261

A	B	C			D	E	F	G		H	I	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED			WORK COMPLETED (D+E)		MATERIAL PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	PER-% (G / C)	BALANCE TO FINISH	RETAINAGE	
		ORIGINAL	CHANGE ORDERS	CURRENT	FROM PREVIOUS APPLICATION	THIS PERIOD						
010	Trades											
	Site Services	4,920.00	1,509.14	6,429.14	3,439.14	2,990.00	0.00	6,429.14	100%	0.00	0.00	
	Selective Demolition	4,050.00	-2,300.00	1,750.00	1,750.00	0.00	0.00	1,750.00	100%	0.00	0.00	
	Concret & Masonry	70,675.00	-4,432.00	66,243.00	66,243.00	0.00	0.00	66,243.00	100%	0.00	0.00	
	Rough Carpentry	7,444.00	-2,322.29	5,121.71	5,121.71	0.00	0.00	5,121.71	100%	0.00	0.00	
	Roofing	0.00	4,114.00	4,114.00	4,114.00	0.00	0.00	4,114.00	100%	0.00	0.00	
	Doors, Frames, & Hardware	8,787.00	1,842.00	10,629.00	10,629.00	0.00	0.00	10,629.00	100%	0.00	0.00	
	Stucco	8,690.00	16,000.00	24,690.00	24,690.00	0.00	0.00	24,690.00	100%	0.00	0.00	
	General Trades	15,250.00	11,450.00	26,700.00	17,200.00	9,500.00	0.00	26,700.00	100%	0.00	0.00	
	Electrical	40,327.00	32,498.00	72,825.00	72,825.00	0.00	0.00	72,825.00	100%	0.00	0.00	
	Fencing	6,340.00	450.00	6,790.00	6,790.00	0.00	0.00	6,790.00	100%	0.00	0.00	
	Sitework	15,540.00	1,938.00	17,478.00	17,478.00	0.00	0.00	17,478.00	100%	0.00	0.00	
	010	Trades Total:	182,023.00	60,746.85	242,769.85	230,279.85	12,490.00	0.00	242,769.85	100%	0.00	0.00
	020	Gilbane Contingency										
020	Gilbane Contingency Total:	9,102.00	-9,102.00	0.00	0.00	0.00	0.00	0.00	0%	0.00	0.00	
		9,102.00	-9,102.00	0.00	0.00	0.00	0.00	0.00	0%	0.00	0.00	
030	General Conditions											
030	General Conditions Total:	35,293.00	-21,725.75	13,567.25	10,139.89	3,427.36	0.00	13,567.25	100%	0.00	0.00	
		35,293.00	-21,725.75	13,567.25	10,139.89	3,427.36	0.00	13,567.25	100%	0.00	0.00	

**CONTINUATION SHEET**

**AIA DOCUMENT G703**

AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT,

CONTRACT FOR : Suncoast Technical College Chiller Sound

PAGE: 3

containing Contractor's signed Certification is attached.

In tabulation below, amounts are stated to the nearest cent.

APPLICATION NUMBER : 11

APPLICATION DATE : 05/30/2022

PERIOD TO : 11/30/2019

INVOICE NO  
201911-J261

PROJECT : Suncoast Technical College Chiller Sound PROJECT NO : J07705.031

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED			D WORK COMPLETED (D+E)		F MATERIAL PRESENTLY STORED	G TOTAL COMPLETED AND STORED TO DATE	PER-% (G / C)	H BALANCE TO FINISH	I RETAINAGE
		ORIGINAL	CHANGE ORDERS	CURRENT	FROM PREVIOUS APPLICATION	THIS PERIOD					
060	General Liability Insurance	2,167.00	314.25	2,481.25	2,274.78	206.47	0.00	2,481.25	100%	0.00	0.00
060	General Liability Insurance Total:	2,167.00	314.25	2,481.25	2,274.78	206.47	0.00	2,481.25	100%	0.00	0.00
070	Contractor Default Insurance	2,485.00	583.59	3,068.59	2,945.09	123.50	0.00	3,068.59	100%	0.00	0.00
070	Contractor Default Insurance Total:	2,485.00	583.59	3,068.59	2,945.09	123.50	0.00	3,068.59	100%	0.00	0.00
075	Payment & Performance Bond	1,503.00	194.00	1,697.00	1,503.00	194.00	0.00	1,697.00	100%	0.00	0.00
075	Payment & Performance Bond Total:	1,503.00	194.00	1,697.00	1,503.00	194.00	0.00	1,697.00	100%	0.00	0.00
100	CM Fee	17,878.00	5,389.00	23,267.00	19,190.53	4,076.47	0.00	23,267.00	100%	0.00	0.00
100	CM Fee Total:	17,878.00	5,389.00	23,267.00	19,190.53	4,076.47	0.00	23,267.00	100%	0.00	0.00
	Total:	250,451.00	36,399.94	286,850.94	266,333.14	20,517.80	0.00	286,850.94	100%	0.00	0.00
PROJECT TOTAL :		250,451.00	36,399.94	286,850.94	266,333.14	20,517.80	0.00	286,850.94	100%	0.00	0.00

AIA DOCUMENT G703 - APPLICATION AND CERTIFICATE FOR PAYMENT  
THE AMERICAN INSTITUTE OF ARCHITECTS 1735 NEW YORK AVENUE NW WASHINGTON DC 20006

includes  
correction to  
negative retainage  
of \$17,190.01 in pay  
app #10

# GBC - Gilbane Building Company

Contract Number:	B07705.031
Contract Job Number:	B07705.031
Invoice Number:	201911-J261
Application:	11 - 0
Invoice Date:	04/30/2022

## Contract: B07705.031 - Suncoast Technical College Chiller Sound Mitigation - Const

Job: J07705.031 - Suncoast Technical College Chiller Sound Mitigation - Const

### 010 - Trades

#### 010.01A - Site Services

Invoice Date	Vendor	Description	Invoice Number	Total
<b>031.80.01A.925500.Z.DSS - Harvard Jolly Fee Wall Addition</b>				
02/01/2019	Harvard Jolly, Inc.	50% Additional Service Sound Wall Addition	35737	1,495.00
06/10/2019	Harvard Jolly, Inc.	100% Additional Service - Sound Wall Addition	36224	1,495.00
<b>010.01A - Site Services Subtotal</b>				<b>2,990.00</b>

#### 010.09B - General Trades

Invoice Date	Vendor	Description	Invoice Number	Total
<b>031.10.09B.090000.X.TC - General Trades</b>				
10/31/2019	Mailoux and Sons Inc	General Trades	J07705-00011-011	9,500.00
<b>010.09B - General Trades Subtotal</b>				<b>9,500.00</b>
<b>010 - Trades Subtotal</b>				<b>12,490.00</b>

### 030 - General Conditions

#### 030.920 - Field Labor

Pay Period	Employee	Hours	Total Labor	Multiplier	Total
<b>031.92.920.910100.Z.CFL - Project Manager (JH)</b>					
09/01/2019	Jordan Hoover	- 2.00	- 108.35	1.49	- 161.44
<b>031.92.920.910110.Z.CFL - Project Manager (KM)</b>					
10/27/2019	Kathryn McGovern	16.00	923.08	1.49	1,375.32
<b>031.92.920.912010.Z.CFL - Superintendent (MC)</b>					
10/27/2019	Matthew Campayno	16.00	970.76	1.49	1,446.36
<b>030.920 - Field Labor Subtotal</b>				<b>30.00</b>	<b>2,660.24</b>

#### 030.922 - Regional Labor

Pay Period	Employee	Hours	Total Labor	Multiplier	Total
<b>031.92.922.921700.Z.CRL - Project Accountant</b>					
10/27/2019	Deborah Pickelsimer	8.00	306.96	1.49	457.36
<b>031.92.922.923000.Z.CRL - Project Accountant (SP)</b>					
05/12/2019	Sandra Powell	4.00	78.48	1.49	116.94
05/26/2019	Sandra Powell	4.00	78.48	1.49	116.94
<b>030.922 - Regional Labor Subtotal</b>				<b>16.00</b>	<b>691.24</b>

#### 030.925 - Field Support

Invoice Date	Vendor	Description	Invoice Number	Total
<b>031.92.928.977200.Z.CSS - MIS Services</b>				
<b>030.925 - Field Support Subtotal</b>				<b>75.88</b>
<b>030 - General Conditions Subtotal</b>				<b>3,427.36</b>

### 060 - General Liability Insurance

Invoice Date	Vendor	Description	Invoice Number	Total
<b>031.99.970.950050.Z.CSS - Gen &amp; Excess Liability Insurance</b>				
10/28/2019	Final GL	8.65/100	RISKMGMT	206.47
<b>060 - General Liability Insurance Subtotal</b>				<b>206.47</b>

### 070 - Contractor Default Insurance



## GBC - Gilbane Building Company

Contract Number:	B07705.031
Contract Job Number:	B07705.031
Invoice Number:	201911-J261
Application:	11 - 0
Invoice Date:	04/30/2022

### Contract: B07705.031 - Suncoast Technical College Chiller Sound Mitigation - Const

Invoice Date	Vendor	Description	Invoice Number	Total
031.99.975.996000.Z.CSS - Contractor Default Insurance				
070 - Contractor Default Insurance Subtotal				123.50
075 - Payment & Performance Bond				
Invoice Date	Vendor	Description	Invoice Number	Total
031.99.975.997000.Z.CSS - Payment & Performance Bond				
10/29/2019	Alliant Insurance Services, In	Final Bond	1208752	194.00
075 - Payment & Performance Bond Subtotal				194.00
100 - CM Fee				
Date	Description			Total
031.99.999.999000.Z.CPF - CM Fee				
11/08/2019	Fee			4,076.47
100 - CM Fee Subtotal				4,076.47
Contract Total: B07705.031 - Suncoast Technical College Chiller Sound Mitigation - Const				20,517.80
Correction to negative retainage billing in pay application 10 dated 4/30/2019				- 17,190.01
100-Total				3,327.79

## GBC - Gilbane Building Company

Contract Number:	B07705.031
Contract Job Number:	B07705.031
Invoice Number:	201911-J261
Application:	11 - 0
Invoice Date:	05/30/2022

Contract: B07705.031 - Suncoast Technical College Chiller Sound Mitigation - Const

**Schedule "C" - Subcontractors (Net and Retainage)**

Invoice Date	Vendor Name	Bid Pkg	Gross	Net	Retainage	Release
Job: J07705.031 - Suncoast Technical College Chiller Sound Mitigation - Const						
10/31/2019	Mailloux and Sons Inc	010.09B	9,500.00	9,500.00	0.00	0.00
Total Job: J07705.031			9,500.00	9,500.00	0.00	0.00
Schedule "C" - Subcontractors (Net and Retainage) Total:						
			9,500.00	9,500.00	0.00	0.00

**Invoice****HARVARD • JOLLY**  
ARCHITECTURE

February 1, 2019

Project No: 18079.00

Invoice No: 35737

Gilbane Building Company  
Attn: Jordan Hoover  
1950 Ringling Blvd  
Suite 301  
Sarasota, FL 34236

Project 18079.00 STC - Sound Wall Addition

Professional Services from January 1, 2019 to January 31, 2019**Fee**

Total Fee 2,990.00

Percent Complete 50.00 Total Earned 1,495.00

Previous Fee Billing 0.00

Current Fee Billing 1,495.00

Total Fee 1,495.00

Total this Invoice

**\$1,495.00****Billings to Date**

	Current	Prior	Total
Fee	1,495.00	0.00	1,495.00
Totals	1,495.00	0.00	1,495.00

Project Manager Darrell McLain

Supervisor Ward Friszolowski

**Invoice****HARVARD • JOLLY**  
ARCHITECTURE

June 10, 2019

Project No: 18079.00

Invoice No: 36224

Gilbane Building Company  
Attn: Jordan Hoover  
1950 Ringling Blvd  
Suite 301  
Sarasota, FL 34236

Project 18079.00 STC - Sound Wall Addition

**Professional Services from May 1, 2019 to May 31, 2019****Fee**

Total Fee 2,990.00

Percent Complete 100.00 Total Earned 2,990.00

Previous Fee Billing 1,495.00

Current Fee Billing 1,495.00

**Total Fee 1,495.00****Total this Invoice****\$1,495.00****Outstanding Invoices**

Number	Date	Balance
35737	2/1/2019	1,495.00
<b>Total</b>		<b>1,495.00</b>

**Billings to Date**

	Current	Prior	Total
Fee	1,495.00	1,495.00	2,990.00
<b>Totals</b>	<b>1,495.00</b>	<b>1,495.00</b>	<b>2,990.00</b>

Project Manager Darrell McLain

Supervisor Ward Friszolowski



# AIA<sup>®</sup> Document G702<sup>™</sup> – 1992

## Application and Certificate for Payment

**TO OWNER:**

Gilbane Building Company  
7 Jackson Walkway  
Providence, Rhode Island 02903  
**FROM CONTRACTOR:**  
Mailoux and Sons, Inc  
612 17th St E, Ste H  
Palmetto, Florida 32221

**PROJECT:**

Surcoast Technical College Chiller Sound  
Mitigation-Construction  
4445 Career Lane  
North Port, Florida 34289  
**VIA ARCHITECT:**

**APPLICATION NO: 11****PERIOD TO: 10/31/19****CONTRACT FOR: J07705-00011 - General Trades****CONTRACT DATE: 06/28/18****PROJECT NOS: GBC-J07705.031****INVOICE NO: J07705-00011-011**

Distribution to:

OWNER ☐  
ARCHITECT ☐  
CONTRACTOR ☐  
FIELD ☐  
OTHER ☐

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM ..... \$ 14,500.00  
2. Net Change by Change Orders ..... \$ 12,200.00  
3. CONTRACT SUM TO DATE (Line 1+2) ..... \$ 26,700.00  
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703) ..... \$ 26,700.00  
5. RETAINAGE:

a. 0.0% of Completed Work

(Column D + E on G703)

\$ 0.00

b. 0.0% of Stored Material

(Column F on G703)

\$ 0.00

Total Retainage (Lines 5a + 5b or Total in Column I of G703) .....

\$ 0.00

6. TOTAL EARNED LESS RETAINAGE ..... \$ 26,700.00

(Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT ..... \$ 17,200.00

(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE ..... \$ 9,500.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 less Line 6)

\$ 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$12,200.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$12,200.00	\$0.00
NET CHANGES by Change Order		\$ 12,200.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** Mailoux and Sons, IncBy: Tony Munar

State of:

County of:

Subscribed and sworn to before me this

Notary Public:

My Commission expires:

**ARCHITECTS CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ..... \$ 9,500.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

**ARCHITECT:**

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# AIA® Document G703™ - 1992

## Continuation Sheet (page 2)

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
In tabulations below, amounts are stated to the nearest dollar.  
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 11  
APPLICATION DATE: 10/27/19  
PERIOD TO: 10/31/19  
ARCHITECTS PROJECT NO: GBC-J07705.031

A	B	C	D		E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
000001	Frame & Drywall Roof Access	9,500.00	9,500.00		0.00	9,500.00	100.0%	0.00	0.00	
000002	Wall & Isolation Joints	700.00	700.00		0.00	700.00	100.0%	0.00	0.00	
000003	Paint New & Existing East Wall	4,300.00	4,300.00		0.00	4,300.00	100.0%	0.00	0.00	
01.0001	001 - OS-000002 - Nurse Wall Addition	2,700.00	2,700.00		0.00	2,700.00	100.0%	0.00	0.00	
02.0001	002 - IS-00012 - Bistro Sound Wall	9,500.00	0.00		9,500.00	9,500.00	100.0%	0.00	0.00	
	GRAND TOTAL	\$26,700.00	\$17,200.00		\$9,500.00	\$26,700.00	100.0%	\$0.00	\$0.00	

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# GBC - Gilbane Building Company

## MIS Invoice

Field Support

Contract Number:	B07705.031
Contract Job Number:	B07705.031
Invoice Number:	201911-J261
Application:	11 - 0
Invoice Date:	05/30/2022

**Contract: B07705.031 - Suncoast Technical College Chiller Sound Mitigation - Const**

**Job: J07705.031 - Suncoast Technical College Chiller Sound Mitigation - Const**

030 - General Conditions

Invoice Date	Vendor	Description	Invoice Number	Total	
031.92.928.977200.Z.CSS - MIS Services					
05/12/2019	BW201910	MIS Charges @ \$1.65/Hr	BW201910 MIS Charges @ \$1.65/Hr	BW	6.60
05/26/2019	BW201911	MIS Charges @ \$1.65/Hr	BW201911 MIS Charges @ \$1.65/Hr	BW	6.60
09/01/2019	BW201918	MIS Charges @ \$1.65/Hr	BW201918 MIS Charges @ \$1.65/Hr	BW	- 3.30
10/27/2019	BW201922	MIS Charges @ \$1.65/Hr	BW201922 MIS Charges @ \$1.65/Hr	BW	65.98

**030.925 - Field Support Subtotal**

**75.88**





Gilbane Building Company  
7 Jackson Walkway  
Providence, RI 02903

**Invoice**

**Customer: Suncoast Technical College Chiller Sound Mitigation -  
1960 Landings Boulevard  
Sarasota, FL 34231**

**Date: 11/08/2019**

**Invoice No: J07705.031 - RISK - 11**

**Job: J07705.031 - Suncoast Technical College Chiller Sound**

Contract	Name	Reference	Base Amount	Rate	Amount
<b>Risk Management</b>			286,850.94	\$8.65/1000	2,481.25
B07705.031	Suncoast Technical College Chiller	Final Contract Value			
	Sound Mitigation - Const				
B07705.031	Suncoast Technical College Chiller	Less Previous			-2,274.78
	Sound Mitigation - Const				

**TOTAL: \$206.47**



Gilbane Building Company  
7 Jackson Walkway  
Providence, RI 02903

*Invoice*

Customer: Suncoast Technical College Chiller Sound Mitigation -  
1960 Landings Boulevard  
Sarsota, FL 34231

Date: 07/23/2019

Invoice No: J07705.031 - CDI - 11

Job: J07705.031 - Suncoast Technical College Chiller Sound

Subcontract	Name	Reference	Base Amount	Rate	Amount
SDI					
J07705-00011	Mailloux and Sons Inc	SCO - 00011-002	9,500.00	\$13.00/1000	123.50

TOTAL: **\$123.50**



**SARASOTA**  
County Schools

**Construction Services Department**  
**Permitting & Inspections**  
7895 Fruitville Rd., Sarasota, FL 34240  
Phone: 941-361-6680

---

## Certificate of Completion

---

This Certificate issued pursuant to the requirements of the Florida Building Code certifying that at the time of issuance this structure was in compliance with the various ordinances of the jurisdiction regulating building construction or use. For the following:

**Permit Number:** 18-096-0001

**Facility:** STC\_NPort-96

**Project Title:** STC North Port Chiller Sound Mitigation

**Description :** Construction of a new CMU wall surrounding existing chiller plant

**Code In Effect:** FBC-2017, FFPC-5th Edition

**Construction Type:** Addition

**Occupancy Type:** \_\_\_\_\_

**Buildings:** 0 **Rooms:** \_\_\_\_\_

**Sprinkler System Installed:** \_\_\_\_\_

**Sprinkler System Required:** \_\_\_\_\_

The described portion of the structure has been inspected for compliance with the requirements of this code for the occupancy and division of occupancy and the use for which the proposed occupancy is classified.

**Building Official:**  
**Michael Foley, BU1255**

Digitally signed by Michael Foley  
DN: C=US,  
E=michael.foley@sarasotacountyschools.net,  
O=Sarasota County Schools, OU=Permitting &  
Inspections, CN=Michael Foley  
Reason: I am the author of this document  
Date: 2018.11.12 07:15:17-05'00'

## Blanton Marilyn

---

**From:** Dreger Jane  
**Sent:** Wednesday, June 8, 2022 11:03 AM  
**To:** Blanton Marilyn  
**Subject:** RE: STC Chiller  
**Attachments:** DEM Hurricane Enhancement Substantial Completion.pdf

Wayne has the closeout documents and attached is the SC draft. I am just waiting on Gilbane's signature.

If you have any questions, or require additional information, please feel free to contact me.

Thank you and have a great day,



**Jane Dreger**  
Director,  
Construction Services  
Sarasota County Schools

Office: 941-927-9000 ext. 69024

Cell: 941-915-7388

Email: [Jane.Dreger@sarasotacountyschools.net](mailto:Jane.Dreger@sarasotacountyschools.net)

Web: <https://www.sarasotacountyschools.net/>



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**#BecauseItMatters**

---

**From:** Blanton Marilyn <[Marilyn.Blanton@sarasotacountyschools.net](mailto:Marilyn.Blanton@sarasotacountyschools.net)>  
**Sent:** Wednesday, June 8, 2022 10:55 AM  
**To:** Dreger Jane <[Jane.Dreger@sarasotacountyschools.net](mailto:Jane.Dreger@sarasotacountyschools.net)>  
**Subject:** FW: STC Chiller

I have this final entered ready to post into routing for the June 21<sup>st</sup> board but I haven't received the substantial completion or the close-out confirmation.

---

**From:** Dreger Jane <[Jane.Dreger@sarasotacountyschools.net](mailto:Jane.Dreger@sarasotacountyschools.net)>  
**Sent:** Wednesday, May 25, 2022 3:33 PM  
**To:** Pickelsimer, Deborah A. <[DPickelsimer@gilbaneco.com](mailto:DPickelsimer@gilbaneco.com)>; Blanton Marilyn <[Marilyn.Blanton@sarasotacountyschools.net](mailto:Marilyn.Blanton@sarasotacountyschools.net)>  
**Cc:** Dauphas, Yanick B. <[YDauphas@GilbaneCo.com](mailto:YDauphas@GilbaneCo.com)>  
**Subject:** RE: STC Chiller

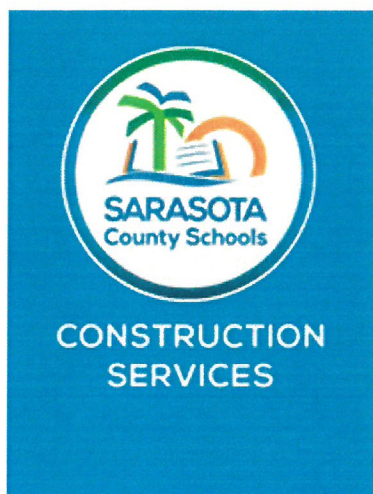


Team,

I signed the final pay app. I know we are waiting on a few minor closeout items, but I wanted to be sure we finalized this ASAP. I have also attached the CM check sheet for the CM to sign.

If you have any questions, or require additional information, please feel free to contact me.

Thank you and have a great day,



**Jane Dreger**  
Director,  
Construction Services  
Sarasota County Schools

Office: 941-927-9000 ext. 69024

Cell: 941-915-7388

Email: [Jane.Dreger@sarasotacountyschools.net](mailto:Jane.Dreger@sarasotacountyschools.net)

Web: <https://www.sarasotacountyschools.net/>



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---

**From:** Pickelsimer, Deborah A. <[DPickelsimer@gilbaneco.com](mailto:DPickelsimer@gilbaneco.com)>

**Sent:** Wednesday, May 25, 2022 2:24 PM

**To:** Blanton Marilyn <[Marilyn.Blanton@sarasotacountyschools.net](mailto:Marilyn.Blanton@sarasotacountyschools.net)>

**Cc:** Dauphas, Yanick B. <[YDauphas@GilbaneCo.com](mailto:YDauphas@GilbaneCo.com)>; Dreger Jane <[Jane.Dreger@sarasotacountyschools.net](mailto:Jane.Dreger@sarasotacountyschools.net)>

**Subject:** RE: STC Chiller

**External Email - Be Suspicious of Attachments, Links, and Requests for Login Information**

Hi Marilyn,

Attached is the final pay app. I'm not sure who would be signing this one on your end so I have copied Jane.

Let us know if you need anything else.

Thank you,

**Debi Pickelsimer**

Project Controller

*Gilbane Building Company | Celebrating 150 Years*

1950 Ringling Blvd – Ste 301, Sarasota, FL 34236

**O** (941) 444-8085 | **M** (941) 920-0516

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**From:** Blanton Marilyn <[Marilyn.Blanton@sarasotacountyschools.net](mailto:Marilyn.Blanton@sarasotacountyschools.net)>  
**Sent:** Wednesday, May 25, 2022 7:21 AM  
**To:** Dauphas, Yanick B. <[YDauphas@GilbaneCo.com](mailto:YDauphas@GilbaneCo.com)>  
**Cc:** Pickelsimer, Deborah A. <[DPickelsimer@gilbaneco.com](mailto:DPickelsimer@gilbaneco.com)>  
**Subject:** RE: STC Chiller

[EXTERNAL]

Good Morning,  
Thank you for the quick response.

Marilyn Blanton  
Bookkeeper,  
Construction Services Department  
Sarasota County Schools

Office: 941-927-9000 ext. 69031  
Email: [Marilyn.Blanton@sarasotacountyschools.net](mailto:Marilyn.Blanton@sarasotacountyschools.net)  
Web: <https://www.sarasotacountyschools.net/>

---

**From:** Dauphas, Yanick B. <[YDauphas@GilbaneCo.com](mailto:YDauphas@GilbaneCo.com)>  
**Sent:** Tuesday, May 24, 2022 4:13 PM  
**To:** Blanton Marilyn <[Marilyn.Blanton@sarasotacountyschools.net](mailto:Marilyn.Blanton@sarasotacountyschools.net)>  
**Cc:** Pickelsimer, Deborah A. <[DPickelsimer@gilbaneco.com](mailto:DPickelsimer@gilbaneco.com)>  
**Subject:** RE: STC Chiller

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Marylin, here is attach copy of the certificate of completion that was provided by mike foley in lieu of a substantial completion.

Let me know if you have any questions.

Yanick Dauphas | Chief Purchasing Agent (Florida)  
**Gilbane Building Company** | *Celebrating 150 Years*  
1950 Ringling Boulevard, Suite 301 | Sarasota, FL 34236  
O: (941) 444-8066 | C: (941) 809-3044 | [www.gilbaneco.com](http://www.gilbaneco.com)

**From:** Pickelsimer, Deborah A. <[DPickelsimer@gilbaneco.com](mailto:DPickelsimer@gilbaneco.com)>  
**Sent:** Tuesday, May 24, 2022 1:38 PM  
**To:** Dauphas, Yanick B. <[YDauphas@GilbaneCo.com](mailto:YDauphas@GilbaneCo.com)>  
**Subject:** STC Chiller

Yannick

Do you have the substantial completion for STC Chiller? Please send to Marilyn before noon tomorrow.

Thanks,

**Debi Pickelsimer**  
Project Controller  
Gilbane Building Company | *Celebrating 150 Years*  
1950 Ringling Blvd – Ste 301, Sarasota, FL 34236  
O (941) 444-8085 | M (941) 920-0516

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**June 21, 2022 Board Meeting**  
**Agenda Item 24.**

**Title**

APPROVAL OF ARCHITECT RANKINGS FOR THE HIGH SCHOOL AT WELLEN PARK PROJECT

**Description**

The project's scope of work shall include architectural services for a new high school facility with approximately 325,000 s.f. for 2,100 student stations including an auditorium, media center, gymnasium, cafeteria, full athletic amenities, classrooms, sitework on a compact site located in Wellen Park. The district is planning to utilize a Florida prototype to reduce time and cost. On 5/25/2022, the Professional Services Selection Committee (PSSC) met to select an architect for this project. The PSSC has ranked them in accordance with School Board Policy 7.71. The preliminary total project budget is \$155,000,000.00.

**Recommendation**

That the rankings of architect for the High School at Wellen Park project be accepted as presented and the Director of Construction Services Department be authorized to attempt contract negotiations with the top-ranked firm.

**Contact**

DUMAS & DREGER

**Financial Impact**

\$155,000,000.00

**Strategic Plan Reference**

Goal: 5 Strategy: 1

**ATTACHMENTS:**

Description	Upload Date	Type
AE_Ranking_Results	6/6/2022	Cover Memo
AE_Score_Sheet	6/6/2022	Cover Memo



## APPENDIX H

### SCHOOL BOARD POLICY 7.71

**SARASOTA COUNTY SCHOOLS  
PROJECT ASSIGNMENT SHEET  
PROFESSIONAL SERVICES SELECTION COMMITTEE**

DATE: **May 25, 2022** PROJECT NO. **4645** DEPT. **Construction Services-9042**

PROJECT: **HIGH SCHOOL AT WELLEN PARK**  
*(Architectural Services)*

The Professional Services Selection Committee (PSSC), in accordance with School Board Policy 7.71, selected the top three-(3) companies and ranked them as indicated below:

FIRST CHOICE: Zyscovich, Inc.

TIED FOR SECOND CHOICE: Harvard Jolly Architecture

TIED FOR SECOND CHOICE: Schenkel & Shultz, Inc.

### Signature of Committee Members

Jane Dreger

Don Hampton

Don Hampton (May 25, 2022 14:09 EDT)

Michael Foley

Michael Foley (May 25, 2022 14:41 EDT)

Brian T. Mabee

Brian T. Mabee (May 25, 2022 14:42 EDT)

BCE

Stephen Cantees (May 25, 2022 14:44 EDT)













# 05252022\_PrjAssgnmntSheet\_AE-HSatWellenPark

Final Audit Report

2022-05-25

Created:	2022-05-25
By:	Doreen Kingsley (Doreen.Kingsley@sarasotacountyschools.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAAsmmP499Ah3_5BnNRoOiRorTF65W_6ga0

## "05252022\_PrjAssgnmntSheet\_AE-HSatWellenPark" History

-  Document created by Doreen Kingsley (Doreen.Kingsley@sarasotacountyschools.net)  
2022-05-25 - 4:07:52 PM GMT- IP address: 204.193.7.208
-  Document emailed to Jane Dreger (jane.dreger@sarasotacountyschools.net) for signature  
2022-05-25 - 4:08:50 PM GMT
-  Email viewed by Jane Dreger (jane.dreger@sarasotacountyschools.net)  
2022-05-25 - 4:14:46 PM GMT- IP address: 104.47.57.126
-  Document e-signed by Jane Dreger (jane.dreger@sarasotacountyschools.net)  
Signature Date: 2022-05-25 - 6:08:21 PM GMT - Time Source: server- IP address: 204.193.7.11
-  Document emailed to Don Hampton (don.hampton@sarasotacountyschools.net) for signature  
2022-05-25 - 6:08:23 PM GMT
-  Email viewed by Don Hampton (don.hampton@sarasotacountyschools.net)  
2022-05-25 - 6:09:13 PM GMT- IP address: 104.47.56.126
-  Document e-signed by Don Hampton (don.hampton@sarasotacountyschools.net)  
Signature Date: 2022-05-25 - 6:09:40 PM GMT - Time Source: server- IP address: 204.193.7.208
-  Document emailed to Michael Foley (michael.foley@sarasotacountyschools.net) for signature  
2022-05-25 - 6:09:44 PM GMT
-  Email viewed by Michael Foley (michael.foley@sarasotacountyschools.net)  
2022-05-25 - 6:41:23 PM GMT- IP address: 104.47.51.126
-  Document e-signed by Michael Foley (michael.foley@sarasotacountyschools.net)  
Signature Date: 2022-05-25 - 6:41:36 PM GMT - Time Source: server- IP address: 204.193.7.108



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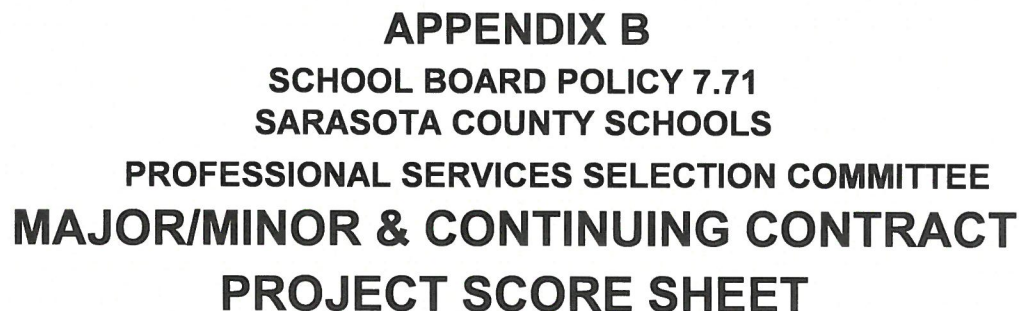


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# Score-Sheet\_AE\_SL&Interview\_WellenParkHS\_

Final Audit Report

2022-05-25

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Agreement completed.

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**June 21, 2022 Board Meeting**  
**Agenda Item 25.**

**Title**

APPROVAL OF CONSTRUCTION MANAGER RANKINGS FOR THE HIGH SCHOOL AT WELLEN PARK PROJECT

**Description**

The project's scope of work shall include construction management services to construct a new high school facility with approximately 325,000 s.f. for 2,100 student stations including an auditorium, media center, gymnasium, cafeteria, full athletic amenities, classrooms, sitework on a compact site located in Wellen Park. The district is planning to utilize a Florida prototype to reduce time and cost. On 6/2/2022, the Professional Services Selection Committee (PSSC) met to select a construction manager for this project. The PSSC ranked them in accordance with School Board Policy 7.71. The preliminary total project budget is \$155,000,000.00.

**Recommendation**

That the rankings of construction manager for the High School at Wellen Park project be accepted as presented and the Director of Construction Services Department be authorized to attempt contract negotiations with the top-ranked firm.

**Contact**

DUMAS & DREGER

**Financial Impact**

\$155,000,000.00

**Strategic Plan Reference**

Goal: 5 Strategy: 1

**ATTACHMENTS:**

Description	Upload Date	Type
CM_Ranking_Results	6/6/2022	Cover Memo
CM_Score_Sheet	6/6/2022	Cover Memo





## APPENDIX H SCHOOL BOARD POLICY 7.71

### SARASOTA COUNTY SCHOOLS **PROJECT ASSIGNMENT SHEET** PROFESSIONAL SERVICES SELECTION COMMITTEE

DATE: **June 2, 2022**      PROJECT NO. **4645**      DEPT. **Construction Services-9042**

PROJECT:      **HIGH SCHOOL AT WELLEN PARK**  
**(Construction Management Services)**

The Professional Services Selection Committee (PSSC), in accordance with School Board Policy 7.71, selected the top three-(3) companies and ranked them as indicated below:

FIRST CHOICE:      **Willis A. Smith Construction**

SECOND CHOICE:      **Gilbane Building Company**

THIRD CHOICE:      **Ajax Building Company, LLC**

#### Signature of Committee Members

*Jane Dreger*

*Don Hampton*

Don Hampton (Jun 2, 2022 14:11 EDT)

*Michael Foley*

Michael Foley (Jun 2, 2022 14:30 EDT)

*Brian T. Mabee*

Brian T. Mabee (Jun 2, 2022 14:38 EDT)

*SC*

Stephen Cantees (Jun 2, 2022 15:30 EDT)











# 06022022\_PrjAssgnmntSheet\_CM-HSatWellen Park


Final Audit Report


2022-06-02


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By:	Doreen Kingsley (Doreen.Kingsley@sarasotacountyschools.net)
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Final Audit Report


2022-06-02


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**June 21, 2022 Board Meeting**  
**Agenda Item 26.**

**Title**

APPROVAL OF ARCHITECT CONTRACT FOR THE BAY HAVEN SCHOOL OF BASICS PLUS - BUILDING 1 RENOVATION PROJECT

**Description**

The project's scope of work shall include architectural services for a comprehensive phased renovation project for Building #1 at Bay Haven School of Basics Plus, which is an historic building. The project consists of setting up 10 existing portables on site and possibly adding 2 additional units to house displaced students and staff, coordinating moves, renovation of the building, and restoration of the site. The renovation includes, but is not limited to, electrical upgrades, mechanical upgrades, plumbing upgrades, structural remediation where necessary, new exterior doors and hardware, partial window replacement, new flooring, painting, partial casework replacement, new elevator, group restroom upgrades, and new soffits and fascia. On 5/27/2022, the Director of Construction Services Department and a member of the Professional Services Selection Committee (PSSC) met with Sweet Sparkman Architecture and Interiors and successfully negotiated a contract. The amount of this contract is \$1,260,326.00. The preliminary total project budget is \$18,105,000.00.

**Recommendation**

That the architect contract with Sweet Sparkman Architecture and Interiors for the Bay Haven School of Basics Plus - Building 1 Renovation project be approved as presented.

**Contact**

DUMAS & DREGER

**Financial Impact**

\$1,260,326.00

**Strategic Plan Reference**

Goal: 5 Strategy: 1

**ATTACHMENTS:**

Description	Upload Date	Type
AE_Contract_Unsigned	6/6/2022	Cover Memo

**Agreement Between Owner and Design Professional  
for Design and Construction Administration Services  
(Construction Management Project)**

This Agreement is made as of the **21<sup>st</sup>** day of June in the year **Two Thousand Twenty-Two**

between the Owner

**School Board of Sarasota County**  
1960 Landings Boulevard  
Sarasota, FL 34231

and the Design Professional

**Sweet Sparkman Architecture and Interiors**  
2168 Main Street  
Sarasota, FL 34237

The Project is

**Bay Haven School of Basics Plus  
Building 1 Renovation**  
2901 West Tamiami Circle  
Sarasota, FL 34234

Project Description Summary:

The project's scope of work shall include architectural services for a comprehensive phased renovation. The project consists of setting up 10 existing portables on site and possibly adding 2 additional units to house displaced students and staff, coordinating moves, renovation of the building, and restoration of the site. The renovation includes, but is not limited to, electrical upgrades, mechanical upgrades, plumbing upgrades, structural remediation where necessary, new exterior doors and hardware, partial window replacement, new flooring, painting, partial casework replacement, new elevator, group restroom upgrades, and new soffits and fascia. The total amount of this contract for architectural services is **\$1,260,326.00**. The preliminary total project budget is \$18,105,000.00.

The Owner and the Design Professional agree as set forth below.

**ARTICLE 1**  
**DESIGN PROFESSIONAL'S RESPONSIBILITIES**

**1.1 DESIGN PROFESSIONAL'S SERVICES**

**1.1.1** The Design Professional's services consist of those services performed by the , Design Professional's employees and the Design Professional's consultants as enumerated in Articles 2 and 3 of this Agreement.

**1.1.2** The Design Professional's services shall be performed as expeditiously as is consistent with professional skill and care and the orderly progress of the Work. The Design Professional has prepared the attached Exhibit "C", "Design Schedule" which includes a minimum of two (2) weeks for review by the Owner and the CM after each submission by the Design Professional. Time limits established by this schedule shall not, except for reasonable cause, be exceeded by the Design Professional.

**1.1.3** The Design Professional shall comply with the Florida Building Code and the Construction Procedures Guidelines as promulgated by the Construction Services Department which are accessible at <http://www.sarasota.k12.fl.us/construction>. The requirements and documents required by the Florida Building Code and the Construction Procedures Guidelines, unless otherwise stated in this Agreement, shall be considered as basic services to be provided by the Design Professional.

**1.1.4** Design Professional hereby represents to the Owner that the Design Professional possesses sufficient experience, licenses, authority, personnel and working capital to complete the services required hereunder; that Design Professional has visited the site for the Project and thoroughly familiarized itself with the local conditions under which services required hereunder are to be performed; and that the Design Professional shall correlate its observations of the same with all of the requirements of this Agreement and of the Construction Contract Documents.

## **1.2 DEFINITIONS**

### **1.2.1 Addenda**

Addenda are written or graphic instruments issued prior to the execution of a construction contract which modify or interpret the bidding documents, including the Drawings and Specifications, by additions, deletions, clarification or corrections.

### **1.2.2 Alternates**

An Alternate is a variation in Contract requirements on which a separate price is to be received by the Owner as part of the bid. If the Alternate is accepted in writing by the Owner, the variation is then a part of the Contract.

### **1.2.3 Change Order**

A Change Order is a written instrument signed by the Owner, CM and Design Professional, stating their agreement upon all of the following:

- 1.2.3.1** a change in the Work;
- 1.2.3.2** the amount of the Adjustment in the Contract Sum, if any; and
- 1.2.3.3** the extent of the adjustment in the Contract Time, if any.

### **1.2.3 Construction Cost**

The Construction Cost is the total cost or estimated cost to the Owner of all elements of

the Project designed by the Design Professional and Design Professional's Consultants.

#### **1.2.4 Construction Manager (CM)**

The Construction Manager or CM is that entity or firm which enters, or has entered, into a contract with the Owner to provide construction management services during the design phase or the construction phase of the Project.

#### **1.2.5 Contract Documents**

The Contract Documents consist of all contracts related to the Project between the School Board of Sarasota County and the CM, including all the other documents listed in the Contract for Construction and Modifications issued after execution of the Contract for Construction. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, or (3) a written order for a minor change in the Work issued by the Design Professional.

#### **1.2.6 Architect's Supplementary Instructions (ASI)**

Architect's Supplementary Instructions are written or graphic instruments issued by the Design Professional after the execution of the Contract for Construction which orders minor changes in the Work not involving adjustment in the Contract Sum or extension of the Contract Time and are consistent with the intent of the Contract Documents.

#### **1.2.7 The Drawings**

The Drawings are the graphic and pictorial portions of the Construction Documents, wherever located and whenever issued, showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules and diagrams to be prepared by the Design Professional.

#### **1.2.8 Owner**

The term "Owner" means the Owner or the Owner's authorized representative. The Owner of the Project is Sarasota County Schools.

**1.2.8.1** The principal legal place of business of the Owner is 1960 Landings Boulevard, Sarasota, Florida 34231. All legal notices shall be addressed to this principal address.

**1.2.8.2** The Owner is represented by the Construction Services Department, 7895 Fruitville Road, Sarasota, Florida 34240. All project construction correspondence, invoices, and written requests shall be addressed and mailed to the Construction Services Department.

#### **1.2.9 The Project**

The Project is the total construction of the Work performed under the Contract Documents and may include additional construction by the Owner or by separate Construction Managers.

### **1.2.10 Proposal Request (PR)**

Proposal Requests are written or graphic instruments issued by the Design Professional after the execution of the Contract for Construction which request a proposal from the CM that, if accepted by the Owner, will cause the execution of a Change Order to modify the Contract Documents. The form to be used for these requests is the AIA Document G709 – Work Changes Proposal Request.

### **1.2.11 Construction Change Directive (CCD)**

A Construction Change Directive is a written order prepared by the Design Professional and signed by the Design Professional, Owner and CM as a result of the acceptance of the response to the Proposal Request referenced in 1.2.10, notifying the CM to proceed with the change(s) requested. The form to be used for this directive is the AIA Document G714 – Construction Change Directive. (This used to be section 1.2.4)

### **1.2.12 Request for Information (RFI)**

A Request for Information is a written request from the CM to the Design Professional seeking an interpretation or clarification of the Construction Documents.

### **1.2.13 The Specifications**

The Specifications are that portion of the Construction Documents consisting of the written requirements for materials, equipment, construction systems, standards and workmanship for the Work, and performance of related services to be prepared by the Design Professional.

### **1.2.14 The Work**

The term "Work" means the construction and services required by the Construction Documents and this Agreement, whether completed or partially completed, and includes all other labor, materials, equipment and services provided or to be provided by the CM or Design Professional to fulfill the CM's or Design Professional's obligations. The Work may constitute the whole or part of the Project.

## **ARTICLE 2**

### **SCOPE OF DESIGN PROFESSIONAL'S BASIC SERVICES**

#### **2.1 DEFINITION**

**2.1.1** The Design Professional's Basic Services consist of those described in Article 2 and any other services identified in this Agreement as part of Basic Services, and include all design and engineering services.

#### **2.2 SCHEMATIC DESIGN - PHASE I**

**2.2.1** The Design Professional shall review the program furnished by the Owner to ascertain the requirements of the Project and shall arrive at a mutual understanding of such requirements with the Owner.

**2.2.2** The Design Professional shall advise the Owner of any need for securing any tests, analysis, studies, reports, or consultants' services in connection with the design and Construction Documents for the Project.

**2.2.3** The Design Professional shall provide a preliminary evaluation of the Owner's program and shall review the schedule and construction budget requirements, as developed by the CM or the Owner.

**2.2.4** The Design Professional shall review, with the Owner and the CM, alternate approaches to the design and construction of the Project.

**2.2.5** Based on the mutually agreed-upon program, schedule and construction budget requirements, the Design Professional shall prepare, for approval by the Owner, Schematic Design Documents consisting of drawings and other documents illustrating the scale and relationship of Project components.

**2.2.6** The Design Professional shall review and comment on the preliminary estimate of Construction Cost prepared by the CM.

**2.2.7** The Design Professional shall submit Schematic Design Documents to Construction Services Staff when rough layouts have been established. Conferences will be arranged by Construction Services Staff to review and discuss the submissions. Modifications, deletions, or additions reasonably requested by Construction Services Staff shall be incorporated into revised Schematics and resubmitted to Construction Services Staff.

## **2.3 DESIGN DEVELOPMENT PHASE II**

**2.3.1** Based on the approved Schematic Design Documents and any adjustments authorized by the Owner in the program, schedule, or construction budget, the Design Professional shall prepare, for approval by the Owner, Design Development Documents consisting of drawings and other documents to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, materials and such other elements as may be appropriate.

**2.3.2** The Design Professional shall review and comment on the preliminary estimate of Construction Cost prepared by the CM.

**2.3.3** Conferences will be arranged by the Construction Services Staff and any modifications, deletions or additions requested by Construction Services Staff shall be incorporated into documents and resubmitted to Construction Services Staff, provided such changes are consistent with previously approved schematic documents.

**2.3.4** Design Professional shall submit the Design Development Documents to Construction Services Staff for review and approval. Documents shall be marked "PHASE II DOCUMENTS PRELIMINARY".

## **2.4 CONSTRUCTION DOCUMENTS PHASE III**

**2.4.1** Based on the approved Design Development Documents and any further



adjustments in the scope or quality of the Project or in the construction budget authorized by the Owner, the Design Professional shall prepare, for approval by the Owner, Construction Documents consisting of Drawings and Specifications setting forth, in detail, the requirements for the construction of the Project.

**2.4.2** The Design Professional shall include in the specifications any general conditions requirements requested by the Owner to guide the CM during the bidding process.

**2.4.3** The Design Professional shall review and comment on any preliminary estimates of Construction Cost as prepared by the CM.

**2.4.4** The Design Professional shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project. The Design Professional shall prepare all documents required for the approval of governmental authorities having jurisdiction over the Project.

**2.4.5** The Design Professional shall prepare and submit the Construction Documents to Construction Services Staff for review. Conferences will be arranged by Construction Services Staff, and any modifications, deletions or additions requested by Construction Services Staff shall be incorporated into documents and resubmitted to Construction Services Staff, provided such changes are consistent with previously approved schematic or design development documents.

**2.4.6** The Design Professional shall submit the final Construction Documents to Construction Services Staff for final approval and following review and approval and any corrections shall present same to the Owner for approval.

**2.4.7** The Design Professional shall furnish layouts, to scale, of all rooms or areas in which equipment, built-in or fixed furnishings, machinery, switchgear and food services equipment is located, showing all pertinent dimensions, services to and from and their characteristics. Layouts shall be part of the Construction Documents.

**2.4.8** Minimum Flood Criteria: All structures located within flood boundaries as shown on Flood Insurance Rate Maps published by the Federal Emergency Management Agency shall be designed to comply with any and all applicable ordinances, regulations and rules.

**2.4.9** The Design Professional shall be responsible for showing the extension and connection of new work to existing sanitary sewers, manholes, septic tanks, water mains and all other utilities and appurtenances. The Owner will furnish to the Design Professional the latest site deed description and any surveys available.

## **2.5 NEGOTIATION PHASE**

**2.5.1** The Design Professional, following the Owner's approval of the Construction Documents and of the latest detailed estimate of Construction Costs, shall assist the Owner, as may be requested by the Owner, in reviewing the CM's final GMP Proposal or final lump sum proposal for all construction contemplated by the Construction Documents. In addition, if the CM's proposal is initially rejected by the Owner, the Design Professional shall, if requested by Owner, attend any and all meetings between the Owner and the CM to discuss the basis of the rejection of the proposal and to review any revisions made by

the CM in order to obtain the Owner's approval.

**2.5.2** In the event the CM's proposal is accepted by the Owner, the Design Professional shall revise the Construction Documents to include any changes in the Work made during the negotiation phase.

**2.5.3** In the event the CM's proposal is ultimately not accepted by the Owner, the Design Professional's subsequent services during this phase are Basic Services and are governed by Article 2.12 of this Agreement.

## **2.6 CONSTRUCTION PHASE - ADMINISTRATION OF THE CONSTRUCTION CONTRACT**

**2.6.1** The Design Professional's responsibility to provide Basic Services for the Construction Phase under this Agreement commences with the award of the Contract for Construction and terminates upon approval by the Owner of the CM's Final Application for Payment.

**2.6.2** The Design Professional shall provide administration of the Contract for Construction in accordance with Article 2.6.

**2.6.3** Duties, responsibilities and limitations of authority of the Design Professional shall not be restricted, modified or extended without written agreement of the Owner and the Design Professional.

**2.6.4** The Design Professional shall be a representative of and shall advise and consult with the Owner during construction until final payment to the CM is approved, and as an Additional Service, at the Owner's direction from time to time after the Owner's final payment to the CM. The Design Professional shall have authority to act on behalf of the Owner only to the extent provided in this Agreement unless otherwise modified by written instrument.

**2.6.5** The Design Professional shall visit the site at intervals appropriate to the stage of construction to become familiar with the progress and quality of the Work completed and to determine if the Work is being performed in a manner indicating that the Work is in accordance with Contract Documents. However, the Design Professional shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of on-site observations, the Design Professional shall notify the Owner of any observed defects and deficiencies in the Work.

**2.6.6** The Design Professional shall not have control over or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work. The Design Professional shall not be responsible for the CM's schedules or failure to carry out the Work in accordance with the Contract Documents. The Design Professional shall not have control over acts or omissions of the CM, Subcontractors, or their agents or employees, or of any other persons performing portions of the Work.

**2.6.7** The Design Professional shall at all times have access to the Work wherever it is in preparation or progress.

**2.6.8** The Owner and CM shall communicate through the Design Professional. Communications by and with the Design Professional's consultants shall be through the Design Professional. Owner may communicate with, or issue instructions to, the CM directly, provided that Owner shall notify the Design Professional of such instructions with reasonable promptness thereafter.

**2.6.9** The Design Professional shall assist the Owner in evaluating Applications For Payment submitted by the CM, if requested by the Owner. The Design Professional shall not be responsible for the approval of Applications For Payment submitted by the CM.

**2.6.10** The Design Professional shall have the responsibility and authority to reject Work which the Design Professional should have reasonably known does not conform to the Contract Documents. Whenever the Design Professional considers it necessary or advisable for implementation of the intent of the Contract Documents, the Design Professional will have authority to require additional inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Design Professional nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Design Professional to the CM, Subcontractors, material and equipment suppliers, their agents or employees or other persons performing portions of the Work.

**2.6.11** The Design Professional shall review and approve or take other appropriate action upon CM's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Design Professional's action shall be taken in a timely manner so as to not impact the approved construction schedule. Review of such submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities or for substantiating instructions for installation or performance of equipment or systems designed by the CM all of which remain the responsibility of the CM to the extent required by the Contract Documents. The Design Professional's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Design Professional, of construction means, methods, techniques, sequences or procedures. The Design Professional's approval of a specific item shall not indicate approval of an assembly of which the item is a component. When professional certification of performance characteristics of materials, systems or equipment is required by the Contract Documents, the Design Professional shall be entitled to rely upon such certification to establish that the materials, systems or equipment will meet the performance criteria required by the Contract Documents. The Design Professional shall furnish the Owner a copy of final approved submittals.

**2.6.12** The Design Professional shall prepare Work Changes, Proposal Requests and Construction Change Directives, with supporting documentation, for the Owner's and CM's approval and execution in accordance with the Contract Documents, and may authorize, through issuance of an Architect's Supplemental Instruction, minor changes in the Work not involving an adjustment in the Contract Sum or an extension of the Contract Time which are not inconsistent with the intent of the Contract Documents. Change Orders prepared by the Design Professional or CM shall be reviewed with the Owner prior to signing by the CM. All documents will be transmitted electronically to be signed by the

Design Professional and the CM and then submitted to the Owner for approval. The Design Professional shall respond in a timely manner, so as to not impact the approved construction schedule, to all Requests For Information submitted to the Design Professional by the CM. Design Professional shall regularly review CM logs of Change Orders (CO), Architect's Supplemental Instructions (ASI), Proposal Requests (PR), and Requests for Information (RFI).

**2.6.12.1** No work authorized by a Change Order shall be commenced by a CM until the Change Order is approved by the Owner, unless otherwise directed by Construction Services Staff under the Owner's Ratification Policy.

**2.6.13** The Design Professional shall conduct observations to determine the date or dates of Substantial Completion. The date of Final Completion shall be determined by the Owner at such time as all as-built and close-out documents in conformance with the Close-out requirements described on the Construction Services Website (under Guidelines section) are complete and have been transmitted to the CM for review and compilation to be submitted to the Construction Services Project Manager for review and approval.

**2.6.14** The Design Professional shall, in the first instance, interpret and decide matters concerning performance of the Owner and CM under the requirements of the Contract Documents on written request of either the Owner or CM. The Design Professional's response to such requests shall be made with reasonable promptness and within any time limits agreed upon.

**2.6.15** Interpretations and decisions of the Design Professional shall be consistent with the intent of and reasonably inferable from the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and initial decisions, the Design Professional shall endeavor to secure faithful performance by both Owner and CM, shall not show partiality to either, and shall not be liable for results of interpretations or decisions so rendered in good faith.

**2.6.16** The Design Professional shall render written decisions within a reasonable time on all claims, disputes or other matters in question between the Owner and CM relating to the execution or progress of the Work as provided in the Contract Documents.

**2.6.17** The Design Professional shall be responsible for negligent acts, or errors, or omissions of design work. If in the preparation of Contract Documents, the Design Professional omits any component required to properly construct the project, the Design Professional shall be responsible to the Owner for a portion of the cost thereof which shall be established as follows:

**2.6.17.1** The cost of the additional omitted work will be established by the Owner, the CM, and the Design Professional. A Change Order will be issued to the CM to pay him for adding the omitted portions of the Work.

**2.6.17.2** In addition, the Design Professional will be assessed a percentage of the additional cost of the omitted portions of the Work, that shall not exceed twenty percent (20%) of the cost, to reflect the Design Professional's failure to include the requisite components of the design. The amount of the percentage assessed shall

be at the sole discretion of the Owner.

**2.6.17.3** When, in the sole judgement of the Owner, the error or omission was reasonably avoidable, the amount determined in Article 2.6.17.2 shall be reimbursed to the Owner by the Design Professional, through a deductive Amendment to the Design Professional's Contract.

**2.6.18** The Design Professional shall endeavor to find ways to improve the Project and/or effect construction economies as the Project proceeds. If the Design Professional believes that changes should be made for these reasons, Architect is encouraged to present proposals for same for the consideration of the Owner.

## **2.7 GENERAL**

**2.7.1** The Educational Specifications for the Project and the Construction Procedures Guidelines shall constitute basic documents for use by the Design Professional in all phases of the Project and shall be considered a part of this Agreement.

**2.7.2** The Design Professional is responsible for complying with the Owner's specific instructions including the current edition of the Construction Guidelines for Professional Services as promulgated by the Owner. This manual will be updated by revisions from time to time and the Design Professional shall include all revised requirements as they occur, provided that the revisions do not require redesign of previously completed documents. These Construction Guidelines for Professional Services are readily available on the Construction Services Website.

**2.7.3** The Design Professional shall prepare a minimum of two (2) sets of color boards on which all colors and finishes, including samples of tile, carpet, casework, brick, chalk and tackboards, and roof and wall finishes shall be arranged. The color boards will be the basis of Owner's approval of the color scheme. One (1) board or set of boards will become the property of the Owner and one set shall be available on job site.

**2.7.4** Expenses for transportation and living occasioned by the ordinary and usual discharge of the Design Professional's responsibilities for a given project shall be considered basic services.

**2.7.5** Invoices for fees or other compensation for services or expenses shall be submitted by the Design Professional on the applicable forms attached hereto as Exhibit "A".

**2.7.6** Owner shall have the right to disapprove any portion of the Design Professional's work on the Project, including, but not limited to, Schematic Phase, Design Development Phase, Construction Documents Phase, Negotiation Phase, or Construction Phase Work, and any other design work or documents, on a reasonable basis. In the event that any phase of the Design Professional's work is not **approved** by the Owner, the Design Professional shall proceed, when requested by the Owner, with revisions to the design work or documents prepared for that phase to attempt to satisfy the Owner's objections. These revisions will be made without adjustments to the compensation provided for hereunder, unless revisions are made to the drawings previously approved under previous phases, in which case such revision services shall be paid as Additional Services. Should

there be any substantial revisions to the original program after the approval of the schematic drawings, which changes substantially increase the scope of the design services to be furnished hereunder, the Design Professional shall so notify the Owner in writing and receive approval from Owner before proceeding with revisions necessitated by such changes. No payment of any nature whatsoever will be made to the Design Professional, for additional work or services, without such written approval by the Owner.

**2.7.7** Upon Owner's request at any time during the design or construction phases of this Agreement and as often as so requested, the Design Professional shall promptly provide Owner with progress reports. Owner shall, at all times, have reasonable access to the files and personnel of Design Professional relating to the Project in order to answer any reasonable questions Owner may have relating to the Design Professional's performance on the Project.

## **2.8 MANDATORY CONFERENCES AND MEETINGS**

**2.8.1** The Design Professional shall attend all Pre-Construction meetings. The Owner will determine when these meetings will be held.

**2.8.2** The Design Professional shall be required to arrange design meetings with all pertinent staff of Owner, utilities, and governmental bodies necessary to ascertain the design criteria needed to complete the Phase I through Phase III requirements.

**2.8.3** The Design Professional shall prepare minutes of all meetings not normally recorded for Government purposes and provide an electronic copy to the Owner.

**2.8.4** The Design Professional shall attend School Board Meetings at the request of the Owner when items in conjunction with this Contract are on the Agenda.

## **2.9 OWNER'S RECORD DRAWINGS**

**2.9.1** The Design Professional shall confirm monthly that changes to the record drawing are posted concurrently with actual job construction by means of appropriate notes and dimensions on the approved set of construction plans at the site.

**2.9.2** The Design Professional shall prepare the final record drawings provided under this or any other article of this Agreement and shall submit such to the CM for review and inclusion in the Close-out Documents to be submitted to the Owner. Record drawings are defined as "Construction drawings revised to show significant changes made during the construction process based on marked-up prints, drawings and other data furnished by the CM to the Design Professional". The Design Professional shall add to cover sheet the names and addresses of the CM and the principle Subcontractors on the Project, noting the work for which they were responsible. These submissions by the Design Professional shall be in accordance with the Owner's record drawing requirements as detailed on the Construction Services Website under Guidelines – Current Electronic Policy/Records Requirements (zip file).

## **2.10 CONSTRUCTION DATA**

**2.10.1** The Design Professional shall, upon the completion of the construction, review and

submit the Close Out Documents as required by the Owner in accordance with the Construction Procedures Guidelines. Record drawing requirements shall conform to district standards as stated on the Construction services Website under Guidelines – Current Electronic policy/Records Requirements (zip file) at the time of contract execution.

## **2.11 APPROVED MATERIALS**

**2.11.1** The Construction Guidelines for Professional Services under Guidelines on the Construction Services Website at time of contract execution, where applicable, shall be utilized in the preparation of construction documents.

**2.11.2** Requests for variation from the Construction Guidelines for Professional Services shall be submitted to the Owner for consideration. No changes shall be made without written approval from the Director of Construction Services for the Owner.

## **2.12 BUDGET LIMITATIONS**

**2.12.1** The Design Professional understands and acknowledges that the Owner has established a construction budget for the project. The Design Professional agrees to design the project so that the cost of construction shall not exceed the construction budget. The budget shall be reviewed at each stage of preparation of drawings and the Design Professional shall rely on the CM's review of budget figures. If the CM's proposed GMP is in excess of the budget:

**2.12.1.1** The Owner may instruct the Design Professional to modify the drawings as required to meet the approved budget figure; or

**2.12.1.2** The Owner may revise the budget and authorize the Design Professional to proceed based upon the CM's estimate.

## **2.13 FAMILIARITY AND COMPLIANCE WITH GOVERNMENTAL LAWS & REQUIREMENTS**

**2.13.1** The Design Professional shall be familiar with and comply with all applicable state laws, statutes, building codes, rules and regulations and lawful orders of all governmental, public and quasi-public authorities and agencies having jurisdiction over the Project or in any manner affecting the Work.

**2.13.2** The Design Professional shall be familiar with and comply with all Federal laws, rules and regulations that may in any manner affect the Work.

## **ARTICLE 3 ADDITIONAL SERVICES**

### **3.1 GENERAL**

**3.1.1** Additional Services shall be any services not otherwise included as a Basic Service pursuant to this Agreement.

**3.1.2** No Design Professional services made necessary by any fault or omission of the Design Professional to perform its duties, responsibilities or obligations under this Agreement shall be compensated as an Additional Services under this Agreement.

### **3.2 CONTINGENT ADDITIONAL SERVICES**

The specifically recognized Additional Services for this Project and the amount of compensation to the Design Professional for these specific Additional Services shall be in accordance with, and shall not exceed the amounts included in, attached Exhibit "B".

## **ARTICLE 4 OWNER'S RESPONSIBILITIES**

**4.1** The Owner shall designate a representative authorized to act on the Owner's behalf with respect to the Project. The Owner or such authorized representative shall render decisions in a timely manner pertaining to documents submitted by the Design Professional in order to avoid unreasonable delay in the orderly and sequential progress of the Design Professional's services.

## **ARTICLE 5 USE OF DESIGN PROFESSIONAL'S DRAWINGS, SPECIFICATIONS AND OTHER DOCUMENTS**

**5.1** Original Drawings and Specifications are the property of the Design Professional; however, the Project is the property of the Owner, and the Design Professional may not use the drawings and specifications thereof for any purpose not relating to the Project without the Owner's consent. Upon completion of the Work or any earlier termination of this Agreement under Article 7, the Design Professional will revise Drawings to reflect changes made during construction and he will promptly furnish the Owner with a complete set of drawings as directed under Article 2.9. All such reproductions shall be the property of the Owner who may use them without Design Professional's permission for any proper purpose relating to the Project, including, but not limited to, additions to or completion of the Project. Should the Owner or any other person, firm or legal entity use, reuse or modify the Design Professional's Drawings, Specifications or other documents prepared under this Agreement, for other than the Owner's use and occupancy of this Project, the Owner, to the full extent permitted by law, agrees to indemnify, defend, protect and hold the Design Professional harmless from and against any and all claims, suits, costs and expenses accruing or resulting to any and all persons, firms, or any other legal entity, on account of any damage or loss to property or persons arising out of such unauthorized use, reuse or modification of the Design Professional's Drawings, Specifications and other documents, except where the Design Professional is found to be solely liable for such damages or losses by a court of competent jurisdiction.

**5.2** Submission or distribution of documents to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the Design Professional's reserved rights.



## **ARTICLE 6**

### **DISPUTE RESOLUTION**

**6.1** This Agreement shall be governed by the law of the State of Florida. Sole and exclusive jurisdiction of any litigation arising out of or in connection with this Agreement shall be in the County or Circuit Court for the Twelfth Judicial Circuit in and for Sarasota County, Florida. All claims disputes and other matters in question between the Design Professional and Owner arising out of or relating to this Agreement, the Project, or Contract Documents shall be resolved by mediation or litigation.

**6.2** Unless a delay in initiating or prosecuting a claim, dispute or other matter in question between the Design Professional and Owner arising out of or relating to this Agreement would irrevocably prejudice the Owner or the Design Professional, any such matter which is not resolved by direct discussions between the parties shall be submitted to mediation under the Florida Rules of Civil Procedure or such other rules as the parties may promptly agree to employ, before recourse to litigation. The Owner and the Design Professional, shall within ten (10) days of the request of either party for mediation, agree in writing as to the identity of the mediator. If the parties do not agree, the Director of Construction Services for the Owner shall designate a mediator from the list of approved mediators for the Twelfth Judicial Circuit in and for Sarasota County, Florida.

**6.3** The parties agree to conduct and conclude mediation proceedings under this Article within thirty (30) days from the initiation of same by request of one of the parties. In the event that such proceedings have not been successfully concluded within such period, either party shall have the right to initiate further dispute resolution proceedings including litigation.

**6.4** Provided the parties comply with the requirement of this Agreement for providing notice of the existence of a claim or dispute, no delay in disposing of such claim or dispute while the parties pursue resolution as provided in this Article shall prejudice the rights of either party; however, nothing contained in this Article shall be deemed to relax any requirement for the giving of notice between the parties.

**6.5** If any legal proceeding is instituted in connection with this Agreement, the prevailing party shall be entitled to receive its reasonable attorney's fees, court costs and expenses of litigation from the non-prevailing party in both the trial and appellate proceedings.

## **ARTICLE 7**

### **TERMINATION, SUSPENSION OR ABANDONMENT**

**7.1** This Agreement may be terminated by either party upon not less than seven (7) days written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

**7.2** If the Project is suspended by the Owner for more than ninety (90) consecutive days, the Design Professional shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Design Professional's compensation shall be equitably adjusted to provide for expenses incurred in the interruption and resumption of the Design Professional's services.

**7.3** This Agreement may be terminated by the Owner upon not less than seven (7) days written notice to the Design Professional in the event that the Project is permanently abandoned. If the Project is abandoned by the Owner for more than ninety (90) consecutive days, the Design Professional may terminate this Agreement by giving written notice.

**7.4** Failure of the Owner to make payments to the Design Professional in accordance with this Agreement shall be considered substantial nonperformance and cause for termination.

**7.5** If the Owner fails to make payment when due the Design Professional for services and expenses, the Design Professional may, upon seven (7) days' written notice to the Owner, suspend performance of services under this Agreement. Unless payment in full is received by the Design Professional within seven (7) days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, the Design Professional shall have no liability to the Owner for delay or damage caused the Owner because of such suspension.

**7.6** If the Design Professional does not perform the services herein for a period of fifteen (15) days after Owner approval or refuses to begin performance and diligently perform to completion, the Owner may terminate this Agreement and the Design Professional shall not be entitled to receive any compensation except fees already earned but not yet paid.

**7.7** Notwithstanding 7.1 any other provision herein, Owner may, at any time and for any reason, terminate this Agreement upon not less than seven (7) days written notice to the Design Professional. Under such circumstances, this Agreement shall terminate on the date set forth in such written notice. In the event of such termination for convenience, the Design Professional shall be entitled only to payment of that portion of the fees, as amended, which theretofore has not been paid to the Design Professional and which shall compensate the Design Professional for all services actually performed by the Design Professional up to the date of termination.

**7.8** In the event of any termination under this Article, the Design Professional consents to Owner's selection of another Design Professional of Owner's choice to assist the Owner in any reasonable way in completing the Project. The Design Professional further agrees to cooperate and provide any information requested by Owner in connection with the completion of the Project and consents to and authorizes the making of any reasonable changes to the design of the Project by Owner and such other Design Professional as the Owner may desire. Any services provided by Design Professional which are requested by Owner after termination shall be fairly compensated by Owner.

**7.9** The Design Professional acknowledges and understands that the Project is being constructed on public property owned by the Owner, which property may at various times during construction be occupied by students, teachers, parents and school administrators. Accordingly, in order to secure the property, and otherwise comply with applicable law, the Design Professional agrees to the following provisions and also agrees that the failure to comply with any of these provisions may result in the termination of this Agreement:

**7.9.1** Unauthorized Aliens. Owner considers the employment of unauthorized aliens by the Design Professional or any of its subcontractors, a violation of Section 274A(e) of the Immigration and Naturalization Act. If it is determined that an unauthorized alien is working on the Project, the Design Professional shall take all steps necessary to remove such unauthorized alien from the property and the Project. Owner shall have the right to

terminate this Agreement if the Design Professional does not comply with this provision.

**E-Verify.**

- A. **As of January 1, 2021, pursuant to Section 448.095, Florida Statutes, Contractor shall register with and use the U.S. Department of Homeland Security's E-Verify system to verify the work authorization status of all employees hired during the term of this Agreement and must, upon request, provide evidence of compliance with this provision.**
- B. **Subcontractors:**
- (i) **As of January 1, 2021, Contractor shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.**
  - (ii) **Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as stated in Section 448.095, Florida Statutes.**
  - (iii) **Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.**
- C. **Failure to comply with this provision is a material breach of the Agreement, and School Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).**

**7.9.2 Possession of Firearms.** Possession of firearms will not be tolerated on the Project or the Owner's property. No person who has a firearm in their vehicle may park their vehicle on the Owner's property. Furthermore, no person may possess or bring a firearm on the Owner's property. If any employee/independent contractor of the Design Professional, or any of its subcontractors, is found to have brought a firearm on to the Owner's property, said employee/independent contractor shall be removed and terminated from the Project by the Design Professional. If a subcontractor fails to terminate said employee/independent contractor, the Design Professional shall terminate its agreement with the subcontractor. If the Design Professional fails to terminate said employee/independent contractor or fails to terminate the agreement with the subcontractor who fails to terminate said employee/independent contractor, this Agreement may be terminated by the Owner. "Firearm" means any weapon (including a starter gun or antique firearm) of an explosive; the frame or receiver of any such weapon; any destructive device or any machine gun. Powder actuated construction nailers and fasteners are excluded from this definition.

**7.9.3 Criminal Act.** Employment on the Project by the Design Professional, or any of its subcontractors, or any employee, or independent contractor, with any prior convictions of any crimes against children, crimes of violence or crimes of moral turpitude will not be tolerated. If it is determined that any person with such criminal history is on the project

site, the Design Professional agrees to take all steps necessary to remove such person from the Project and the property. The Owner shall have the right to terminate this Agreement if the Design Professional does not comply with this provision.

**7.9.4 Sexual Predators/Sexual Offenders.** In order to insure that no sexual predators or sexual offenders are working on the project site, the Design Professional shall perform a query of all its employees/independent contractors working at the project site, and require all of its subcontractors to perform a query of their employees/independent contractors working at the project site, against the Florida Department of Law Enforcement Sexual Predator/Offender Registry ([www.fdle.state.fl.us](http://www.fdle.state.fl.us)). Any person who is on the Sexual Predator/Offender Registry shall not be allowed on the Project, and the Design Professional shall immediately remove such person from the Project and the property. The Design Professional shall, upon request by the Owner, provide evidence that such queries have been done on all personnel working at the project site. The Owner shall have the right to terminate this Agreement if the Design Professional, or any subcontractor, does not comply with this provision.

**7.9.5 Possession/Use/Under the Influence of Mind Altering Substances.** Possession/use and/or being under the influence of any illegal mind altering substances, such as, but not limited to alcohol and/or substances delineated in Chapter 893, Florida Statutes, by the Design Professional's employees/independent contractors or its subcontractors' employees/independent contractors will not be tolerated on the Owner's property. If any employee/independent contractor is found to have brought and/or used or is under the influence of any illegal mind altering substances as described above on the Owner's property, said employee/independent contractor shall be removed and terminated from the Project by the Design Professional. If a subcontractor fails to terminate said employee/independent contractor, the Design Professional shall terminate its agreement with the subcontractor. If the Design Professional fails to terminate said employee/independent contractor or fails to terminate the agreement with the subcontractor who fails to terminate said employee/independent contractor, this Agreement may be terminated by the Owner.

**7.9.6 Background Screening Requirements.** The Design Professional agrees that before any of its employees, agents or sub-contractors will be permitted on school grounds while students are present, such employees, agents or sub-contractors will be fingerprinted and have their backgrounds checked as provided by Florida law. The Design Professional's employees, agents and sub-contractors will coordinate with the Owner to arrange a mutually convenient time for the Owner to conduct the fingerprinting. The Design Professional agrees to bear the cost of the fingerprinting/background checks. The Owner has the right to refuse entry onto any school grounds to any individual whose background check does not meet the requirements established by the Owner pursuant to Florida law.

**FINGERPRINTING AND BADGE RENEWAL:**

<https://www.sarasotacountyschools.net/Page/2414>

**To schedule a fingerprinting appointment for Contractors/Vendors**  
COVID-19 update: Contractors/Vendors must have an appointment in order to get fingerprinted. To make an appointment [click here](#). Please print and fill out the application form and bring to your appointment. If you need assistance, please send

an e-mail to: scsbfingerprinting@sarasotacountyschools.net.

## **ARTICLE 8**

### **MISCELLANEOUS PROVISIONS**

**8.1** The Owner and the Design Professional, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement. The Design Professional shall not assign this Agreement without the written consent of the Owner.

**8.2** This Agreement represents the entire and integrated agreement between the Owner and the Design Professional and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and the Design Professional.

**8.3** Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or the Design Professional.

**8.4** Unless otherwise provided in this Agreement, the Design Professional and the Design Professional's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials in any form at the Project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances. However, the Design Professional shall report to the Owner the presence of and location of any hazardous material which it notices.

**8.5** The Design Professional shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Design Professional's promotional and professional materials. The Design Professional's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Design Professional in writing of the specific information considered by the Owner to be confidential or proprietary.

## **ARTICLE 9**

### **PAYMENTS TO THE DESIGN PROFESSIONAL**

#### **9.1 PAYMENTS FOR BASIC SERVICES**

**9.1.1** No initial payment shall be made prior to performance by the Design Professional under the terms of this Agreement.

**9.1.2** Payments for Basic Services shall be made monthly and, where applicable, shall be in proportion to services performed within each phase of service, on the basis set forth in Exhibit "A". All requests for payments for Basic Services shall be submitted by the Design Professional to the Owner in the form of the Invoice for Professional Services attached hereto as Exhibit "A". All applicable portions of the Invoice shall be accurately completed by the Design Professional prior to payment for the Invoice being due from the Owner.

**9.1.3** Payments are due and payable within thirty (30) days from the Owner's receipt of the Design Professional's fully completed invoice.

## **9.2 PAYMENTS FOR ADDITIONAL SERVICES**

**9.2.1** Payments for Additional Services shall be made monthly and shall be based on actually expenditures incurred during the prior month.

**9.2.2** The Design Professional shall present each month a statement of Additional Services rendered for the preceding month in the form attached as Exhibit "A". The Design Professional expressly waives any right to payment for any Additional Services rendered if the Design Professional does not give written notice of its claim that the services are additional within twenty (20) days of rendering the services and if services are not billed as Additional Services within sixty (60) days following the performance of the Additional Services.

## **9.3 REIMBURSABLE EXPENSES**

**9.3.1** Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include actual expenses incurred by the Design Professional and the Design Professional's employees and consultants in the interest of the Project, as identified in the following Clauses.

**9.3.1.1** Expenses of transportation in connection with the project to counties other than Sarasota, if authorized in writing, in advance by the Owner.

**9.3.1.2** Expenses of reproductions, mylars, postage and handling of Drawings, Specifications and other documents, excluding these costs for the office use of the Design Professional and the Design Professional's consultants.

**9.3.1.3** Expenses of renderings, models and mock-ups requested by the Owner, in writing.

**9.3.2** Unless otherwise approved by the Owner, in writing, reimbursable expenses shall not include, expedited courier/delivery services, and long distance telephone calls.

**9.3.3** Payments for the Design Professional's Reimbursable Expenses shall be made monthly and shall be based on actual expenditures incurred during the prior month. The Design Professional shall present each month a statement of Reimbursable Expenses incurred for the preceding month in the form attached as Exhibit "A" as an attachment to its invoice for Professional Services. The Design Professional expressly waives any right to payment for any Reimbursable Expenses incurred if the Design Professional does not submit an Invoice for such expenses within sixty (60) days after the Design Professional has incurred such expenses.

## **9.4 DESIGN PROFESSIONAL'S ACCOUNTING RECORDS**

**9.4.1** Records of Reimbursable Expenses and expenses pertaining to Additional Services shall be available to the Owner or the Owner's authorized representative at mutually convenient times. These records shall be preserved by the Design Professional

for a period of three (3) years after Final Payment.

## **ARTICLE 10**

### **BASIS OF COMPENSATION**

The Owner shall compensate the Design Professional as follows:

#### **10.1 BASIC COMPENSATION**

**10.1.1** For Basic Services provided under this Agreement, the Design Professional shall be paid on a lump sum fee basis in accordance with attached Exhibit "A". The lump sum amount of fees is: **One Million Two Hundred Sixty Thousand Three Hundred Twenty-six Dollars and Zero Dollars: \$1,260,326.00**

**10.1.2** Progress payments for Basic Services in each phase shall be made based on the percentage allocation of the lump sum fee for each phase in accordance with attached Exhibit "A".

#### **10.2 COMPENSATION FOR ADDITIONAL SERVICES**

**10.2.1** Additional Services which may be provided by the Design Professional, and approved by the Owner in writing, shall be compensated based on the hourly rates and maximum cost for each service in accordance with attached Exhibit "B".

**10.2.2** Additional Services provided by the Design Professional's consultants, and approved by the Owner in writing, shall be compensated in accordance with attached Exhibit "B". For such services, a detailed itemization of the amount actually billed to the Design Professional shall be provided to the Owner.

#### **10.3 REIMBURSABLE EXPENSES**

**10.3.1** Reimbursable Expenses, as described in Paragraph 9.3, which are incurred by the Design Professional or its consultants, shall be compensated based on the actual expenses incurred by the Design Professional or its consultants. For such expenses, a detailed itemization of the expenses actually billed to or incurred by the Design Professional shall be provided to the Owner.

## **ARTICLE 11**

### **OTHER CONDITIONS OR SERVICES**

#### **11.1 INDEMNITY**

The Design Professional agrees to indemnify and hold harmless Owner and the Owner's officers and employees from liabilities, damages, losses, and costs including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentional wrongful conduct of the Design Professional or other persons employed or utilized by the Design Professional in the performance of this Agreement.

## **11.2 PERFORMANCE OF DESIGN PROFESSIONAL'S SERVICES**

All services provided by the Design Professional hereunder shall be performed in a reasonably prompt manner and shall be in accordance with the professional standards of firms experienced in the design of educational facilities in Florida and the Design Professional shall be responsible for all services provided hereunder whether such services are provided directly by the Design Professional or by consultants hired by the Design Professional. The Design Professional will perform all duties and services and make all decisions called for hereunder promptly and without unreasonable delay and will give this Project such priority in its office as is necessary to cause the Design Professional's services hereunder to be timely and properly performed.

## **11.3 NO THIRD PARTY BENEFICIARY RIGHTS**

The terms of this Agreement, including but not limited to, any time limits contained herein, are solely for the protection and benefit of the Owner and the Design Professional and are not intended to create third-party beneficiary rights to any other party.

## **11.4 LIABILITY INSURANCE**

The Design Professional shall purchase or otherwise maintain professional liability insurance, from a company or companies lawfully authorized to do business in the State of Florida, covering the Design Professional's services. The insurance shall remain in effect for one (1) year after the Certificate of Occupancy has been issued. A copy of the insurance policy shall be provided to the Owner. The amount of such professional liability insurance shall be at least \$2,000,000.00 with a deductible of not more than \$25,000.00. The Design Professional shall be solely responsible for payment of any deductible. If any claim is made against the Design Professional or the Owner, as a result of services provided or to be provided by the Design Professional under this Agreement, the Design Professional shall promptly notify the insurance carrier and the Design Professional shall participate (under the coverage of the aforementioned professional liability insurance) with the Owner in the defense of any claim during negotiation, mediation, litigation, or other settlement of any claim.

## **11.5 PROHIBITION AGAINST CONTINGENCY FEES**

The Design Professional warrants that he has not employed or retained any company or person, other than a bona fide employee working solely for the Design Professional to solicit or secure this Agreement and that he has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Design Professional any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this provision, the Owner shall have the right to terminate the Agreement without liability and, at its discretion, to deduct from payments due under this Agreement, or otherwise recover, the full amount of such fee, commission, percentage, gift, or consideration. Violation of this provision is a first degree misdemeanor punishable as provided in Florida Statutes 775.083.



This Agreement entered into as of the day and year first written above.

**School Board of Sarasota County**

**Sweet Sparkman Architecture and Interiors**

\_\_\_\_\_  
(Signature)

Jane Goodwin, Board Chair

\_\_\_\_\_  
(Signature)

Todd M. Sweet, Principal

Approved for Legal Content: **1/7/2021** – PD  
Shumaker Attorney for Sarasota County Schools  
Signed: MG

SCS/CSD/FSD Use Only:

Reviewed & Approved for Board Chair Signature:

CSD/PM / DATE: \_\_\_\_\_

CSD/D / DATE: \_\_\_\_\_



**June 21, 2022 Board Meeting**  
**Agenda Item 27.**

**Title**

APPROVAL OF CONSTRUCTION MANAGER CONTRACT FOR PRECONSTRUCTION SERVICES FOR THE BAY HAVEN SCHOOL OF BASICS PLUS - BUILDING 1 RENOVATION PROJECT

**Description**

The project's scope of work shall include construction management services for a comprehensive phased renovation project for Building #1 at Bay Haven School of Basics Plus, which is an historic building. The project consists of setting up 10 existing portables on site and possibly adding 2 additional units to house displaced students and staff, coordinating moves, renovation of the building, and restoration of the site. The renovation includes, but is not limited to, electrical upgrades, mechanical upgrades, plumbing upgrades, structural remediation where necessary, new exterior doors and hardware, partial window replacement, new flooring, painting, partial casework replacement, new elevator, group restroom upgrades, and new soffits and fascia. On 5/27/2022, the Director of Construction Services Department and a member of the Professional Services Selection Committee (PSSC) have successfully negotiated a contract for preconstruction services with McIntyre Elwell & Strammer General Contractors, Inc., for this project. The amount of the preconstruction contract is \$74,624.85. The contract for construction services will be negotiated at a later date. The preliminary project budget is \$18,105,000.00.

**Recommendation**

That the construction manager preconstruction services contract with McIntyre Elwell & Strammer General Contractors, Inc. for the Bay Haven School of Basics Plus - Building 1 Renovation project be approved as presented.

**Contact**

DUMAS & DREGER

**Financial Impact**

\$74,624.85

**Strategic Plan Reference**

Goal: 5 Strategy: 1

**ATTACHMENTS:**

Description	Upload Date	Type
CM_Preconstruction_Contract_Unsigned	6/6/2022	Cover Memo

## CONTRACT BETWEEN OWNER AND CONSTRUCTION MANAGER FOR PRECONSTRUCTION SERVICES

This contract is made as of the **21<sup>st</sup>** day of **June** in the year **Two-Thousand Twenty-Two**

between the Owner

**School Board of Sarasota County**  
1960 Landings Boulevard  
Sarasota, FL 34231

and the Construction Manager (CM)

**McIntyre Elwell & Strammer General  
Contractors, Inc.**  
1645 Barber Road  
Sarasota, FL 34240

The Project is

**Bay Haven School of Basics Plus  
Building 1 Renovation**  
2901 West Tamiami Trail  
Sarasota, FL 34234

Project Description Summary:

The project's scope of work shall include construction management services for a comprehensive phased renovation project for Building #1 at Bay Haven School of Basics Plus, which is an historic building. The project consists of setting up 10 existing portables on site and possibly adding 2 additional units to house displaced students and staff, coordinating moves, renovation of the building, and restoration of the site. The renovation includes, but is not limited to, electrical upgrades, mechanical upgrades, plumbing upgrades, structural remediation where necessary, new exterior doors and hardware, partial window replacement, new flooring, painting, partial casework replacement, new elevator, group restroom upgrades, and new soffits and fascia. The amount of this preconstruction contract is **\$74,624.85**. The preliminary total project budget is \$18,105,000.00.

The Owner and Construction Manager agree as follows.

## RECITALS

WHEREAS, the Owner intends to construct the Project and is engaging the CM to furnish or cause to be furnished all labor, equipment, materials, management and supervisory services required to provide preconstruction services for the Project.

WHEREAS, the Owner and CM each acknowledge that it will act in good faith in carrying out its duties and obligations.

WHEREAS, the Owner's engagement of the CM is based upon the CM's representations to the Owner that it; (i) is experienced in providing preconstruction services for projects of similar size and complexity to the Project; (ii) is authorized and licensed to perform the type of labor and services for which it is being engaged in the locality in which the Project is located; (iii) is qualified, willing and able to perform preconstruction services for the Project; and (iv) has the expertise and ability to provide preconstruction services which will meet the Owner's objectives and requirements and which will comply with the requirements of all governmental, public and quasi-public authorities and agencies having or asserting jurisdiction over the Project.

WHEREAS, the Owner and CM each acknowledges that it has reviewed and familiarized itself with this Contract and agrees to be bound by the terms and conditions contained therein.

WHEREAS, the Owner has engaged a Design Professional to perform architectural and/or engineering services for the Project, including preparation of site-specific Construction Documents.

## **ARTICLE 1**

### **THE CONSTRUCTION TEAM and EXTENT AND TERM OF CONTRACT**

**1.1** The CM agrees to use its best skill and judgment and to cooperate with the Design Professional in furthering the interests of the Owner. The CM agrees to furnish efficient business administration and supervision and to use its best efforts to complete the preconstruction phase of the Project in an expeditious and economical manner consistent with the interests of the Owner.

**1.2** The Construction Team: The CM, the Owner, and the Design Professional (the "Construction Team") will work as a team throughout the preconstruction phase. The CM shall provide leadership to the Construction Team on all matters relating to construction. The Design Professional will provide leadership to the Construction Team on all matters relating to design. Notwithstanding the above, the Owner shall make all final decisions regarding matters relating to the Project.

**1.3** Extent and Term of Contract: This Contract represents the entire agreement between the Owner and the CM and supersedes all prior negotiations, representations or agreements. This Contract shall be in effect until such time as the Owner either [1] accepts the CM's proposed or modified guaranteed maximum price ("GMP") for the construction phase pursuant to Article 2, or [2] rejects the CM's proposed or modified GMP for the construction phase pursuant to Article 2, or [3] this Contract is terminated in accordance with the provisions of Article 5 herein. Upon the Owner's election to accept the CM's proposed GMP, Owner and CM will enter into a subsequent agreement which agreement will supersede this Contract. If the

Owner elects to reject the CM's proposed GMP, this Contract will be deemed terminated and the Owner may, at its sole discretion, place the construction phase portion of the Project for either competitive bidding pursuant to Florida Statute 287.057, or competitive selection/negotiation pursuant to Florida Statute 287.055 and 1013.45(1)(c).

## **ARTICLE 2**

### **CONSTRUCTION MANAGER'S BASIC SERVICES**

**2.1** The CM's basic services under this Contract are limited to preconstruction and bidding phase services.

**2.2** Preconstruction Phase Services: The Construction Manager shall:

**2.2.1** Provide preconstruction deliverables consisting of a report at Schematic Design, 100% Design Development, and a review at 50% Construction Documents together with a confirmation of scope. The reports shall include a complete discussion and summary for the services provided in accordance with subparagraphs 2.2.2 through 2.2.9 herein below. These deliverables should include a comparison of any changes from the previous estimate.

**2.2.2** Review designs during their development. Advise on site use and improvements, selection of materials, building systems and equipment and methods of Project delivery. Provide recommendations on relative feasibility of construction methods, availability of materials and labor, time requirements for procurement, installation and construction and factors related to cost including, but not limited to, costs of alternative designs or materials, preliminary budgets and possible economics.

**2.2.3** Provide, for the Design Professional's and the Owner's review and acceptance, a Project Schedule that coordinates and integrates the CM's services, the Design Professional's services and the Owner's responsibilities with anticipated construction schedules. The CM shall update this schedule periodically, as required.

**2.2.4** Prepare for the Owner's approval a detailed estimate of construction costs, including quantity take-off and unit pricing, developed by using estimating techniques which anticipate the various elements of the Project, and based on design documents prepared by the Design Professional. Update and refine this estimate periodically as the Design Professional prepares Construction Documents. Notify the Owner and the Design Professional if it appears that the construction cost may exceed the Project budget. Make recommendations for corrective action

**2.2.5** Coordinate Contract Documents by consulting with the Owner and the Design Professional regarding Drawings and Specifications as they are being prepared, and recommending alternative solutions whenever design details affect construction feasibility, cost, or schedules.

**2.2.5.1** Advise on the separation of the Project into contracts for various categories of Work. If separate contracts are to be awarded by the Owner, review the Drawings and Specifications and make recommendations as required to provide that [1] the Work of the separate contractors is coordinated with that of the Trade Contractors, [2] all requirements for the Project have been assigned to

the appropriate separate contract, [3] the likelihood of jurisdictional disputes has been minimized, and [4] proper coordination has been provided for phased construction.

**2.2.5.2** Develop a Project Construction Schedule providing for all major elements such as phasing of construction and times of commencement and completion required of each Subcontractor. Provide the Project Construction Schedule for each set of bidding documents. Develop a plan for the phasing of construction.

**2.2.5.3** Establish a schedule for the purchase of materials and equipment requiring long lead time procurement, and coordinate the schedule with the early preparation of portions of the Contract Documents by the Design Professional. Expedite and coordinate delivery of these purchases.

**2.2.6** Provide an analysis of the types and quantities of labor required for the Project and review the availability of appropriate categories of labor required for critical phases. Develop bidding packages designed to minimize adverse effects of labor shortages.

**2.2.7** Make recommendations for pre-qualification criteria for subcontractor bidders and develop subcontractor bidders' interest in the Project. Establish bidding schedules.

**2.2.8** Attend bi-weekly and other scheduled meetings with the Construction Team, and prepare and distribute minutes.

**2.2.9** Prior to the development of the GMP at 100% CD Documents, the CM will review the documents for accuracy, constructability, cost saving opportunities and bring all of these items to the attention of the Owner and the Design Professional. This will include discrepancies between all disciplines.

**2.2.10** Based upon Drawings and Specifications produced by the Design Professional, develop GMP proposal(s), including Project Construction Schedule, itemized by Subcontract, for phases of Work as required by the Owner.

**2.3** Bidding Phase: Within **Sixty (60) days** after receipt of Drawings and Specifications that are 100% (one hundred percent) complete, the CM shall provide to the Owner a final GMP proposal, for all construction work contemplated by the Drawings and Specifications. The CM's proposal will be based on bids solicited by the CM from as many subcontractors as required by the Owner's procurement policy.

**2.3.1** Within thirty (30) days of the Owner's receipt of the CM's proposal, the Owner will have the option, in its sole discretion, to either reject or accept the CM's proposal, or the Owner may request a modified CM's proposal in accordance with subsection 2.3.1.1. In evaluating the CM's proposal, the Owner may consider all factors and terms of this proposal, and is not limited solely to considering the amount of the proposal.

**2.3.1.1** The Owner may request from the CM a modified GMP proposal utilizing the CM's suggested, and Owner approved, modifications to the project documents, including but not limited to the Drawings and Specifications, which are determined to be necessary to reduce the project costs to come within the project budget. All reasonable costs incurred to incorporate the approved modifications into the project documents shall be the responsibility of the CM and

CM hereby agrees to pay for all such costs. The CM shall respond to a request for a modified proposal within twenty-one (21) calendar days of date of request. Owner shall then have a period of ten (10) calendar days to either accept or reject the CM's modified proposal.

**2.3.2** If the CM's proposal, or modified proposal, is accepted by the Owner, a new agreement will be executed between Owner and CM relating to the construction phase of the Project. The terms of the agreement for the construction phase will be negotiated between the Owner and CM during the preconstruction phase but will be based primarily on the Owner's standard contract format at the time of the negotiations. A copy of this standard contract format will be made available to the CM upon request.

**2.3.3** Nothing contained in this Contract shall require the Owner to accept any of the CM's proposals. Further, the CM agrees that the Owner has the unrestricted discretion to reject the CM's proposals if, based on the Owner's opinion and judgment, the rejection of the proposals is in the Owner's best interest.

**2.3.4** The Owner's failure to specifically notify the CM of the Owner's decision not to accept the CM's proposal shall not be construed as the Owner's implicit acceptance of the proposal. Rather, in order for the CM's proposal to be accepted, the Owner must so specify such acceptance, in writing, within the times specified in subparagraphs 2.3.1 and 2.3.1.1, respectively. The Owner's failure to so notify the CM of the acceptance within the applicable time period shall constitute a rejection of the CM's proposals.

**2.3.5** Upon either the Owner's acceptance or rejection of the CM's proposal, or modified proposal, this Contract shall terminate and expire without further notice. If the CM's proposal, or modified proposal, is rejected, neither party shall have any continuing obligations under this Contract or any other agreement related to the Project. Specifically, the Owner is not responsible for payment of any costs incurred by the CM in preparing revisions to the proposal or the modified proposal.

**2.3.6** The CM agrees, notwithstanding any other provisions to the contrary, that should the Owner reject the CM's proposal, or modified proposal, the Owner has the discretion, but not the obligation, to procure construction management services for the Project through competitive bidding pursuant to Florida Statute 287.057, or competitive selection/negotiation pursuant to Florida Statute 287.055 and 1013.45(1)(c), using the documents generated and created during the preconstruction phase. The Owner agrees that if competitive bidding occurs, nothing in this Contract restricts the CM from bidding on the construction phase of the Project along with all other qualified bidders.

### **ARTICLE 3**

#### **OWNER'S RESPONSIBILITIES**

**3.1** The Owner shall designate a representative to act in its behalf. This representative or their designee will monitor the progress of the Work, serve as liaison with the CM and the Design Professional, receive and process communications and paperwork, and represent the Owner in the day-to-day conduct of the Project. The CM will be notified in writing of the representative and their designee or any changes thereto.



3.2 The Owner shall provide the CM with a proposed project budget that may be mutually adjusted throughout the design phase.

#### **ARTICLE 4**

#### **PAYMENTS TO CONSTRUCTION MANAGER**

4.1 In consideration of the performance of this Agreement, the Owner agrees to pay the Construction Manager, as compensation for its services a lump sum **Seventy-four Thousand Six Hundred Twenty-four Dollars and Eighty-five Cents (\$74,624.85)**, which amount shall cover all fees, costs and expenses (excluding reproduction of 100% complete contract documents for bidding purposes) related in any manner to the Construction Manager's services during the preconstruction and bidding phases.

4.2 The lump sum amount referenced in paragraph 4.1 shall be paid over a period of **Five (5) months equal installments of Twelve Thousand Four Hundred Thirty-seven Dollars and Forty-seven Cents (12,437.47) and One (1) final installment of Twelve Thousand Four Hundred Thirty-seven Dollars and Fifty Cents (\$12,437.50)**. This time period is acknowledged by the Owner and Construction Manager as the anticipated total amount of time required for the preconstruction and bidding phase. This period shall commence on **July 31<sup>st</sup>, 2022**. ***A credit for any unused allowance funds shall be executed prior to the final payment installment of the contracted allowance amount of \$25,000.00 for exploratory services, surveying testing, investigative demolition and repair services.***

4.2.1 The Owner and Construction Manager agree that if the preconstruction and bidding services contemplated by this Agreement are fully completed prior to the expiration of the **Six (6) month period** referenced in paragraph 4.2, and the Agreement has not otherwise been terminated, any balance remaining on the lump sum amount will be paid by the Owner to the Construction Manager upon the Owner's final acceptance or rejection of the Construction Manager's proposal for the construction phase.

4.2.2 The Owner and Construction Manager agree that if the preconstruction and bidding services contemplated by this Agreement are not fully completed upon the expiration of the **Six (6) month period** referenced in paragraph 4.2, and the Agreement has not otherwise been terminated, the Construction Manager will thereafter be paid a monthly fee of **Zero Dollars (\$0.00)** until such time as the Construction Manager's proposal is either finally accepted or rejected by the Owner. If a major change occurs in the project program, the monthly fee for extension of the design phase shall be mutually renegotiated.

4.2.3 The Construction Manager agrees to submit invoices for the number of installments in the amount referenced in paragraph 4.2, or if applicable the amount referenced in subparagraph 4.2.2, to the Owner's representative on the first of the month, such invoice reflecting the amount due for the previous month. Owner agrees to pay said invoices, upon approval, within fifteen (15) days of submission. Such invoices shall be submitted on the agreed to basis.

#### **ARTICLE 5**

#### **TERMINATION, SUSPENSION OR ABANDONMENT**

5.1 This Contract may be terminated by either party upon not less than seven (7) days'

written notice should the other party fail substantially to perform in accordance with the terms of this Contract through no fault of the party initiating the termination.

**5.2** If the Project is suspended by the Owner for more than ninety (90) consecutive days, the CM shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the CM's compensation shall be equitably adjusted to provide for expenses incurred in the interruption and resumption of the CM's services.

**5.3** This Contract may be terminated by the Owner upon not less than seven (7) days' written notice to the CM in the event that the Project is permanently abandoned. If the Project is abandoned by the Owner for more than ninety (90) consecutive days, the CM may terminate this Contract by giving written notice.

**5.4** Failure of the Owner to make payments to the CM in accordance with this Contract shall be considered substantial nonperformance and cause for termination.

**5.5** If the Owner fails to make payment when due the CM for services and expenses, the CM may, upon seven (7) days' written notice to the Owner, suspend performance of services under this Contract. Unless payment in full is received by the CM within seven (7) days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, the CM shall have no liability to the Owner for delay or damage caused the Owner because of such suspension.

**5.6** If the CM does not perform the services herein for a period of fifteen (15) days after Owner approval or refuses to begin performance and diligently perform to completion, the Owner may terminate this Contract and the CM shall not be entitled to receive any compensation except sums already earned but not yet paid.

**5.7** Notwithstanding paragraph 5.1, Owner may, at any time and for any reason, terminate this Contract upon not less than seven (7) days written notice to the CM. Under such circumstances, this Contract shall terminate on the date set forth in such written notice. In the event of such termination for convenience, the CM shall be entitled only to payment of that portion of the Contract Sum, as amended, which theretofore has not been paid to the CM and which shall compensate the CM for all services actually performed by the CM up to the date of termination.

**5.8** In the event of any termination under this Article 5, the CM consents to Owner's selection of another CM of Owner's choice to assist the Owner in any way in completing the Project. The CM further agrees to cooperate and provide any information requested by Owner in connection with the completion of the Project and consents to and authorizes the making of any reasonable changes to the Project by Owner and such other CM as the Owner may desire. Any services provided by CM which are requested by Owner after termination shall be fairly compensated by Owner.

**5.9** The CM acknowledges and understands that the Project is being constructed on public property owned by the Owner, which property may at various times during preconstruction services be occupied by students, teachers, parents and school administrators. Accordingly, in order to secure the property, and otherwise comply with applicable law, the CM agrees to the following provisions and also agrees that the failure to comply with any of these provisions may result in the termination of this Contract:

**5.9.1 Unauthorized Aliens.** Owner considers the employment of unauthorized aliens by the CM, or any of its subcontractors, a violation of Section 274A (e) of the Immigration and Naturalization Act. If it is determined that an unauthorized alien is working on the Project, the CM shall take all steps necessary to remove such unauthorized alien from the property and the Project. Owner shall have the right to terminate this Contract if the CM does not comply with this provision.

**E-Verify.**

**A. As of January 1, 2021, pursuant to Section 448.095, Florida Statutes, Contractor shall register with and use the U.S. Department of Homeland Security's E-Verify system to verify the work authorization status of all employees hired during the term of this Agreement and must, upon request, provide evidence of compliance with this provision.**

**B. Subcontractors**

- (i) As of January 1, 2021, Contractor shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.**
- (ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as stated in Section 448.095, Florida Statutes.**
- (iii) Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.**

**C. Failure to comply with this provision is a material breach of the Agreement, and School Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).**

**5.9.2 Possession of Firearms.** Possession of firearms will not be tolerated on the project or the Owner's property. No person who has a firearm in their vehicle may park their vehicle on the Owner's property. Furthermore, no person may possess or bring a firearm on School District property. If any employee/independent contractor of the CM, or any of its sub-contractors, is found to have brought a firearm on to the Owner's property, said employee/independent contractor shall be removed and terminated from the project by the CM. If a sub-contractor fails to terminate said employee/independent contractor, the CM shall terminate its agreement with the sub-contractor. If the CM fails to terminate said employee/independent contractor or fails to terminate the agreement with the sub-contractor who fails to terminate said employee/independent contractor, this Contract may be terminated by the Owner. "Firearm" means any weapon (including a starter gun or antique firearm) which will, is designed to, or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any destructive devise, or any machine gun. Powder actuated construction nailers and fasteners are excluded from this definition.

**5.9.3 Criminal Acts.** Employment on the project by the CM, or any of its sub-contractors, of any employee, or independent contractor, with any prior convictions of any crimes against children, crimes of violence or crimes of moral turpitude will not be tolerated. If it is determined that any person with such criminal history is on the project site, the CM agrees to take all steps necessary to remove such person from the project and the property. Owner shall have the right to terminate this Contract if the CM does not comply with this provision.

**5.9.4 Sexual Predators/Sexual Offenders.** In order to insure that no sexual predators or sexual offenders are working on the project site, the CM shall perform a query of all its employees/independent contractors working at the project site, and require all of its sub-contractors to perform a query of their employees/independent contractors working at the project site, against the Florida Department of Law Enforcement Sexual Predator/Offender Registry ([www.fdle.state.fl.us](http://www.fdle.state.fl.us)). Any person who is on the Sexual Predator/Offender Registry shall not be allowed on the project and the CM shall immediately remove such person from the project and the property. The CM shall, upon request by the Owner, provide evidence that such queries have been done on all personnel working at the project site. The Owner shall have the right to terminate this Contract if the CM, or any sub-contractor, does not comply with this provision.

**5.9.5 Possession/Use/Under the Influence of Mind Altering Substances.** Possession/use and/or being under the influence of any illegal mind altering substances, such as, but not limited to alcohol and/or substances delineated in Chapter 893, Florida Statutes, by CM's employees/independent contractors or its sub-contractors' employees/independent contractors will not be tolerated on the Owner's property. If any employee/independent contractor is found to have brought and/or used or is under the influence of any illegal mind altering substances as described above on the Owner's property, said employee/independent contractor shall be removed and terminated from the project by the CM. If a sub-contractor fails to terminate said employee/independent contractor, the CM shall terminate its agreement with the sub-contractor for the project shall be terminated. If the CM fails to terminate said employee/independent contractor or fails to terminate the agreement with the sub-contractor who fails to terminate said employee/independent contractor, this Contract may be terminated by the Owner.

**5.9.6 Background Screening Requirements.** The CM agrees that before any of its employees, agents or sub-contractors will be permitted on school grounds while students are present, such employees, agents or sub-contractors will be fingerprinted and have their backgrounds checked as provided by Florida law. The CM's employees, agents and sub-contractors will coordinate with the Owner to arrange a mutually convenient time for the Owner to conduct the fingerprinting. The CM agrees to bear the cost of the fingerprinting/background checks. The Owner has the right to refuse entry onto any school grounds to any individual whose background check does not meet the requirements established by the Owner pursuant to Florida law.

**FINGERPRINTING AND BADGE RENEWAL:**

<https://www.sarasotacountyschools.net/Page/2414>

**To schedule a fingerprinting appointment for Contractors/Vendors**  
COVID-19 update: Contractors/Vendors must have an appointment in order to get fingerprinted. To make an appointment [click here](#). Please print and fill out the application form and bring to your appointment. If you need assistance, please send

an e-mail to: scsbfingerprinting@sarasotacountyschools.net.

**5.10** As required by Section 287.058, Florida Statutes, this Contract may be unilaterally cancelled by the Owner for refusal by the CM to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119 and made or received by the CM in conjunction with the Contract.

## **ARTICLE 6**

### **DISPUTE RESOLUTION**

**6.1** This Contract shall be governed by the laws of the State of Florida. All claims disputes and other matters in question between the CM and Owner arising out of or relating to this Contract or the Project, shall be resolved by mediation or litigation in Circuit or County Court in and for Sarasota County, Florida.

**6.2** Unless a delay in initiating or prosecuting a claim, dispute, or other matter in question between the CM and Owner arising out of or relating to this Contract would irrevocably prejudice the Owner or the CM, any such matter which is not resolved by direct discussions between the parties shall be submitted to mediation under the Florida Rules of Civil Procedure or such other rules as the parties may promptly agree to employ, before recourse to litigation. The Owner and the CM shall within ten (10) days of the request of either party for mediation, agree in writing as to the identity of the mediator. If the parties do not agree, the Executive Director of Construction Services for the Owner shall designate a mediator from the list of approved mediators for the Twelfth Judicial Circuit in and for Sarasota County, Florida.

**6.3** The parties agree to conduct and conclude mediation proceedings under this Article within thirty (30) days from the initiation of same by request of one of the parties. In the event that such proceedings have not been successfully concluded within such period, either party shall have the right to initiate further dispute resolution proceedings including litigation.

**6.4** Provided the parties comply with the requirement of this Contract for providing notice of the existence of a claim or dispute, no delay in disposing of such claim or dispute while the parties pursue resolution as provided in this Article shall prejudice the rights of either party; however, nothing contained in this Article shall be deemed to relax any requirement for the giving of notice between the parties.

## **ARTICLE 7**

### **MISCELLANEOUS PROVISIONS**

**7.1** The Owner and CM respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Contract and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Contract. Neither Owner nor CM shall assign this Contract without the written consent of the other.

**7.2** The CM warrants that it has not employed or retained any company or person (other than a bona fide employee working solely for the CM) to solicit or secure this Contract, and that it has not paid or agreed to pay any person, company, corporation, individual or firm (other than a bona fide employee working solely for the CM) any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Contract.

**7.3** The CM agrees to indemnify and hold harmless the Owner, and its officers and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the CM or persons employed or utilized by the CM in the performance of this Contract.

**7.4** The CM shall be familiar with and comply with:

**7.4.1** All applicable state laws, statutes, building codes, rules, regulations and lawful orders of all governmental, public and quasi-public authorities and agencies having jurisdiction over the Project or in any manner affecting the Work;

**7.4.2** All Federal laws, rules and regulations that may in any manner affect the Work.

**7.5** CM shall comply with Florida's Public Records Law including:

**7.5.1** Keeping and maintaining public records that ordinarily and necessarily would be required by the OWNER in order to perform the service;

**7.5.2** Providing the public with access to public records on the same terms and conditions that the OWNER would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law;

**7.5.3** Ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and

**7.5.4** Meeting all requirements for retaining public records and transfer, at no cost, to the OWNER all public records in possession of the CM upon termination of the Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the OWNER in a format that is compatible with the information technology systems of the OWNER.

## **7.6 Representation and Notices**

**7.6.1** The Owner's representative is:

**Jane A. Dreger, Director**  
Construction Services Department  
School Board of Sarasota County  
7895 Fruitville Road  
Sarasota, FL 34240

**7.6.2** The CM's representative is:

**Josh Tomlinson, Senior Project Manager**  
McIntyre Elwell & Strammer General Contractors, Inc.  
1645 Barber Road  
Sarasota, FL 34240

**7.6.3** Neither the Owner's nor the CM's representative shall be changed without ten (10) days' written notice to the other party.

**7.6.4** Unless otherwise provided, all notices shall be in writing and considered duly given if the original is (i) hand delivered; (ii) delivered by e-mail; or (iii) sent by U.S. Mail, postage prepaid. All notices shall be given to the addresses set forth above. Notices hand delivered or delivered by e-mail or facsimile shall be deemed given the next business day following the date of delivery. Notices given by U.S. Mail shall be deemed given as of the second business day following the date of posting.

This Contract is entered into as of the day and year first written above and is executed in one (1) original copy, of which one (1) electronic copy is to be delivered to the CM and the original copy shall be retained by the Owner.

**School Board of Sarasota County**

**McIntyre Elwell & Strammer General Contractors, Inc.**

\_\_\_\_\_  
**OWNER** *(Signature)*

\_\_\_\_\_  
**CONSTRUCTION MANAGER** *(Signature)*

\_\_\_\_\_  
Jane Goodwin, Board Chair

\_\_\_\_\_  
Mark T. Freeman, President

Approved for Legal Content: – 1/1/2021  
Shumaker Attorney for Sarasota County Schools  
Signed: PD

[SBSC/CSD Use Only:](#)  
Reviewed & Approved for Board Chair Signature:

PM / DATE: \_\_\_\_\_

CSD/D / DATE: \_\_\_\_\_

**Exhibit "C" - Guaranteed Maximum Price, dated 5/26/2022 page 1 of 4**

May 26, 2022

VIA EMAIL

Ernie DuBose  
Construction Department  
Sarasota County School Board  
7895 Fruitville Road  
Sarasota, FL 34240

**RE: PRECONSTRUCTION PROPOSAL  
Bay Haven School of Basic Plus Building 1 Renovation  
2901 West Tamiami Circle  
Sarasota, Florida**

Ernie,

We are herewith presenting our proposal for Preconstruction Services for the building 1 renovation. Preconstruction services include estimates and constructability reviews at Schematic Design, Design Development, and 50% Construction Documents, as well as ongoing participation in the design and permitting process. This proposal includes a \$25,000 allowance for investigation of existing conditions as required to facilitate ongoing design as well as construction approach.

Final pricing of the 100% Construction Documents for establishment of the project GMP will conclude the preconstruction services.

**The Total Budgeted Cost of this work is:**

**Seventy-Four Thousand Six Hundred Twenty-Four Dollars and 85/100.....\$74,624.85**

Note that the above cost of the work is subject to the attached Exhibits "B" thru "F". If you have any questions or concerns, please contact me.

Sincerely,



Jesh Tomlinson  
Project Executive

Attachments

Exhibit "B" - "Enumeration of the Construction Documents", dated 5/26/2022  
Exhibit "C" - "Guaranteed Maximum Price" dated 5/26/2022  
Exhibit "D" - "Guaranteed Maximum Price Qualifications" dated 5/26/2022  
Exhibit "E" - "Construction Schedule" dated 5/26/2022  
Exhibit "F" - "Project Personnel, Subcontractor, & Supplier List" dated 5/26/2022



**Exhibit "C" - Guaranteed Maximum Price, dated 5/26/2022 page 2 of 4**

**PROJECT NAME:** Bay Haven School of Basic Plus Building 1 Renovation  
**(Preconstruction)**

**Exhibit "C"**

**Guaranteed Maximum Price**

**McIntyre Elwell & Strammer General Contractors, Inc.**

**PROJECT: BAY HAVEN SCHOOL OF BASICS PLUS- BUILDING #1 RENOVATION**

PROJECT #	TBD	DURATION, DAYS:	180
LOCATION:	BAY HAVEN SCHOOL	PROJECT SQ FT:	N/A
DATE:	5/26/2022	DISTANCE, MILES:	N/A

Cost Code	Scope / Subcontractor	BID AMOUNT	TOTAL
1000	PRECONSTRUCTION SERVICES		44,742.85
	A. ME&S ESTIMATE	44,742.85	
1510	DESIGN/ EXPLORITY SURVEYING/ TESTING/ DEMO & REPAIR		25,000.00
	A. MES ALLOWANCE	25,000.00	
	<b>SUBTOTAL ALL TRADES</b>		69,742.85
19010	UNFORESEEN CONDITIONS ALLOWANCE	0.00%	0.00
19201	BUILDING/ DEMOLITION PERMIT ALLOWANCE		0.00
19204	NOTICE OF COMMENCEMENT		0.00
	<b>SUBTOTAL</b>		69,742.85
	CONTRACTORS FEE @ 7%	7.00%	4,882.00
	<b>TOTAL BID</b>		74,624.85

**Exhibit "C" - Guaranteed Maximum Price, dated 5/26/2022 page 3 of 4**

**PROJECT NAME:** Bay Haven School of Basic Plus Building 1 Renovation  
**(Preconstruction)**

**Exhibit "C"**  
**Guaranteed Maximum Price**

SUPERVISION & GENERAL CONDITIONS									
0									
PROJECT: BAY HAVEN SCHOOL OF BASICS PLUS- BUILDING #1									
RENOVATION LOCATION: BAY HAVEN SCHOOL									
DATE: 5/26/2022									
Cost Code	Description of work	Quantity		Material/Expense		Labor			Totals
GENERAL CONDITIONS		Quantity	UM	Unit Cost	Material	MH	AW	Labor Cost	L & M Total
1020	VEHICLE FUEL	0	EA	8.57	0.00				360.00
	FUEL, OIL & MAINTENANCE - SUPER	180	EA	2.00	360.00				
	FUEL, OIL & MAINTENANCE - PM								
1206	BLUEPRINT EXPENSE	0	LS		1,000.00				1,000.00
SUBTOTAL - G.C.'S					1,360.00			0.00	====> 1,360.00
				Material		MH		Labor Cost	Total
				-----		-----		-----	-----
TOTAL - G.C.'S & SUPERVISION					1,360.00	554.2857		43,382.85	44,742.85

**Exhibit "C" - Guaranteed Maximum Price, dated 5/26/2022 page 4 of 4**

**PROJECT NAME:**  
**(Preconstruction)**

**Bay Haven School of Basic Plus Building 1 Renovation**

**Exhibit "C"**

**Guaranteed Maximum Price**

SUPERVISION & GENERAL CONDITIONS										
0										
PROJECT: BAY HAVEN SCHOOL OF BASICS PLUS- BUILDING #1										
RENOVATION LOCATION: BAY HAVEN SCHOOL										
DATE: 5/26/2022										
Cost Code	Description of work	Quantity	UM	Material/Expense	Labor			Totals		
SUPERVISION		Quantity	UM	Unit Cost	Material	MH	AW	Labor Cost	L & M	Total
1004	PROJECT QUALIFIER MARK FREEMAN	0	LS			0	98.00	0.00		
1004	SR. PROJECT MANAGER 2 hr/ wk JOSH TOMLINSON	180	DAYS			51.4286	98.00	5,040.00	5,040.00	
		0	DAYS			0	23.30	0.00		
1005	PROJECT MANAGER 4hr/ wk GREG SCHLABACH	180	DAYS			102.8571	85.00	8,742.85	8,742.85	
1010	GENERAL SUPERINTENDENT MIKE EATHERLY	1	LS			0	96.00	0.00		
1010	SUPERINTENDENT JOSH WEST	1	LS			0	90.00	0.00		
1010	SUMMER SUPERINTENDENT TBD	1	LS			0	80.00	0.00		
1011	ASSISTANT SUPERINTENDENT TBD	1	LS			0	65.00	0.00		
	CARPENTER TBD	1	LS			0	55.00	0.00		
	CLERICAL TBD	1	LS			0	55.00	0.00		
	INTERN TBD	1	LS			0	29.00	0.00		
1015	ESTIMATOR BOB TOMKINS & STAFF	1	LS			400	74.00	29,600.00	29,600.00	
	<b>SUBTOTAL - SUPERVISION</b>				<b>0.00</b>			<b>13,782.85</b>	<b>====&gt;</b>	<b>43,382.85</b>

**PROJECT NAME:** Bay Haven School of Basic Plus Building 1 Renovation  
**(Preconstruction)**

**Exhibit "B"**

**Enumeration of the Construction Documents 5/26/22**

The project has not been designed, therefore this section is N/A, pending the development of the construction documents.

**PROJECT NAME:** Bay Haven School of Basic Plus Building 1 Renovation  
**(Preconstruction)**

**Exhibit "D"**

**Guaranteed Maximum Price Qualifications 5/26/22**

**Description:** We are herewith presenting our proposal for Preconstruction Services for the building 1 renovation. Preconstruction services include estimates and constructability reviews at Schematic Design, Design Development, and 50% Construction Documents, as well as ongoing participation in the design and permitting process. This proposal includes a \$25,000 allowance for investigation of existing conditions as required to facilitate ongoing design as well as construction approach.

Please note that our proposal excludes, or is qualified by the following:

1. Excludes all governmental fees including building permits.
2. Excludes asbestos survey & abatement
3. Excludes removal of any hazardous materials.
4. Owner is responsible for Builders' Risk and all deductibles on all portions of the Builder's Risk Insurance should it be required.
5. Includes a \$25,000 Allowance for Design Consultation, Exploratory Surveying, Material Testing, Demolition and Repair of Areas affected by Testing.

Preconstruction Schedule  
 Bay Haven School of Basics Plus  
 Building 1 Renovation

Exhibit "E", Construction Schedule, Dated 5/26/2022

ID	Task Name	Duration	Start	Finish	April	May	June	July	August	Septe	Octobe	Novem	Decem	Januar	Febru
1	SUBMIT PRECONSTRUCTION PROPOSAL	0 days	Fri 5/27/22	Fri 5/27/22			◀ 5/27								
2	RECEIVE CONTRACT	0 days	Thu 6/9/22	Thu 6/9/22			▶ 6/9								
3	PRECONSTRUCTION	129 days	Fri 6/10/22	Wed 12/7/22											
4	ESTABLISH GMP	30 days	Thu 12/8/22	Wed 1/18/23											
5	SUBMIT GMP	0 days	Wed 1/18/23	Wed 1/18/23											▶ 1/18

Project: CONTRACT EXHIBIT PRECO  
 Date: Thu 5/26/22

Task   
 Split .....

Progress   
 Milestone

Summary   
 Project Summary

External Tasks   
 External Milestone

Deadline

**PROJECT NAME:** Bay Haven School of Basic Plus Building 1 Renovation  
(Preconstruction)

**Exhibit "F"**

**Project Personnel, Subcontractor, & Supplier List, 5/26/2022**

**JOB SITE:**

Project Qualifier: Mark T. Freeman  
Project Executive: Josh Tomlinson  
Project Manager: Greg Schlabach  
Superintendents: Mike Eatherly & Josh West

**Bay Haven School of Basic Plus  
Building 1 Renovation**  
2901 West Tamiami Circle  
Sarasota, FL 34234

**REMODEL PERMIT NO.:**

**BUILDING DEPARTMENT:**

PH: 941-361-6680 FAX: 941-361-6684

**THE SCHOOL BOARD OF SRQ COUNTY**

7895 Fruitville Road  
Sarasota, FL 34240

**OWNER:**

Ernie DuBose (7895 Fruitville Rd. 34240)  
PH: 941-361-6680 Fax: 941-361-6684  
Email: [ernest.dubose@sarasotacountyschools.net](mailto:ernest.dubose@sarasotacountyschools.net)

**SARASOTA COUNTY SCHOOLS**

1960 Landings Boulevard  
Sarasota, FL 34231

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**June 21, 2022 Board Meeting**  
**Agenda Item 28.**

**Title**

APPROVAL OF THE DELETION OF BUILDING'S #99-918 99-919 99-921 & 99-923 LOCATED AT PINE VIEW SCHOOL

**Description**

The specified buildings have been inspected by the Construction Services and Facilities Services staff and is deemed beyond economical to repair or renovate and therefore have been donated to the Sarasota Sheriff's Department.

Funds for these donations are available through the capital project 3425.

**Recommendation**

That the deletion of building's #99-918 99-919 99-921 & 99-923 located at Pine View High School from the F.I.S.H. inventory be approved as presented.

**Contact**

DUMAS & DREGER

**Financial Impact**

\$22,400.00

**Strategic Plan Reference**

Goal: 5 Strategy: 1

**ATTACHMENTS:**

Description	Upload Date	Type
Donated to Sheriffs office Portable 99-918-919-921 & 99-923 Board Memo	6/8/2022	Cover Memo





**CONSTRUCTION SERVICES DEPARTMENT**

7895 Fruitville Road  
Sarasota, Florida 34240

Phone (941) 361-6680  
Fax (941) 361-6684

**MEMORANDUM**

**TO:** Jody Dumas, Assistant Superintendent Chief Operations Officer  
Operations Division

**FROM:** Jane Dreger, Director  
Construction Services Department

**REQUESTED BY:** Brian Mabee, Project Manager  
Construction Services Department

**DATE:** June 07, 2022

**RE:** Building to be Deleted for Donation

---

The Long Range Planning office has determined that this relocatable classroom is longer needed by the district. The following building has been inspected by the Facilities Services and Construction Services staffs and is deemed to no longer be economical to maintain or renovate. Therefore, the undersigned request this building be deleted and donated

<u>Location</u>	<u>FISH #</u>	<u>Year Built</u>	<u>Size sf.</u>	<u>Type / Use</u>
Pine View	99-918	2007	791	Classroom
Pine View	99-919	2007	791	Classroom
Pine View	99-921	2007	786	ESE
Pine View	99-923	2007	786	ESE

This recommendation will be placed on the agenda for the **June 21, 2022** Board meeting for approval.

Jane Dreger, Director  
Construction Services Department \_\_\_\_\_  
{signature}

Plan Room Acknowledgement \_\_\_\_\_  
Wayne Starr {signature}



**June 21, 2022 Board Meeting**  
**Agenda Item 29.**

**Title**

APPROVAL AND/OR RATIFICATION OF CONSTRUCTION SERVICES' CHANGE ORDER

**Description**

The Construction Services' change order is summarized on the enclosure for ease of review. This change order is a decrease of (\$100,294.22) in gross contract dollars. Funds will transfer back into 4604.

**Recommendation**

That the Construction Services' change order be approved and/or ratified as presented.

**Contact**

DUMAS & DREGER

**Financial Impact**

(\$100,294.22)

**Strategic Plan Reference**

Goal: 5 Strategy: 1

**ATTACHMENTS:**

Description

June 21 2022\_CSD-CO

Upload Date

6/8/2022

Type

Cover Memo



## CHANGE ORDER SUMMARY

**Fruitville EL, Gulf Gate EL, NP High & Taylor Ranch EL Hurricane Enhancement  
(Design, Preconstruction & Construction)  
Contract #22004248**

CHANGE ORDER NO. 04

BOARD DATE: 06/21/22

---

ITEM 1)	<u>Description:</u>	This change order reflects a decrease of the contract between Owner and Construction Manager dated March 14, 2020.	
	<u>Reason for Change:</u>	To adjust the price of the contract to reflect the actual cost of the work. This change order reconciles the savings realized thereby reducing the overall project cost.	
	<u>Cost of Change:</u>	DEDUCT:	(\$100,294.22)

---

SUMMARY: ITEM 1)	DEDUCT:	(\$100,294.22)
------------------	---------	----------------

---

<b>TOTAL COST:</b>	DEDUCT:	(\$100,294.22)
--------------------	---------	----------------

---

Total Direct Material Purchase amount to date and as a % of original contract:	<input type="text" value="\$0.00"/>	<input type="text" value="0.00%"/>
Total Tax Savings to date as a result of Direct Material Purchases:	<input type="text" value="\$0.00"/>	
Change Orders to date and as a % of original contract:	<input type="text" value="\$319,669.50"/>	<input type="text" value="40.800%"/>

---

SUBMITTED BY:

**Stephen Clark**

Digitally signed by Stephen Clark  
DN: C=US,  
E=Steve.clark@sarasotacountyschools.net,  
O=Sarasota County School District,  
OU=Construction Services, CN=Stephen Clark  
Date: 2022.06.08 14:08:40-04'00'

---

Steve Clark, Project Manager



# AIA<sup>®</sup> Document G741™ – 2015

## Change Order for a Design-Build Project

**PROJECT** (Name and address):

Fruitville EL, Gulf Gate EL, NP High &  
Taylor Ranch EL Hurricane  
Enhancement, Sarasota, FL 34234  
(Multiple Locations)

**TO DESIGN-BUILDER** (Name and  
address):

Gilbane Building Company  
1950 Ringling Boulevard, Suite 301  
Sarasota, FL 34236

**CHANGE ORDER NUMBER:** 004

**DATE:** June 7, 2022

**OWNER:** ☒

**DESIGN-BUILDER:** ☒

**ARCHITECT:** ☐

**FIELD:** ☐

**OTHER:** ☐

**OWNER'S PROJECT NUMBER:** #4604

**DESIGN-BUILD CONTRACT DATE:** March 14, 2020

**DESIGN-BUILD CONTRACT FOR:** General Construction

### THE DESIGN-BUILD CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Change Directives)

Final Reconciliation of unspent funds.

The original Guaranteed Maximum Price was

\$ 1,090,458.35

The net change by previously authorized Change Orders

\$ 419,963.72

The Guaranteed Maximum Price prior to this Change Order was

\$ 1,510,422.07

The Guaranteed Maximum Price will be decreased by this Change Order in the amount of

\$ 100,294.22

The new Guaranteed Maximum Price including this Change Order will be

\$ 1,410,127.85

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is July 14, 2021

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time, or Guaranteed Maximum Price that have been authorized by Change Directive until the cost and time have been agreed upon by both the Owner and Design-Builder, in which case a Change Order is executed to supersede the Change Directive.

*When executing this Change Order, the Design-Builder represents that all changes to Project design implemented by this Change Order have been reviewed and approved in writing by the Architect or other licensed design professional(s) of record for the Project.*

**NOT VALID UNTIL SIGNED BY THE DESIGN-BUILDER AND OWNER.**

Gilbane Building Company

**DESIGN-BUILDER** (Firm name)

1950 Ringling Boulevard, Suite 301, Sarasota, FL 34236

**ADDRESS**

**BY** (Signature)

(Typed name)

**DATE**

School Board of Sarasota County, Florida

**OWNER** (Firm name)

1960 Suite 101, Sarasota, FL 34231 US

**ADDRESS**

**BY** (Signature)

(Typed name)

**DATE**

Jane

Dreger

Digitally signed  
by Jane Dreger

Date: 2022.06.08

09:10:22 -04'00'





**June 21, 2022 Board Meeting**  
Agenda Item 30.

**Title**

ACCEPTANCE OF CONSTRUCTION SERVICES' PROJECT COMPLETION AND APPROVAL OF THE FINAL PAYMENT TO CONTRACTOR AND THE CERTIFICATE OF COMPLETION FOR FRUITVILLE EL, GULF GATE EL, NP HIGH & TAYLOR RANCH EL HURRICANE ENHANCEMENT (DESIGN, PRECONSTRUCTION & CONSTRUCTION) CONTRACT

**Description**

All work has been completed and all required close-out documents have been received from the contractor. The final project costs have been internally audited, and the final payment application and backup #22004248-09 is enclosed herein. The Director of Construction Services has determined that the project is complete in accordance with state statutes.

**Recommendation**

That the project be accepted as complete and the final payment and certificate of Completion be as approved presented.

**Contact**

DUMAS & DREGER

**Financial Impact**

N/A

**Strategic Plan Reference**

Goal: 5 Strategy: 1

**ATTACHMENTS:**

Description	Upload Date	Type
Gilbane-HEC	6/9/2022	Cover Memo





# Design Build and Construction Manager at Risk GMP Pay Application Review Check Sheet

**Project:** Fruitville EL, Gulf Gate EL, NP High & Taylor Ranch EL Hurricane Enhancement **Review Date By Project Manager** \_\_\_\_\_

**Contract #:** 22004248 \_\_\_\_\_

Review	Completed (Y / N / NA)
<b>General Conditions and General Requirements Review</b>	
a. Ensure charges submitted are in line with negotiated contract Schedule of Values	Y
b. Charges are responsible and fair based on the job progress	Y
c. Field personnel being charged to the job have been onsite performing assigned duties	Y
d. Time charged for any contractor office personnel is consistent with negotiated contract time	Y
e. Verified all backup documentation is provided for all items listed on the detailed transaction report for all General Conditions and General Requirement line items	Y
f. Review General Conditions GMP. Are adjustments needed? Yes _____ No <sup>x</sup> _____	NA
g. If "Yes", set up meeting to discuss needed changes Date of meeting _____	NA
<b>Contingency Tracking</b>	
a. Reviewed Contingency Modification Tracking Sheet	Y
b. Reviewed remaining contract contingency	Y
c. Process new Contingency Modifications	NA
<b>Direct Purchase Order Log</b>	
a. Reviewed Direct Purchase Order log	NA
b. Reviewed open DPO's for potential closure	NA
<b>Change Order Tracking Log</b>	
a. Reviewed Change Order Tracking Log	Y
b. Verified all approved change orders have been added or deducted from the contract	Y
<b>Backup Documentation</b>	
a. Verified all backup documentation is provided for all items listed on the detailed transaction report provided for all cost of work line items in the pay application	Y
b. Verified all total charges on the detailed transaction report agree with what is entered in the contract continuation sheet	Y
<b>Retainage</b>	
a. Reviewed current level of retainage being held	Y
b. If a retainage reduction is requested, verify a Retainage Reduction Request Form is being submitted with pay application	Y

All required backup documentation has been submitted and reviewed to be complete for Pay Application # 09-FINAL.

All charges have been reviewed and are in agreement with the original contract.

*Yanick Daughas*  
Contractor **Yanick Daughas**  
*Jane Dreger*  
Project Manager  
Jane Dreger  
Date: 2022.06.09 09:34:23  
-04'00'

Stephen Clark  
Project Manager

*Allison LaMay*  
Accounting Verification  
Allison LaMay Accountant  
Marilyn Blanton  
Date: 2022.06.09 10:52:21-04'00'



Sarasota County Schools  
Design Builder's Application and Certification for Payment

**PROJECT: Fruitville EL, Gulf Gate EL, NP High & Taylor Ranch EL Hurricane Enhancement**

<u>Owner:</u>	Sarasota County Schools 1960 Landings Blvd. Sarasota, FL 34231	Request No:	Nine (9)
		For Period Ending:	7/31/2022
<u>Architect:</u>		CM Project No:	J08427.030
		SBSC Project ID	4604
<u>Design Builder:</u>	Gilbane Building Company 1950 Ringling Blvd Suite 310 Sarasota, FL 34236	1 Original Contract Sum	1,090,458.35
		2a Value Engineering	
		2b Net Change Orders	319,669.50
		3 Contract Sum To Date	1,410,127.85
		4 Completed & Stored To Date	1,410,127.85
		5 Retainage	-
		6 Total Earned less Retainage	1,410,127.85
		7 Less Previous Payments	1,227,362.23
		<b>8 Current Payment Due</b>	<b>182,765.62</b>
		Balance to finish, Plus	
		9 Retainage	-

Contract Date: 4/6/2020

\*\*\*\*\*

**AMOUNT CERTIFIED** \$

\*\*\*\*\*

CERTIFICATION BY THE CONTRACTOR/CONSTRUCTION MANAGER: The undersigned Contractor/Construction Manager certifies that to the best of the Contractor/Construction Manager's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor/Construction Manager for Work which previous Certificates for Payment were issued and payments received from the Owner, and that the current payment shown herein is now due.

Design Builder: Gilbane Building Company

By:   
Deborah Pickelsimer, Project Controller

Date: 5/27/2022

\*\*\*\*\*

CERTIFICATION BY THE OWNER: In accordance with the Contract Documents, based on on-site observation and the data comprising the application, the Owner certifies that to the best of his knowledge, information and belief the work has progressed as indicated, the quality of Work is in accordance with the Contract Documents, and the Contractor/Construction Manager is entitled to payment of the AMOUNT CERTIFIED.

**Stephen Clark**

Digitally signed by Stephen Clark  
DN: C=US, E=Steve.clark@sarasotacountyschools.net,  
O=Sarasota County School District, OU=Construction  
Services, CN=Stephen Clark  
Date: 2022.06.09 10:17:55-04'00'

Project Manager

Steve Clark

Date

Gilbane Building Company

**CONTINUATION SHEET**

**AIA DOCUMENT G703**

AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT,

containing

Contractor's signed Certification is attached.

In tabulation below, amounts are stated to the nearest cent.

CONTRACT FOR : Fruitville Gulf Gate NP HS\_Taylor Ranch f

APPLICATION NUMBER : 9

APPLICATION DATE : 05/27/2022

PERIOD TO : 05/31/2022

PROJECT : Fruitville Gulf Gate NP HS\_Taylor Ranch f PROJECT NO : J08427.030

PAGE: 2

INVOICE NO

202205-J575

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED			D WORK COMPLETED (D+E)		F MATERIAL PRESENTLY STORED	G TOTAL COMPLETED AND STORED TO DATE	PER-% (G / C)	H BALANCE TO FINISH	I RETAINAGE
		ORIGINAL	CHANGE ORDERS	CURRENT	FROM PREVIOUS APPLICATION	THIS PERIOD					
030	Sarasota County District Schools										
005	Hurricane Enhancement Precon Design Fee										
		54,000.00	0.00	54,000.00	54,000.00	0.00	0.00	54,000.00	100%	0.00	0.00
005	Precon Design Fee Total:	54,000.00	0.00	54,000.00	54,000.00	0.00	0.00	54,000.00	100%	0.00	0.00
006	Precon Construction Admin Design Fee										
		18,000.00	0.00	18,000.00	15,300.00	2,700.00	0.00	18,000.00	100%	0.00	0.00
006	Precon Construction Admin Design Fee Total:	18,000.00	0.00	18,000.00	15,300.00	2,700.00	0.00	18,000.00	100%	0.00	0.00
007	Precon Civil Engineering										
		7,500.00	0.00	7,500.00	7,500.00	0.00	0.00	7,500.00	100%	0.00	0.00
007	Precon Civil Engineering Total:	7,500.00	0.00	7,500.00	7,500.00	0.00	0.00	7,500.00	100%	0.00	0.00
008	Preconstruction Services										
		14,015.52	0.00	14,015.52	14,015.52	0.00	0.00	14,015.52	100%	0.00	0.00
008	Preconstruction Services Total:	14,015.52	0.00	14,015.52	14,015.52	0.00	0.00	14,015.52	100%	0.00	0.00
010	Cost of Work										
01	Cost of Work Allowance	740,000.00	-740,000.00	0.00	0.00	0.00	0.00	0.00	0%	0.00	0.00
01	Cost of Work Allowance Total:	740,000.00	-740,000.00	0.00	0.00	0.00	0.00	0.00	0%	0.00	0.00

**CONTINUATION SHEET AIA DOCUMENT G703**

AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT,

containing

Contractor's signed Certification is attached.

In tabulation below, amounts are stated to the nearest cent.

CONTRACT FOR : Fruitville Gulf Gate NP HS\_Taylor Ranch f

APPLICATION NUMBER : 9

APPLICATION DATE : 05/27/2022

PERIOD TO : 05/31/2022

PROJECT : Fruitville Gulf Gate NP HS\_Taylor Ranch f PROJECT NO : J08427.030

PAGE: 3

INVOICE NO

202205-J575

A	B	C			D	E	F	G	H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED		WORK COMPLETED (D+E)		MATERIAL PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	PER-% (G / C)	BALANCE TO FINISH	RETAINAGE
		ORIGINAL	CHANGE ORDERS	CURRENT	FROM PREVIOUS APPLICATION					
030	Sarasota County District Schools									
010	Hurricane Enhancement									
10	Gulf Gate ES	0.00	281,982.92	281,982.92	277,229.92	0.00	277,229.92	98%	4,753.00	0.00
10	Gulf Gate ES Total:	0.00	281,982.92	281,982.92	277,229.92	0.00	277,229.92	98%	4,753.00	0.00
20	North Port HS	0.00	230,581.92	230,581.92	222,649.93	7,869.52	230,519.45	100%	62.47	0.00
20	North Port HS Total:	0.00	230,581.92	230,581.92	222,649.93	7,869.52	230,519.45	100%	62.47	0.00
30	Taylor Ranch ES	0.00	513,702.34	513,702.34	461,577.34	56,940.47	518,517.81	101%	-4,815.47	0.00
30	Taylor Ranch ES Total:	0.00	513,702.34	513,702.34	461,577.34	56,940.47	518,517.81	101%	-4,815.47	0.00
010	Cost of Work Total:	740,000.00	286,267.18	1,026,267.18	961,457.19	64,809.99	1,026,267.18	100%	0.00	0.00
030	General Conditions									
020	Project Staffing	137,860.11	27,942.30	165,802.41	155,275.40	10,527.01	165,802.41	100%	0.00	0.00
020	Project Staffing Total:	137,860.11	27,942.30	165,802.41	155,275.40	10,527.01	165,802.41	100%	0.00	0.00
025	Field Support	12,924.80	-2,343.90	10,580.90	7,772.90	2,808.00	10,580.90	100%	0.00	0.00
025	Field Support Total:	12,924.80	-2,343.90	10,580.90	7,772.90	2,808.00	10,580.90	100%	0.00	0.00
030	General Requirements	6,300.00	-1,208.03	5,091.97	4,868.59	223.38	5,091.97	100%	0.00	0.00
030	General Requirements Total:	6,300.00	-1,208.03	5,091.97	4,868.59	223.38	5,091.97	100%	0.00	0.00

**CONTINUATION SHEET AIA DOCUMENT G703**

AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT,

containing

Contractor's signed Certification is attached.

In tabulation below, amounts are stated to the nearest cent.

CONTRACT FOR : Fruitville Gulf Gate NP HS\_Taylor Ranch f

APPLICATION NUMBER : 9

APPLICATION DATE : 05/27/2022

PERIOD TO : 05/31/2022

PROJECT : Fruitville Gulf Gate NP HS\_Taylor Ranch f PROJECT NO : J08427.030

PAGE: 4

INVOICE NO

202205-J575

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED			D WORK COMPLETED (D+E)		F MATERIAL PRESENTLY STORED	G TOTAL COMPLETED AND STORED TO DATE	E THIS PERIOD (G / C)	H BALANCE TO FINISH	I RETAINAGE
		ORIGINAL	CHANGE ORDERS	CURRENT	FROM PREVIOUS APPLICATION						
030	Sarasota County District Schools Hurricane Enhancement General Conditions										
030		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00	0.00
030	General Conditions Total:	157,084.91	24,390.37	181,475.28	167,916.89	13,558.39	0.00	181,475.28	100%	0.00	0.00
060	Gen & Excess Liability Insurance										
		21,591.10	4,856.31	26,447.41	22,935.66	3,511.75	0.00	26,447.41	100%	0.00	0.00
060	Gen & Excess Liability Insurance Total:	21,591.10	4,856.31	26,447.41	22,935.66	3,511.75	0.00	26,447.41	100%	0.00	0.00
075	P & P Bond										
		6,542.76	1,354.46	7,897.22	9,210.00	-1,312.78	0.00	7,897.22	100%	0.00	0.00
075	P & P Bond Total:	6,542.76	1,354.46	7,897.22	9,210.00	-1,312.78	0.00	7,897.22	100%	0.00	0.00
080	DB Contingency										
		10,000.00	-10,000.00	0.00	0.00	0.00	0.00	0.00	0%	0.00	0.00
080	DB Contingency Total:	10,000.00	-10,000.00	0.00	0.00	0.00	0.00	0.00	0%	0.00	0.00
090	Premium Time Allowance										
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00	0.00
090	Premium Time Allowance Total:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00	0.00

**CONTINUATION SHEET**

**AIA DOCUMENT G703**

AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT,

containing

Contractor's signed Certification is attached.

In tabulation below, amounts are stated to the nearest cent.

CONTRACT FOR : Fruitville Gulf Gate NP HS\_Taylor Ranch f

APPLICATION NUMBER : 9

APPLICATION DATE : 05/27/2022

PERIOD TO : 05/31/2022

PROJECT : Fruitville Gulf Gate NP HS\_Taylor Ranch f PROJECT NO : J08427.030

PAGE: 5

INVOICE NO

202205-J575

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED			D WORK COMPLETED (D+E)		F MATERIAL PRESENTLY STORED	G TOTAL COMPLETED AND STORED TO DATE	PER-% (G / C)	H BALANCE TO FINISH	I RETAINAGE
		ORIGINAL	CHANGE ORDERS	CURRENT	FROM PREVIOUS APPLICATION	THIS PERIOD					
030 100	Sarasota County District Schools Hurricane Enhancement Fee	61,724.06	12,801.18	74,525.24	69,691.19	4,834.05	0.00	74,525.24	100%	0.00	0.00
100	Fee Total:	61,724.06	12,801.18	74,525.24	69,691.19	4,834.05	0.00	74,525.24	100%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0.00	0.00
030	Sarasota County District Schools Hurricane Enhancement Total:	1,090,458.35	319,669.50	1,410,127.85	1,322,026.45	88,101.40	0.00	1,410,127.85	100%	0.00	0.00
	Total:	1,090,458.35	319,669.50	1,410,127.85	1,322,026.45	88,101.40	0.00	1,410,127.85	100%	0.00	0.00
PROJECT TOTAL :		1,090,458.35	319,669.50	1,410,127.85	1,322,026.45	88,101.40	0.00	1,410,127.85	100%	0.00	0.00

AIA DOCUMENT G703 - APPLICATION AND CERTIFICATE FOR PAYMENT  
THE AMERICAN INSTITUTE OF ARCHITECTS 1735 NEW YORK AVENUE NW WASHINGTON DC 20006

## GBC - Gilbane Building Company

### Preconstruction

Contract Number:	B08427.030
Contract Job Number:	B08427.030
Invoice Number:	202111-J361
Application:	9 - 0
Invoice Date:	02/28/2022

**Contract: B08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

**Job: J08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

030 - Sarasota County District Schools Hurricane Enhancement

006 - Precon Construction Admin Design Fee

Invoice Date	Vendor	Description	Invoice Number	Total
<b>030.01.01A.891100.Z.DSS - HJA-Construction Admin &amp; Final Acceptance</b>				
11/01/2021	Harvard Jolly, Inc.	10/1-10/31/21 Professional Services	38872	2,700.00
<b>006 - Precon Construction Admin Design Fee Subtotal</b>				<b>2,700.00</b>

**Invoice****HARVARD • JOLLY**  
ARCHITECTURE

November 1, 2021

Project No: 20029.00

Invoice No: 38872

Gilbane Building Company  
Attn: Allison LaMay  
1950 Ringling Blvd  
Suite 301  
Sarasota, FL 34236

Project 20029.00 SCSB Hurricane Enhancement

**Professional Services from October 1, 2021 to October 31, 2021****Fee**

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Schematic Design	14,400.00	100.00	14,400.00	14,400.00	0.00
Design Development	18,000.00	100.00	18,000.00	18,000.00	0.00
Construction Documents	21,600.00	100.00	21,600.00	21,600.00	0.00
Construction Administration	18,000.00	100.00	18,000.00	15,300.00	2,700.00
Civil Engineering	7,500.00	100.00	7,500.00	7,500.00	0.00
Total Fee	79,500.00		79,500.00	76,800.00	2,700.00
<b>Total Fee</b>					<b>2,700.00</b>

**Total this Invoice \$2,700.00****Billings to Date**

	Current	Prior	Total
Fee	2,700.00	76,800.00	79,500.00
<b>Totals</b>	<b>2,700.00</b>	<b>76,800.00</b>	<b>79,500.00</b>

Project Manager Darrell McLain

Supervisor Stephen Johnson

## GBC - Gilbane Building Company

### 10. Gulf Gate ES

Contract Number:	B08427.030
Contract Job Number:	B08427.030
Invoice Number:	202111-J361
Application:	9 - 0
Invoice Date:	04/05/2022

**Contract: B08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

**Job: J08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

**030 - Sarasota County District Schools Hurricane Enhancement**

**010 - Cost of Work**

**10 - Gulf Gate ES**

Invoice Date	Vendor	Description	Invoice Number	Total
<b>030.10.08A.081000.X.TC - GGES Doors, Frames &amp; Hardwares</b>				
02/28/2022	Suncoast Commercial Door & Har	Doors, Frames and Hardware	J08427.030-0002-008	0.00
<b>030.10.08B.081000.X.TC - GGES Storefront &amp; Glazing</b>				
02/28/2022	Key Glass, Inc.	Storefront & Glazing	J08427.030-0006-008	0.00
<b>030.10.08C.083000.X.TC - GGES Hurricane Roll-Up Screens</b>				
02/28/2022	Armor Screen Corporation	Hurricane Roll Up Screen	J08427.030-0011-008	0.00
<b>030.10.09A.099000.X.TC - GGES Framing/Painting &amp; Stucco</b>				
02/28/2022	Florida Service Painting, Inc.	Framing, Painting & Stucco	J08427.030-0008-008	0.00
<b>030.10.09A.099010.X.TA - GGES Drywall/Stucco Repair - Allowance</b>				
02/28/2022	Florida Service Painting, Inc.	Framing, Painting & Stucco	J08427.030-0008-008	0.00
<b>10 - Gulf Gate ES Subtotal</b>				<b>0.00</b>



## GBC - Gilbane Building Company

### 20. North Port HS

Contract Number:	B08427.030
Contract Job Number:	B08427.030
Invoice Number:	202111-J361
Application:	9 - 0
Invoice Date:	05/26/2022

**Contract: B08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

**Job: J08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

030 - Sarasota County District Schools Hurricane Enhancement

010 - Cost of Work

20 - North Port HS

Invoice Date	Vendor	Description	Invoice Number	Total
<b>030.20.03A.030100.X.TC - NPHS Concrete/Masonry/Brick</b>				
02/28/2022	Mark Williams Construction Com	Concrete, Masonry and Brick	J08427.030-0005-008	0.00
<b>030.20.08A.081000.X.TC - NPHS Doors, Frames &amp; Hardware</b>				
02/28/2022	Suncoast Commercial Door & Har	Doors, Frames and Hardware	J08427.030-0002-008	0.00
<b>030.20.08B.081000.X.TC - NPHS Storefront &amp; Glazing</b>				
02/28/2022	Key Glass, Inc.	Storefront & Glazing	J08427.030-0006-008	2,972.00
<b>030.20.09A.099000.X.TC - NPHS Framing/Painting &amp; Stucco</b>				
02/28/2022	Florida Service Painting, Inc.	Framing, Painting & Stucco	J08427.030-0008-008	0.00
<b>030.20.09A.099010.X.TA - NPHS Drywall/Stucco Repair - Allowance</b>				
02/28/2022	Florida Service Painting, Inc.	Framing, Painting & Stucco	J08427.030-0008-008	0.00
<b>030.20.09C.093000.X.TC - NPHS Tile Repair</b>				
01/18/2022	Diverzify+ LLC	Tile Repair Work	J99005274	3,575.00
<b>030.20.10A.101000.X.OA - NPHS Signage - Allowance</b>				
11/08/2021	Binney Family of Florida, Inc.	NPHS ADA Restroom Signs/Informational Signs	11526	1,322.52
<b>20 - North Port HS Subtotal</b>				<b>7,869.52</b>

# GBC - Gilbane Building Company

## 30.Taylor Ranch ES

Contract Number:	B08427.030
Contract Job Number:	B08427.030
Invoice Number:	202111-J361
Application:	9 - 0
Invoice Date:	05/26/2022

### Contract: B08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt

#### Job: J08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt

#### 030 - Sarasota County District Schools Hurricane Enhancement

#### 010 - Cost of Work

#### 30 - Taylor Ranch ES

Invoice Date	Vendor	Description	Invoice Number	Total
<b>030.30.08B.081000.X.TC - TRES Storefront &amp; Glazing</b>				
02/28/2022	Key Glass, Inc.	Storefront & Glazing	J08427.030-0006-008	14,185.00
<b>030.30.08C.083000.X.TC - TRES Hurricane Roll-Up Screens</b>				
02/28/2022	Armor Screen Corporation	Hurricane Roll Up Screen	J08427.030-0011-008	0.00
<b>030.30.09A.099000.X.TC - TRES Framing/Painting &amp; Stucco</b>				
02/28/2022	Florida Service Painting, Inc.	Framing, Painting & Stucco	J08427.030-0008-008	25,505.00
05/31/2022	Florida Service Painting, Inc.	Framing, Painting & Stucco	J08427.030-0008-009	7,641.00
<b>030.30.09A.099010.X.TA - TRES Drywall/Stucco Repair - Allowance</b>				
02/28/2022	Florida Service Painting, Inc.	Framing, Painting & Stucco	J08427.030-0008-008	2,033.47
02A - Selective Demolition				
Invoice Date	Vendor	Description	Invoice Number	Total
<b>030.30.02A.024000.X.TC - TRES Selective Demolition</b>				
02/28/2022	Krane Development, Inc. d/b/a	Selective Demolition	J08427.030-0004-008	0.00
02/28/2022	Mark Williams Construction Com	Concrete, Masonry and Brick	J08427.030-0005-008	0.00
<b>030.30.02A.024001.X.TA - TRES Sitework Allowance</b>				
02/28/2022	Krane Development, Inc. d/b/a	Selective Demolition	J08427.030-0004-008	0.00
<b>02A - Selective Demolition Subtotal</b>				<b>0.00</b>
03A - Concrete/Masonry/Brick				
Invoice Date	Vendor	Description	Invoice Number	Total
<b>030.30.03A.030010.X.OA - TRES - Brick Repair</b>				
02/28/2022	Mark Williams Construction Com	Concrete, Masonry and Brick	J08427.030-0005-008	0.00
<b>030.30.03A.030100.X.TC - TRES Concrete/Masonry/Brick</b>				
02/28/2022	Mark Williams Construction Com	Concrete, Masonry and Brick	J08427.030-0005-008	7,576.00
<b>03A - Concrete/Masonry/Brick Subtotal</b>				<b>7,576.00</b>
08A - Doors, Frames & Hardware				
Invoice Date	Vendor	Description	Invoice Number	Total
<b>030.30.08A.081000.X.TC - TRES Doors, Frames, &amp; Hardware</b>				
02/28/2022	Suncoast Commercial Door & Har	Doors, Frames and Hardware	J08427.030-0002-008	0.00
<b>08A - Doors, Frames &amp; Hardware Subtotal</b>				<b>0.00</b>
<b>30 - Taylor Ranch ES Subtotal</b>				<b>56,940.47</b>

**AIA** Document G702™ — 1992

**Application and Certificate for Payment**

**TO OWNER:**

Gibbane Building Company  
7 Jackson Walkway  
Providence, Rhode Island 02903  
**FROM CONTRACTOR:**  
Suncoast Commercial Door & Hardware, Inc.  
1862 Apex Rd.  
Sarasota, Florida 34240

**PROJECT:**

Hurricane Enhancement- Gulf Gate EL, NP High & Taylor Ranchperi  
EL  
1960 Landings Blvd  
Sarasota, Florida 34231  
**VIA ARCHITECT:**  
Harvard Jolly  
323 Central Ave.  
Sarasota, Florida 34236

**APPLICATION NO: 8**

**PERIOD TO: 02/28/22**

**CONTRACT FOR: J08427.030-0002 - Doors, Frames**

and Hardware

**CONTRACT DATE: 09/25/20**

**PROJECT NOS: GBC-J08427.030**

**INVOICE NO: J08427.030-0002-008**

Distribution to:

☐ OWNER  
☐ ARCHITECT  
☐ CONTRACTOR  
☐ FIELD  
☐ OTHER

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract, Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM ..... \$ 338,539.00
2. Net Change by Change Orders ..... \$ 10,302.00
3. CONTRACT SUM TO DATE (Line 1+2) ..... \$ 348,841.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703) ..... \$ 348,841.00
5. RETAINAGE:
- a. 0.0% of Completed Work  
(Column D + E on G703) \$ 0.00
- b. 0.0% of Stored Material  
(Column F on G703) \$ 0.00
- Total Retainage (Lines 5a + 5b or Total in Column I of G703) ..... \$ 0.00
6. TOTAL EARNED LESS RETAINAGE ..... \$ 348,841.00  
(Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT ..... \$ 313,956.90  
(Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE ..... \$ 34,884.10  
(Line 3 less Line 6)
9. BALANCE TO FINISH, INCLUDING RETAINAGE  
(Line 3 less Line 6) \$ 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$16,450.00	\$6,148.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$16,450.00	\$6,148.00
NET CHANGES by Change Order		\$ 10,302.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** Suncoast Commercial Door & Hardware, Inc.

By: Don Cornelius Date: February 24, 2022

State of: County of:

Subscribed and sworn to before me this

Notary Public:

My Commission expires:

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ..... \$ 34,884.10

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

**ARCHITECT:** Harvard Jolly

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# AIA<sup>®</sup> Document G703<sup>™</sup> – 1992

## Continuation Sheet (page 2)

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 8

APPLICATION DATE: 02/24/22

PERIOD TO: 02/28/22

ARCHITECT'S PROJECT NO: GBC-J08427.030

A	B	C	D		E	F	G		H	I
			WORK COMPLETED				TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO FINISH (C - G)	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		MATERIALS PRESENTLY STORED (NOT IN D OR E)				RETAINAGE (IF VARIABLE RATE)
000001	Gulf Gate -Doors, Frames, Hdw	27,290.00	27,290.00	0.00	0.00	0.00	27,290.00	100.0%	0.00	0.00
000002	North Port - Drs, Frames, Hdw	40,625.00	40,625.00	0.00	0.00	0.00	40,625.00	100.0%	0.00	0.00
000003	Taylor Ranch - Drs, Frms, Hdw	270,624.00	270,624.00	0.00	0.00	0.00	270,624.00	100.0%	0.00	0.00
01.001	001 - IS-00003 - Suncoast Contract cost correction	85.00	85.00	0.00	0.00	0.00	85.00	100.0%	0.00	0.00
02.001	002 - BT-00004 - TRES - Added Panics Bar at Building 7 per SBSC	7,050.00	7,050.00	0.00	0.00	0.00	7,050.00	100.0%	0.00	0.00
03.001	003 - BT-00005 - GCES - 2 Additional HM Openings replacement	9,315.00	9,315.00	0.00	0.00	0.00	9,315.00	100.0%	0.00	0.00
04.001	004 - IS-00015 - Subcontractor Final Change Order	(6,148.00)	(6,148.00)	0.00	0.00	0.00	(6,148.00)	100.0%	0.00	0.00
	GRAND TOTAL	\$348,841.00	\$348,841.00	\$0.00	\$0.00	\$0.00	\$348,841.00	100.0%	\$0.00	\$0.00

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- Gulf Gate Elementary School
- North Port High School
- Taylor Ranch Elementary School

AIA Document G702™ – 1992

Application and Certificate for Payment

TO OWNER: PROJECT: Gibbane Building Company Hurricane Enhancement- Gulf Gate EL, NP High & Taylor Ranchfront EL 7 Jackson Walkway 1960 Landings Blvd Providence, Rhode Island 02903 Sarasota, Florida 34231 FROM CONTRACTOR: Key Glass, Inc. VIA ARCHITECT: 2312 58th Avenue East Harvard Jolly Bradenon, Florida 34203 323 Central Ave. Sarasota, Florida 34236

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract, Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM 216,400.00
- 2. Net Change by Change Orders 36,662.00
- 3. CONTRACT SUM TO DATE (Line 1+2) 253,062.00
- 4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703) 253,062.00
- 5. RETAINAGE: a. 0.0% of Completed Work (Column D + E on G703) 0.00 b. 0.0% of Stored Material (Column F on G703) 0.00 Total Retainage (Lines 5a + 5b or Total in Column I of G703) 0.00
- 6. TOTAL EARNED LESS RETAINAGE 253,062.00 (Line 4 Less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT 212,314.50 (Line 6 from prior Certificate)
- 8. CURRENT PAYMENT DUE 40,747.50
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$30,205.00	\$0.00
Total approved this Month	\$6,457.00	\$0.00
TOTALS	\$36,662.00	\$0.00
NET CHANGES by Change Order		\$ 36,662.00

APPLICATION NO: 8 Distribution to: OWNER ☐ ARCHITECT ☐ CONTRACTOR ☐ FIELD ☐ OTHER ☐ PERIOD TO: 02/28/22 CONTRACT FOR: J08427.030-0006 - Storefront & Glazing CONTRACT DATE: 10/02/20 PROJECT NOS: GBC-J08427.030 INVOICE NO: J08427.030-0006-008

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Key Glass, Inc.

By: Justin Burek Date: March 04, 2022 State of: County of: Subscribed and sworn to before me this Notary Public: My Commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 40,747.50 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.) ARCHITECT: Harvard Jolly

By: Date: This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# AIA<sup>®</sup> Document G703<sup>™</sup> – 1992

## Continuation Sheet (page 2)

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
In tabulations below, amounts are stated to the nearest dollar.  
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 8  
APPLICATION DATE: 02/24/22  
PERIOD TO: 02/28/22  
ARCHITECT'S PROJECT NO: GBC-J08427.030

A	B	C	D		E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
	Unassigned									
01.001	001 - BT-00003 - Break Metal at TRES Brick Jamb	10,700.00	0.00	10,700.00	0.00	10,700.00	100.0%	0.00	0.00	
02.001	002 - BT-00012 - 3M One Way Mirror Film	3,135.00	3,135.00	0.00	0.00	3,135.00	100.0%	0.00	0.00	
02.002	002 - BT-00012 - 3M One Way Mirror Film	9,365.00	9,365.00	0.00	0.00	9,365.00	100.0%	0.00	0.00	
02.003	002 - BT-00012 - 3M One Way Mirror Film	7,005.00	7,005.00	0.00	0.00	7,005.00	100.0%	0.00	0.00	
03.001	003 - BT-00013 - Provide Heavy Duty closers at NPHS Cafeteria	1,220.00	0.00	1,220.00	0.00	1,220.00	100.0%	0.00	0.00	
04.001	004 - BT-00014 - TRES - Custom Colored 795 caulking for Brake Metal "Match"	685.00	0.00	685.00	0.00	685.00	100.0%	0.00	0.00	
05.001	005 - BT-00016 - North Port HS Cafeteria Glazing logo	1,752.00	0.00	1,752.00	0.00	1,752.00	100.0%	0.00	0.00	
06.001	006 - BT-00017 - TRES Saturday OT for Break Metal Jamb Installation	2,800.00	0.00	2,800.00	0.00	2,800.00	100.0%	0.00	0.00	
	SUBTOTAL Unassigned	36,662.00	19,505.00	17,157.00	0.00	36,662.00	100.0%	0.00	0.00	
10.	Gulf Gate Elementary School									
GG-000001	Gulf Gate - Alum SF Material & Entrances	17,553.00	17,553.00	0.00	0.00	17,553.00	100.0%	0.00	0.00	

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# AIA® Document G703™ – 1992

## Continuation Sheet (page 3)

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 8  
APPLICATION DATE: 02/24/22  
PERIOD TO: 02/28/22  
ARCHITECT'S PROJECT NO: GBC-J08427.030

A	B	C	D		E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
GG-000002	Gulf Gate - Door Hardware	12,438.00	12,438.00		0.00	0.00	12,438.00	100.0%	0.00	0.00
GG-000003	Gulf Gate - Insulated & Laminated Glass	4,244.00	4,244.00		0.00	0.00	4,244.00	100.0%	0.00	0.00
GG-000004	Gulf Gate - Caulking/Fasteners & Misc Material	3,415.00	3,415.00		0.00	0.00	3,415.00	100.0%	0.00	0.00
GG-000005	Gulf Gate - Fab Labor	2,500.00	2,500.00		0.00	0.00	2,500.00	100.0%	0.00	0.00
GG-000006	Gulf Gate - Install Labor	9,500.00	9,500.00		0.00	0.00	9,500.00	100.0%	0.00	0.00
GG-000007	Gulf Gate - Shop Drawings	1,825.00	1,825.00		0.00	0.00	1,825.00	100.0%	0.00	0.00
GG-000008	Gulf Gate - Alt. SF Alum & Entrance Material	17,350.00	17,350.00		0.00	0.00	17,350.00	100.0%	0.00	0.00
GG-000009	Gulf Gate - Alt Door Hardware	12,838.00	12,838.00		0.00	0.00	12,838.00	100.0%	0.00	0.00
GG-000010	Gulf Gate - Alt Laminated Glass	2,995.00	2,995.00		0.00	0.00	2,995.00	100.0%	0.00	0.00
GG-000011	Gulf Gate - Alt. Caulking/Fasteners/Misc	2,260.00	2,260.00		0.00	0.00	2,260.00	100.0%	0.00	0.00
GG-000012	Gulf Gate - Alternate Fab Labor	2,527.00	2,527.00		0.00	0.00	2,527.00	100.0%	0.00	0.00
GG-000013	Gulf Gate - Alternate Installation Labor	9,215.00	9,215.00		0.00	0.00	9,215.00	100.0%	0.00	0.00
GG-000014	Gulf Gate - Alternate Shop Drawings	1,200.00	1,200.00		0.00	0.00	1,200.00	100.0%	0.00	0.00
GG-000015	Final Buyout Discount	(3,460.00)	(3,460.00)		0.00	0.00	(3,460.00)	100.0%	0.00	0.00

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# AIA<sup>®</sup> Document G703<sup>™</sup> – 1992

## Continuation Sheet (page 4)

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 8

APPLICATION DATE: 02/24/22

PERIOD TO: 02/28/22

ARCHITECT'S PROJECT NO: GBC-J08427.030

A	B	C	D		E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)							
10.	SUBTOTAL Gulf Gate Elementary School	96,400.00	96,400.00		0.00	0.00	96,400.00	100.0%	0.00	0.00
20.	North Port High School									
NP-000016	North Port - Alum SF & Entrances	30,469.00	30,469.00		0.00	0.00	30,469.00	100.0%	0.00	0.00
NP-000017	North Port - Door Hardware	31,534.00	31,534.00		0.00	0.00	31,534.00	100.0%	0.00	0.00
NP-000018	North Port - Laminated Glass	12,356.00	12,356.00		0.00	0.00	12,356.00	100.0%	0.00	0.00
NP-000019	North Port - Caulking/Fasteners & Misc. Material	6,407.00	6,407.00		0.00	0.00	6,407.00	100.0%	0.00	0.00
NP-000020	North Port - Fabrication Labor	7,130.00	7,130.00		0.00	0.00	7,130.00	100.0%	0.00	0.00
NP-000021	North Port - Installation Labor	28,604.00	28,604.00		0.00	0.00	28,604.00	100.0%	0.00	0.00
NP-000022	North Port - Shop Drawings	3,500.00	3,500.00		0.00	0.00	3,500.00	100.0%	0.00	0.00
20.	SUBTOTAL North Port High School	120,000.00	120,000.00		0.00	0.00	120,000.00	100.0%	0.00	0.00
	GRAND TOTAL	\$253,062.00	\$235,905.00		\$17,157.00	\$0.00	\$253,062.00	100.0%	\$0.00	\$0.00

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- Gulf Gate Elementary School
- North Port High School
- Taylor Ranch Elementary School



AIA Document G702™ — 1992

Application and Certificate for Payment

**TO OWNER:**  
Gibane Building Company  
7 Jackson Walkway  
Providence, Rhode Island 02903  
**FROM CONTRACTOR:**  
Armor Screen Corporation  
2744 Hillsboro Road  
West Palm Beach, Florida 33405

**PROJECT:**  
Hurricane Enhancement- Gulf Gate EL, NP High & Taylor Ranchperi  
EL  
1960 Landings Blvd  
Sarasota, Florida 34231  
**VIA ARCHITECT:**  
Harvard Jolly  
323 Central Ave.  
Sarasota, Florida 34236

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract, Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM ..... \$ 208,815.90
2. Net Change by Change Orders ..... \$ (9,069.11)
3. CONTRACT SUM TO DATE (Line 1+2) ..... \$ 199,746.79
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703) ..... \$ 199,746.79
5. RETAINAGE:
- a. 0.0% of Completed Work  
(Column D + E on G703) \$ 0.00
- b. 0.0% of Stored Material  
(Column F on G703) \$ 0.00
- Total Retainage (Lines 5a + 5b or Total in Column I of G703) ..... \$ 0.00
6. TOTAL EARNED LESS RETAINAGE ..... \$ 199,746.79  
(Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT ..... \$ 179,772.12  
(Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE ..... \$ 19,974.67  
(Line 3 less Line 6)
9. BALANCE TO FINISH, INCLUDING RETAINAGE  
(Line 3 less Line 6) \$ 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$2,901.89	\$(11,971.00)
Total approved this Month	\$0.00	\$0.00
TOTALS	\$2,901.89	\$(11,971.00)
NET CHANGES by Change Order		\$ (9,069.11)

**APPLICATION NO: 8**  
**PERIOD TO: 02/28/22**  
**CONTRACT FOR: J08427.030-0011 - Hurricane Roll**  
Up Screen  
**CONTRACT DATE: 12/22/20**  
**PROJECT NOS: GBC-J08427.030**  
**INVOICE NO: J08427.030-0011-008**

Distribution to:  
☐ OWNER  
☐ ARCHITECT  
☐ CONTRACTOR  
☐ FIELD  
☐ OTHER

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** Armor Screen Corporation

By: Sandra Masson Date: February 22, 2022

State of: \_\_\_\_\_ County of: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_

Notary Public: \_\_\_\_\_

My Commission expires: \_\_\_\_\_

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ..... \$ **19,974.67**  
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

**ARCHITECT:** Harvard Jolly

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# AIA® Document G703™ – 1992

## Continuation Sheet (page 2)

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 8  
APPLICATION DATE: 02/24/22  
PERIOD TO: 02/28/22  
ARCHITECT'S PROJECT NO: GBC-J08427.030

A	B	C	D		E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)							
000001	Gulf Gate Elementary School	0.00	0.00		0.00	0.00	0.00	0.0%	0.00	0.00
000002	Signed & Sealed Submittals/Shop Drawings	1,250.00	1,250.00		0.00	0.00	1,250.00	100.0%	0.00	0.00
000003	Building 1 Hurricane Screen Materials/Fabrication	99,004.50	99,004.50		0.00	0.00	99,004.50	100.0%	0.00	0.00
000004	Building 1 Hurricane Screen Labor	33,001.50	33,001.50		0.00	0.00	33,001.50	100.0%	0.00	0.00
000005	Tax	7,970.36	7,970.36		0.00	0.00	7,970.36	100.0%	0.00	0.00
000006	Taylor Ranch Elementary School	0.00	0.00		0.00	0.00	0.00	0.0%	0.00	0.00
000007	Signed & Sealed Submittals/Shop Drawings	750.00	750.00		0.00	0.00	750.00	100.0%	0.00	0.00
000008	Building 1 Hurricane Screen Materials/Fabrication	30,948.00	30,948.00		0.00	0.00	30,948.00	100.0%	0.00	0.00
000009	Building 1 Hurricane Screen Labor	10,316.00	10,316.00		0.00	0.00	10,316.00	100.0%	0.00	0.00
000010	Building 7 Hurricane Screen Materials/Fabrication	16,308.75	16,308.75		0.00	0.00	16,308.75	100.0%	0.00	0.00
000011	Building 7 Hurricane Screen Labor	5,436.25	5,436.25		0.00	0.00	5,436.25	100.0%	0.00	0.00
000012	Tax	3,830.54	3,830.54		0.00	0.00	3,830.54	100.0%	0.00	0.00
01.001	001 - BT-00005 - GGFS - 2 Additional HM Openings replacement	(11,971.00)	(11,971.00)		0.00	0.00	(11,971.00)	100.0%	0.00	0.00
02.001	002 - IS-00016 - TRFS additional Clips and Shim @ B1 & B7	861.54	861.54		0.00	0.00	861.54	100.0%	0.00	0.00

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# AIA<sup>®</sup> Document G703<sup>™</sup> – 1992

## Continuation Sheet (page 3)

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT,  
containing Contractor's signed certification is attached.  
In tabulations below, amounts are stated to the nearest dollar.  
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 8  
APPLICATION DATE: 02/24/22  
PERIOD TO: 02/28/22  
ARCHITECT'S PROJECT NO: GBC-J08427.030

A	B	C	D		E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)							
02.002	002 - IS-00016 - TREES additional Clips and Shim @ B1 & B7	1,019.84	1,019.84		0.00	0.00	1,019.84	100.0%	0.00	0.00
02.003	002 - IS-00016 - TREES additional Clips and Shim @ B1 & B7	1,020.51	1,020.51		0.00	0.00	1,020.51	100.0%	0.00	0.00
	GRAND TOTAL	\$199,746.79	\$199,746.79		\$0.00	\$0.00	\$199,746.79	100.0%	\$0.00	\$0.00

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Gulf Gate Elementary School

North Port High School

Taylor Ranch Elementary School

**AIA** Document G702<sup>TM</sup> — 1992  
*Application and Certificate for Payment*

**TO OWNER:**  
Gibane Building Company  
7 Jackson Walkway  
Providence, Rhode Island 02903  
**FROM CONTRACTOR:**  
Florida Service Painting Inc dba Service Contracting Solutions  
12140 Metro Pkwy, Ste K  
Fort Myers, Florida 33966

**PROJECT:**  
Hurricane Enhancement- Gulf Gate EL, NP High & Taylor Ranchperi  
EL  
1960 Landings Blvd  
Sarasota, Florida 34231  
**VIA ARCHITECT:**  
Harvard Jolly  
323 Central Ave.  
Sarasota, Florida 34236

**APPLICATION NO: 8**  
**PERIOD TO: 02/28/22**  
**CONTRACT FOR: J08427.030-0008 - Framing,**  
Painting & Stucco  
**CONTRACT DATE: 11/10/20**  
**PROJECT NOS: GBC-J08427.030**  
**INVOICE NO: J08427.030-0008-008**

Distribution to:  
☐ OWNER  
☐ ARCHITECT  
☐ CONTRACTOR  
☐ FIELD  
☐ OTHER

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract, Continuation Sheet, AIA Document G703, is attached.

1. **ORIGINAL CONTRACT SUM** ..... \$ **78,513.00**
2. **Net Change by Change Orders** ..... \$ **12,926.47**
3. **CONTRACT SUM TO DATE (Line 1+2)** ..... \$ **91,439.47**
4. **TOTAL COMPLETED AND STORED TO DATE (Column G on G703)** ..... \$ **91,439.47**
5. **RETAINAGE:**
- a. **0.0% of Completed Work**  
        (Column D + E on G703)                   \$ **0.00**
- b. **0.0% of Stored Material**  
        (Column F on G703)                     \$ **0.00**
- Total Retainage (Lines 5a + 5b or Total in Column I of G703) ..... \$ **0.00**
6. **TOTAL EARNED LESS RETAINAGE** ..... \$ **91,439.47**  
    (Line 4 Less Line 5 Total)
7. **LESS PREVIOUS CERTIFICATES FOR PAYMENT** ..... \$ **57,510.90**  
    (Line 6 from prior Certificate)
8. **CURRENT PAYMENT DUE** ..... \$ **33,928.57**
9. **BALANCE TO FINISH, INCLUDING RETAINAGE**  
    (Line 3 less Line 6)                         \$ **0.00**

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$25,505.00	\$(12,578.53)
TOTALS	\$25,505.00	\$(12,578.53)
NET CHANGES by Change Order		\$ 12,926.47

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** Florida Service Painting Inc dba Service Contracting Solutions

By: Elizabeth Purvis-Lawin Date: March 29, 2022

State of: \_\_\_\_\_ County of: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_

Notary Public: \_\_\_\_\_

My Commission expires: \_\_\_\_\_

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ..... \$ **33,928.57**  
*(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)*

**ARCHITECT:** Harvard Jolly

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# AIA® Document G703™ – 1992

## Continuation Sheet (page 2)

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT,  
containing Contractor's signed certification is attached.  
In tabulations below, amounts are stated to the nearest dollar.  
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 8  
APPLICATION DATE: 02/24/22  
PERIOD TO: 02/28/22  
ARCHITECT'S PROJECT NO: GBC-J08427.030

A	B	C	D		E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
000001	GG - Drywall & Stucco Allow	5,000.00	0.00	5,000.00	0.00	5,000.00	100.0%	0.00	0.00	
000002	NP - Drywall & Stucco Allow	5,000.00	0.00	5,000.00	0.00	5,000.00	100.0%	0.00	0.00	
000003	TR - Drywall Allowance	5,000.00	388.00	4612.00	0.00	5,000.00	100.0%	0.00	0.00	
000004	GG - Frmg. Painting & Stucco	17,868.00	17,868.00	0.00	0.00	17,868.00	100.0%	0.00	0.00	
000005	NP - Frmg. Painting & Stucco	23,276.00	23,276.00	0.00	0.00	23,276.00	100.0%	0.00	0.00	
000006	TR - Frmg. Painting & Stucco	22,369.00	22,369.00	0.00	0.00	22,369.00	100.0%	0.00	0.00	
01.001	001 - TA-00001 - Finalizing SCS Misc. Trade Allowances	(5,000.00)	0.00	(5,000.00)	0.00	(5,000.00)	100.0%	0.00	0.00	
01.002	001 - TA-00001 - Finalizing SCS Misc. Trade Allowances	(5,000.00)	0.00	(5,000.00)	0.00	(5,000.00)	100.0%	0.00	0.00	
01.003	001 - TA-00001 - Finalizing SCS Misc. Trade Allowances	(2,578.53)	0.00	(2,578.53)	0.00	(2,578.53)	100.0%	0.00	0.00	
01.004	001 - IS-00015 - Subcontractor Final Change Order	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.00	
02.001	002 - BT-00018 - TRES - Classrooms Entry-ways Traffic Coating	25,505.00	0.00	25,505.00	0.00	25,505.00	100.0%	0.00	0.00	
	GRAND TOTAL	\$91,439.47	\$63,901.00	\$27,538.47	\$0.00	\$91,439.47	100.0%	\$0.00	\$0.00	

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- Gulf Gate Elementary School
- North Port High School
- Taylor Ranch Elementary School

**AIA** Document G702<sup>TM</sup> — 1992  
*Application and Certificate for Payment*

**TO OWNER:**  
Gibane Building Company  
7 Jackson Walkway  
Providence, Rhode Island 02903  
**FROM CONTRACTOR:**  
Florida Service Painting Inc dba Service Contracting Solutions  
12140 Metro Pkwy, Ste K  
Fort Myers, Florida 33966

**PROJECT:**  
Hurricane Enhancement- Gulf Gate EL, NP High & Taylor Ranchperi  
EL  
1960 Landings Blvd  
Sarasota, Florida 34231  
**VIA ARCHITECT:**  
Harvard Jolly  
323 Central Ave.  
Sarasota, Florida 34236

**APPLICATION NO: 9**  
**PERIOD TO: 05/31/22**  
**CONTRACT FOR: J08427.030-0008 - Framing,**  
Painting & Stucco  
**CONTRACT DATE: 11/10/20**  
**PROJECT NOS: GBC-J08427.030**  
**INVOICE NO: J08427.030-0008-009**

Distribution to:  
☐ OWNER  
☐ ARCHITECT  
☐ CONTRACTOR  
☐ FIELD  
☐ OTHER

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract, Continuation Sheet, AIA Document G703, is attached.

1. **ORIGINAL CONTRACT SUM** ..... \$ **78,513.00**
2. **Net Change by Change Orders** ..... \$ **20,567.47**
3. **CONTRACT SUM TO DATE (Line 1+2)** ..... \$ **99,080.47**
4. **TOTAL COMPLETED AND STORED TO DATE (Column G on G703)** ..... \$ **99,080.47**
5. **RETAINAGE:**
- a. **0.0% of Completed Work**  
(Column D + E on G703) \$ **0.00**
- b. **0.0% of Stored Material**  
(Column F on G703) \$ **0.00**
- Total Retainage (Lines 5a + 5b or Total in Column I of G703) ..... \$ **0.00**
6. **TOTAL EARNED LESS RETAINAGE** ..... \$ **99,080.47**  
(Line 4 Less Line 5 Total)
7. **LESS PREVIOUS CERTIFICATES FOR PAYMENT** ..... \$ **91,439.47**  
(Line 6 from prior Certificate)
8. **CURRENT PAYMENT DUE** ..... \$ **7,641.00**
9. **BALANCE TO FINISH, INCLUDING RETAINAGE**  
(Line 3 less Line 6) \$ **0.00**

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$25,505.00	\$(12,578.33)
Total approved this Month	\$7,641.00	\$0.00
TOTALS	\$33,146.00	\$(12,578.33)
NET CHANGES by Change Order		\$ 20,567.47

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** Florida Service Painting Inc dba Service Contracting Solutions

By: Elizabeth Purvis-Lawin Date: May 24, 2022  
State of: \_\_\_\_\_ County of: \_\_\_\_\_  
Subscribed and sworn to before me this \_\_\_\_\_  
Notary Public: \_\_\_\_\_  
My Commission expires: \_\_\_\_\_

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ..... \$ **7,641.00**  
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)  
**ARCHITECT:** Harvard Jolly

By: \_\_\_\_\_ Date: \_\_\_\_\_  
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



# AIA® Document G703™ – 1992

North Port High School

Taylor Ranch Elementary School

Continuation Sheet (page 2)

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 9

APPLICATION DATE: 05/25/22

PERIOD TO: 05/31/22

ARCHITECT'S PROJECT NO: GBC-J08427.030

A	B	C	D		E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)							
000001	GG - Drywall & Stucco Allow	5,000.00	5,000.00		0.00	0.00	5,000.00	100.0%	0.00	0.00
000002	NP - Drywall & Stucco Allow	5,000.00	5,000.00		0.00	0.00	5,000.00	100.0%	0.00	0.00
000003	TR - Drywall Allowance	5,000.00	5,000.00		0.00	0.00	5,000.00	100.0%	0.00	0.00
000004	GG - Frmg. Painting & Stucco	17,868.00	17,868.00		0.00	0.00	17,868.00	100.0%	0.00	0.00
000005	NP - Frmg. Painting & Stucco	23,276.00	23,276.00		0.00	0.00	23,276.00	100.0%	0.00	0.00
000006	TR - Frmg. Painting & Stucco	22,369.00	22,369.00		0.00	0.00	22,369.00	100.0%	0.00	0.00
01.001	001 - TA-00001 - Finalizing SCS Misc. Trade Allowances	(5,000.00)	(5,000.00)		0.00	0.00	(5,000.00)	100.0%	0.00	0.00
01.002	001 - TA-00001 - Finalizing SCS Misc. Trade Allowances	(5,000.00)	(5,000.00)		0.00	0.00	(5,000.00)	100.0%	0.00	0.00
01.003	001 - TA-00001 - Finalizing SCS Misc. Trade Allowances	(2,578.53)	(2,578.53)		0.00	0.00	(2,578.53)	100.0%	0.00	0.00
01.004	001 - IS-00015 - Subcontractor Final Change Order	0.00	0.00		0.00	0.00	0.00	0.0%	0.00	0.00
02.001	002 - BT-00018 - TRES - Classrooms Entry-ways Traffic Coating	25,505.00	25,505.00		0.00	0.00	25,505.00	100.0%	0.00	0.00
03.001	003 - BT-00019 - TRES - Classrooms Entry-ways Exterior Doors Re-Painting B1, B5, B6 and B7	7,641.00	0.00	7,641.00		0.00	7,641.00	100.0%	0.00	0.00
	GRAND TOTAL	\$99,080.47	\$91,439.47	\$7,641.00	\$0.00	\$99,080.47	100.0%	\$0.00	\$0.00	

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**AIA** Document G702™ — 1992

**Application and Certificate for Payment**

**TO OWNER:**

Gibane Building Company  
7 Jackson Walkway  
Providence, Rhode Island 02903  
**FROM CONTRACTOR:**  
Mark Williams Construction Company  
8191 Blaikie Court  
Sarasota, Florida 34240

**PROJECT:**

Hurricane Enhancement- Gulf Gate EL, NP High & Taylor Ranchperi  
EL  
1960 Landings Blvd  
Sarasota, Florida 34231  
**VIA ARCHITECT:**  
Harvard Jolly  
323 Central Ave.  
Sarasota, Florida 34236

**APPLICATION NO: 8**

**PERIOD TO: 02/28/22**

**CONTRACT FOR: J08427.030-0005 - Concrete,**

Masonry and Brick

**CONTRACT DATE: 10/09/20**

**PROJECT NOS: GBC-J08427.030**

**INVOICE NO: J08427.030-0005-008**

Distribution to:

☐ OWNER  
☐ ARCHITECT  
☐ CONTRACTOR  
☐ FIELD  
☐ OTHER

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract, Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM ..... \$ 42,219.00
2. Net Change by Change Orders ..... \$ 15,777.00
3. CONTRACT SUM TO DATE (Line 1+2) ..... \$ 57,996.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703) ..... \$ 57,996.00
5. RETAINAGE:
- a. 0.0% of Completed Work  
(Column D + E on G703) \$ 0.00
- b. 0.0% of Stored Material  
(Column F on G703) \$ 0.00
- Total Retainage (Lines 5a + 5b or Total in Column I of G703) ..... \$ 0.00
6. TOTAL EARNED LESS RETAINAGE ..... \$ 57,996.00  
(Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT ..... \$ 45,378.00  
(Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE ..... \$ 12,618.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE  
(Line 3 less Line 6) \$ 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$11,677.00	\$3,476.00)
Total approved this Month	\$7,576.00	\$0.00
TOTALS	\$19,253.00	\$3,476.00)
NET CHANGES by Change Order		\$ 15,777.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** Mark Williams Construction Company

By: **Matt Allen**

Date: February 23, 2022

State of:

County of:

Subscribed and sworn to before me this

Notary Public:

My Commission expires:

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ..... \$ 12,618.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

**ARCHITECT:** Harvard Jolly

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



# AIA<sup>®</sup> Document G703<sup>™</sup> – 1992

## Continuation Sheet (page 2)

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 8

APPLICATION DATE: 02/24/22

PERIOD TO: 02/28/22

ARCHITECT'S PROJECT NO: GBC-J08427.030

A	B	C	D		E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
000001	TRES - Brick Repair - Allow.	7,500.00	4,024.00	3,476.00	0.00	7,500.00	100.0%	0.00	0.00	
000002	NPHS - Concrete, Masonry	11,769.00	11,769.00	0.00	0.00	11,769.00	100.0%	0.00	0.00	
000003	TRES - Concrete/Masonry/Brick	22,950.00	22,950.00	0.00	0.00	22,950.00	100.0%	0.00	0.00	
001.001	001 - IS-00006 - Rework both concrete edge side of Communication Tower Slab	2,750.00	2,750.00	0.00	0.00	2,750.00	100.0%	0.00	0.00	
002.001	002 - BT-00001 - NPHS Bathrooms Doors change of Scope	(11,769.00)	(11,769.00)	0.00	0.00	(11,769.00)	100.0%	0.00	0.00	
002.002	002 - BT-00001 - NPHS Bathrooms Doors change of Scope	11,769.00	11,769.00	0.00	0.00	11,769.00	100.0%	0.00	0.00	
003.001	003 - IS-00007 - Provide T&M labor & materials for chipping old grout at B7 CMU jambs and replace with 3000 PSI concrete	8,927.00	8,927.00	0.00	0.00	8,927.00	100.0%	0.00	0.00	
004.001	004 - IS-00015 - Subcontractor Final Change Order	(3,476.00)	0.00	(3,476.00)	0.00	(3,476.00)	100.0%	0.00	0.00	
005.001	005 - BT-00015 - TRES - Ramp at Existing Tower Pad	7,576.00	0.00	7,576.00	0.00	7,576.00	100.0%	0.00	0.00	
	GRAND TOTAL	\$57,996.00	\$50,420.00	\$7,576.00	\$0.00	\$57,996.00	100.0%	\$0.00	\$0.00	

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Gulf Gate Elementary School

North Port High School

Taylor Ranch Elementary School



**DIVERZIFY**

## INVOICE

Invoice Date

1/18/22

Customer No

GILB07

Customer Contract/PO #

Invoice No

PJ99005274

Order No

Project Manager

Chelsea Sarris

Sales Contract #

Bill To:

Gilbane Building Co - Florida

4190 Belfort Road Ste 305

Jacksonville, FL 32216

Project Id: 210227722

Project Name: NORTH PORT HIGH SCHOOL DOOR  
REP

Project Address: 6400 W. PRICE BLVD

NORTH PORT, FL 34291

Description	Amount
TILE REPAIR WORK - PER CONTRACT	2,114.38
ADDITIONAL WORK PER YANICK DAUPHAS	1,460.62

**Invoice Amount to Pay in USD**

**3,575.00**

Diverzify, 865 W Irving Park Rd, Itasca, IL, 60143-2021

Phone (847) 250-4600 Fax(847) 250-4600

Payment Terms: Net 30

Payment Method: Check or ACH

Bank: Bank of America, Chicago IL

ACH Routing: 071000039

Account Name: Diverzify+ LLC, 865 W. Irving Park Rd, Itasca, IL 60143

Account #: 8670715910

Environmental Graphics  
11232 Challenger Ave  
Odessa, FL 33556

# Invoice

Invoice Date

Invoice #

Nov 8, 2021

11526

Sales Order # 32451

Quote #

**Sold To:**

Gilbane Building Company  
1751 Mound Street  
Sarasota, FL 34236

**Ship To**

North Port High School

Gilbane

6400 W Price Blvd.

North Port

FL 34291

Customer ID		Customer PO		Payment Terms	
GILBAN		Yanick Dauphas		Net 30 Days	
Sales Representative		Shipping Method		Ship Date	Due Date
SOW		Installation		11/4/21	12/8/21
Quantity	Item	Description		Unit Price	Extension
		PROJECT: NORTH PORT HIGH SCHOOL			
12.00	200600	9.75" H x 8" W ADA UV Printed ADA Restroom Signs		55.00	660.00
24.00	200600	3" H x 7" W Informational Signs		24.00	576.00
		TEXT: THIS DOOR FOR HURRICANE SHELTER USE ONLY			

**NOTE:**

**OUR NAME HAS SLIGHTLY CHANGED. PLEASE MAKE ALL CHECKS PAYABLE TO:**

**ENVIRONMENTAL GRAPHICS (WITHOUT THE INC)**

**Thank you !**

Subtotal 1,236.00

Sales Tax 86.52

**TOTAL**

1,322.52

Phone: 727 376-5596

Fax: 727 376-5596

AIA Document G702™ — 1992

Application and Certificate for Payment

**TO OWNER:**  
Gibane Building Company  
7 Jackson Walkway  
Providence, Rhode Island 02903  
**FROM CONTRACTOR:**  
ADS Services, Inc.  
5451 North 59th Street  
Tampa, Florida 33610

**PROJECT:**  
Hurricane Enhancement- Gulf Gate EL, NP High & Taylor Ranchperi  
EL  
1960 Landings Blvd  
Sarasota, Florida 34231  
**VIA ARCHITECT:**  
Harvard Jolly  
323 Central Ave.  
Sarasota, Florida 34236

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract, Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM ..... \$ 28,500.00
2. Net Change by Change Orders ..... \$ (7,750.00)
3. CONTRACT SUM TO DATE (Line 1+2) ..... \$ 20,750.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703) ..... \$ 20,750.00
5. RETAINAGE:
- a. 0.0% of Completed Work  
(Column D + E on G703) \$ 0.00
- b. 0.0% of Stored Material  
(Column F on G703) \$ 0.00
- Total Retainage (Lines 5a + 5b or Total in Column I of G703) ..... \$ 0.00
6. TOTAL EARNED LESS RETAINAGE ..... \$ 20,750.00  
(Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT ..... \$ 18,675.00  
(Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE ..... \$ 2,075.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE  
(Line 3 less Line 6) \$ 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$ (7,750.00)
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$ (7,750.00)
NET CHANGES by Change Order		\$ (7,750.00)

**APPLICATION NO: 8**  
**PERIOD TO: 02/28/22**  
**CONTRACT FOR: J08427.030-0004 - Selective Demolition**  
**CONTRACT DATE: 09/25/20**  
**PROJECT NOS: GBC-J08427.030**  
**INVOICE NO: 202066802**

Distribution to:  
☐ OWNER  
☐ ARCHITECT  
☐ CONTRACTOR  
☐ FIELD  
☐ OTHER

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** ADS Services, Inc.

By: Erny Luvu Date: February 23, 2022

State of: \_\_\_\_\_ County of: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_

Notary Public: \_\_\_\_\_

My Commission expires: \_\_\_\_\_

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ..... \$ **2,075.00**  
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

**ARCHITECT:** Harvard Jolly

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# AIA<sup>®</sup> Document G703<sup>™</sup> – 1992

## Continuation Sheet (page 2)

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 8  
APPLICATION DATE: 02/24/22  
PERIOD TO: 02/28/22  
ARCHITECT'S PROJECT NO: GBC-J08427.030

A	B	C	D		E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
0000001	Taylor Ranch - Sitemwork Allow.	5,000.00	0.00	5,000.00	0.00	5,000.00	100.0%	0.00	0.00	
0000002	Taylor Ranch - Tower Selective Demo	23,500.00	23,500.00	0.00	0.00	23,500.00	100.0%	0.00	0.00	
01.001	001 - IS-00005 - Credit for Unused demo labor of the existing tower slab	(2,750.00)	(2,750.00)	0.00	0.00	(2,750.00)	100.0%	0.00	0.00	
02.001	002 - IS-00015 - Subcontractor Final Change Order	(5,000.00)	0.00	(5,000.00)	0.00	(5,000.00)	100.0%	0.00	0.00	
	GRAND TOTAL	\$20,750.00	\$20,750.00	\$0.00	\$0.00	\$20,750.00	100.0%	\$0.00	\$0.00	

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# GBC - Gilbane Building Company

## Project Staffing General Conditions

Contract Number:	B08427.030
Contract Job Number:	B08427.030
Invoice Number:	202111-J361
Application:	9 - 0
Invoice Date:	05/26/2022

**Contract: B08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

**Job: J08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

030 - Sarasota County District Schools Hurricane Enhancement

**010 - Cost of Work Subtotal 64,809.99**

030 - General Conditions

020 - Project Staffing

92.920 - Field Staff Labor

Pay Period	Employee	Hours	Total Labor	Multiplier	Total
<b>030.92.920.910100.Z.CFL - Project Manager - YD</b>					
02/27/2022	Yannick Dauphas	4.00	274.40	1.49	408.86
03/13/2022	Yannick Dauphas	8.00	548.80	1.49	817.71
03/27/2022	Yannick Dauphas	16.00	1,097.60	1.49	1,635.42
04/10/2022	Yannick Dauphas	10.00	729.70	1.49	1,087.25
04/24/2022	Yannick Dauphas	8.00	583.76	1.49	869.80
05/08/2022	Yannick Dauphas	4.00	291.88	1.49	434.90
05/22/2022	Yannick Dauphas	4.00	291.88	1.49	434.90
05/26/2022	Yannick Dauphas 5/23- 7/17/22	36.00	2,626.85	1.49	3,914.00
<b>92.920 - Field Staff Labor Subtotal</b>		<b>90.00</b>			<b>9,602.84</b>

92.922 - Regional Staff Labor

Pay Period	Employee	Hours	Total Labor	Multiplier	Total
<b>030.92.922.921132.Z.CRL - Project Accountant- A LaMay</b>					
11/21/2021	Allison LaMay	2.00	57.98	1.49	86.39
03/13/2022	Allison LaMay	2.00	57.98	1.49	86.39
03/27/2022	Allison LaMay	2.00	57.98	1.49	86.39
04/10/2022	Allison LaMay	2.00	63.76	1.49	95.00
05/22/2022	Allison LaMay	2.00	63.76	1.49	95.00
05/26/2022	Allison LaMay 5/23- 7/31/22	10.00	318.79	1.49	475.00
<b>92.922 - Regional Staff Labor Subtotal</b>		<b>20.00</b>			<b>924.17</b>
<b>020 - Project Staffing Subtotal</b>		<b>110.00</b>			<b>10,527.01</b>

Employee # 7860  
Name: Dauphas, Yannick B  
Year : 2022

Company : GBC



Start Date : 2/14/2022

End Date : 3/27/2022

**Summary :**

Job/Depart	Name	Cat	Pay Period	Submitted By	Date/Time	Approved By	Date/Time	Hours
J08427.030	Fruitville Gulf Gate NP HS_Taylor Ranch EL Hurricane Enhcmnt	CFL	02/27/2022	Dauphas, Yannick B	2/25/2022 10:24 AM	Peacock, Thomas E	2/28/2022 9:22 AM	4.00
			03/13/2022	Dauphas, Yannick B	3/11/2022 12:26 PM	Peacock, Thomas E	3/14/2022 9:02 AM	8.00
			03/27/2022	Dauphas, Yannick B	3/24/2022 6:08 PM	Kinsey, Amy L	3/28/2022 9:37 AM	16.00
<b>Total</b>								<b>28.00</b>

<b>Grand Total :</b>	<b>28.00</b>
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Employee # 7860

Company : GBC

Name: Dauphas, Yannick B



Year : 2022

Start Date : 3/28/2022

End Date : 5/8/2022

**Summary :**

Job/Depart	Name	Cat	Pay Period	Submitted By	Date/Time	Approved By	Date/Time	Hours
J08427.030	Fruitville Gulf Gate NP HS_Taylor Ranch EL Hurricane Enhcmnt	CFL	04/10/2022	Dauphas, Yannick B	4/8/2022 9:52 PM	Kinsey, Amy L	4/11/2022 9:44 AM	10.00
			04/24/2022	Dauphas, Yannick B	4/22/2022 2:29 PM	Kinsey, Amy L	4/25/2022 10:26 AM	8.00
			05/08/2022	Dauphas, Yannick B	5/6/2022 8:37 PM	Kinsey, Amy L	5/9/2022 9:34 AM	4.00
<b>Total</b>								<b>22.00</b>

<b>Grand Total :</b>	<b>22.00</b>
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Employee # 7860  
Name: Dauphas, Yannick B  
Year : 2022

Company : GBC



Start Date : 5/9/2022

End Date : 5/22/2022

**Summary :**

Job/Depart	Name	Cat	Pay Period	Submitted By	Date/Time	Approved By	Date/Time	Hours
J08427.030	Fruitville Gulf Gate NP HS_Taylor Ranch EL Hurricane Enhcmnt	CFL	05/22/2022	Dauphas, Yannick B	5/20/2022 3:51 PM	Kinsey, Amy L	5/23/2022 10:28 AM	4.00
<b>Total</b>								<b>4.00</b>

<b>Grand Total :</b>								<b>4.00</b>
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Employee # 7860  
Name: Dauphas, Yannick B  
Year : 2022  
Start Date : 5/23/2022

Company : GBC  
End Date : 6/5/2022



**Summary :**

Job/Depart	Name	Cat	Pay Period	Submitted By	Date/Time	Approved By	Date/Time	Hours
J08427.030	Fruitville Gulf Gate NP HS_Taylor Ranch EL Hurricane Enhcmnt	CFL	06/05/2022	Dauphas, Yannick B	06/03/2022 1:21 PM	Kinsey, Amy L	06/06/2022 9:21 AM	4.00
<b>Total</b>								<b>4.00</b>
<b>Grand Total :</b>								<b>4.00</b>

Employee # 13524  
Name: LaMay, Allison M  
Year : 2021

Company : GBC



Start Date : 11/8/2021

End Date : 11/21/2021

**Summary :**

Job/Depart	Name	Cat	Pay Period	Submitted By	Date/Time	Approved By	Date/Time	Hours
J08427.030	Fruitville Gulf Gate NP HS_Taylor Ranch EL Hurricane Enhcmnt	CRL	11/21/2021	LaMay, Allison M	11/16/2021 10:54 AM	Pickelsimer, Deborah A	11/16/2021 11:49 AM	2.00
<b>Total</b>								<b>2.00</b>

<b>Grand Total :</b>								<b>2.00</b>
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Employee # 13524  
Name: LaMay, Allison M  
Year : 2022

Company : GBC



Start Date : 2/28/2022

End Date : 3/27/2022

**Summary :**

Job/Depart	Name	Cat	Pay Period	Submitted By	Date/Time	Approved By	Date/Time	Hours
J08427.030	Fruitville Gulf Gate NP HS_Taylor Ranch EL Hurricane Enhcmnt	CRL	03/13/2022 03/27/2022	LaMay, Allison M LaMay, Allison M	3/10/2022 3:12 PM 3/24/2022 10:22 AM	Pickelsimer, Deborah A Pickelsimer, Deborah A	3/11/2022 6:22 AM 3/25/2022 7:57 AM	2.00 2.00
<b>Total</b>								<b>4.00</b>

<b>Grand Total :</b>								<b>4.00</b>
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Employee # 13524  
Name: LaMay, Allison M  
Year : 2022

Company : GBC



Start Date : 3/28/2022

End Date : 5/22/2022

**Summary :**

Job/Depart	Name	Cat	Pay Period	Submitted By	Date/Time	Approved By	Date/Time	Hours
J08427.030	Fruitville Gulf Gate NP HS_Taylor Ranch EL Hurricane Enhcmnt	CRL	04/10/2022 05/22/2022	LaMay, Allison M LaMay, Allison M	4/8/2022 7:54 AM 5/20/2022 8:05 AM	Pickelsimer, Deborah A Pickelsimer, Deborah A	4/8/2022 8:24 AM 5/20/2022 4:37 PM	2.00 2.00
<b>Total</b>								<b>4.00</b>

<b>Grand Total :</b>	<b>4.00</b>
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Employee # 13524  
Name: LaMay, Allison M  
Year : 2022

Company : GBC



Start Date : 5/23/2022

End Date : 6/5/2022

**Summary :**

Job/Depart	Name	Cat	Pay Period	Submitted By	Date/Time	Approved By	Date/Time	Hours
J08427.030	Fruitville Gulf Gate NP HS_Taylor Ranch EL Hurricane Enhcmnt	CRL	06/05/2022	LaMay, Allison M	6/3/2022 8:45 AM	Pickelsimer, Deborah A	6/3/2022 10:19 AM	2.00
<b>Total</b>								<b>2.00</b>

<b>Grand Total :</b>								<b>2.00</b>
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## GBC - Gilbane Building Company

### Field Support General Conditions

Contract Number:	B08427.030
Contract Job Number:	B08427.030
Invoice Number:	202111-J361
Application:	9 - 0
Invoice Date:	05/26/2022

**Contract: B08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

**Job: J08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

030 - Sarasota County District Schools Hurricane Enhancement

030 - General Conditions

025 - Field Support

Invoice Date	Vendor	Description	Invoice Number	Total
<b>030.92.925.950100.Z.CSS - Small Tools &amp; Supplies</b>				
04/06/2022		estimated costs for Summer 2022 work		2,500.00
030.92.928.977200.Z.CSS - MIS Services		110 hrs x \$2.80/Hr MIS rate		308.00
<b>025 - Field Support Subtotal</b>				<b>2,808.00</b>

# GBC - Gilbane Building Company

## MIS invoice

Field Support

Contract Number:	B08427.030
Contract Job Number:	B08427.030
Invoice Number:	202111-J361
Application:	9 - 0
Invoice Date:	05/26/2022

**Contract: B08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

**Job: J08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

030 - Sarasota County District Schools Hurricane Enhancement

030 - General Conditions

025 - Field Support

Invoice Date	Vendor	Description	Invoice Number	Total
<b>030.92.928.977200.Z.CSS - MIS Services</b>				
11/21/2021	BW202124	MIS Charges @ \$2.80/Hr	BW202124 MIS Charges @ \$2.80/Hr	5.60
02/27/2022	BW20225	MIS Charges @ \$2.80/Hr	BW20225 MIS Charges @ \$2.80/Hr	11.20
03/13/2022	BW20226	MIS Charges @ \$2.80/Hr	BW20226 MIS Charges @ \$2.80/Hr	28.00
03/27/2022	BW20227	MIS Charges @ \$2.80/Hr	BW20227 MIS Charges @ \$2.80/Hr	50.40
04/10/2022	BW20228	MIS Charges @ \$2.80/Hr	BW20228 MIS Charges @ \$2.80/Hr	33.60
04/24/2022	BW20229	MIS Charges @ \$2.80/Hr	BW20229 MIS Charges @ \$2.80/Hr	22.40
05/08/2022	BW202210	MIS Charges @ \$2.80/Hr	BW202210 MIS Charges @ \$2.80/Hr	11.20
05/22/2022	BW202211	MIS Charges @ \$2.80/Hr	BW202211 MIS Charges @ \$2.80/Hr	16.80
05/26/2022	BW202212-16	MIS Charges @ \$2.80/Hr	BW202212-16 MIS Charge@ \$2.80/Hr	128.80
<b>030.92.928.977200.Z.CSS - MIS Services Subtotal</b>				<b>308.00</b>



## GBC - Gilbane Building Company

### General Requirements

#### General Conditions

Contract Number:	B08427.030
Contract Job Number:	B08427.030
Invoice Number:	202111-J361
Application:	9 - 0
Invoice Date:	05/26/2022

**Contract: B08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

**Job: J08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

030 - Sarasota County District Schools Hurricane Enhancement

030 - General Conditions

030 - General Requirements

Invoice Date	Vendor	Description	Invoice Number	Total
<b>030.92.925.937500.Z.CSS - Job Travel</b>				
05/25/2022	Yannick Dauphas	VHS Band Tower Travel 10.4.21-3.18.22	1996575AAFD49805	223.38
<b>030 - General Requirements Subtotal</b>				<b>223.38</b>

## Expense Report

Report Name : VHS Band Tower - Travel 03.31.22

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Employee Name : Dauphas, Yannick B.

Employee ID : 7860

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### Report Header

Policy : Gilbane US Expense  
Policy.

Business Purpose : Travel to coordinate,  
inspect and supervise  
VHS Band Tower project

Report Key : 419922

Report Id : 11996575AAFD4980BEC5

Report Date : 03/31/2022

Approval Status : Not Submitted

Currency : US, Dollar

---

Transaction Date	Expense Type	Vendor	Vendor Name	City	Payment Type	Amount
03/18/2022	Personal Car Mileage				Cash	\$9.86
	Allocations :	100.00% (\$9.86) *Job-J08427.060-92.925.940327.Z-CSS				
	Business Purpose :	Travel To Job Site				
03/17/2022	Personal Car Mileage				Cash	\$9.86

---

**Allocations :** 100.00% (\$9.86) \*Job-  
J08427.060-92.925.940327.Z-CSS

**Business Purpose :** Travel To Job Site

---

03/16/2022	Personal Car Mileage	Cash	\$9.86
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**Allocations :** 100.00% (\$9.86) \*Job-  
J08427.060-92.925.940327.Z-CSS

**Business Purpose :** Travel To Job Site

---

03/15/2022	Personal Car Mileage	Cash	\$9.86
------------	-------------------------	------	--------

**Allocations :** 100.00% (\$9.86) \*Job-  
J08427.060-92.925.940327.Z-CSS

**Business Purpose :** Travel To Job Site

---

03/14/2022	Personal Car Mileage	Cash	\$9.86
------------	-------------------------	------	--------

**Allocations :** 100.00% (\$9.86) \*Job-  
J08427.060-92.925.940327.Z-CSS

**Business Purpose :** Travel To Job Site

---

03/11/2022	Personal Car Mileage	Cash	\$9.86
------------	-------------------------	------	--------

**Allocations :** 100.00% (\$9.86) \*Job-  
J08427.060-92.925.940327.Z-CSS

**Business Purpose :** Travel To Job Site

---

03/07/2022	Personal Car Mileage	Cash	\$9.86
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**Allocations :** 100.00% (\$9.86) \*Job-  
J08427.060-92.925.940327.Z-CSS

**Business Purpose :** Travel To Job Site

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02/21/2022	Personal Car Mileage	Cash	\$9.86
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**Allocations :** 100.00% (\$9.86) \*Job-  
J08427.060-92.925.940327.Z-CSS

**Business Purpose :** Travel To Job Site

---

Personal Car

02/07/2022	Mileage	Cash	\$9.86
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**Allocations :** 100.00% (\$9.86) \*Job-J08427.060-92.925.940327.Z-CSS

**Business Purpose :** Travel To Job Site

---

01/24/2022	Personal Car Mileage	Cash	\$9.86
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**Allocations :** 100.00% (\$9.86) \*Job-J08427.060-92.925.940327.Z-CSS

**Business Purpose :** Travel To Job Site

---

01/17/2022	Personal Car Mileage	Cash	\$9.86
------------	-------------------------	------	--------

**Allocations :** 100.00% (\$9.86) \*Job-J08427.060-92.925.940327.Z-CSS

**Business Purpose :** Travel To Job Site

---

01/10/2022	Personal Car Mileage	Cash	\$9.86
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**Allocations :** 100.00% (\$9.86) \*Job-J08427.060-92.925.940327.Z-CSS

**Business Purpose :** Travel To Job Site

---

01/03/2022	Personal Car Mileage	Cash	\$9.86
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**Allocations :** 100.00% (\$9.86) \*Job-J08427.060-92.925.940327.Z-CSS

**Business Purpose :** Travel To Job Site

---

12/27/2021	Personal Car Mileage	Cash	\$9.52
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**Allocations :** 100.00% (\$9.52) \*Job-J08427.060-92.925.940327.Z-CSS

**Business Purpose :** Travel To Job Site

---

12/20/2021	Personal Car Mileage	Cash	\$9.52
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**Allocations :** 100.00% (\$9.52) \*Job-J08427.060-92.925.940327.Z-CSS

**Business Purpose :** Travel To Job Site

12/06/2021	Personal Car Mileage	Cash	\$9.52
	<b>Allocations :</b> 100.00% (\$9.52) *Job- J08427.060-92.925.940327.Z-CSS		
	<b>Business Purpose :</b> Travel To Job Site		
11/24/2021	Personal Car Mileage	Cash	\$9.52
	<b>Allocations :</b> 100.00% (\$9.52) *Job- J08427.060-92.925.940327.Z-CSS		
	<b>Business Purpose :</b> Travel To Job Site		
11/23/2021	Personal Car Mileage	Cash	\$9.52
	<b>Allocations :</b> 100.00% (\$9.52) *Job- J08427.060-92.925.940327.Z-CSS		
	<b>Business Purpose :</b> Travel To Job Site		
11/22/2021	Personal Car Mileage	Cash	\$9.52
	<b>Allocations :</b> 100.00% (\$9.52) *Job- J08427.060-92.925.940327.Z-CSS		
	<b>Business Purpose :</b> Travel To Job Site		
11/19/2021	Personal Car Mileage	Cash	\$9.52
	<b>Allocations :</b> 100.00% (\$9.52) *Job- J08427.060-92.925.940327.Z-CSS		
	<b>Business Purpose :</b> Travel To Job Site		
11/08/2021	Personal Car Mileage	Cash	\$9.52
	<b>Allocations :</b> 100.00% (\$9.52) *Job- J08427.060-92.925.940327.Z-CSS		
	<b>Business Purpose :</b> Travel To Job Site		
10/25/2021	Personal Car Mileage	Cash	\$9.52
	<b>Allocations :</b> 100.00% (\$9.52) *Job- J08427.060-92.925.940327.Z-CSS		

**Business Purpose : Travel To Job Site**

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10/04/2021	Personal Car Mileage	Cash	\$9.52
------------	-------------------------	------	--------

**Allocations :** 100.00% (\$9.52) \*Job-  
J08427.060-92.925.940327.Z-CSS

**Business Purpose : Travel To Job Site**

Note: The sum of allocation amounts may not exactly match the expense amount due to rounding.

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<b>Report Total :</b>	<b>\$223.38</b>
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<b>Personal Expenses :</b>	<b>\$0.00</b>
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<b>Total Amount Claimed :</b>	<b>\$223.38</b>
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<b>Amount Approved :</b>	<b>\$223.38</b>
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**Company Disbursements**

<b>Amount Due Employee :</b>	<b>\$223.38</b>
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<b>Amount Due Company Card :</b>	<b>\$0.00</b>
----------------------------------	---------------

<b>Total Paid By Company :</b>	<b>\$223.38</b>
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**Employee Disbursements**

<b>Amount Due Company :</b>	<b>\$0.00</b>
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<b>Amount Due Company Card From Employee :</b>	<b>\$0.00</b>
------------------------------------------------	---------------

<b>Total Paid By Employee :</b>	<b>\$0.00</b>
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## GBC - Gilbane Building Company

### 060 Insurance

Contract Number:	B08427.030
Contract Job Number:	B08427.030
Invoice Number:	202205-J575
Application:	9 - 0
Invoice Date:	05/27/2022

**Contract: B08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

**Job: J08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

030 - Sarasota County District Schools Hurricane Enhancement

060 - Gen & Excess Liability Insurance

Invoice Date	Vendor	Description	Invoice Number	Total
<b>030.99.970.950050.Z.CSS - Gen &amp; Excess Liability Insurance</b>				
11/12/2021	FL SPG Risk Mgmt @ 19.80/1000	JB Draw 8 - Generated from Contract B08427.030	B08427.030	1,775.46
05/26/2022	FL SPG Risk Mgmt @ 19.80/1000	JB Draw 9 - Generated from Contract B08427.030	B08427.030	1,736.29
<b>060 - Gen &amp; Excess Liability Insurance Subtotal</b>				<b>3,511.75</b>



Gilbane Building Company  
7 Jackson Walkway  
Providence, RI 02903

**Invoice**

**Customer:** Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane  
1960 Landings Boulevard  
Sarsota, FL 34231

**Date:** 05/27/2022

**Invoice No:** J08427.030 - RMFL - 9

**Job:** J08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL

Contract	Name	Reference	Base Amount	Rate	Amount
FL SPG Risk Mgmt			89,669.66	19.80/1000	1,775.46
B08427.030	Fruitville Gulf Gate NP HS_Taylor Ranch EL Hurricane Enhcmnt	JB Draw 8			
B08427.030	Fruitville Gulf Gate NP HS_Taylor Ranch EL Hurricane Enhcmnt	JB Draw 9	final	19.80/1000	1,736.29

**TOTAL:** **\$3,511.75**



## GBC - Gilbane Building Company

### 075 P&P Bond

Contract Number:	B08427.030
Contract Job Number:	B08427.030
Invoice Number:	202111-J361
Application:	9 - 0
Invoice Date:	05/26/2022

**Contract: B08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

**Job: J08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

030 - Sarasota County District Schools Hurricane Enhancement

075 - P & P Bond

Invoice Date	Vendor	Description	Invoice Number	Total
<b>030.99.970.997000.Z.BOND - Performance &amp; Payment Bond</b>				
04/04/2022	Alliant Insurance Services, In	#107356433 _ School Board of Sarasota County	1572465	- 1,312.78
<b>075 - P &amp; P Bond Subtotal</b>				<b>- 1,312.78</b>

## GBC - Gilbane Building Company

### 100 Fee

Contract Number:	B08427.030
Contract Job Number:	B08427.030
Invoice Number:	202205-J575
Application:	9 - 0
Invoice Date:	05/27/2022

**Contract: B08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

**Job: J08427.030 - Fruitville Gulf Gate NP HS\_Taylor Ranch EL Hurricane Enhcmnt**

030 - Sarasota County District Schools Hurricane Enhancement

100 - Fee

Date	Description	Total
<b>030.92.999.999000.Z.CPF - Fee</b>		
05/26/2022	Fee - 6%	4,834.05
<b>100 - Fee Subtotal</b>		<b>4,834.05</b>

# AIA<sup>®</sup> Document G704<sup>™</sup> – 2000

## Certificate of Substantial Completion

**PROJECT:***(Name and address)*

Various schools DEM Hurricane  
Enhancements: NPHS, Gulf Gate  
ES and Taylor Rance ES

**TO OWNER:***(Name and address)*

School Board of Sarasota  
County 1960 Landing Blvd.  
Sarasota, FL 34231

**PROJECT NUMBER:** SCS #4604**CONTRACT FOR:** Design Build Services**CONTRACT DATE:** March 14, 2020**TO CONTRACTOR:***(Name and address)*

Gilbane Building Company  
1950 Ringling Blvd  
Suite 301  
Sarasota, FL 34236

OWNER: ☒ARCHITECT: ☒CONTRACTOR: ☒FIELD: ☐OTHER: ☐**PROJECT OR PORTION OF THE PROJECT DESIGNATED FOR PARTIAL OCCUPANCY OR USE SHALL INCLUDE:**

Hurricane enhancements at North Port HS, Gulf Gate Elementary and Taylor Ranch Elementary in accordance with revised Construction Documents prepared by Harvard Jolly Architects.

The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

**Warranty**

1 Year

Harvard Jolly, Inc.

**ARCHITECT**BY  **STEPHEN JOHNSON, AIA****Date of Commencement**

March 15, 2020

June 1, 2022

**DATE OF ISSUANCE**

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

**Cost estimate of Work that is incomplete or defective:** \$0.00

The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Gilbane Building Company

**CONTRACTOR**

Tom Peacock

BY

June 1, 2022

**DATE**

The Owner accepts the Work or designated portion as substantially complete and will assume full possession at 8:00 AM on June 1, 2022.

School Board of Sarasota County

**OWNER**

Jane Dreger

BY

June 1, 2022

**DATE**

## Blanton Marilyn

---

**From:** Dreger Jane  
**Sent:** Wednesday, June 8, 2022 10:07 AM  
**To:** Gillis Leslie; Clark Steve  
**Cc:** Carr Mary; Blanton Marilyn  
**Subject:** RE: Gilbane #22004248 Hurricane Shelter Retrofit

We have the final CM CO completed and Marilyn is working on the Board item. Steve has the CM final pay app which he had them revise yesterday. I am looking for the Substantial Completion and we have received the final closeout documents.

If you have any questions, or require additional information, please feel free to contact me.

Thank you and have a great day,



**Jane Dreger**  
Director,  
Construction Services  
Sarasota County Schools

Office: 941-927-9000 ext. 69024

Cell: 941-915-7388

Email: [Jane.Dreger@sarasotacountyschools.net](mailto:Jane.Dreger@sarasotacountyschools.net)

Web: <https://www.sarasotacountyschools.net/>



**Rediscover Silence:** "Quiet your voice, quiet your mind, a sense of peace you will find!"  
#BecauseItMatters

---

**From:** Gillis Leslie <Leslie.Gillis@sarasotacountyschools.net>  
**Sent:** Wednesday, June 8, 2022 9:23 AM  
**To:** Dreger Jane <Jane.Dreger@sarasotacountyschools.net>; Clark Steve <Steve.Clark@sarasotacountyschools.net>  
**Cc:** Carr Mary <Mary.Carr@sarasotacountyschools.net>; Blanton Marilyn <Marilyn.Blanton@sarasotacountyschools.net>  
**Subject:** FW: Gilbane #22004248 Hurricane Shelter Retrofit  
**Importance:** High

Jane,  
Mary says if we can get the FINAL PAY APP today, she can get Kathy to hold a BOARD spot for the FINAL Project Close-out Board Agenda item.

With that said, are the close outs ready to go to the Board?

Thank you.



**June 21, 2022 Board Meeting**  
**Agenda Item 31.**

**Title**

APPROVAL OF REQUEST TO PURCHASE NINE 2022 CHEVY EXPRESS CARGO 2500 135" VANS AND ONE 2022 CHEVY EXPRESS CARGO 2500 155" VAN

**Description**

This purchase of nine (9) 2022 Chevy Express Cargo 2500 135" WB, 4.3 Gas V6 with 8SPD Auto Trans, and one (1) 2022 Chevy Express Cargo 2500 155" WB 4.3 Gas V6 with 8SPD Auto Trans which is a necessary and direct replacement for older, high mileage white fleet vehicles to mitigate costly repairs to be approved as presented.

**Recommendation**

That the purchase of the nine (9) 2022 Chevy Express Cargo 2500 135" WB, 4.3 Gas V6 with 8SPD Auto Trans, and one (1) 2022 Chevy Express Cargo 2500 155" WB 4.3 Gas V6 with 8SPD Auto Trans for direct replacement for older, high mileage white fleet vehicles to mitigate costly repairs to be approved as presented.

**Contact**

DUMAS & PRICE

**Financial Impact**

Not to exceed \$300,000.00

**Strategic Plan Reference**

Goal: 5 Strategy: 1

**ATTACHMENTS:**

Description	Upload Date	Type
New Vehicles	5/31/2022	Cover Memo
New Vehicles	5/31/2022	Cover Memo



Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234	WWW.ALANJAY.COM	37373-5
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411	Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200
		FAX 863-402-4221		

ORIGINAL QUOTE DATE  
5/6/2022

## QUICK QUOTE SHEET

REVISED QUOTE DATE  
5/25/2022

REQUESTING AGENCY	SARASOTA COUNTY SCHOOL BOARD			
CONTACT PERSON	JIM BASILOTTO	EMAIL	JAMES.BASILOTTO@sarasotacountyschools.net	
PHONE	941-486-2151	MOBILE	FAX	

SOURCEWELL (FORMERLY NJPA) CONTRACT # 2022.5 091521-NAF & 060920-NAF www.NationalAutoFleetGroup.com

MODEL	CG23405	MSRP	\$33,000.00
2022 CHEVY EXPRESS CARGO 2500 135" WB (NO REAR GLASS)			
CUSTOMER ID	CARGO VAN	BASE VEHICLE PRICE	\$22,002.00
BED LENGTH	135" WB		

\*\* All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.

FACTORY OPTIONS	DESCRIPTION	
ESTIMATE	ESTIMATED INCREASE - 2023 ORDER BANK NOT YET OPEN. THIS IS A BUDGET QUOTE ONLY. ACTUAL PRICE MAY VARY UP OR DOWN.	\$5,000.00
GAZ 93W	EXTERIOR COLOR SUMMIT WHITE WITH MEDIUM PEWTER VINYL INTERIOR	\$0.00
LV1 M5U	4.3L GAS V6 WITH 8-SPD AUTO TRANS	\$0.00
PW PL	PWR WINDOWS AND LOCKS (STD) ***DOES NOT INCLUDE KEYLESS ENTRY***	\$0.00
ZW3	Glass, rear doors and side cargo doors (Includes (A12) fixed rear doors window glass and (A13) fixed rear side door window glass. Upgradeable to (A12) fixed rear doors window glass and (A19) swing-out rear side door window glass or (A18) swing-out rear cargo door windows glass and (A19) swing-out rear side door window glass. Included with (PCH) Hotel Shuttle Package. Not available with (ZP6) 5-passenger Express Crew Van Package or (Y3H) Paratransit Package.)	\$125.00
BUC	FACTORY BACK UP CAMERA(STD).	\$0.00

CONTRACT OPTIONS	DESCRIPTION	FACTORY OPTIONS	\$5,125.00
NO PARTITION	NO PARTITION OR VAN SHELVING PACKAGE REQUESTED.		\$0.00
NEW-TAG	New COUNTY tag Includes temp tag & two way overnight shipping for signature.		\$245.00
		CONTRACT OPTIONS	\$245.00

TRADE IN	VEHICLE TOTAL	\$27,127.00
	MSRP DISCOUNT	31.2%
	ACCESSORY TOTAL	\$245.00
	CUSTOMER PRICE	\$27,372.00
YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~		\$0.00

TOTAL COST LESS TRADE IN(S)	QTY	9	\$246,348.00
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Estimated Annual payments for 60 months paid in advance: \$6,130.20 Extended: \$55,171.82  
Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments **QUOTE SUBJECT TO FACTORY ORDER ACCEPTANCE or 30 DAYS**

VEHICLE QUOTED BY CHRIS WILSON FLEET SALES MANAGER [chris.wilson@alanjay.com](mailto:chris.wilson@alanjay.com)

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time.  
I am always happy to be of assistance.



# Alan Jay Fleet Sales

Chris Wilson | (863)402-4234 | chris.wilson@alanjay.com

Vehicle: [Fleet] 2022 Chevrolet Express Cargo Van (CG23405) RWD 2500 135" ( Complete )



**Note:**Photo may not represent exact vehicle or selected equipment.

## Window Sticker

### SUMMARY

[Fleet] 2022 Chevrolet Express Cargo Van (CG23405) RWD 2500 135"MSRP:\$33,000.00

Interior:Medium Pewter, Vinyl Seat Trim

Exterior 1:Summit White

Exterior 2:No color has been selected.

Engine, 4.3L V6

Transmission, 8-speed automatic, electronically controlled

### OPTIONS

CODE	MODEL	MSRP
CG23405	[Fleet] 2022 Chevrolet Express Cargo Van (CG23405) RWD 2500 135"	\$33,000.00
OPTIONS		
1WT	Work Van Preferred Equipment Group	\$0.00
93W	Medium Pewter, Vinyl Seat Trim	\$0.00
A12	Glass, fixed rear doors windows	\$0.00
A13	Glass, fixed rear side door windows	\$0.00
AR7	Seats, front bucket with vinyl trim	\$0.00

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Data Version: 16556. Data Updated: May 23, 2022 6:16:00 PM PDT.



# Alan Jay Fleet Sales

Chris Wilson | (863)402-4234 | chris.wilson@alanjay.com

Vehicle: [Fleet] 2022 Chevrolet Express Cargo Van (CG23405) RWD 2500 135" ( Complete )

ASB	Window security bar, rear side door glass	Inc.	
DAA	Visors, driver and front passenger, vinyl		\$0.00
E24	Door, swing-out passenger-side, 60/40 split		\$0.00
FE9	Emissions, Federal requirements		\$0.00
GAZ	Summit White		\$0.00
GU6	Rear axle, 3.42 ratio		\$0.00
LV1	Engine, 4.3L V6		\$0.00
M5U	Transmission, 8-speed automatic, electronically controlled		\$0.00
U0F	Audio system, AM/FM stereo with MP3 player		\$0.00
VQ2	Fleet Processing Option		\$0.00
ZLP	Tire, spare LT245/75R16E all-season, blackwall		\$0.00
ZW3	Glass, rear doors and side cargo doors		\$130.00
ZW9	Body, standard		\$0.00
ZX2	Seating arrangement, driver and front passenger high-back buckets,		\$0.00
ZY1	Paint, solid		\$0.00
<b>SUBTOTAL</b>			<b>\$33,130.00</b>
Adjustments Total			\$0.00
Destination Charge			\$1,695.00
<b>TOTAL PRICE</b>			<b>\$34,825.00</b>

## FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

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Data Version: 16556. Data Updated: May 23, 2022 6:16:00 PM PDT.





# Alan Jay Fleet Sales

Chris Wilson | (863)402-4234 | chris.wilson@alanjay.com

Vehicle: [Fleet] 2022 Chevrolet Express Cargo Van (CG23405) RWD 2500 135" ( Complete )

## Standard Equipment

Package	Power Convenience Package includes (A31) power windows and (AU3) power door locks
Mechanical	Engine, 4.3L V6 with Direct Injection and Variable Valve Timing, includes aluminum block construction (276 hp [206 kW] @ 5200 rpm, 298 lb-ft of torque [404 Nm] @ 3900 rpm) (STD) (Reference the Engine/Axle page for availability.)
	Transmission, 8-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking, Powertrain Grade Braking and Tap-Up/Tap-Down Driver Shift Control (STD) (Requires (LV1) 4.3L gas V6 engine. Reference the Engine/Axle page for availability.)
	Body, standard (STD)
	GVWR, 8600 lbs. (3901 kg) (Reference the Engine/Axle page for availability.)
	Rear axle, 3.42 ratio (Reference the Engine/Axle page for availability.)
	Rear wheel drive
	Cooling, external engine oil cooler (Not available with (LWN) 2.8L Duramax Turbo-Diesel engine.)
	Battery, 600 cold-cranking amps, maintenance-free with rundown protection and retained accessory power
	Alternator, 105 amps (Not available with (Y3H) Paratransit Package, (C69) rear air conditioning, (9L7) Wiring junction block equipment accessory or (LWN) 2.8L Duramax Turbo-Diesel engine.)
	Frame, full-length box ladder-type
	Suspension, front independent with coil springs and stabilizer bar
	Suspension, rear hypoid drive axle with multi-leaf springs
	Steering, power
	Brakes, 4-wheel antilock, 4-wheel disc
	Fuel tank capacity, mid-frame and approximately 31 gallons (117.3L)
	Exhaust, aluminized stainless-steel muffler and tailpipe
Exterior	Door, swing-out passenger-side, 60/40 split (STD)
	Wheels, 4 - 16" x 6.5" (40.6 cm x 16.5 cm) steel includes Gray center caps and steel spare
	Tire, spare LT245/75R16E all-season, blackwall located at rear underbody of vehicle (STD)
	Tires, front LT245/75R16E all-season, blackwall
	Tires, rear LT245/75R16E all-season, blackwall
	Bumpers, front and rear painted Black with step-pad
	Headlamps, dual halogen composite

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# Alan Jay Fleet Sales

Chris Wilson | (863)402-4234 | [chris.wilson@alanjay.com](mailto:chris.wilson@alanjay.com)

Vehicle: [Fleet] 2022 Chevrolet Express Cargo Van (CG23405) RWD 2500 135" ( Complete )

## Exterior

- Mirrors, outside heated power-adjustable, Black, manual-folding
- Glass, Solar-Ray light-tinted, all windows
- Wipers, front intermittent wet-arm with pulse washers
- License plate kit, front

## Entertainment

- Audio system, AM/FM stereo with MP3 player seek-and-scan, digital clock, TheftLock, random select, auxiliary jack and 2 front door speakers (STD) (Not available with (U2K) SiriusXM Radio or (WP9) Communications Package.)
- Wi-Fi Hotspot capable (Included and only available with (UE1) OnStar. Terms and limitations apply. See [onstar.com](http://onstar.com) or dealer for details.)

## Interior

- Seats, front bucket with vinyl trim and head restraints, includes inboard armrests (STD) (Requires (\*\*W) interior trim.)
- Seating arrangement, driver and front passenger high-back buckets, with head restraints and vinyl or cloth trim (STD) (Not available with (AJ3) driver-side only frontal airbag.)
- Console, engine cover with open storage bin
- Floor covering, full-length Black rubberized-vinyl (Not available with (RFM) rear floor covering delete or (PCH) Hotel Shuttle Package.)
- Steering wheel, steel sleeve column with theft-deterrent locking feature, Black
- Instrumentation, analog with speedometer, odometer with trip odometer, fuel level, voltmeter, engine temperature and oil pressure
- Oil life monitor
- Warning tones, headlamp on and key-in-ignition
- Driver Information Center includes fuel range, average speed, oil life, tire pressure monitoring, fuel used, ice warning, engine hours, average fuel economy, tachometer, and maintenance reminders. Compass and outside temperature available if equipped.
- Door locks, power with lock-out protection (Included with (ZQ2) Power Convenience Package. NOTE: Does not include (ATG) Remote Keyless Entry. (ATG) Remote Keyless Entry must be ordered separately.)
- Windows, power (Included with (ZQ2) Power Convenience Package.)
- Tow/haul mode selector, instrument panel-mounted
- Theft-deterrent system, vehicle, PASS-Key III
- Power outlets, 2 auxiliary on engine console cover with covers, 12-volt
- Power outlet, 120-volt
- Air conditioning, single-zone manual

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Data Version: 16556. Data Updated: May 23, 2022 6:16:00 PM PDT.



## Alan Jay Fleet Sales

Chris Wilson | (863)402-4234 | [chris.wilson@alanjay.com](mailto:chris.wilson@alanjay.com)

Vehicle: [Fleet] 2022 Chevrolet Express Cargo Van (CG23405) RWD 2500 135" ( Complete )

### Interior

Defogger, side windows

Cup holders, 3 on the engine console cover

Trim panels, hinged rear side doors and hinged rear doors (Not available with (Y3H) Paratransit Package.)

Mirror, inside rearview includes Rear Vision Camera display

Headliner, cloth, over driver and passenger

Visors, driver and front passenger, vinyl

Assist handles, driver and right-front passenger

Lighting, interior with 4 dome lights 1 overhead and 3 LED's on cross members in cargo area, includes defeat switch and door handle-activated switches

Cargo tie-downs 6 D-ring attachments on cargo area floor (Not available with (Y3H) Paratransit Package or (ZP6) 5-passenger Express Crew Van.)

Chevrolet Connected Access capable (Included and only available with (UE1) OnStar. Subject to terms. See [onstar.com](http://onstar.com) or dealer for details.)

### Safety-Mechanical

Brake/transmission shift interlock, for automatic transmissions

Hill Start Assist

StabiliTrak, traction assistance and vehicle stability enhancement system

### Safety-Exterior

Door beams, steel-side

Daytime Running Lamps

### Safety-Interior

Airbags, frontal, front driver and right front passenger (Includes passenger-side airbag deactivation switch. Included with (ZX2) driver and right front passenger high-back bucket seats or (ZP6) 5-passenger Express Crew Van Package. Not available with (ZX1) driver only high-back bucket seat or (AJ3) driver-side only frontal airbag. Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Airbags, seat-mounted side-impact for driver and right-front passenger and roof-rail mounted head-curtain for 1-row coverage with (ZX1) driver only high-back bucket seat or (ZX2) driver and right-front passenger high-back bucket seats, and 2-row coverage with (ZP6) 5-passenger Express Crew Van Package (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Airbag deactivation switch, frontal passenger-side (Not available with (AJ3) driver only airbag. Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

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Data Version: 16556. Data Updated: May 23, 2022 6:16:00 PM PDT.



## Alan Jay Fleet Sales

Chris Wilson | (863)402-4234 | [chris.wilson@alanjay.com](mailto:chris.wilson@alanjay.com)

Vehicle: [Fleet] 2022 Chevrolet Express Cargo Van (CG23405) RWD 2500 135" ( Complete )

### Safety-Interior

OnStar and Chevrolet connected services capable (Not available with (UXZ) radio provisions only. Terms and limitations apply. See [onstar.com](http://onstar.com) or dealer for details.)

Rear Vision Camera display integrated into rearview mirror (Display included with (DRJ) inside rearview mirror.)

Tire Pressure Monitoring System (does not apply to spare tire)

### WARRANTY

Warranty Note: <<< Preliminary 2022 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

Maintenance Note: 1 Year/1 Visit

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Data Version: 16556. Data Updated: May 23, 2022 6:16:00 PM PDT.



Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234	WWW.ALANJAY.COM	37381-3
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411	Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200
		FAX 863-402-4221		

ORIGINAL QUOTE DATE  
5/6/2022

## QUICK QUOTE SHEET

REVISED QUOTE DATE  
5/25/2022

REQUESTING AGENCY	SARASOTA COUNTY SCHOOL BOARD			
CONTACT PERSON	JIM BASILOTTO	EMAIL	JAMES.BASILOTTO@sarasotacountyschools.net	
PHONE	941-486-2151	MOBILE	FAX	

**SOURCEWELL (FORMERLY NJPA) CONTRACT # 2022.5 091521-NAF & 060920-NAF www.NationalAutoFleetGroup.com**

MODEL	CG23705	MSRP	\$34,900.00
2022 CHEVY EXPRESS CARGO 2500 155" WB (NO REAR GLASS)			
CUSTOMER ID	EXT LENGTH CARGO VAN	BASE VEHICLE PRICE	\$23,771.00
BED LENGTH	155" WB		

\*\* All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.

FACTORY OPTIONS	DESCRIPTION	
ESTIMATE	ESTIMATED INCREASE - 2023 ORDER BANK NOT YET OPEN. THIS IS A BUDGET QUOTE ONLY. ACTUAL PRICE MAY VARY UP OR DOWN.	\$5,000.00
GAZ 93W	EXTERIOR COLOR SUMMIT WHITE WITH MEDIUM PEWTER VINYL INTERIOR	\$0.00
LV1 M5U	4.3L GAS V6 WITH 8-SPD AUTO TRANS	\$0.00
PW PL	PWR WINDOWS AND LOCKS (STD) ***DOES NOT INCLUDE KEYLESS ENTRY***	\$0.00
ZW3	Glass, rear doors and side cargo doors (Includes (A12) fixed rear doors window glass and (A13) fixed rear side door window glass. Upgradeable to (A12) fixed rear doors window glass and (A19) swing-out rear side door window glass or (A18) swing-out rear cargo door windows glass and (A19) swing-out rear side door window glass. Included with (PCH) Hotel Shuttle Package. Not available with (ZP6) 5-passenger Express Crew Van Package or (Y3H) Paratransit Package.)	\$125.00
BUC	FACTORY BACK UP CAMERA(STD).	\$0.00

CONTRACT OPTIONS	DESCRIPTION	FACTORY OPTIONS	\$5,125.00
NO PARTITION	NO PARTITION OR VAN SHELVING PACKAGE REQUESTED.		\$0.00
NEW-TAG	New COUNTY tag Includes temp tag & two way overnight shipping for signature.		\$245.00
		CONTRACT OPTIONS	\$245.00

TRADE IN	VEHICLE TOTAL	\$28,896.00
	MSRP DISCOUNT	30.1%
	ACCESSORY TOTAL	\$245.00
	CUSTOMER PRICE	\$29,141.00
YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~		\$0.00
TOTAL COST LESS TRADE IN(S)		QTY 1 \$29,141.00

Estimated Annual payments for 60 months paid in advance: \$6,526.39

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments **QUOTE SUBJECT TO FACTORY ORDER ACCEPTANCE or 30 DAYS**

VEHICLE QUOTED BY CHRIS WILSON FLEET SALES MANAGER [chris.wilson@alanjay.com](mailto:chris.wilson@alanjay.com)

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time.  
I am always happy to be of assistance.



# Alan Jay Fleet Sales

Chris Wilson | (863)402-4234 | chris.wilson@alanjay.com

Vehicle: [Fleet] 2022 Chevrolet Express Cargo Van (CG23705) RWD 2500 155" ( Complete )



**Note:**Photo may not represent exact vehicle or selected equipment.

## Window Sticker

### SUMMARY

[Fleet] 2022 Chevrolet Express Cargo Van (CG23705) RWD 2500 155"MSRP:\$34,900.00

Interior:Medium Pewter, Vinyl Seat Trim

Exterior 1:Summit White

Exterior 2:No color has been selected.

Engine, 4.3L V6

Transmission, 8-speed automatic, electronically controlled

### OPTIONS

CODE	MODEL	MSRP
CG23705	[Fleet] 2022 Chevrolet Express Cargo Van (CG23705) RWD 2500 155"	\$34,900.00
OPTIONS		
1WT	Work Van Preferred Equipment Group	\$0.00
93W	Medium Pewter, Vinyl Seat Trim	\$0.00
A12	Glass, fixed rear doors windows	\$0.00
A13	Glass, fixed rear side door windows	\$0.00
AR7	Seats, front bucket with vinyl trim	\$0.00

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Data Version: 16556. Data Updated: May 23, 2022 6:16:00 PM PDT.



# Alan Jay Fleet Sales

Chris Wilson | (863)402-4234 | chris.wilson@alanjay.com

Vehicle: [Fleet] 2022 Chevrolet Express Cargo Van (CG23705) RWD 2500 155" ( Complete )

ASB	Window security bar, rear side door glass	Inc.	
DAA	Visors, driver and front passenger, vinyl		\$0.00
E24	Door, swing-out passenger-side, 60/40 split		\$0.00
FE9	Emissions, Federal requirements		\$0.00
GAZ	Summit White		\$0.00
GU6	Rear axle, 3.42 ratio		\$0.00
LV1	Engine, 4.3L V6		\$0.00
M5U	Transmission, 8-speed automatic, electronically controlled		\$0.00
U0F	Audio system, AM/FM stereo with MP3 player		\$0.00
VQ2	Fleet Processing Option		\$0.00
ZLP	Tire, spare LT245/75R16E all-season, blackwall		\$0.00
ZW3	Glass, rear doors and side cargo doors		\$130.00
ZW9	Body, standard		\$0.00
ZX2	Seating arrangement, driver and front passenger high-back buckets,		\$0.00
ZY1	Paint, solid		\$0.00
<b>SUBTOTAL</b>			<b>\$35,030.00</b>
Adjustments Total			\$0.00
Destination Charge			\$1,695.00
<b>TOTAL PRICE</b>			<b>\$36,725.00</b>

## FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

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Vehicle: [Fleet] 2022 Chevrolet Express Cargo Van (CG23705) RWD 2500 155" ( Complete )

## Standard Equipment

Package	Power Convenience Package includes (A31) power windows and (AU3) power door locks
Mechanical	<p>Engine, 4.3L V6 with Direct Injection and Variable Valve Timing, includes aluminum block construction (276 hp [206 kW] @ 5200 rpm, 298 lb-ft of torque [404 Nm] @ 3900 rpm) (STD) (Reference the Engine/Axle page for availability.)</p> <p>Transmission, 8-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking, Powertrain Grade Braking and Tap-Up/Tap-Down Driver Shift Control (STD) (Requires (LV1) 4.3L gas V6 engine. Reference the Engine/Axle page for availability.)</p> <p>Body, standard (STD)</p> <p>GVWR, 8600 lbs. (3901 kg) (Reference the Engine/Axle page for availability.)</p> <p>Rear axle, 3.42 ratio (Reference the Engine/Axle page for availability.)</p> <p>Rear wheel drive</p> <p>Cooling, external engine oil cooler (Not available with (LWN) 2.8L Duramax Turbo-Diesel engine.)</p> <p>Battery, 600 cold-cranking amps, maintenance-free with rundown protection and retained accessory power</p> <p>Alternator, 105 amps (Not available with (Y3H) Paratransit Package, (C69) rear air conditioning, (9L7) Wiring junction block equipment accessory or (LWN) 2.8L Duramax Turbo-Diesel engine.)</p> <p>Frame, full-length box ladder-type</p> <p>Suspension, front independent with coil springs and stabilizer bar</p> <p>Suspension, rear hypoid drive axle with multi-leaf springs</p> <p>Steering, power</p> <p>Brakes, 4-wheel antilock, 4-wheel disc</p> <p>Fuel tank capacity, mid-frame and approximately 31 gallons (117.3L)</p> <p>Exhaust, aluminized stainless-steel muffler and tailpipe</p>
Exterior	<p>Door, swing-out passenger-side, 60/40 split (STD)</p> <p>Wheels, 4 - 16" x 6.5" (40.6 cm x 16.5 cm) steel includes Gray center caps and steel spare</p> <p>Tire, spare LT245/75R16E all-season, blackwall located at rear underbody of vehicle (STD)</p> <p>Tires, front LT245/75R16E all-season, blackwall</p> <p>Tires, rear LT245/75R16E all-season, blackwall</p> <p>Bumpers, front and rear painted Black with step-pad</p> <p>Headlamps, dual halogen composite</p>

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# Alan Jay Fleet Sales

Chris Wilson | (863)402-4234 | [chris.wilson@alanjay.com](mailto:chris.wilson@alanjay.com)

Vehicle: [Fleet] 2022 Chevrolet Express Cargo Van (CG23705) RWD 2500 155" ( Complete )

## Exterior

- Mirrors, outside heated power-adjustable, Black, manual-folding
- Glass, Solar-Ray light-tinted, all windows
- Wipers, front intermittent wet-arm with pulse washers
- License plate kit, front

## Entertainment

- Audio system, AM/FM stereo with MP3 player seek-and-scan, digital clock, TheftLock, random select, auxiliary jack and 2 front door speakers (STD) (Not available with (U2K) SiriusXM Radio or (WP9) Communications Package.)
- Wi-Fi Hotspot capable (Included and only available with (UE1) OnStar. Terms and limitations apply. See [onstar.com](http://onstar.com) or dealer for details.)

## Interior

- Seats, front bucket with vinyl trim and head restraints, includes inboard armrests (STD) (Requires (\*\*W) interior trim.)
- Seating arrangement, driver and front passenger high-back buckets, with head restraints and vinyl or cloth trim (STD) (Not available with (AJ3) driver-side only frontal airbag.)
- Console, engine cover with open storage bin
- Floor covering, full-length Black rubberized-vinyl (Not available with (RFM) rear floor covering delete or (PCH) Hotel Shuttle Package.)
- Steering wheel, steel sleeve column with theft-deterrent locking feature, Black
- Instrumentation, analog with speedometer, odometer with trip odometer, fuel level, voltmeter, engine temperature and oil pressure
- Oil life monitor
- Warning tones, headlamp on and key-in-ignition
- Driver Information Center includes fuel range, average speed, oil life, tire pressure monitoring, fuel used, ice warning, engine hours, average fuel economy, tachometer, and maintenance reminders. Compass and outside temperature available if equipped.
- Door locks, power with lock-out protection (Included with (ZQ2) Power Convenience Package. NOTE: Does not include (ATG) Remote Keyless Entry. (ATG) Remote Keyless Entry must be ordered separately.)
- Windows, power (Included with (ZQ2) Power Convenience Package.)
- Tow/haul mode selector, instrument panel-mounted
- Theft-deterrent system, vehicle, PASS-Key III
- Power outlets, 2 auxiliary on engine console cover with covers, 12-volt
- Power outlet, 120-volt
- Air conditioning, single-zone manual

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## Alan Jay Fleet Sales

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Vehicle: [Fleet] 2022 Chevrolet Express Cargo Van (CG23705) RWD 2500 155" ( Complete )

### Interior

Defogger, side windows

Cup holders, 3 on the engine console cover

Trim panels, hinged rear side doors and hinged rear doors (Not available with (Y3H) Paratransit Package.)

Mirror, inside rearview includes Rear Vision Camera display

Headliner, cloth, over driver and passenger

Visors, driver and front passenger, vinyl

Assist handles, driver and right-front passenger

Lighting, interior with 4 dome lights 1 overhead and 3 LED's on cross members in cargo area, includes defeat switch and door handle-activated switches

Cargo tie-downs 6 D-ring attachments on cargo area floor (Not available with (Y3H) Paratransit Package or (ZP6) 5-passenger Express Crew Van.)

Chevrolet Connected Access capable (Included and only available with (UE1) OnStar. Subject to terms. See onstar.com or dealer for details.)

### Safety-Mechanical

Brake/transmission shift interlock, for automatic transmissions

Hill Start Assist

StabiliTrak, traction assistance and vehicle stability enhancement system

### Safety-Exterior

Door beams, steel-side

Daytime Running Lamps

### Safety-Interior

Airbags, frontal, front driver and right front passenger (Includes passenger-side airbag deactivation switch. Included with (ZX2) driver and right front passenger high-back bucket seats or (ZP6) 5-passenger Express Crew Van Package. Not available with (ZX1) driver only high-back bucket seat or (AJ3) driver-side only frontal airbag. Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Airbags, seat-mounted side-impact for driver and right-front passenger and roof-rail mounted head-curtain for 1-row coverage with (ZX1) driver only high-back bucket seat or (ZX2) driver and right-front passenger high-back bucket seats, and 2-row coverage with (ZP6) 5-passenger Express Crew Van Package (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Airbag deactivation switch, frontal passenger-side (Not available with (AJ3) driver only airbag. Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

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## Alan Jay Fleet Sales

Chris Wilson | (863)402-4234 | [chris.wilson@alanjay.com](mailto:chris.wilson@alanjay.com)

Vehicle: [Fleet] 2022 Chevrolet Express Cargo Van (CG23705) RWD 2500 155" ( Complete )

### Safety-Interior

OnStar and Chevrolet connected services capable (Not available with (UXZ) radio provisions only. Terms and limitations apply. See [onstar.com](http://onstar.com) or dealer for details.)

Rear Vision Camera display integrated into rearview mirror (Display included with (DRJ) inside rearview mirror.)

Tire Pressure Monitoring System (does not apply to spare tire)

### WARRANTY

Warranty Note: <<< Preliminary 2022 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

Maintenance Note: 1 Year/1 Visit

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**June 21, 2022 Board Meeting**  
**Agenda Item 32.**

**Title**

APPROVAL OF THE RENEWAL OF LAW ENFORCEMENT LIABILITY INSURANCE EFFECTIVE JULY 1, 2022 THROUGH JULY 1, 2023

**Description**

Indian Harbor Insurance Company will renew the same policy and no changes. The policy will continue to have a \$25,000 deductible and a \$3 million per occurrence/aggregate policy limit for a total premium of \$64,985.00. This premium represents a 3.67% increase annually or \$2,303 over the expiring program.

**Recommendation**

That the Board approve the Law Enforcement Liability renewal with Indian Harbor effective July 1, 2022 through July 1, 2023.

**Contact**

DUMAS & FOSTER/PETERSON

**Financial Impact**

\$64,985.00

**Strategic Plan Reference**

Goal: 5 Strategy: 1

**ATTACHMENTS:**

Description	Upload Date	Type
2022 Law Enforcement Liability Renewal Memo with Attachments	6/7/2022	Cover Memo

**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**

**HUMAN RESOURCES DEPARTMENT**

**M\_E\_M\_O\_R\_A\_N\_D\_U\_M**

TO: Allison Foster, Executive Director of Human Resources

FROM: Lynn Peterson, Supervisor of Risk Management

DATE: June 6, 2022

SUBJECT: Law Enforcement Liability Renewal

---

**Background**

In 2018, in response to the requirements of the Marjory Stoneman Douglas High School Public Safety Act and for financial reasons, Sarasota County Schools started its own police force. Having a police force comes with unique risks that are not protected by Florida Statute 768.28 or Sovereign Immunity. After reviewing the liability exposure and risks, the District opted to purchase Law Enforcement Liability Insurance. In Fiscal Year 2022-2023, the District will have 54 School Resource Officers, 6 Sergeants, 2 Lieutenants and 1 Chief.

**Renewal**

Indian Harbor Insurance Company will renew the same policy, (7/1/2022-7/1/2023) with no changes. The deductible is \$25,000 and there is a \$3 million per occurrence/aggregate policy limit for a total annual premium of **\$64,985**. The \$64,985 premium represents a 3.67% increase annually or \$2,303 over the expiring program.

**Recommendation**

I recommend we renew the policy with Indian Harbor Insurance Company for one year for the premium of **\$64,985**.

If you have any questions, please let me know.

Attachment

**Coverage:** Police Professional Liability – **Option #1 (As Expiring)**

**Carrier:** Indian Harbor Insurance Company

**Policy Period:** 7/1/2022 to 7/1/2023

**Form Number:** PGU PPL OCC 2001 04 17

**Form Type:**

COVERAGE	FORM TYPE	RETROACTIVE DATE	PENDING & PRIOR DATE
Police Professional Liability	Occurrence	N/A	Not Applicable

**Defense Limitations:**

COVERAGE TYPE	DEFENSE COST DOLLAR LIMIT	DEFENSE LIMIT	DEFENSE COST TYPE / COMMENTS
Police Professional Liability	Applies		Other / Defense in Addition to the Limit

**Coverage:**

DESCRIPTION	LIMIT TYPE	AMOUNT
Maximum Limit of Liability, Each Occurrence	Limit	\$3,000,000
Maximum Aggregate Limit of Liability	Limit	\$3,000,000

**Deductibles / Self-Insured Retention**

TYPE	COVERAGE	AMOUNT
Retention	Police Professional Liability - Each Claim Including LAE	\$25,000
Retention	Punitive Damages	See Retentions Above

**Additional Coverage:**

DESCRIPTION	LIMIT TYPE	AMOUNT
Line of Duty Death Coverage	Sublimit	\$50,000
Line of Duty Death Coverage	Sublimit	\$100,000
Punitive Damages - Full Coverage (Most Favorable Venue)		Covered

**Endorsements include, but are not limited to:**

DESCRIPTION
Florida Notice to Policyholders - PN FL 10 09 09
Police Professional Liability Declarations Page - Occurrence - PGU PPL OCC 2000 08 19
In Witness - IL MP 9104 0314 IHIC 03 14
Schedule of Policy Forms and Endorsements - PGU 2002 04 17
Police Professional Liability Occurrence Policy - PGU PPL OCC 2001 04 17
Minimum Earned Premium - PGU PPL OCC 1051 04 17
Amend Notice of Claim - Specific Individuals or Titles - PGU PPL OCC 1063 04 17
Punitive Damages - Full Coverage Most Favorable Venue - PGU PPL OCC 1083 04 17

**Endorsements include, but are not limited to:**
**DESCRIPTION**

Line of Duty Death Coverage - Family Expenses and Crisis Management Expenses - PGU PPL 1086 04 17

Non-Monetary Relief Defense Reimbursement - MANU 45 10 17

Service of Process - XL-FLSOP 11 10

Florida Notice to Policyholders - PN FL 03 10 15

Notice to Policyholders - Fraud Notice - PN CW 01 01 22 - *Expiring Edition Date 09/15*

Notice to Policyholders - Privacy Policy - PN CW 02 01 19 - *Expiring Edition Date 10/15*

Notice to Policyholders - U.S. Treasury Department's Office of Foreign Assets Control ("OFAC") - PN CW 05 05 19 - Expiring Edition Date 09/14

US Professional Indemnity - Cyber Exclusion - PGU 1133 01 22 - NEW FORM

**Exclusions include, but are not limited to:**
**DESCRIPTION**

This Policy shall not apply to any Claim arising from or relating to:

1. The performance of any willful misconduct or dishonest, fraudulent, criminal or malicious act, error or omission by an Insured; the willful violation by an Insured of any law, statute, ordinance, rule or regulation; or an Insured gaining any profit, remuneration or advantage to which such Insured is not legally entitled. Notwithstanding the above, We will defend the Insured or pay or reimburse Defense Expenses in connection with a Claim otherwise covered by this Policy until and unless the Insured admits, is adjudged or is otherwise proven to have committed any act, error or omission subject to this exclusion, in which case the Insured shall reimburse Us for any Defense Expenses advanced to or paid on behalf of such Insured.

2. War, whether or not declared, or any act or condition incidental to war, including civil war, insurrection, rebellion or revolution; or Terrorism.

3. The actual, alleged or threatened exposure to, or generation, storage, transportation, discharge, emission, release, dispersal, seepage, migration, release, growth, infestation, spread, escape, treatment, removal or disposal of, any Pollutant; any regulation, order, direction or request to test for, monitor, clean up, remove, contain, treat, detoxify or neutralize any Pollutant; or any action taken in contemplation or anticipation of any such regulation, order, direction or request; provided that this exclusion shall not apply to the handling or use of tear gas, mace, pepper spray or any similar substance used by an Insured in the ordinary course of Law Enforcement Activities.

4. An actual or alleged violation of the Fair Labor Standards Act, the National Labor Relations Act, the Consolidated Omnibus Budget Reconciliation Act of 1985, the Occupational Safety and Health Act, any workers' compensation, unemployment insurance, social security, or disability benefits law, other similar provisions of any federal, state or local statutory or common law or any rules or regulations promulgated under any of the foregoing, including, but not limited to, any actual or alleged improper payroll practices, wage and hour policies, and payment of overtime or vacation pay.

5. An actual or alleged Employment Practices Wrongful Act.

6. The actual or alleged performance of or failure to perform medical services by an Insured or any person or entity for whom an Insured may be legally liable; provided that this exclusion will not apply to any Insured who, in good faith, renders first aid or emergency medical care or assistance to any ill or injured person that results in Personal Injury or Bodily Injury otherwise covered under this Policy.

7. Liability assumed by an Insured under any contract or agreement; provided that this exclusion shall not apply to liability assumed in an Insured Contract where the Law Enforcement Occurrence occurs after the execution of such Insured Contract, or liability that the Insured would have had in the absence of the contract or agreement.

8. For Personal Injury, Bodily injury, or Property Damage sustained by any paid full time or part time and/or auxiliary or volunteer law enforcement officer of the Named Insured directly or indirectly related to his or her employment by the Named Insured.

9. Property Damage or Bodily Injury arising from the ownership, maintenance, operation, use, entrustment to others, Loading or Unloading or negligent entrustment of any Auto, watercraft, aircraft (including Unmanned Aircraft), motorcycle or other motorized means of transportation owned or operated by, or rented or loaned to, any Insured or operated by any person in the course of his or her employment for the Insured.

**Exclusions include, but are not limited to:**
**DESCRIPTION**

10. Property Damage to property owned or rented by, loaned to, or occupied by, any Insured; premises that have been sold, given away, or abandoned by the Insured if the Property Damage arises out of any part of those premises; or property in the Insured's care, custody and control. This exclusion shall not apply to property of persons, other than Insureds, at the time of arrest, custody or incarceration.

11. The actual or alleged transmission of, or exposure to, any communicable disease, including, but not limited to, Acquired Immune Deficiency Syndrome, tuberculosis or hepatitis.

12. The performance of any law enforcement-related professional services by any Insured for any entity or individual other than You; provided, however, that this exclusion shall not apply if such professional services constitute Law Enforcement Activities.

**Binding Requirements:**
**DESCRIPTION**

Subject to change pending review of a completed and signed PGU application.

**Other Significant Terms and Conditions/Restrictions:**
**DESCRIPTION**

Choice of Counsel - Insurance Carrier will sometimes consider approving pre-approved counsel, as long as the counsel agrees to their litigation management guidelines. If you'd like the carrier to consider your choice of counsel, please provide the following:

- 1) Full name of law firm and specific office location(s) being proposed for pre-approval, and website
- 2) Name of primarily responsible attorney at the proposed firm (if known)
- 3) Proposed hourly billing rates for partners, associates and paralegals

**Premium** **\$64,985.00**

**ESTIMATED PROGRAM COST** **\$64,985.00**

Minimum Earned Premium - **25.00%**

**Optional Coverages:**

DESCRIPTION	NEW	AMOUNT	DEDUCTIBLE / SELF-INSURED RETENTION	OTHER	PREMIUM	TAX
Option 2: \$2 Million Occurrence / \$2 Million Aggregate	No	\$2,000,000	\$25,000		\$57,528.00	\$0.00
Option 3: \$1 Million Occurrence / \$1 Million Aggregate	No	\$1,000,000	\$25,000		\$42,613.00	\$0.00

**Subject to Audit: Not Auditable**



**Coverage:** Law Enforcement AD&D (Year 2 of 2)

**Carrier:** ACE American Insurance Company

**Policy Period:** 7/1/2022 to 7/1/2023

**Form Number:** AH-10324-FL

**Form Type:**

COVERAGE	FORM TYPE	RETROACTIVE DATE	PENDING & PRIOR DATE
Accidental Death and Dismemberment			

**Coverage:**

DESCRIPTION	LIMIT TYPE	AMOUNT	BASIS
Accidental Death & Dismemberment Benefits:			
- Class 1 Principal Sum: Line of Duty Coverage	Limit	\$75,000	
- Class 1 Principal Sum: Fresh Pursuit Coverage	Limit	\$150,000	
- Class 1 Principal Sum: Unlawful and Intentional Death & Dismemberment Coverage	Limit	\$225,000	
- Time Period for Loss:		365 days from the date of a Covered Accident	
Child Care Center Benefit:			
- Benefit Maximum: Line of Duty Coverage/Fresh Pursuit Coverage/Unlawful and Intentional Death & Dismemberment Coverage	Limit	\$2,000 Per Year, Up to a Total Maximum of 2 Annual Payments Per Child	
Child Education Benefit:			
- Benefit Amount: Unlawful and Intentional Death & Dismemberment Coverage	Limit	\$2,000	Per Year
- Maximum Benefit Period:		4 years	
Continuation of Insurance Expense Benefit:			
- Benefit Maximum: Unlawful and Intentional Death & Dismemberment Coverage	Limit	\$5,000	Per Year
- Aggregate Maximum Benefit Period For Surviving Spouse & Dependent Child(ren):		5 years	
Disability Benefit:			
- Benefit Amount: Line of Duty Coverage/Fresh Pursuit Coverage/Unlawful and Intentional Death & Dismemberment Coverage	Limit	\$100	Per Week
- Time Period for Loss:		30 days from the date of the Covered Accident	
- Maximum Benefit Period:		52 weeks	
Funeral and Burial Expense Benefit:			
- Benefit Amount: Line of Duty Coverage/Fresh Pursuit Coverage/Unlawful and Intentional Death & Dismemberment	Limit	\$1,000	
Spouse Education Benefit:			

**Coverage:**

DESCRIPTION	LIMIT TYPE	AMOUNT	BASIS
- Benefit Amount: Unlawful and Intentional Death & Dismemberment Coverage	Limit	\$2,000	Per Year
- Maximum Benefit Period:		3 years	

**Additional Coverage:**

DESCRIPTION	AMOUNT
Covered Loss: Benefit Amount	
Life	100% of the Principal Sum
Two or More Members	100% of the Principal Sum
Quadriplegia	100% of the Principal Sum
One Member	50% of the Principal Sum
Hemiplegia	50% of the Principal Sum
Paraplegia	50% of the Principal Sum
Thumb and Index Finger of the Same Hand	25% of the Principal Sum
Uniplegia	25% of the Principal Sum

**Endorsements include, but are not limited to:**

DESCRIPTION
Blanket Accident Policy/Schedule of Benefits/Table of Contents - AH-10324-FL
Prior Notice Regarding Prior Designations of Beneficiary - New Form

**Exclusions include, but are not limited to:**

DESCRIPTION
Exclusions: We Will not Pay Benefits for any Loss or Injury that is Caused by, Or Results from:
- Intentionally Self-Inflicted Injury.
- Suicide or Attempted Suicide.
- War or any Act of War, Whether Declared or not.
- Service in the Military, Naval or Air Service of any Country.
- Sickness, Disease, Bodily or Mental Infirmary, Bacterial or Viral Infection, Or Medical or Surgical Treatment Thereof, Except for any Bacterial Infection Resulting from an Accidental External Cut or Wound or Accidental Ingestion of Contaminated Food.
- Commission of, Or Attempt to Commit, A Felony, An Assault or Other Illegal Activity
- The Covered Person Being Legally Intoxicated as Determined According to the Laws of HE Jurisdiction in Which the Injury Occurred.
This Insurance Does not Apply to the Extent that Trade or Economic Sanctions or Regulations Prohibit US from Providing Insurance, Including, But not Limited to, The Payment of Claims

**Other Significant Terms and Conditions/Restrictions:**

DESCRIPTION
Eligibility: Class 1: All Law Enforcement, Correctional and Correctional Probation Officers as defined in Florida Statute 112.19(b) of the Policyholder who are in Active Service

**Other Significant Terms and Conditions/Restrictions:**

DESCRIPTION	
Two Year Term Policy Premium: \$6,332, payable in Annual Installments of \$3,166 Each	
Initial Premium Rates: As shown on the Group Application	

Premium	\$3,166.00
ESTIMATED PROGRAM COST	\$3,166.00

**Subject to Audit: Not Auditable**



**June 21, 2022 Board Meeting**  
Agenda Item 33.

**Title**

ORIGINALLY ITEM #12 WHICH WAS MOVED TO NEW BUSINESS: APPROVAL OF CONTRACT FOR MENTAL AND BEHAVIORAL HEALTH SERVICES BETWEEN THE FLORIDA CENTER FOR EARLY CHILDHOOD, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

**Description**

This is a contract between The Florida Center for Early Childhood, Inc. and the School Board of Sarasota County, Florida, providing mental and behavioral health services to identified students registered in Sarasota County Public Schools.

**Recommendation**

That the contract for mental and behavioral health services between the Florida Center for Early Childhood, Inc and The School Board of Sarasota County, Florida, be approved as presented.

**Contact**

RENOUF & GIACOLONE

**Financial Impact**

\$1,250,000.00 Mental Health Allocation

**Strategic Plan Reference**

Goal: 2 Strategy: 1

**ATTACHMENTS:**

Description

The Florida Center - MHA 2022-2023

Upload Date

6/3/2022

Type

Cover Memo

**CONTRACT FOR MENTAL AND BEHAVIORAL HEALTH SERVICES**  
**Between**  
**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**  
**and**  
**THE FLORIDA CENTER FOR EARLY CHILDHOOD, INC.**

This Contract for Mental and Behavioral Health Services (the "Contract") is entered into July 1, 2022, effective as of July 1, 2022, between THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA, a body corporate (hereinafter referred to as the "BOARD"), and THE FLORIDA CENTER FOR EARLY CHILDHOOD, INC., a Florida not for profit corporation (hereinafter referred to as "THE FLORIDA CENTER") is made for the purpose of retaining mental health providers to offer direct support to students and families. The BOARD and THE FLORIDA CENTER shall collectively be referred to as the "Parties," with each being a "Party."

WHEREAS, pursuant to Florida law, the parties wish to provide a mechanism to offer certain mental health services to students of the Sarasota County School District who qualify for such services under the following criteria:

1. The student is now enrolled in or has made application for enrollment in the Sarasota County School District.
2. The student has been appropriately referred to access additional mental and behavioral services following the process established the BOARD.

NOW THEREFORE, in order to provide appropriate mental health and behavioral services to students who qualify for those services, in consideration of the promises set forth herein and other good and valuable consideration, THE FLORIDA CENTER and the BOARD agree as follows:

1. The BOARD agrees:

- A. It shall provide opportunities for in service training for THE FLORIDA CENTER staff involved in providing services to students in the area of mental/behavioral health.
- B. It shall provide consultation from school staff upon request from THE FLORIDA CENTER staff.
- C. It shall provide access to educational records for students identified as needing specialized services in the area of mental/behavioral health.
- D. It shall provide space with furnishings for counselling/therapy intervention. Final determination as to the need for equipment and furniture shall rest with the BOARD.

2. THE FLORIDA CENTER agrees:

- A. It will provide supervision to all mental health therapists, counselors, registered interns or other qualified mental health providers who provide supplemental mental and behavioral health services as required by law to identified students registered in Sarasota County Public Schools.

B. It shall provide developmentally appropriate modeling/coaching strategies to teachers and or support staff for school implementation, upon request.

C. It shall provide written notification to the BOARD of all persons appointed as mental health providers. THE FLORIDA CENTER shall provide to the BOARD the Staff Appointment Verification Form (Appendix A) with all required attachments, documenting the appointment status of each staff member providing services under this Contract, before providing services to students or families.

D. THE FLORIDA CENTER will ensure background screening is performed in compliance with Chapter 1012, Fla. Stat. and the BOARD'S policies. THE FLORIDA CENTER agrees to:

1. At its expense, conduct a Level 2 Criminal Background Check on all persons, whether an agent, employee, volunteer or otherwise (collectively referred to as "Employees") providing services under this Contract. Employees must meet the screening standards set forth in Florida Statutes Sections 435.03 and 435.04. The screening assessment includes orientation, in-depth interview, reference checks, police background checks and fingerprinting. THE FLORIDA CENTER will promptly furnish to the School Board's Safety & Security Department, Fingerprint Office, a full list of Employees needing a badge and fingerprint and background checks, before providing services to students or families.
2. Furnish to Sarasota County Schools Police Department Fingerprint office before any of its Employees will be permitted on school grounds while students are present the following: (i) A statement of attestation prepared and signed by THE FLORIDA CENTER's CEO/President or Program Director in a form acceptable to the BOARD that THE FLORIDA CENTER has conducted Level 2 background checks for all Employees providing onsite services as required by Section 435.04, Florida Statutes, to be updated for each Employee for each subsequent year of the Contract; and (ii) THE FLORIDA CENTER will immediately furnish to Sarasota County Schools Police Department any notifications of arrests it receives with respect to Employees who had an THE FLORIDA CENTER badge issued.
3. The BOARD has the right to refuse entry onto its school grounds to any individual whose background check does not meet the requirements established by The BOARD pursuant to Florida law. Any Employee must sign in and out of the school district's database each time they are on campus. THE FLORIDA CENTER shall, upon the expiration or termination of this Contract, facilitate the collection of all badges issued to its Employees.

E. A report relating to student progress on meeting treatment goals shall be submitted

to the BOARD at least quarterly for each student and family. Copies of such progress reports shall be maintained in each student's educational record.

F. It shall conduct meetings as necessary to review and revise each student's plan of care. The student's parent or legal guardian and the BOARD designee shall be involved in decisions regarding the student's plan of care, as appropriate. the BOARD shall have responsibility for compliance with State Board Rules.

G. It shall keep school pertinent personnel informed of ongoing services. At any time a proposed change needs to occur, THE FLORIDA CENTER will follow the process established by the BOARD to review and make informed decisions.

H. It shall provide administration and clinical supervision to the mental health providers contracted by THE FLORIDA CENTER.

I. It shall provide to the BOARD a report at the end of 2022-23 school year detailing:

- i. Number of students who received mental health assessments.
- ii. Number of students referred to contracted school-based services providers.
- iii. Number of students receiving mental or behavioral health services from  
THE FLORIDA CENTER.

J. Pursuant to Florida Statute 448.095, THE FLORIDA CENTER shall use the U.S. Department of Homeland Security's E-Verify system, <https://www.e-verify.gov/> to verify the employment eligibility of all employees hired during the term of this Contract. THE FLORIDA CENTER shall also require all subcontractors performing work under this Contract to use the E-Verify system for any employees they may hire during the term of this Contract. Subcontractors shall provide THE FLORIDA CENTER with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Florida Statute 448.095. THE FLORIDA CENTER shall provide a copy of such affidavit to the BOARD upon receipt and shall maintain a copy for the duration of the Contract. THE FLORIDA CENTER shall provide evidence of compliance with Florida Statute 448.095 within fifteen (15) days of the BOARD'S request. Evidence may consist of, but is not limited to, providing notice of THE FLORIDA CENTER's E-Verify number. Failure to comply with this provision is a material breach of the Contract, and the BOARD may choose to terminate the Contract at its sole discretion.

K. In the event THE FLORIDA CENTER receives student records and/or information in the course of providing services, it shall fully comply with the requirements of §1002.22 and §1002.221, Florida Statutes, the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and the federal regulations issued pursuant thereto (34 CFR Part 99); and any other law or regulation, either federal or State of Florida, regarding confidentiality of student information and records. THE FLORIDA CENTER shall (i) hold the student records and information in strict confidence and not use or disclose except as required by this Contract or permitted by law and disclose student records only to those who have a need to access the information in order to perform their assigned duties; (ii) safeguard the student records through administrative, physical and technological safety standards to ensure adequate controls are in place to protect these student records in accordance with FERPA's privacy requirements; and (iii) continually monitor its operations and take all actions

necessary to assure that the student information and records are safeguarded in accordance with the terms of this Contract.

- L. THE FLORIDA CENTER shall comply with Florida's Public Records Law including:
1. Keeping and maintaining public records that ordinarily and necessarily would be required by BOARD;
  2. Providing the public with access to public records on the same terms and conditions that BOARD would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law;
  3. Ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law;
  4. Meeting all requirements for maintaining public records and transferring at no cost to BOARD all public records in possession of THE FLORIDA CENTER upon termination of the Contract; destroying any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to BOARD in a format that is compatible with the information technology systems of BOARD.

IF THE FLORIDA CENTER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT EITHER 941-927-4009 OR VIA EMAIL AT PUBLICRECORDREQUEST@SARASOTACOUNTYSCHOOLS.NET, THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA, 1960 LANDINGS BLVD., SARASOTA, FL, 34231.

3. Both Parties agree:

- A. THE FLORIDA CENTER provides services as an independent contractor and shall retain full control and discretion as to the appointment or removal of any staff member employed by THE FLORIDA CENTER. The BOARD may report to THE FLORIDA CENTER any FLORIDA CENTER Employee that is deemed by the BOARD to be performing in a manner incompatible with the provisions of an adequate educational program to students and, upon the BOARD'S request, shall remove such Employee from performing services pursuant to this Contract.
- B. Staff of the BOARD shall be permitted to review the program provided by THE FLORIDA CENTER, including evaluation reports and progress reports, and may confer with THE FLORIDA CENTER'S staff at reasonable times, as agreed by both parties. the BOARD has the right to participate in all interview selection processes.
- C. Upon request, THE FLORIDA CENTER shall provide the State Board of Education student's attendance therapy records.
- D. Services provided by THE FLORIDA CENTER and authorized by the BOARD shall be compensated at a rate of \$50,000.00 per year for each mental health provider for services rendered July 1, 2022 through June 30, 2023.



Conditioned on the provision of appropriate services under the terms of this Contract, payments will be disbursed to THE FLORIDA CENTER monthly in ten (10) equal payments of \$125,000.00 for the months of August 2022 through May 2023.

Each mental health provider shall maintain a student schedule, including the hours of service. A monthly statement of services rendered by THE FLORIDA CENTER shall indicate provider name, hours and types of services rendered for students and shall be submitted with the invoice to the BOARD by the fifteenth (15<sup>th</sup>) of each month.

Statements should be mailed to:

The School Board of Sarasota County, Florida  
Attn: Bookkeeper, Student Services Department  
1960 Landings Boulevard  
Sarasota, FL 34231

If a mental health provider is unable to render services, and coverage is not provided, during more than half of the dates reflected on the SCS Student calendar, for any month between August 2022 - May 2023, the reimbursement for the therapist will be reduced to \$2,500.00 for that month.

The Contract Compliance Checklist (Appendix B) with all accompanying documentation must be returned to the Student Services Department prior to any reimbursement being issued pursuant to this Contract.

Total payment during the term of this Contract for twenty-five (25) mental health service providers, shall not exceed \$1,250,000.00.

E. Other than the payment described in Section 3, item (D), above, this Contract is not intended to provide any mechanism by which monies are paid or received from either party for the fulfillment of the duties set forth herein. Each party shall seek payment for services rendered from whatever sources are available to it and shall not look to the other party for payment for those services.

F. During the term of this Contract, THE FLORIDA CENTER shall maintain public liability and malpractice insurance coverage in at least the following amounts: TWO HUNDRED THOUSAND AND 00/100 DOLLARS (\$200,000.00) per person; THREE HUNDRED THOUSAND AND 00/100 DOLLARS (\$300,000.00) per occurrence; and ONE MILLION AND 00/100 DOLLARS (\$1,000,000.00) umbrella coverage with the BOARD listed as a co-insured. As evidence of such insurance coverage THE FLORIDA CENTER shall furnish the BOARD with a Certificate of Insurance prior to commencing any services under this Contract.

G. THE FLORIDA CENTER shall hold harmless, indemnify, and defend the BOARD, its agents, servants, employees, in their official and individual capacity, from any demand, claim, suit, loss, cost, expense or damage which may be asserted, claimed or recovered against or from the BOARD its agents or employees, in their official or individual capacity, by reason of any damage to property or injury or death of any person which arises out of, is incident to, or in any manner connected with this Contract. Nothing in this Contract shall be deemed to constitute a waiver of sovereign immunity on the part of the BOARD or to affect, limit, or reduce the protection from suit afforded to the BOARD under

Section 768.28, Florida Statutes. This provision shall survive termination of this Contract and shall be binding on the parties, successors, representatives and assigns and cannot be waived or varied.

4. Other Provisions:

A. Any additions, changes, deletions, or modifications to this Contract shall be void unless agreed to in writing by both parties.

B. Any disputes relating to implementation of the provisions of this Contract may be resolved by informal meetings and/or conferences between the BOARD's Executive Director of Student Services or his/her designee and the appropriate representative(s) of THE FLORIDA CENTER.

C. This Contract shall commence July 1, 2022 and shall terminate June 30, 2023, unless terminated at an earlier date by either party. Either party may terminate this Contract at any time without cause by giving thirty days written notice with no party owing any further obligation to the other.

D. Any notice given pursuant to this Contract shall be made to THE FLORIDA CENTER FOR EARLY CHILDHOOD, INC. to the attention of the Executive Director at 4620 17<sup>th</sup> Street, Sarasota, FL 34235, and to the BOARD to the attention of the Executive Director of Student Services at 1960 Landings Blvd., Sarasota, FL, 34231.

E. THE FLORIDA CENTER and the BOARD mutually warrant that the program shall be in compliance with applicable provisions of the Civil Rights Act of 1964, Title IX of the Educational Amendments of the 1974 and Section 504 of the Rehabilitative Act of 1973.

F. The sole and exclusive jurisdiction for any action brought pursuant to this Contract shall be in the County or Circuit Court of the Twelfth Judicial Circuit, in and for Sarasota County, Florida.

G. Neither party shall be liable to the other nor deemed in default under this Contract if and to the extent that such party's performance under this Contract is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Contract, the term "force majeure" means acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the 2022-2023 academic year. The BOARD, in its sole discretion, reserves the right to terminate this Contract if a force majeure event occurs, in which case, all services under this Contract shall cease as of the last day worked.

H. This Contract ratifies or modifies all other agreements between the Parties. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the Parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Contract that are not contained in this document.

I. Neither this Contract nor any interest herein may be assigned, transferred or encumbered by any Party without the prior written consent of the other Party.

J. Each person signing this Contract individually warrants that he or she has full legal power to execute this Contract on behalf of the Party for whom he or she is signing, and to bind and obligate such Party with respect to all provisions contained in this Contract.

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SIGNATURES ON NEXT PAGE

IN WITNESS WHEREOF, the parties have executed this Contract as of the date first written above.

**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**

BY: \_\_\_\_\_  
Jane Goodwin, Chair

DATE: \_\_\_\_\_

Approved as to Form and Legal Content  
by Shumaker, Loop & Kendrick, LLP  
Attorneys for The School Board  
of Sarasota County, Florida  
Signed: MRM  
Date: May 31, 2022

**THE FLORIDA CENTER FOR EARLY CHILDHOOD, INC.**

BY: Kristie Skoglund DATE: 6/2/2022

PRINT NAME: Kristie Skoglund

AS ITS: Chief Executive Officer



**June 21, 2022 Board Meeting**  
**Agenda Item 34.**

**Title**

ORIGINALLY ITEM #13 WHICH WAS MOVED TO NEW BUSINESS: APPROVAL OF THE CONTRACT FOR MENTAL AND BEHAVIORAL HEALTH SERVICES BETWEEN FIRST STEP OF SARASOTA, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

**Description**

This is a contract between First Step of Sarasota, Inc. and the School Board of Sarasota County, Florida, providing mental and behavioral health services to identified students registered in Sarasota County Schools.

**Recommendation**

That the contract for mental and behavioral health services between First Step of Sarasota, Inc. and the School Board of Sarasota County, Florida, be approved as presented.

**Contact**

RENOUF & GIACOLONE

**Financial Impact**

\$500,000 Mental Health Allocation

**Strategic Plan Reference**

Goal:2 Strategy:1

**ATTACHMENTS:**

Description	Upload Date	Type
First Step Mental and Behavioral Health Services Agreement 2022-2023	6/8/2022	Cover Memo

**CONTRACT FOR MENTAL AND BEHAVIORAL HEALTH SERVICES**  
**Between**  
**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**  
**and**  
**FIRST STEP OF SARASOTA, INC.**

This CONTRACT FOR MENTAL AND BEHAVIORAL HEALTH SERVICES (the “Contract”) is entered into on this 21st day of June, 2022, effective July 1, 2022, between THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA, a body corporate, hereinafter referred to as the “BOARD,” and FIRST STEP OF SARASOTA, INC., a Florida not for profit corporation, hereinafter referred to as “FIRST STEP”, is made for the purpose of retaining mental health providers to offer direct support to students and families. The BOARD and FIRST STEP shall collectively be referred to as the “Parties,” with each being a “Party.”

WHEREAS, pursuant to Florida law, the parties wish to provide a mechanism to offer certain mental health services to students of the Sarasota County School District as follows:

1. The student is now enrolled in or has made application for enrollment in the Sarasota County School District.
2. The student has been appropriately referred to access additional mental and behavioral services following the established BOARD process by BOARD staff.

NOW THEREFORE, with regard to providing education to students who qualify for mental/behavioral health services, FIRST STEP and the BOARD agree as follows:

1. The BOARD agrees:
  - A. It shall provide opportunities for in-service training for FIRST STEP staff involved in providing services to students in the area of mental/behavioral health.
  - B. It shall provide consultation from school staff upon request from FIRST STEP staff.
  - C. It shall provide access to educational records for students identified as needing specialized services in the area of mental/behavioral health.
  - D. It shall provide space with furnishings for counselling/therapy intervention. Final determination as to the need for equipment and furniture shall rest with the BOARD.
  - E. During the term of the Contract, the BOARD and/or school staff shall not, without FIRST STEP’s prior written consent, directly solicit or encourage a FIRST STEP mental health provider working under the Contract to leave employment of FIRST STEP for similar position providing mental health services to students of the Sarasota County School District.

2. FIRST STEP agrees:

A. It will provide supervision to all mental health therapists, counselors, registered interns or other qualified mental health providers to provide supplemental mental health services as required by law to identified students registered in Sarasota County Public Schools.

B. It shall provide developmentally appropriate modeling/coaching strategies to teachers and or support staff for school implementation, upon request.

C. It shall provide written notification to the BOARD of all persons appointed as a mental health providers. FIRST STEP shall provide to the BOARD the Staff Appointment Verification Form (Appendix A) with all required attachments, documenting the appointment status of each staff member providing services under this Contract, before providing services to students or families.

D. FIRST STEP will ensure background screening is performed in compliance with Chapter 1012, Fla. Stat. and the BOARD'S policies. FIRST STEP agrees to:

1. At its expense, conduct a Level 2 Criminal Background Check on all persons, whether an agent, employee, volunteer or otherwise (collectively referred to as "Employees") providing services under this Contract. Employees must meet the screening standards set forth in Florida Statutes Sections 435.03 and 435.04. The screening assessment includes orientation, in-depth interview, reference checks, police background checks and fingerprinting. FIRST STEP will promptly furnish to the BOARD's Safety & Security Department, Fingerprint Office, a full list of Employees needing a badge and fingerprint and background checks, before providing services to students or families.
2. Furnish to Sarasota County Schools Police Department Fingerprint office before any of its Employees will be permitted on school grounds while students are present the following: (i) A statement of attestation prepared and signed by the FIRST STEP's CEO/President or Program Director in a form acceptable to the BOARD that FIRST STEP has conducted Level 2 background checks for all Employees providing onsite services as required by Section 435.04, Florida Statutes, to be updated for each Employee for each subsequent year of the Contract; and (ii) FIRST STEP will immediately furnish to Sarasota County Schools Police Department any notifications of arrests it receives with respect to Employees who had a FIRST STEP badge issued.
3. The BOARD has the right to refuse entry onto its school grounds to any individual whose background check does not meet the requirements established by the BOARD pursuant to Florida law. Any Employee must sign in and out of the school district's database each time they are on campus. FIRST STEP shall, upon the expiration or termination of this Contract, facilitate the collection of all badges issued to its Employees.

E. A report relating to student progress on meeting treatment goals shall be submitted to the BOARD at least quarterly for each student and family. Copies of such progress reports shall be maintained in each student's educational record.

F. It shall conduct meetings as necessary to review and revise each student's plan of care. The student's parent or legal guardian and the BOARD designee shall be involved in decisions regarding the student's plan of care, as appropriate. The BOARD shall have responsibility for compliance with State Board Rules.

G. It shall keep pertinent school personnel informed of ongoing services. At any time a proposed change needs to occur, FIRST STEP will follow the process established by the BOARD to review and make informed decisions.

H. It shall provide administration, clinical and debriefing supervision to the mental health providers contracted by FIRST STEP.

I. It shall provide to the BOARD a report at the end of 2022-23 school year detailing:

1. Number of students who received mental screenings or assessments.
2. Number of students referred to contracted school-based services providers.
3. Number of students receiving mental or behavioral health services from FIRST STEP.

J. Pursuant to Florida Statute 448.095, FIRST STEP shall use the U.S. Department of Homeland Security's E-Verify system, <https://www.e-verify.gov/> to verify the employment eligibility of all employees hired during the term of this Contract. FIRST STEP shall also require all subcontractors performing work under this Contract to use the E-Verify system for any employees they may hire during the term of this Contract. Subcontractors shall provide FIRST STEP with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Florida Statute 448.095. FIRST STEP shall provide a copy of such affidavit to the BOARD upon receipt and shall maintain a copy for the duration of the Contract. FIRST STEP shall provide evidence of compliance with Florida Statute 448.095 within fifteen (15) days of the BOARD's request. Evidence may consist of, but is not limited to, providing notice of FIRST STEP's E-Verify number. Failure to comply with this provision is a material breach of the Contract, and the BOARD may choose to terminate the Contract at its sole discretion.

K. In the event FIRST STEP receives student records and/or information in the course of providing services, it shall fully comply with the requirements of §1002.22 and §1002.221, Florida Statutes, the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and the federal regulations issued pursuant thereto (34 CFR Part 99); and any other law or regulation, either federal or State of Florida, regarding confidentiality of student information and records. FIRST STEP shall (i) hold the student records and information in strict confidence and not use or disclose except as required by this Contract or permitted by law and disclose student records only to those who have a need to access the information in order to perform their assigned duties; (ii) safeguard the student records through administrative, physical and technological safety standards to ensure adequate controls are in place to protect these student records in accordance with FERPA's privacy requirements; and (iii) continually monitor its operations and take all



actions necessary to assure that the student information and records are safeguarded in accordance with the terms of this Contract.

L. FIRST STEP shall comply with Florida's Public Records Law including:

1. Keeping and maintaining public records that ordinarily and necessarily would be required by BOARD;
2. Providing the public with access to public records on the same terms and conditions that BOARD would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law;
3. Ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law;
4. Meeting all requirements for maintaining public records and transferring at no cost to BOARD all public records in possession of FIRST STEP upon termination of the Contract; destroying any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to BOARD in a format that is compatible with the information technology systems of BOARD.

IF FIRST STEP HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT EITHER 941-927-4009 OR VIA EMAIL AT PUBLICRECORDREQUEST@SARASOTACOUNTYSCHOOLS.NET, THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA, 1960 LANDINGS BLVD., SARASOTA, FL, 34231.

3. Both Parties agree:

A. FIRST STEP serves as an independent contractor and shall retain full control and discretion as to the appointment or removal of any staff member employed by FIRST STEP. The BOARD may report to FIRST STEP any FIRST STEP employee that is deemed by the BOARD to be performing in a manner incompatible with the provisions of an adequate educational program to students and, upon the BOARD'S request, shall remove such employee from performing services pursuant to this Contract.

B. Staff of the BOARD shall be permitted to review the program provided by FIRST STEP, including evaluation reports and progress reports, and may confer with FIRST STEP'S staff at reasonable times, as agreed by both parties. The BOARD has the right to participate in all interview selection processes

C. Upon request, FIRST STEP shall provide the State Board of Education student's attendance therapy records and any related information.

D. Services provided by FIRST STEP and authorized by the BOARD shall be compensated at a rate of \$50,000.00 per year for each mental health provider for services rendered during July 1, 2022 through June 30, 2023. The number of mental health providers authorized to provide services is ten (10). Payments for services will be made monthly, beginning August 2022, with the final payment to be made in May 2023. Total payment during the term of this Contract for ten (10) mental health counselors, shall not exceed \$500,000.00.

Each mental health provider shall maintain a student schedule, including the hours of service. A monthly statement of services rendered by FIRST STEP shall indicate provider name, hours and types of services rendered for students and shall be submitted with the invoice to the BOARD by the fifteenth (15<sup>th</sup>) of each month. Statements should be mailed to:

The School Board of Sarasota County, Florida  
Attn: Bookkeeper, Student Services Department  
1960 Landings Boulevard  
Sarasota, FL 34231

If a mental health provider is unable to render services, and coverage is not provided, during more than half of the dates reflected on the SCS Student calendar, for any month between August 2022-May 2023, the reimbursement for the therapist will be reduced to \$2,500.00 for that month.

The Contract Compliance Checklist (Appendix B) with all FIRST STEP documentation must be returned to the Student Services Department prior to any reimbursement being issued pursuant to this Contract.

E. Other than the payment described in Section 3(D), above, this Contract is not intended to provide any mechanism by which monies are paid or received from either party for the fulfillment of the duties set forth herein. Each party shall seek payment for services rendered from whatever sources are available to it and shall not look to the other party for payment for those services.

F. During the term of this Contract, FIRST STEP shall maintain public liability and malpractice insurance coverage in at least the following amounts: TWO HUNDRED THOUSAND AND 00/100 DOLLARS (\$200,000.00) per person; THREE HUNDRED THOUSAND AND 00/100 DOLLARS (\$300,000.00) per occurrence; and ONE MILLION AND 00/100 DOLLARS (\$1,000,000.00) umbrella coverage with the BOARD listed as a co-insured. As evidence of such insurance coverage FIRST STEP shall furnish the BOARD with a Certificate of Insurance prior to commencing any services under this Contract.

G. FIRST STEP shall hold harmless, indemnify, and defend the BOARD, its agents, servants, employees, in their official and individual capacity, from any demand, claim, suit, loss, cost, expense or damage which may be asserted, claimed or recovered against or from the BOARD its agents or employees, in their official or individual capacity, by reason of any damage to property or injury or death of any person which arises out of, is incident to, or in any manner connected with this Contract. Nothing in this Contract shall be deemed to constitute a waiver of sovereign immunity on the part of the BOARD or to affect, limit, or reduce the protection from suit and limits of liability afforded to the BOARD under Section 768.28, Florida Statutes. This provision

shall survive termination of this Contract and shall be binding on the parties, successors, representatives and assigns and cannot be waived or varied.

4. Other Provisions:

A. Any additions, changes, deletions, or modifications to this Contract shall be void unless agreed to in writing executed in the same manner as this Contract.

B. Any disputes relating to implementation of the provisions of this Contract may be resolved by informal meetings and/or conferences between the BOARD's Executive Director of Student Services or his/her designee and the appropriate representative(s) of FIRST STEP.

C. The term of this Contract shall commence July 1, 2022, and shall terminate June 30, 2023, unless terminated at an earlier date by either party. Either party may terminate this Contract at any time without cause by giving thirty days written notice with no party owing any further obligation to the other. The BOARD may terminate this Contract immediately if FIRST STEP materially breaches the terms of this Contract.

D. Any notice given pursuant to this Contract shall be made to FIRST STEP to the attention of the Executive Director at 4579 Northgate Court, Sarasota, FL 34234, and to the BOARD to the attention of the Executive Director of Student Services at 1960 Landings Blvd., Sarasota, FL, 34231.

E. The Parties warrant that the program shall be in compliance with applicable provisions of the Civil Rights Act of 1964, Title IX of the Educational Amendments of the 1974 and Section 504 of the Rehabilitative Act of 1973.

F. The sole and exclusive jurisdiction for any action brought pursuant to this Contract shall be in the County or Circuit Court of the Twelfth Judicial Circuit, in and for Sarasota County, Florida.

G. This Contract ratifies or modifies all other agreements between the Parties. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the Parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Contract that are not contained in this document.

H. Neither this Contract nor any interest herein may be assigned, transferred or encumbered by any Party without the prior written consent of the other Party.

I. Each person signing this Contract individually warrants that he or she has full legal power to execute this Contract on behalf of the Party for whom he or she is signing, and to bind and obligate such Party with respect to all provisions contained in this Contract.

J. Neither party shall be liable to the other nor deemed in default under this Contract if and to the extent that such party's performance under this Contract is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Contract, the term "force

majeure” means acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the 2022-2023 academic year. The BOARD, in its sole discretion, reserves the right to terminate this Contract if a force majeure event occurs, in which case, all services under this Contract shall cease as of the last day worked.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK.]  
[SIGNATURES ON FOLLOWING PAGE.]

IN WITNESS WHEREOF, the parties have executed this Contract as of the date first written above.

**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**

BY: \_\_\_\_\_  
Jane Goodwin, Chair

DATE: \_\_\_\_\_

Approved as to Form and Legal Content  
by Shumaker, Loop & Kendrick, LLP  
Attorneys for The School Board  
of Sarasota County, Florida  
Signed: MRM  
Date: June 7, 2022

**FIRST STEP OF SARASOTA, INC.**

BY: \_\_\_\_\_  
Shawny Robey, President/CEO

DATE: 6/7/22

**(APPENDIX A)**

## STAFF APPOINTMENT VERIFICATION FORM

School or Agency **FIRST STEP OF SARASOTA, INC.**

I do here by certify that the following staff members have been employed as licensed therapists pursuant to the current agreement with the Sarasota School District.

[illegible]

Please attach the following documentation:

For licensed Mental Health Counselors, Therapists:

A copy their current license.

A copy of the school or agency personnel procedures including salary schedules, procedures for

dismissal or reassignment, procedures for performance assessment, and training requirements for staff.

Signature of Agency Representative

Title

Date \_\_\_\_\_



(APPENDIX B)



**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA  
PUPIL SUPPORT SERVICES**

**1960 Landings Boulevard Sarasota, Florida 34231  
Phone (941) 927-9000 FAX (941) 927-4052**

---

Sonia Figaredo-Alberts, Executive Director  
Pupil Support Services

**Contract Compliance Checklist**

Contracting School Or Agency      **FIRST STEP OF SARASOTA, INC.**

The following documentation must be attached to the Contract Compliance Checklist and returned with the fiscal contract authorizing reimbursement. No reimbursement can be made under this Contract until all items specified on the Contract Compliance Checklist are received by the Department of Pupil Support Services at the address above.

1. \_\_\_\_\_ Certification that each staff member working hereunder has been level II fingerprinted and background checked with satisfactory results as provided in Sections 1012.32 and 1012.465 Florida Statutes, pursuant to the Contract.
2. \_\_\_\_\_ A copy of the school or agency certificate of insurance in the amounts specified in the Contract, naming the School Board of Sarasota County as co-insured.
3. \_\_\_\_\_ A copy of the Staff Appointment Verification Form confirming the appointment of each mental health provider with appropriate documentation.
4. \_\_\_\_\_ A copy of the DOE Information Data Base Requirements form on each employee involved with students.

Submitted by:

\_\_\_\_\_  
Signature of Agency Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

---

For School Board Use

Contract Compliance Checklist Complete    \_\_\_\_ Yes    No \_\_\_\_

If no, date and method of notification to school or agency regarding needed information.

\_\_\_\_\_  
Signature of Executive Director of Pupil Support Services or Designee

\_\_\_\_\_  
Date



**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA  
STUDENT SERVICES DEPARTMENT  
1960 Landings Boulevard Sarasota, Florida 34231  
Phone (941) 927-9000 Fax (941) 927-4052**

**DOE INFORMATION DATA BASE REQUIREMENTS**

**FIRST STEP OF SARASOTA, INC.**

**Last Name:** \_\_\_\_\_ **First Name:** \_\_\_\_\_

**Sex:** \_\_\_\_\_ **Telephone number** \_\_\_\_\_ **Certificate Number:** \_\_\_\_\_

**Degree:** (circle one)

Child Development Associate (CDA) or CDA equivalent

Associate's

Bachelor's

Master's **Name AND State of School Degree was earned at:** \_\_\_\_\_

\_\_\_\_\_  
Specialist

Doctorate

**State:** \_\_\_\_\_

Not applicable

**Social Security Number:** \_\_\_\_\_ **Employee Date of Hire:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_ **Employee D.O.B:** \_\_\_\_\_

**Name of Cost Center working for** \_\_\_\_\_

**Race of Employee** (two part question):

1) Are they Hispanic or Latino                      Y                      N

2) (circle as many as apply) American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, or White.

**Type of Employee:** ( Please Circle One)

Full Time Employee

Part Time Employee

**Exempt From Public Records Law:**                      YES                      NO

**Employee's Address:** \_\_\_\_\_ **APT#** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**E-mail address** \_\_\_\_\_

**Is the Employee Paid:**                      Hourly                      Daily                      Salary (circle one)

**Rate of Pay:**                      \$ \_\_\_\_\_

**Frequency of Pay:** (please circle one)    weekly    biweekly    monthly

**Number of Days the Employee works in a year:** \_\_\_\_\_

**How many months a year does the Employee work?** \_\_\_\_\_

**Evaluation:** (circle one)    Needs improvement    Not determined to be in need of improvement  
Not a classroom teacher

**Identify each type of professional experience for instructional and instructional administrative employee (excluding substitute teachers). Put years of experience in space before each category.**

\_\_\_\_\_ Service to the district in current job code assignment

\_\_\_\_\_ Teaching in current district

\_\_\_\_\_ Administration in education

\_\_\_\_\_ Military Service

\_\_\_\_\_ Teaching in Florida public schools

\_\_\_\_\_ Teaching in Florida nonpublic schools

\_\_\_\_\_ Teaching in out-of-state public schools

\_\_\_\_\_ Teaching in out-of-state non-public schools

**Staff Fiscal Year Benefits**

Health/Hosp. _____	Life Insurance _____	Social Security _____	Retirement _____
Annuity Plan _____	Unemployment _____	Worker Comp _____	Cafeteria Plan _____
Other _____	Medicare _____	Cafeteria Adm. _____	

**Teacher Exit Interviews:**

Date Left \_\_\_\_\_

Exp (years of professional experience for the teaching job “00” indicates employee in first year of assignment): \_\_\_\_\_

**Separation reason (circle)**

- |                                                                  |                        |
|------------------------------------------------------------------|------------------------|
| 1) Promotion/Transfer to a non teaching position in the district | 2) Probationary        |
| 3) Resignation; includes retirement                              | 4) Reduction in force  |
| 5) Not re-appointed to position; contract expiration             | 6) Job abandonment and |

death

7) Performance; unsatisfactory job performance; failure to obtain adequate certification or certification expiration

**Voluntary Reasons**

A) Inadequate salary

C) Dissatisfaction with supervisor

B) Lack of opportunity for advancement

D) Dislike/unsuitability for assigned duties

**Future Plans**

A) at a nonpublic school within the district

C) outside the State of Florida

B) within another district in Florida



**June 21, 2022 Board Meeting**  
**Agenda Item 35.**

**Title**

ORIGINALLY ITEM #15 WHICH WAS MOVED TO NEW BUSINESS: APPROVAL OF AGREEMENT BETWEEN FIRST STEP OF SARASOTA, INC. - FIRST STEP D-FY AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

**Description**

The purpose of this Agreement is to delineate the relationship and responsibilities shared by First-Step, and their First-Step D-FY activities and SBSC regarding school-based mentoring services by the First-Step D-FY staff. Under this agreement, First-Step D-FY will provide services to students enrolled in Sarasota County district middle and/or high schools.

**Recommendation**

That the agreement between First Step of Sarasota, Inc. - FIRST STEP D-FY and The School Board of Sarasota County, Florida be approved.

**Contact**

RENOUF & CANTEES/CLAYTON

**Financial Impact**

N/A

**Strategic Plan Reference**

Goal: 2 Strategy:3

**ATTACHMENTS:**

Description

FIRST STEP DFY CONTRACT

Upload Date

6/8/2022

Type

Cover Memo

**MEMORANDUM OF Understanding**  
between  
**First Step of Sarasota County – FIRST-STEP D-FY**  
and  
**The School Board of Sarasota County, Florida**

This Agreement is entered into this 7<sup>th</sup> day of June 2022, by and between, First Step of Sarasota County, Florida, located at 4579 North Gate Court, Sarasota, FL 34234 and The School Board of Sarasota County, Florida, hereinafter referred to as “SBSC”, located at 1960 Landings Boulevard, Sarasota, Florida 34231-3331.

**Purpose**

The purpose of this Agreement is to delineate the relationship and responsibilities shared by First-Step, and their First-Step D-FY activities and SBSC regarding school-based mentoring services by the First-Step D-FY staff. Under this agreement, First-Step D-FY will provide services to students enrolled in Sarasota County district middle and/or high schools.

First-Step D-FY is a community-based initiative that rewards youth who are drug-free. First-Step D-FY is the state-funded substance abuse prevention coalition what is tasked with providing substance abuse prevention awareness throughout Sarasota County via educational initiatives and prevention activities.

First-Step D-FY is a free and voluntary community-based prevention initiative that praises, rewards, and recognizes youth in grades 6-12 who pledge to remain drug, alcohol, and tobacco free for one calendar year. After validating their commitment to remain drug, alcohol and tobacco free with a negative drug screen, youth join the initiative and are entitled to discounts from local business partners and admission to First-Step D-FY exclusive events.

First-Step D-FY helps to create a movement of peers who share a commitment to making positive choices and living a healthy, drug-free life.

**FIRST-STEP D-FY Responsibilities**

FIRST-STEP D-FY will:

1. In cooperation with SBSC and its school principals assure that a parent/guardian’s consent is required for all students to participate in this initiative at the district middle and high schools.
2. Provide a staff liaison to interface with appropriate SBSC staff to assure that quality services are provided. These services include that are held once a month during lunch and **require drug testing**. First-Step D-FY staff and volunteers are responsible for conducting all enrollment events, including the drug screens. Sarasota School District employees will **NOT** participate in any drug testing. Furthermore, no Sarasota School District staff are made aware

of drug screen results as this information is confidential. Furthermore, school staff are never notified of student's screening results whether they are positive or negative. Additionally, First-Step D-FY staff contact parents/guardians of their youth's positive screen and are provided local resources for support.

3. Assure that First-Step D-FY is completely **VOLUNTARY**. Should youth want to join this initiative, they must complete and sign the First-Step D-FY membership application and the parent/guardian must sign the application as well. First-Step D-FY is a voluntary initiative for youth who want to be recognized for their positive choices. Not all youth who have made this personal commitment want recognition and we understand this. If a youth does not want recognition and does not want to join, they are not required to complete the application. Youth must bring their completed application to an enrollment event at their school and take a drug screen. Once the youth is screened negative, they will be issued a member ship ID card.
4. Host enrollment events monthly at district middle and high schools. Enrollment events are conducted during our youth's lunch periods in the gymnasium. These events are to:
  - a. Enroll students who ride the school bus and would not be able to join after school.
  - b. Enroll students who participate in extracurricular activities after school and would not be able to join.
  - c. Discourage interference with the youth's academic schedule.
  - d. All youth must renew their membership on an annual basis to remain active participants.
  - e. All ID cards have expiration dates.
  - f. Youth will be prompted by Drug Free Sarasota staff to renew their membership prior to its expiration date.
  - g. Youth complete an updated membership application and take a new drug screen during the membership renewal process.
  - h. Youth may be asked to participate in random drug screens to verify their commitment to being drug, alcohol, and tobacco free.
  - i. The enrollment and renewal process are free for all youth.
  - j. All First-Step D-FY exclusive events are free for active members.
  - k. If a youth loses their ID card, they may be asked to pay a \$10.00 replacement fee.
5. Provide enrollment and screening staff to conduct background security including:
  - a. All criminal and DVM records;
  - b. All fingerprinting;
  - c. All background and reference checks;
  - d. In-depth interview of potential mentors;
  - e. Final assessment and evaluation for each potential mentor

All individuals assigned to schools will meet screening requirements as described in Section 1012.32, Florida Statutes, and First-Step D-FY will immediately furnish to SBSC any notifications of arrests it receives with respect to its volunteers, employees or agents who are present on school grounds.

6. Provide dedicated on-site staff to coordinate with Sarasota County Schools site-based liaison.
7. Provide all administrative services.
8. Hold harmless, indemnify, and defend SBSC, its agents, servants, employees, in their official and individual capacity, from any demand, claim, suit loss, cost, expense or damage which may be asserted, claimed or recovered against or from SBSC, its agents or employees, or in their official or individual capacity, by reason of any damage to property or injury or death of any person which arises out of, is incident to, or in any manner connected with this Agreement. This provision shall survive termination this Agreement and shall be binding on the parties, successors representatives and assigns and cannot be waived or varied. Nothing in this provision is intended to waive any sovereign immunity to which SBSC may be entitled.
9. Provide a minimum of \$500,000 comprehensive general liability insurance naming SBSC as an additional insured. As evidence of such insurance coverage, First-Step D-FY shall furnish SBSC with a Certificate of Insurance prior to commencing services under this Agreement.
10. Comply with Florida's Public Records Law including:
  - a) keeping and maintaining public records that ordinarily and necessarily would be required by the SBSC to perform the service;
  - b) providing the public with access to public records on the same terms and conditions that the SBSC would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law;
  - c) ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and
  - d) meeting all requirements for retaining public records and transfer, at no cost, to the SBSC all public records in possession of First-Step upon termination of the Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the SBSC in a format that is compatible with the information technology systems of the SBSC.

**IF FIRST-STEP D-FY AND/OR FIRST STEP OF SARASOTA COUNTY HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 941-927-4009, [PUBLICRECORDREQUEST@SARASOTCOUNTYSCHOOLS.NET](mailto:PUBLICRECORDREQUEST@SARASOTCOUNTYSCHOOLS.NET), THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA, 190 LANDINGS BLVD., SARASOTA, FL 34231.**

**SBSC Responsibilities**

SBSC will:

- 1. Provide a staff liaison at each school to identify appropriate students for First-Step D-FY activities.
- 2. Ensure that space is provided for students and mentors to meet at each high school.
- 3. Work with the First-Step D-FY and/or First Step Staff liaison to assure program implementation, sharing any concerns or suggestions as appropriate.

**TERM OF AGREEMENT**

This Agreement shall be effective July 1, 2022 and remain in effect through June 30, 2023. This Agreement may be modified only with the consent of both parties. Any party hereto may terminate this Agreement, without cause, upon written notice thirty (30) days in advance of the desired date of cancellation. Upon termination, neither party will owe to the other any further performance under this Agreement.

Signed:

----- Date President/CEO, First Step of Sarasota County	----- Shawny Robey, MBA,
---------------------------------------------------------------	--------------------------

----- Date The School Board of Sarasota County, Florida	----- Jane Goodwin, Chair
---------------------------------------------------------------	---------------------------





**June 21, 2022 Board Meeting**  
Agenda Item 36.

**Title**

ORIGINALLY ITEM #16 WHICH WAS MOVED TO NEW BUSINESS: APPROVAL OF CONTRACT BETWEEN FIRST STEP OF SARASOTA, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

**Description**

The purpose of this contract is to delineate the relationship and responsibilities shared by First Step and the School Board regarding The Student Assistance Program (SAP) provided to students at Sarasota High School, Riverview High School, North Port High School, Booker High School, Venice High School, Triad Alternative School, Brookside Middle School and Booker Middle School.

**Recommendation**

That the contract between First Step of Sarasota, Inc and The School Board of Sarasota County, Florida be approved.

**Contact**

RENOUF & CANTEES/CLAYTON

**Financial Impact**

\$525,000.00

**Strategic Plan Reference**

Goal: 2 Strategy: 3

**ATTACHMENTS:**

Description	Upload Date	Type
CONTRACT BEWEEN FIRST STEP OF SARASOTA, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA	6/8/2022	Cover Memo

**CONTRACT**  
**Between**  
**FIRST STEP OF SARASOTA, INC.**  
**And**  
**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**

This contract entered into this 7<sup>th</sup> day of June 2022, by and between the First Step of Sarasota, Inc., 4579 Northgate Court, Sarasota Florida 34234 (hereinafter referred to as “First Step” or “Agency”) and The School Board of Sarasota Florida, 1960 Landings Boulevard, Sarasota, Florida 34231 (hereinafter referred to as the “School Board”). First Step and the School Board will be referred to as “Parties,” each being a “Party”.

**PURPOSE**

The purpose of this contract is to delineate the relationship and responsibilities shared by First Step and the School Board regarding The Student Assistance Program (SAP) provided to students at Sarasota High School, Riverview High School, North Port High School, Booker High School, Venice High School, Triad Alternative School, Brookside Middle School and Booker Middle School.

The SAP provides comprehensive school-based prevention services for students in grades 6<sup>th</sup> through 12<sup>th</sup> grade. Service components of the program include developmentally appropriate health promotion for the general student body; attention to students who are at special risk for substance abuse, teen pregnancy, violence/bullying, academic failure, school suspension, or dropping out; and early problem identification, referral, and intervention for students exhibiting problem behaviors. Student Assistance Programs address barriers to learning that impact both the individual student and the school in order to increase student success while improving school climate. SAP staff utilize effective practices, principals, and strategies along with a systems approach to respond to student problems. SAPs partner with parents, students, school resource officers, other school faculty, community coalitions, agencies and services in seeking to remove barriers that impede student success.

In summary, the program goals are:

- To provide high quality prevention and intervention programs to support a safe learning environment for all students
- To provide early substance abuse and mental health prevention and intervention services to students
- To develop collaborative relationships with community partners to better serve students

**RESPONSIBILITIES:**

### **The School Board shall:**

1. Provide access to a location where the SAP Specialist can provide support to students assigned to the School Board and the Student's families.
2. Assign a point of contact on campus to assist with enrollment of students and implementation of the program
3. The following schools will have one full-time SAP Specialist unless it is shown to have two Specialists: Sarasota High School (will have 2), Riverview High School (will have 2), North Port High School, Venice High School, Booker High School, Triad Alternative School, Booker Middle School, Pine View School, Brookside Middle School (will have 2).

Each school with one full-time SAP will pay up to an annual maximum of \$52,5000 in monthly installments from August 2021 through May 2022 in the amount of \$5,250 to First Step of Sarasota to cover a portion of the expense of the SAP, Sarasota High and Riverview High School will pay twice that sum since these schools will have 2 SAP Specialists. Brookside Middle School's SAP positions will be fully funded by First Step of Sarasota County through a private donor and accordingly, the School Board will not be responsible for any payments to First Step of Sarasota for those positions. Each school will pay only for the months a full time SAP Specialists is actually working on its campus. Each SAP Specialist shall maintain a student schedule, including the hours of service, attendance log and student record indictating the type of service rendered. A monthly statement of services rendered by First Step shall be submitted with thre invoice to the school by the fifteenth (15) of each month..

### **First Step Shall**

1. Provide either one or two full-time SAP Specialist per campus as set forth in Paragraph No. 3 above.
2. Provide a District Level SAP Coordinator who will be responsible for the overall program supervision, assist with program evaluation and provide back up support for the SAP Specialists, as well a act as a consultative support to district administration with planning, developing and implementing district wide behavioral health strategies. The SAP Coordinator will be a licensed, professional in the state of Florida with a master's or doctoral degree in psychology, social work, counseling, or related behavioral health field (such as LCSW, LMHC, or LMFT).
3. Ensure that SAP's and SAP District Level SAP Coordinator will maintain a systems of logs that satisfy School Board requirements. Agency's Employees shall fully comply with the requirements of §1002.22 and §1002.221, Florida Statutes, the Family Educational Rights and Privacy Act ("FERPA"), 20

U.S.C. §1232g, and the federal regulations issued pursuant thereto (34 CFR Part 99); and any other law or regulation, either federal or State of Florida, regarding confidentiality of student information and records. Agency shall (i) hold the student records and information in strict confidence and not use or disclose except as required by this Agreement or permitted by law and disclose student records only to those who have a need to access the information in order to perform their assigned duties; (ii) safeguard the student records through administrative, physical and technological safety standards to ensure adequate controls are in place to protect these student records in accordance with FERPA's privacy requirements; and (iii) continually monitor its operations and take all actions necessary to assure that the student information and records are safeguarded in accordance with the terms of this Agreement.

4. Actively participate in meetings that pertain to the students who are assigned to this program on campus.
5. Pay for an external evaluator who will be contacted to conduct an objective evaluation of the project. The overall evaluation will be the cooperative responsibility of The Office of Research and Evaluation (RAE), SCSB, the SAP Coordinator and/or First Step Program Director, and contracted external evaluator. The program will provide RAE and the external evaluator with a detailed evaluation plan and expectations. The evaluation plan will address questions guided by the Project Goals, Objectives, and Outcomes. Objectives and Activities will form the basis for implementation or process evaluation, which will also be guided by the Management Plan. The program will also provide the details of the Management plan to the RAE office. Project Goals and Outcomes will form the basis of a product and outcome evaluation. Formative and summative evaluation processes will guide the evaluation design.
6. Assist in the detection of "at risk" students and development of plans to prevent further psychological or academic deterioration.
7. Provide faculty and staff training on the early identification of student "at risk" behavior.
8. Coordinate community linkage and referrals to services that support student behavioral improvement.
9. Attend school staffing's and maintain contact with School Board personnel including School Board Resource Officers, teachers, guidance counselors, and school and/or administrators as appropriate.
10. Ensure background screening is performed in compliance with Sections 1012.465 and 1012.467, Fla. Stat. Agency agrees to:

- a. At its expense, conduct a Level 2 Criminal Background check on all persons, whether an agent, employee, volunteer or otherwise (collectively referred to as "Employees") providing services under this Agreement. Employees must meet the screening standards set forth in Florida Statutes Sections 435.03 and 435.04. The screening assessment includes orientation, in-depth interview, reference checks, police background checks and fingerprinting.
  - b. Furnish to Sarasota County Schools Police Department Fingerprint office before any of its Employees will be permitted on school grounds while student are present the following: (i) A list of Employees providing services at schools and a statement of attestation prepared and signed by the AGENCY's CEO/President or Program Director in a form acceptable to the School Board hat the Agency has conducted a Level 2 background checks for all Employees providing on site services as required by Section 435.04, Florida Statutes, to be updated for each Employee for each subsequent year of the Agreement: and (ii) Agency will immediately furnish to Sarasota County Police Department any notifications of arrests it receives with respect to Employees who had an Agency badge issued.
  - c. The Board has the right to refuse entry onto its school grounds to any individual whose background check does not meet the requirements established by The Board pursuant to Florida law. Like other visitors to school grounds, AGENCY employees will also be subject to RAPTOR screening on school campuses. Additionally, any Employee must sign in and out of the school district's Volunteers Count! Database each time they are on campus. AGENCY shall, upon the expiration or termination of this Agreement, facilitate the collection of all badges issued to its Employees.
11. Hold harmless, indemnify, and defend the School Board, its agents, servants, employees, in their official and individual capacity, from any demand, claim, suit, loss, cost expense or damage, which may be asserted, claimed or recovered against or from the School Board, it's agents or employees, in their official or individual capacity by reason or any damage to property or injury or death of any person which arises out of, is incident to, or in any manner connected with this Agreement. This provision shall survive termination of this Agreement and shall be binding on the parties, successors, representatives and assigns and cannot by waived or varied. Nothing herein shall be construed as a waiver of the School Board's sovereign immunity beyond the statutory waiver as the same may be amended from time to time.
12. During the term of this Agreement, First Step shall maintain general liability and malpractice insurance coverage in at least the following amounts: TWO HUNDRED THOUSAND DOLLARS (\$200,000) per person: THREE HUNDRED THOUSAND DOLLARS (\$300,000) per occurrence with the School Board listed as the co-insured. As evidence of such insurance coverage FIRST STEP shall furnish the School Board with a Certificate of Insurance prior to commencing any services under this Agreement.

13. Pursuant to Florida Statute 448.095, Agency shall use the U.S. Department of Homeland Security's E-Verify system, <https://e-verify.gov/> to verify the employment eligibility of all employees hired during the term of this Agreement. Agency shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement. Subcontractors shall provide Agency with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Florida Statute 448.095. Company shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement. Company shall provide evidence of compliance with Florida Statute 448/095 with fifteen (15) day of the School Board's request. Evidence may consist of, but is not limited to, providing notice of Company's E-Verify number. Failure to comply with this provision is a material breach of the Agreement, and the School Board may choose to terminate the Agreement at its sole discretion.

#### **ADDITIONAL TERMS OF THIS AGREEMENT**

1. This Agreement is intended to replace any previous agreements regarding the Student Assistance Program. Accordingly, the parties agree that any prior Student Assistance Program Agreement is hereby terminated.
2. This Agreement shall be effective as of July 1, 2022 and remain in effect through June 30, 2023. This Agreement may be modified only with the written consent of both parties. Any party hereto may terminate this Agreement at any time without cause upon written notice thirty (30) day in advance of the desired date of cancellation.
3. The relationship between the School Board and First Step, it's employees and agents, shall be that of an independent contractor, and not that of employer/ employee or joint ventures.
4. Any notice given or required to be given pursuant to this Agreement shall be hand delivered or mailed, first class postage prepaid, to the School Board at: 1960 Landings Boulevard, Sarasota Florida 34231, Attention: Superintendent and to First Step at 4579 Northgate Court, Sarasota, FL 34234 or at such other address as either party may direct in writing.
5. The sole and exclusive jurisdiction for any action brought pursuant to this Agreement shall be in the County or Circuit Court of the Twelfth Judicial Circuit in and for Sarasota County, Florida.
6. Nothing herein is intended to serve as a waiver of sovereign immunity by the School Board or of any protections or limits to liability under Section 768.28,

Florida Statutes. This section shall survive the termination or expiration of this Agreement.

7. First Step shall comply with Florida's Public Records Law including:
- a) Keeping and maintaining public records that ordinarily and necessarily would be required by the School Board in order to perform the service;
  - b) Providing the public with access to public records on the same terms and conditions that the School Board would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
  - c) Ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and
  - d) Meeting all requirements for retaining public records and transfer, at no cost, to the School Board all public records in possession of First Step upon termination of the Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the School Board in a format that is compatible with the information technology systems of the School Board.

**IF FIRST STEP HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 941-927-4009, [publicrecordrequests@sarasotacountyschools.net](mailto:publicrecordrequests@sarasotacountyschools.net), THE SCHOOL BOARD OF SARASOTA COUNTY, 1960 LANDINGS BLVD., SARASOTA, FL 34231.**

The Parties execute this Agreement through their authorized representatives fully intended to be bound by the terms hereof.

**First Step of Sarasota, Inc.**

By: \_\_\_\_\_  
Shawny Robey, MBA President/CEO Date

**The School Board of Sarasota County, Florida**

By \_\_\_\_\_  
Jane Goodwin, Chair Date







**June 21, 2022 Board Meeting**  
**Agenda Item 37.**

**Title**

ORIGINALLY ITEM #17 WHICH WAS MOVED TO NEW BUSINESS: APPROVAL OF THE DATA SHARING AGREEMENT BETWEEN BIG BROTHERS BIG SISTERS OF THE SUNCOAST AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

**Description**

This agreement is regarding sharing information with Big Brothers Big Sisters of the Suncoast. Its purpose is to ensure the confidentiality and security of information and data exchanged between the School Board and Big Brothers Big Sisters of the Suncoast.

**Recommendation**

That the data sharing agreement between the Big Brothers Big Sisters of the Suncoast and the School Board of Sarasota County, Florida be approved as presented.

**Contact**

RENOUF & CANTALUPO

**Financial Impact**

N/A

**Strategic Plan Reference**

Goal: 1 Strategy: 2

**ATTACHMENTS:**

Description	Upload Date	Type
Big Brothers Big Sisters DSA	5/16/2022	Cover Memo

**DATA SHARING AGREEMENT BETWEEN  
THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA AND  
BIG BROTHERS BIG SISTERS OF THE SUN COAST, INC,**

This Data Sharing Agreement (“Agreement”) is entered into by and between the School Board of Sarasota County, Florida (hereinafter referred to as the “School Board”), and Big Brothers Big Sisters of the Sun Coast, Inc. (hereinafter referred to as the “Recipient”) and describes the programs to be conducted by Recipient, and the means to be used by Recipient to ensure the confidentiality and security of information and data exchanged between the School Board and Recipient.

**I. Purpose and Duration of the Study**

Pursuant to the Family Educational Rights and Privacy Act ("FERPA"), the School Board may disclose personally identifiable student data to organizations conducting studies for, or on behalf of, the School Board to (a) develop, validate, or administer predictive tests, (b) administer student aid programs, or (c) improve instruction. The study to be undertaken by Recipient meets this standard as the project is intended to study educational outcomes to assist the board in improving instruction to students in Sarasota County. The purpose of this Agreement is to delineate the relationship and responsibilities of Recipient and the School Board regarding the sharing of relevant student information and student data for students participating in the Recipient mentoring program (the “Program”). The Program is an ongoing one-on-one mentoring program for youth ages 6-21. The Recipient’s staff review student report cards to monitor students’ progress and to work with the student to reinforce and support the student’s academic success in school.

The Agreement shall commence July 1, 2022 and will remain in effect until June 30, 2023, at which time the Agreement will automatically renew annually unless terminated by either party in writing.

In accordance with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. §1232g; 34 CFR Part 99) student records and all personally identifiable student information are private, strictly confidential and must not be disclosed to any other person or

organization without the permission of the district or the parent.

## **II. Information to be Disclosed**

### Specific Data Requested:

The information to be disclosed by the School Board to Recipient consists of the following:  
Provide report cards to the Recipient's staff working directly with the students participating in the Program upon receiving express written permission from the student's parent/guardian.

## **III. Recipient's Obligations**

Outcome: Please identify the specific Recipient outcome or report and the date of expected completion and return to the School Board.

1. Obtain consent from a parent/guardian for each student participating in the Program to allow The School Board to provide relevant student information directly to the Recipient for the purpose of monitoring students' academic progress in school.
2. Provide the district with a list of participating students and relevant student identification information: student number, student first and last names, program attendance, and other information in a mutually agreed upon format for the purpose of matching participating students to their individual student data.
3. Maintain the confidentiality of student data, including but not limited to personal information such as students' names or addresses, as well as academic information such as grade level, academic achievement levels. Any information shared publicly by the Recipient will be only aggregate data which will not compromise individual student information or disclose any identifiable student information.
4. Hold harmless, indemnify, and defend The Board, its agents, servants, employees in their official and individual capacity, from any demand, claim, suit loss, cost, expense or damage which may be asserted, claimed or recovered against or from the Board, its agents or employees, in their official or individual capacity, by reason of any damage to property or injury or death of any person which arises out of, is incident to, or in any manner connected with this Agreement. This provision shall survive termination of this Agreement and shall be binding on the parties,

successors, representatives and assigns and cannot be waived or varied. Nothing in this provision is intended to waive any sovereign immunity to which the Board may be entitled.

This data will be provided to the Recipient by password protected FTP site. The data will be stored on the FTP site for thirty (30) days after the termination date of this Agreement.

Recipient will share only aggregate data where no student is identified in any report without explicit parental permission.

Recipient agrees it will:

1. Use personally identifiable information from education records only to meet the purpose or purposes of its study/programs as stated above;
2. Keep all education records strictly confidential and conduct the study in a manner that does not permit personal identification of parents and students by anyone other than representatives of its organization with legitimate interests; respect the privacy of these records and will neither seek to view nor share within its organization the contents of any records except in the furtherance of the Program's implementation, Program review and/or Program evaluation; nor disclose the contents of any record to any third party person or organization.
3. Destroy all personally identifiable information when the information is no longer needed for the purposes for which the study or Program was conducted. Such destruction will take place within thirty (30) days of the conclusion of the study or Program.
4. Refrain from publishing any individual identifiable student or teacher data.
5. Refrain from publishing any reports that use any aggregated student or teacher data unless agreed to by the School Board.
6. Require all individuals receiving and reviewing any personally identifiable information to sign and return the "Agreement to Maintain Confidentiality of Student Records" form (see attached).
7. Ensure that data required by Recipient will be transferred using a secure file sharing service required by the School Board. All data received from the School Board will be stored on a secure server with Recipient and accessible only to employees with direct involvement in this project.

#### **IV. General Provisions**

1. The School Board may terminate this Agreement, without cause, at any time by providing written notice to the Recipient. In the event of such termination, all personally identifiable education record information provided by the School Board to Recipient shall be returned by Recipient to the School Board within ten (10) days. Recipient may not retain any copies of such information.

2. Recipient is at all times acting and performing as an independent contractor in the performance of all obligations hereunder.

3. Any additions, changes, deletions or modifications to this document must be agreed upon in writing by both parties.

4. This Agreement represents the entire agreement between the parties, and no prior or subsequent oral agreements shall be binding upon either of the parties until reduced to writing.

5. This Agreement shall be governed by and construed under federal law and the laws of the State of Florida. The sole and exclusive jurisdiction for any action brought pursuant to, or that is related to, this Agreement, shall be in the Twelfth Judicial Circuit Court, in and for Sarasota County, Florida.

6. Any notices to the parties will be sent via U.S. Mail as follows:

If to the School Board:

1960 Landings Blvd  
Sarasota FL 34231

If to Recipient:

Big Brothers Big Sisters of the Sun Coast, Inc.  
2831 Ringling Boulevard, Suite A201  
Sarasota, FL 34237

7. Each Party to this Agreement shall be responsible for any liability, claim, loss, damage or expenses, including without limitation, reasonable attorney fees, arising from its negligent acts or omissions in connection with its performance of this Agreement, or its failure to comply with the terms of this Agreement, as determined by a court of competent jurisdiction.

8. Recipient shall comply with Florida's Public Records Law including:

a) keeping and maintaining public records that ordinarily and necessarily would be required by the School Board in order to perform the service;

b) providing the public with access to public records on the same terms and conditions that the School Board would provide the records and at a cost that does not exceed the cost provided in this section or as otherwise provided by law;

c) ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and

d) meeting all requirements for retaining public records and transfer, at no cost, to the School Board all public records in possession of Recipient upon termination of the Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the School Board in a format that is compatible with the information technology systems of the School Board.

**IF RECIPIENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 941-927-4009, [publicrecordrequest@sarasotacountyschools.net](mailto:publicrecordrequest@sarasotacountyschools.net), THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA, 1960 LANDINGS BLVD., SARASOTA, FL 34231.**

Big Brothers Big Sisters of the Sun Coast, Inc.

By: \_\_\_\_\_

Type Name: \_\_\_\_\_

\_\_\_\_\_

Date

The School Board of Sarasota County, Florida

By: \_\_\_\_\_

Jane Goodwin, Chair

\_\_\_\_\_

Date

Approved as to Form and Legal Content  
by Shumaker, Loop & Kendrick, LLP  
Attorneys for The School Board  
of Sarasota County, Florida  
Signed: MRM  
Date: May 16, 2022

# THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

## AGREEMENT TO MAINTAIN CONFIDENTIALITY OF STUDENT RECORDS

During the course of your organization's association with The School Board of Sarasota County, Florida, you may be provided with, or have the opportunity to view, confidential student records. These records include, but are not limited to, documents such as report cards, student work, grade sheets, test scores, cumulative folders, Individual Educational Plans (IEP), attendance data, and/or family and medical history. In accordance with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), student records and all personally identifiable student information are private, strictly confidential and must not be disclosed to any other person or organization without the prior permission of the district or the parent.

By signing this Agreement, you acknowledge that your organization may gain access to confidential student records while performing program reviews, project tasks and/or providing services to students on behalf of or in collaboration with The School Board of Sarasota County, Florida.

By signing this Agreement, your organization also acknowledges that the student records are to be held as strictly confidential. Further, you agree you will respect the privacy of these records and will neither seek to view nor share within your organization the contents of any records except in the furtherance of the program's implementation, program review and/or program evaluation nor, disclose the contents of any record to any third-party person or organization.

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Organization Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date





**June 21, 2022 Board Meeting**  
Agenda Item 38.

**Title**

ORIGINALLY ITEM #18 WHICH WAS MOVED TO NEW BUSINESS: APPROVAL OF DATA SHARING AGREEMENT BETWEEN GRANT WRITING, EVALUATION AND PROGRAM IMPROVEMENT CONSULTANTS, LLC AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

**Description**

This agreement is regarding sharing of information with Grant Writing, Evaluation and Program Improvement Consultants, LLC and The School Board of Sarasota County, Florida. Its purpose is to ensure the confidentiality and security of information and data exchanged between The School Board and Grant Writing, Evaluation and Program Improvement Consultants.

**Recommendation**

That the data sharing agreement between Grant Writing, Evaluation and Program Improvement Consultants, LLC and The School Board of Sarasota County, Florida be approved as presented.

**Contact**

RENOUF & CANTALUPO

**Financial Impact**

N/A

**Strategic Plan Reference**

Goal: 1 Strategy: 2

**ATTACHMENTS:**

Description

GW\_EPIC DSA

Upload Date

5/19/2022

Type

Cover Memo

**DATA SHARING AGREEMENT BETWEEN  
THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA AND  
GRANT WRITING - EVALUATION AND PROGRAM  
IMPROVEMENT CONSULTANTS L.L.C.**

This Data Sharing Agreement (“Agreement”) is entered into by and between the School Board of Sarasota County, Florida (“School Board”), and Grant Writing - Evaluation and Program Improvement Consultants L.L.C., d/b/a GW-EPIC - (“Recipient”) and describes the programs to be conducted by Recipient, and the means to be used by Recipient to ensure the confidentiality and security of information and data exchanged between the School Board and Recipient.

**I. Purpose and Duration of the Study**

Pursuant to the Family Educational Rights and Privacy Act, 20 U.S.C. §1232g, and the federal regulations issued pursuant thereto codified at 34 CFR Part 99 ("FERPA"), the School Board may disclose student education records and personally identifiable student data (“Protected Records”) to organizations conducting studies for, or on behalf of, the School Board to (a) develop, validate, or administer predictive tests, (b) administer student aid programs, or (c) improve instruction. The School Board has determined that the evaluations to be undertaken by Recipient, as described herein (the “Project”) meets this standard as the project is intended to study educational outcomes to assist the board in improving instruction to students in Sarasota County. These three studies/program evaluations descriptions and expected completion dates are noted below. These studies/programs are expected to be completed by August 30, 2023 and this agreement will terminate by August 30, 2023. In accordance with FERPA student records and all personally identifiable student information are private, strictly confidential and must not be disclosed to any other person or organization without the permission of the district or the parent.

1. The Recipient is conducting two program evaluations:

- a. Student Assistance Program: This evaluation is on behalf of the School Board and First Step of Sarasota. The evaluation goal is to assess the impact of the Student Assistance Program on students. This year’s evaluation is scheduled to be completed by August 30, 2023.
- b. The ACCISS Program: This evaluation is a federal School Climate Transformation Grant on behalf of the School Board and the Pupil Support Services Department. The evaluation goal is to assess the impact of PBIS and MTSS training and coaching on school climate. This year’s evaluation is scheduled to be completed by August 30, 2023.

- c. Title I: The Title I evaluation is examining the impact of the title I funded projects over the course of the school year. This year's evaluation is scheduled to be completed by August 30, 2023

## **II. Information to be Disclosed**

1. Student Assistance Program: The student data for participating students at Booker HS, Booker MS, Brookside MS, North Port High School, Riverview HS, Sarasota HS, Venice HS, Sarasota Military Academy, Sarasota Military Academy Prep, Oak Park and TRIAD. Data elements to be released include: school names, total number of out-of-school and in-school suspensions and those involving substance use, number of infractions involving alcohol and drugs, absentee rates and teacher and student perceptions of school climate. Data will be available in total and by school and for SY18-19, SY19-20, SY20-21 and SY21-22.
2. The ACCISS Program: The student data for students at all elementary schools, middle schools, high schools, combination schools and alternative schools. Data elements to be released include: school names, total number of out-of-school and in-school suspensions and those involving substance use, number of infractions involving alcohol and drugs, specific disciplinary incident data using data dashboards, absentee rates and teacher and student perceptions of school climate collected with several surveys. Data will be available by district, by school and by student for SY18- 19, SY19-20, SY20-21 and SY21-22 and SY 22-23. Also, data will be requested by individual school and school level, elementary, middle, high, alternative and combination schools.
3. Title I Program: The student data for participating students at all Title I funded schools. Data elements to be released include: student N numbers, school names, total number of out-of-school and in-school suspensions and those involving substance use, number of infractions involving alcohol and drugs, absentee rates and teacher and student perceptions of school climate. Data will be available in total and by school and for SY19-20 and SY20-21.

## **III. Recipient's Obligations**

The Recipient will complete the Project by providing the School Board with one or more outcome reports by the dates noted above.

Recipient agrees it will:

1. Use personally identifiable information from education records only to meet the purpose or purposes of the evaluations, as stated above.
2. Keep all education records strictly confidential and conduct the study in a manner that does not permit personal identification of parents and students by anyone other than

- representatives of its organization with legitimate interests; and further, agrees it will respect the privacy of these records and will neither seek to view nor share within your organization the contents of any records except in the furtherance of the program's implementation, program review and/or program evaluation nor disclose the contents of any record to any third party person or organization.
3. Destroy all personally identifiable information when the information is no longer needed for the purposes for which the study/program/evaluations were conducted. Such destruction will take place within thirty (30) days of the conclusion of the study/program.
  4. Refrain from publishing any individual identifiable student or teacher data.
  5. Refrain from publishing any reports that use any aggregated student or teacher data unless agreed to by the School Board of Sarasota County.
  6. Require all individuals receiving and reviewing any personally identifiable information to sign and return the "Agreement to Maintain Confidentiality of Student Records" form (see attached).
  7. Ensure that data required by Recipient will be transferred using a secure file sharing service required by the district. All data received from the school/district will be stored on Recipient's secure server and accessible only to employees with direct involvement in this project.

#### **IV. General Provisions**

1. The School Board may terminate this Agreement, without cause, at any time by providing written notice to the Recipient. In the event of such termination, all personally identifiable education record information provided by the School Board to Recipient shall be returned by Recipient to the School Board within ten (10) days. Recipient may not retain any copies of such information.
2. Recipient is at all times acting and performing as an independent contractor in the performance of all obligations hereunder.
3. Any additions, changes, deletions or modifications to this document must be agreed upon in writing by both parties.
4. This Agreement represents the entire agreement between the parties, and no prior or subsequent oral agreements shall be binding upon either of the parties until reduced to writing.
5. This Agreement shall be governed by and construed under federal law and the laws of the State of Florida. The sole and exclusive jurisdiction for any action brought pursuant to, or

that is related to, this Agreement, shall be in the Twelfth Judicial Circuit Court, in and for Sarasota County, Florida.

6. Any notices to the parties will be sent via U.S. Mail as follows:

If to the School Board:	If to Recipient:
Denise Cantalupo	Janetta Twerell
1960 Landings Blvd	1202 East Oakwood Street
Sarasota Florida 34231	Tarpon Springs, FL 34689

7. Each Party to this Agreement shall be responsible for any liability, claim, loss, damage or expenses, including without limitation, reasonable attorney fees, arising from its negligent acts or omissions in connection with its performance of this Agreement, or its failure to comply with the terms of this Agreement, as determined by a court of competent jurisdiction. This includes Recipient's responsibility for damage resulting from its intentional or negligent release of personally identifiable student, parent, or staff data it receives from the School Board.
8. Recipient shall comply with Florida's Public Records Law including:
- a) keeping and maintaining public records that ordinarily and necessarily would be required by the School Board in order to perform the service;
  - b) providing the public with access to public records on the same terms and conditions that the School Board would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law;
  - c) ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and
  - d) meeting all requirements for retaining public records and transfer, at no cost, to the School Board all public records in possession of Recipient upon termination of the Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the School Board in a format that is compatible with the information technology systems of the School Board.

**IF RECIPIENT HAS QUESTIONS REGARDING THE APPLICATION OF  
CHAPTER 119, FLORIDA STATUTES TO ITS DUTY TO PROVIDE**

**PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 941-927-4009, [publicrecordrequest@sarasotacountyschools.net](mailto:publicrecordrequest@sarasotacountyschools.net), THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA, 1960 LANDINGS BLVD., SARASOTA, FL 34231.**

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**SIGNATURES ON NEXT PAGE**

The Parties execute this Agreement through their undersigned authorized agents intending to be fully bound by the terms hereof.

**Grant Writing - Evaluation and Program  
Improvement Consultants L.L.C.**

By: \_\_\_\_\_  
Janetta Twerell, President

\_\_\_\_\_  
Date

**The School Board of Sarasota County, Florida**

By: \_\_\_\_\_  
Jane Goodwin, Chair

\_\_\_\_\_  
Date

Approved as to Form and Legal Content  
by Shumaker, Loop & Kendrick, LLP  
Attorneys for The School Board  
of Sarasota County, Florida  
Signed: MRM  
Date: May 19, 2022



**June 21, 2022 Board Meeting**  
Agenda Item 39.

**Title**

APPROVAL OF THE CONTRACT FOR THE SUPERINTENDENT

**Description**

The contract for the Superintendent was discussed at the June 14, 2022 Board work session.

**Recommendation**

That the contract for the Superintendent be approved as presented.

**Contact**

GOODWIN

**Financial Impact**

**Strategic Plan Reference**

**ATTACHMENTS:**

Description	Upload Date	Type
Contract - Redlined	6/15/2022	Cover Memo
Contract - Clean Copy	6/15/2022	Cover Memo



**AMENDED AND RESTATED EMPLOYMENT CONTRACT  
BETWEEN BRENNAN ASPLEN, III AND THE  
SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**

THIS EMPLOYMENT CONTRACT, made and entered into this \_\_\_\_ day of June, 2022, by and between the School Board of Sarasota County, Florida, hereinafter referred to as "Board" and Brennan Asplen, III, hereinafter referred to as "Superintendent".

**W I T N E S S E T H :**

WHEREAS, the Superintendent has been employed as Superintendent by the Board since August 10, 2020; and

WHEREAS, the Superintendent's current contract with the Board provides options for the parties to consider on or before June 30, 2022.

NOW THEREFORE, pursuant to Sections 1001.461 and 1001.50, Florida Statutes, the Board and the Superintendent, for the consideration herein specified, agree:

1. Superintendent shall continue to serve as Superintendent of Schools for Sarasota County, Florida, subject to the terms and conditions of this Contract.

2. TERM. The term of this Contract shall be from July 1, 2022 through and including June 30, 2025, unless terminated earlier as provided in Section 10 (Termination) below. If this Agreement is not extended upon mutual agreement of the parties, or not terminated earlier as provided in Section 10, then it shall expire at 11:59 p.m., June 30, 2025. The anniversary date of this Contract shall be July 1 of any year. Each time period from July 1 to June 30 shall be deemed a "Contract Year".

RENEWAL OPTION. On or before June 30, 2024, the Superintendent and the Board shall have the right to exercise one of the following options:

- A. The Board may, by majority vote, extend the Contract for an additional year or through June 30, 2026.
- B. The Board may omit taking any action on the Contract renewal and the Contract will expire by its own terms on June 30, 2025.
- C. The Superintendent may request that the Board not consider extending the Contract. In such case, the Contract will expire by its own terms on June 30, 2025.

In the event the Contract is extended pursuant to subsection A above in 2024 or any succeeding year, the renewal options shall be repeated on or before June 30<sup>th</sup> of the next year.

3. RESPONSIBILITIES OF SUPERINTENDENT.

A. Duties. The Superintendent shall perform his duties in accordance with Federal law, Florida Statutes, State Board of Education Rules and Board policy, and in strict accordance with any applicable ethical standards. The Superintendent shall attend Board meetings, shall make recommendations to the Board as appropriate, and shall serve as Chief Executive Officer for the Board. The Superintendent shall assign the administrative and supervisory staff in a manner which, in his judgment, best serves the public schools of Sarasota County, Florida. The responsibility for selection or promotion of personnel shall be vested in the Superintendent and his staff, subject to the approval of the Board as provided in Section 1012.22, Florida Statutes.

B. Outside Activities. The Superintendent shall devote his time, attention and energies to the affairs of the school district. The Superintendent may engage in professional activities which do not impair the performance of his duties as stated above. The Superintendent shall receive up to five (5) days of professional leave per year for such activities.

C. Absence from the District. The Superintendent shall advise the Board of any time when the Superintendent will be absent from the school district for a period of more than two (2) working days.

4. RESPONSIBILITIES OF THE BOARD. The Board shall perform its duties in accordance with Federal law, Florida Statutes, State Board of Education Rules and Board policy. The Board, as well as individual Board members, shall refer concerns and complaints to the Superintendent. Individual Board members have no authority to take action or direct the Superintendent except with express authorization by majority vote of the Board taken during a duly-constituted public meeting. To the ~~extend~~extent the Superintendent has any concerns or complaints involving any individual Board member(s), the Superintendent shall report the same to the Board Chair and Board counsel, after which the Board shall review and address, if necessary, any such concerns or complaints.

#### 5. PROFESSIONAL GROWTH OF SUPERINTENDENT.

A. Seminars and Conferences. The Board encourages the continuing professional growth of the Superintendent through participation in:

- (1) Activities conducted or sponsored by local, state and national school administrator and school board associations, including but not limited to Florida School Boards Association (FSBA), Florida Association of District School Superintendents (FADSS), and the Florida School Board Insurance Trust (FSBIT);
- (2) Seminars and courses offered by public or private educational institutions; and
- (3) Conferences which may improve the Superintendent's capacity to perform his professional responsibilities.

B. Meeting Attendance: Line-of-duty Leave and Travel Expense Reimbursement. The Superintendent may take up to ten (10) paid work days per year of line-of-duty leave to attend such meetings, and the Superintendent shall be eligible for travel expense reimbursement outside of the Sarasota County in accordance with Section 112.061, Florida Statutes. The Board, in its discretion, shall approve the Superintendent's leave request for said professional growth activities which exceed three (3) consecutive work days in length. The Superintendent may take additional paid line-of-duty leave days if said leave is taken for the purpose of conducting business for the Board.

C. Membership Fees. The Board shall pay, on behalf of the Superintendent, the annual membership dues for the American Association of School Administrators, the Florida Association of School Administrators, Florida Association of District School Superintendents, appropriate community organizations, and similar organizations, as approved by the Board, membership in which will contribute to the performance of his duties.

D. Reimbursement. The Board shall pay, on behalf of the Superintendent, all sums eligible for reimbursement under Section 112.061, Florida Statutes.

6. COMPENSATION. Retroactive to July 1, 2021, for all services rendered by the Superintendent under this Contract, the Board shall pay the Superintendent a base salary of Two Hundred Twenty-Seven Thousand and 00/100 Dollars (\$227,000.00) per year ("Base Salary").

A. Pay Increases. For the fiscal year commencing July 1, 2022, the Superintendent shall receive a pay increase equal to the ~~average percentage increase of cabinet level District Administrators granted the Sarasota County School District instructional bargaining unit or three percent (3.0%), whichever is less.~~ Said increase shall be made retroactive to July 1<sup>st</sup> of the fiscal year in which the bargaining process is commenced and shall be calculated in accordance with past practices.

The Board may, at its sole discretion, grant additional pay increases at any time due to the Board's assessment of current conditions or any other factors bearing on the Superintendent's performance and compensation.

B. ~~Supplemental Salary. In lieu of providing a vehicle, paying in county mileage, and in order to offset his personal expenses in connection with the performance of his duties, the Board shall pay the Superintendent the sum of Nine Hundred and 00/100 Dollars (\$900.00) per month as supplemental salary.~~ Automobile Expense. The Board will pay to the Superintendent a supplement of Five Hundred and 00/100 Dollars (\$500.00) per month which the Superintendent will use to provide himself with the use of an automobile and all expenses relating thereto. The Superintendent will not receive any reimbursement/mileage for in county travel. Out of county travel will be reimbursed in the same manner as any other employee.

C. Miscellaneous Business Expense. In recognition that the Superintendent is required, in the performance of his duties to travel extensively, attend meetings and conferences, fulfill speaking engagements and otherwise perform functions that involve unreimbursed expenses, the Board shall pay to the Superintendent a supplement of Four Hundred and 00/100 Dollars (\$400.00) per month in recognition of unreimbursed expenses incurred by him in the performance of his duties.

~~ED.~~ Performance Pay/Annual Performance Goals. In addition to the Base Salary provided in Section 6 above, beginning in the Contract Year starting on July 1, 2022 and in each subsequent Contract Year this Contract is in effect, the Board shall commit an additional \$15,000.00 which the Superintendent shall be eligible to receive as Performance Pay. On or before June 30, 2022, the Board shall set goal(s) for the Superintendent and/or Board to complete or perform during the 2022-2023 Contract Year and follow the same process for each subsequent Contract Year thereafter ("Performance Pay Process"). The Board shall consult with the Superintendent about the establishment of these goals but will retain the absolute discretion to establish both the goals and the amount or percentage of the Performance Pay that the Superintendent may earn by the achieving of a particular goal. The goal(s) and the amount of Performance Pay for the achieving of any particular goal shall be established by a majority vote of the members of the Board. This procedure for goal setting shall be completed by the Board on or before June 30<sup>th</sup> of each Contract Year to establish Performance Pay goals for the next Contract Year. The process for evaluating the Superintendent's performance and the final Board decision on the Performance Pay to be awarded to Superintendent for the Contract Year that ended on June 30<sup>th</sup> of the prior Contract Year shall be completed by October 1<sup>st</sup> ~~o~~ (i.e., within ninety (90) days of the end of the prior Contract Year). Any failure by the Board to commence this Performance Pay Process for any Contract Year shall not be deemed a waiver of the Superintendent's right to this process and any Performance Pay. Any Performance Pay received by the Superintendent will not become part of the Superintendent's Base Salary.

~~DE.~~ Deferred Benefit. During each year that this Contract is in effect, the Board shall contribute ~~a the sum equal to fifteen percent (15.0%) of the Superintendent's annual salary of the maximum amount allowed by the IRS, currently \$20,500.00,~~ on behalf of the Superintendent to a retirement plan qualified under Section 403-B of the IRS code selected by the Superintendent.

~~EF.~~ Florida Retirement System. The Superintendent shall be entitled to participate in the Senior Management Category of the Florida Retirement System subject to then applicable laws and rules of the category and system.

~~FG.~~ Furlough Days. In the event that the Board or Superintendent imposes one or more mandatory furlough days on Board administrative staff on 251-day employment contracts, the Superintendent shall also be subject to such imposition for a like number of days.

~~GH.~~ Statutory Compensation. Superintendent shall be entitled to receive any and all compensation for which he is eligible under Florida Statutes, including but not limited to certification-related incentive pay.

7. EMPLOYEE BENEFITS.

A. Vacations. As of the effective date, the Superintendent shall be entitled to two (2) days of vacation for each month of service under this Contract. If the aggregate number of days exceeds sixty (60), the cash value of all such excess days may, at the Superintendent's option be paid to the Superintendent on June 30<sup>th</sup> of each fiscal year. The Superintendent shall be entitled, at his election, to use or be paid for all previously accrued vacation leave upon resignation or termination at his pay rate at the time of termination.

B. Sick Leave. As of the effective date, the Superintendent shall be entitled to one (1) day of sick leave per each full month of employment. The Superintendent shall be entitled to become a member of the District sick leave pool. The Superintendent, at his discretion, may use any or all previously accrued sick leave days as he sees fit. Upon resignation or termination, any unused days shall be paid out in full at the rate of pay in effect on that date.

C. Personal leave. The Superintendent shall be granted up to eight (8) personal leave days each year. These personal leave days shall not be counted as, nor deducted from, the Superintendent's available sick leave.

D. Health Insurance. The Superintendent shall have the option of participating in any health insurance plan offered to the employees of the school district, provided he pays the premium for any health insurance plan selected less any Board contributions or credits available to school district employees. Except as provided by law, the Superintendent shall be treated as any other district employee for the purposes of any preexisting condition requirements. Upon retirement, the Superintendent and his spouse shall receive the same Board contribution toward insurance premiums as provided to District employees until each are respectively of Medicare eligible age. The Superintendent must elect such participation within thirty (30) days after his official date of retirement.

E. Life Insurance. The Board shall provide term life insurance coverage at its sole expense for the Superintendent in the amount of Fifty Thousand and 00/100 Dollars (\$50,000.00).

F. Disability Insurance. The Superintendent shall be entitled to the same disability insurance coverage provided to school district employees at the Board's sole expense.

G. Medical Examination. The Superintendent agrees to have a comprehensive medical examination once annually, if requested by the Board. The cost of such medical report and examination being borne by the Board. The Superintendent shall furnish to each member of

the Board a statement from the physician who rendered such physical examination, in substantially the following words:

“I have conducted a complete physical examination of Brennan Asplen, III on \_\_\_\_\_. In my opinion, he is capable of carrying out the duties of Superintendent of Schools of Sarasota County.

\_\_\_\_\_, M.D.”

The Superintendent need not furnish to the Board members or Board a copy of the medical examination report made by the physician and furnished to the Superintendent, the above statement being sufficient compliance with the Board's objective in understanding the physical well-being of the Superintendent to perform his duties. Further, the Board shall have the right at anytime during the term of this Contract to require that the Superintendent submit to a psychiatric examination by at least two (2) qualified psychiatrists selected by the Board, and the Superintendent agrees to submit to such examination and to allow the reports of said psychiatrists to be furnished to the Board. The cost of such examination shall be borne by the Board.

H. Death. If the Superintendent dies during the term of his employment, the Board shall pay to the spouse of the Superintendent if she survives him, or the estate of the Superintendent, as the case may be, the compensation which would otherwise be payable to the Superintendent for a period of one month, plus any severance and accrued but unused sick leave and vacation/annual leave. Such payments shall be in addition to any and all other death benefits for which the Superintendent is qualified and entitled to receive.

## 8. PROFESSIONAL LIABILITY.

A. Defense and Hold Harmless. The Board agrees that it shall defend, hold harmless and indemnify the Superintendent from any and all demands, claims, suits, actions and legal proceedings brought against the Superintendent in his individual capacity, or in his official capacity as agent and employee of the Board, provided the incident arose while the Superintendent was acting within the scope of his employment and excluding any matters resulting from criminal acts or willful and wanton misconduct of the Superintendent. Notwithstanding the foregoing, individual Board members shall in no event be personally liable for indemnifying the Superintendent against such demands, claims, suits, actions and legal proceedings. If conflict exists concerning the defense to such a claim between the legal position of the Board, the Superintendent may engage independent counsel, in which event the Board shall reimburse the Superintendent for the reasonable costs of legal representation.

B. Adverse Matters. The Board may, but is not required to pay any costs of the Superintendent's legal representation in the event the Board and the Superintendent are adverse parties in any termination proceedings.

9. PERFORMANCE ASSESSMENT.

A. Term. The Board shall assess the performance of the Superintendent annually.

B. Criteria. The criteria for the assessment shall be based on the Superintendent's performance metrics agreed upon by both the Board and the Superintendent, as per the attached Exhibit "A". The criteria shall include assessment of the performance of the duties of the Superintendent as referenced in this Contract, the Superintendent's personal goals, and the goals set forth in the school district strategic plan. For subsequent contract years, any additional criteria shall be established by June 30th and with any such additional criteria being appended to this Contract as Amended Exhibit A.

C. Reporting. The Superintendent shall be responsible for reporting to the Board any school district strategic plan goals for which satisfactory progress was not made, in addition to documentation of District achievement.

10. TERMINATION OF CONTRACT. This Contract may be terminated by:

A. Retirement of the Superintendent pursuant to Florida law.

A.B. Resignation of the Superintendent. The Superintendent may resign his position by providing at least thirty (30) days advance written notice of resignation to the Board.

C. Disability of the Superintendent. Should the Superintendent be unable to perform the essential functions of this position due to physical or mental disability and said disability exists for a period of more than six (6) months, the Board may, at its sole discretion, cease making periodic salary payments hereunder, or make partial salary payments after such period. If such disability continues for more than six (6) months, or if such disability is permanent, irreparable or of such a nature as to make performance of the Superintendent's duties impossible, the Board, at its option, taking into account all relevant factors including the medical likelihood of the Superintendent's recovery, may leave this Contract in place or terminate this Contract and, in that event, the respective duties, rights and obligations of each party shall terminate, provided the Superintendent has received not less than six (6) months salary pursuant to this provision. If a question exists concerning the capacity of the Superintendent to perform the essential functions of his position, the Board may require the Superintendent to submit to a physical or mental examination by a physician selected by the Board. The examination shall be done at the expense of the Board. The Superintendent shall be entitled to receive a full, confidential report from the examining physician or other qualified medical professional. The



physician shall report to the Board only whether the Superintendent has a continuing disability which prohibits or impairs him from performing one or more of the essential functions of his position, said functions defined pursuant to Section 1001.51, Florida Statutes.

D. Termination Without Cause. Notwithstanding any other provision of this Contract, the Board may remove the Superintendent from his position during the term of this Contract, without cause, upon an affirmative vote of ~~at least four members majority of~~ the Board, so long as at least thirty (30) days advance written notice of an intention to terminate without cause is provided to the Superintendent. Superintendent expressly waives any right he might otherwise have to object to the reasons for his termination, ~~and/or~~ to a hearing in connection with such termination of his employment.

E. Termination by Mutual Agreement. Both the Superintendent and Board may agree to terminate this Contract upon mutual agreement during a duly-noticed public meeting.

F. Severance Compensation. In the event the Board exercises its discretion to terminate Superintendent's employment without cause pursuant to Section ~~4410~~(D) above, the Board agrees to pay Superintendent a lump sum equivalent to the Superintendent's Base Salary and benefits for twenty (20) weeks at the rate then in effect or the maximum allowed by Section 215.425, Florida Statutes, whichever is less. Superintendent will also be entitled to receive payment for any accrued vacation leave, ~~annual leave~~ and sick leave to which he is due as of the date of his termination. Superintendent agrees that the payments described in this Section shall be the only compensation to which he is entitled as a result of his employment being terminated without cause.

G. Termination for Cause. Superintendent may be dismissed for cause from his employment for conduct which is prejudicial to the Board or the School District including, without limitation, willful neglect of duty, material breach of this Contract, violation of the Code of Ethics applicable to members of the teaching profession in Florida, violation of the Code of Ethics prescribed by Chapter 112, Florida Statutes (as amended), conduct precluded by Rules 6B-1.001, 6B-1.006 and 6B-4.009, Florida Administrative Code (as amended), or for "just cause" as determined by Section 1012.33, Florida Statutes (as amended). Notice of termination for cause shall be given in writing and Superintendent shall be entitled to request a hearing to contest his termination. The Superintendent must request a hearing within ten (10) calendar days of the notice of termination or the right to a hearing is waived. Any such hearing will proceed in accordance with Chapter 120, Florida Statutes. If terminated for cause, Superintendent shall only be entitled to payment for any earned, accrued and unused vacation leave, ~~annual leave~~ and accrued and unused sick leave and shall be ineligible for any other compensation or benefits including but not limited to any severance compensation. If it is determined pursuant to the Chapter 120 hearing described above that the termination was without cause, then the provisions of Sections ~~4410~~(~~CD~~) and ~~4410~~(~~DE~~) shall apply.



11. WAIVER. The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Contract and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Contract shall not be deemed a waiver of such provision or a modification of this Contract. A waiver of any breach of a provision of this Contract shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Contract.

12. LAWS OF FLORIDA. This Contract shall be applied and in all respects interpreted according to the laws of the State of Florida. Sole and exclusive jurisdiction for any action arising out of this Contract shall be in the County or Circuit Court for the Twelfth Judicial Circuit in and for Sarasota County, or the United States District Court, Middle District of Florida, Tampa Division, which encompasses Sarasota County.

13. NOTICES. When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified. The place for giving notice shall remain until it is changed by written notice in compliance with the provisions of this Section. For the present, the parties designate the following as the respective places for giving notice:

To the Board: School Board of Sarasota County, Florida  
Attn: School Board Chair  
1960 Landings Blvd.  
Sarasota, FL 34231

With a copy to: Daniel DeLeo, Esq., General Counsel  
Shumaker, Loop & Kendrick, LLP  
240 S. Pineapple Ave., 10<sup>th</sup> Floor  
Sarasota, FL 34236

To Superintendent: Dr. Brennan Asplen, Superintendent of Schools  
1960 Landings Blvd.  
Sarasota, FL 34231

14. CONTRACT PREPARATION. The parties acknowledge that they have been advised and have had the opportunity to obtain whatever advice and counsel as was necessary for each of them to form a full and complete understanding of all rights and obligations herein. Shumaker, Loop & Kendrick, LLP is legal counsel representing the School Board and has initially drafted this Contract. As each party has had the opportunity to review and negotiate this Contract, the parties agree that the preparation of this Contract has been their joint effort. This Contract contains the parties' mutual expressions and the resulting document shall not, solely as a

matter of judicial construction, be construed more severely against one of the parties than the other.

15. ENTIRE AGREEMENT. This instrument contains the entire Contract between the parties. Except as otherwise indicated above, it may not be modified other than by an agreement in writing signed by the party against whom enforcement of any waiver, change, modification, extension or discharge is sought.

16. SAVINGS CLAUSE. If during the term of the Contract it is found that a specific clause is illegal under Federal or State law, the remainder of the contract shall not be affected, but shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Contract upon the date indicated.

THE SCHOOL BOARD OF SARASOTA,  
FLORIDA

By: \_\_\_\_\_  
Jane Goodwin, Chair

\_\_\_\_\_  
Brennan Asplen, III, Superintendent

APPROVED AS TO FORM:

By: \_\_\_\_\_  
DANIEL J. DELEO, ESQ.  
School Board Attorney

**AMENDED AND RESTATED EMPLOYMENT CONTRACT  
BETWEEN BRENNAN ASPLEN, III AND THE  
SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**

THIS EMPLOYMENT CONTRACT, made and entered into this \_\_\_\_ day of June, 2022, by and between the School Board of Sarasota County, Florida, hereinafter referred to as "Board" and Brennan Asplen, III, hereinafter referred to as "Superintendent".

**WITNESSETH:**

WHEREAS, the Superintendent has been employed as Superintendent by the Board since August 10, 2020; and

WHEREAS, the Superintendent's current contract with the Board provides options for the parties to consider on or before June 30, 2022.

NOW THEREFORE, pursuant to Sections 1001.461 and 1001.50, Florida Statutes, the Board and the Superintendent, for the consideration herein specified, agree:

1. Superintendent shall continue to serve as Superintendent of Schools for Sarasota County, Florida, subject to the terms and conditions of this Contract.

2. TERM. The term of this Contract shall be from July 1, 2022 through and including June 30, 2025, unless terminated earlier as provided in Section 10 (Termination) below. If this Agreement is not extended upon mutual agreement of the parties, or not terminated earlier as provided in Section 10, then it shall expire at 11:59 p.m., June 30, 2025. The anniversary date of this Contract shall be July 1 of any year. Each time period from July 1 to June 30 shall be deemed a "Contract Year".

RENEWAL OPTION. On or before June 30, 2024, the Superintendent and the Board shall have the right to exercise one of the following options:

- A. The Board may, by majority vote, extend the Contract for an additional year or through June 30, 2026.
- B. The Board may omit taking any action on the Contract renewal and the Contract will expire by its own terms on June 30, 2025.
- C. The Superintendent may request that the Board not consider extending the Contract. In such case, the Contract will expire by its own terms on June 30, 2025.

In the event the Contract is extended pursuant to subsection A above in 2024 or any succeeding year, the renewal options shall be repeated on or before June 30<sup>th</sup> of the next year.

3. RESPONSIBILITIES OF SUPERINTENDENT.

A. Duties. The Superintendent shall perform his duties in accordance with Federal law, Florida Statutes, State Board of Education Rules and Board policy, and in strict accordance with any applicable ethical standards. The Superintendent shall attend Board meetings, shall make recommendations to the Board as appropriate, and shall serve as Chief Executive Officer for the Board. The Superintendent shall assign the administrative and supervisory staff in a manner which, in his judgment, best serves the public schools of Sarasota County, Florida. The responsibility for selection or promotion of personnel shall be vested in the Superintendent and his staff, subject to the approval of the Board as provided in Section 1012.22, Florida Statutes.

B. Outside Activities. The Superintendent shall devote his time, attention and energies to the affairs of the school district. The Superintendent may engage in professional activities which do not impair the performance of his duties as stated above. The Superintendent shall receive up to five (5) days of professional leave per year for such activities.

C. Absence from the District. The Superintendent shall advise the Board of any time when the Superintendent will be absent from the school district for a period of more than two (2) working days.

4. RESPONSIBILITIES OF THE BOARD. The Board shall perform its duties in accordance with Federal law, Florida Statutes, State Board of Education Rules and Board policy. The Board, as well as individual Board members, shall refer concerns and complaints to the Superintendent. Individual Board members have no authority to take action or direct the Superintendent except with express authorization by majority vote of the Board taken during a duly-constituted public meeting. To the extent the Superintendent has any concerns or complaints involving any individual Board member(s), the Superintendent shall report the same to the Board Chair and Board counsel, after which the Board shall review and address, if necessary, any such concerns or complaints.

#### 5. PROFESSIONAL GROWTH OF SUPERINTENDENT.

A. Seminars and Conferences. The Board encourages the continuing professional growth of the Superintendent through participation in:

- (1) Activities conducted or sponsored by local, state and national school administrator and school board associations, including but not limited to Florida School Boards Association (FSBA), Florida Association of District School Superintendents (FADSS), and the Florida School Board Insurance Trust (FSBIT);
- (2) Seminars and courses offered by public or private educational institutions; and
- (3) Conferences which may improve the Superintendent's capacity to perform his professional responsibilities.

B. Meeting Attendance: Line-of-duty Leave and Travel Expense Reimbursement. The Superintendent may take up to ten (10) paid work days per year of line-of-duty leave to attend such meetings, and the Superintendent shall be eligible for travel expense reimbursement outside of the Sarasota County in accordance with Section 112.061, Florida Statutes. The Board, in its discretion, shall approve the Superintendent's leave request for said professional growth activities which exceed three (3) consecutive work days in length. The Superintendent may take additional paid line-of-duty leave days if said leave is taken for the purpose of conducting business for the Board.

C. Membership Fees. The Board shall pay, on behalf of the Superintendent, the annual membership dues for the American Association of School Administrators, the Florida Association of School Administrators, Florida Association of District School Superintendents, appropriate community organizations, and similar organizations, as approved by the Board, membership in which will contribute to the performance of his duties.

D. Reimbursement. The Board shall pay, on behalf of the Superintendent, all sums eligible for reimbursement under Section 112.061, Florida Statutes.

6. COMPENSATION. Retroactive to July 1, 2021, for all services rendered by the Superintendent under this Contract, the Board shall pay the Superintendent a base salary of Two Hundred Twenty-Seven Thousand and 00/100 Dollars (\$227,000.00) per year ("Base Salary").

A. Pay Increases. For the fiscal year commencing July 1, 2022, the Superintendent shall receive a pay increase equal to the increase of cabinet level District Administrators. Said increase shall be made retroactive to July 1<sup>st</sup> of the fiscal year in which the bargaining process is commenced and shall be calculated in accordance with past practices.

The Board may, at its sole discretion, grant additional pay increases at any time due to the Board's assessment of current conditions or any other factors bearing on the Superintendent's performance and compensation.

B. Automobile Expense. The Board will pay to the Superintendent a supplement of Five Hundred and 00/100 Dollars (\$500.00) per month which the Superintendent will use to provide himself with the use of an automobile and all expenses relating thereto. The Superintendent will not receive any reimbursement/mileage for in county travel. Out of county travel will be reimbursed in the same manner as any other employee.

C. Miscellaneous Business Expense. In recognition that the Superintendent is required, in the performance of his duties to travel extensively, attend meetings and conferences, fulfill speaking engagements and otherwise perform functions that involve unreimbursed expenses, the Board shall pay to the Superintendent a supplement of Four Hundred and 00/100 Dollars (\$400.00) per month in recognition of unreimbursed expenses incurred by him in the performance of his duties.

D. Performance Pay/Annual Performance Goals. In addition to the Base Salary provided in Section 6 above, beginning in the Contract Year starting on July 1, 2022 and in each subsequent Contract Year this Contract is in effect, the Board shall commit an additional \$15,000.00 which the Superintendent shall be eligible to receive as Performance Pay. On or before June 30, 2022, the Board shall set goal(s) for the Superintendent and/or Board to complete or perform during the 2022-2023 Contract Year and follow the same process for each subsequent Contract Year thereafter ("Performance Pay Process"). The Board shall consult with the Superintendent about the establishment of these goals but will retain the absolute discretion to establish both the goals and the amount or percentage of the Performance Pay that the Superintendent may earn by the achieving of a particular goal. The goal(s) and the amount of Performance Pay for the achieving of any particular goal shall be established by a majority vote of the members of the Board. This procedure for goal setting shall be completed by the Board on or before June 30<sup>th</sup> of each Contract Year to establish Performance Pay goals for the next Contract Year. The process for evaluating the Superintendent's performance and the final Board decision on the Performance Pay to be awarded to Superintendent for the Contract Year that ended on June 30<sup>th</sup> of the prior Contract Year shall be completed by October 1<sup>st</sup> (i.e., within ninety (90) days of the end of the prior Contract Year). Any failure by the Board to commence this Performance Pay Process for any Contract Year shall not be deemed a waiver of the Superintendent's right to this process and any Performance Pay. Any Performance Pay received by the Superintendent will not become part of the Superintendent's Base Salary.

E. Deferred Benefit. During each year that this Contract is in effect, the Board shall contribute the sum of the maximum amount allowed by the IRS, currently \$20,500.00, on behalf of the Superintendent to a retirement plan qualified under Section 403-B of the IRS code selected by the Superintendent.

F. Florida Retirement System. The Superintendent shall be entitled to participate in the Senior Management Category of the Florida Retirement System subject to then applicable laws and rules of the category and system.

G. Furlough Days. In the event that the Board or Superintendent imposes one or more mandatory furlough days on Board administrative staff on 251-day employment contracts, the Superintendent shall also be subject to such imposition for a like number of days.

H. Statutory Compensation. Superintendent shall be entitled to receive any and all compensation for which he is eligible under Florida Statutes, including but not limited to certification-related incentive pay.

## 7. EMPLOYEE BENEFITS.

A. Vacations. As of the effective date, the Superintendent shall be entitled to two (2) days of vacation for each month of service under this Contract. If the aggregate number

of days exceeds sixty (60), the cash value of all such excess days may, at the Superintendent's option be paid to the Superintendent on June 30<sup>th</sup> of each fiscal year. The Superintendent shall be entitled, at his election, to use or be paid for all previously accrued vacation leave upon resignation or termination at his pay rate at the time of termination.

B. Sick Leave. As of the effective date, the Superintendent shall be entitled to one (1) day of sick leave per each full month of employment. The Superintendent shall be entitled to become a member of the District sick leave pool. The Superintendent, at his discretion, may use any or all previously accrued sick leave days as he sees fit. Upon resignation or termination, any unused days shall be paid out in full at the rate of pay in effect on that date.

C. Personal leave. The Superintendent shall be granted up to eight (8) personal leave days each year. These personal leave days shall not be counted as, nor deducted from, the Superintendent's available sick leave.

D. Health Insurance. The Superintendent shall have the option of participating in any health insurance plan offered to the employees of the school district, provided he pays the premium for any health insurance plan selected less any Board contributions or credits available to school district employees. Except as provided by law, the Superintendent shall be treated as any other district employee for the purposes of any preexisting condition requirements. Upon retirement, the Superintendent and his spouse shall receive the same Board contribution toward insurance premiums as provided to District employees until each are respectively of Medicare eligible age. The Superintendent must elect such participation within thirty (30) days after his official date of retirement.

E. Life Insurance. The Board shall provide term life insurance coverage at its sole expense for the Superintendent in the amount of Fifty Thousand and 00/100 Dollars (\$50,000.00).

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G. Medical Examination. The Superintendent agrees to have a comprehensive medical examination once annually, if requested by the Board. The cost of such medical report and examination being borne by the Board. The Superintendent shall furnish to each member of the Board a statement from the physician who rendered such physical examination, in substantially the following words:

"I have conducted a complete physical examination of Brennan Asplen, III on \_\_\_\_\_. In my opinion, he is capable of carrying out the duties of Superintendent of Schools of Sarasota County.

\_\_\_\_\_, M.D."

The Superintendent need not furnish to the Board members or Board a copy of the medical examination report made by the physician and furnished to the Superintendent, the above statement being sufficient compliance with the Board's objective in understanding the physical well-being of the Superintendent to perform his duties. Further, the Board shall have the right at anytime during the term of this Contract to require that the Superintendent submit to a psychiatric examination by at least two (2) qualified psychiatrists selected by the Board, and the Superintendent agrees to submit to such examination and to allow the reports of said psychiatrists to be furnished to the Board. The cost of such examination shall be borne by the Board.

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## 8. PROFESSIONAL LIABILITY.

A. Defense and Hold Harmless. The Board agrees that it shall defend, hold harmless and indemnify the Superintendent from any and all demands, claims, suits, actions and legal proceedings brought against the Superintendent in his individual capacity, or in his official capacity as agent and employee of the Board, provided the incident arose while the Superintendent was acting within the scope of his employment and excluding any matters resulting from criminal acts or willful and wanton misconduct of the Superintendent. Notwithstanding the foregoing, individual Board members shall in no event be personally liable for indemnifying the Superintendent against such demands, claims, suits, actions and legal proceedings. If conflict exists concerning the defense to such a claim between the legal position of the Board, the Superintendent may engage independent counsel, in which event the Board shall reimburse the Superintendent for the reasonable costs of legal representation.

B. Adverse Matters. The Board may, but is not required to pay any costs of the Superintendent's legal representation in the event the Board and the Superintendent are adverse parties in any termination proceedings.

## 9. PERFORMANCE ASSESSMENT.

A. Term. The Board shall assess the performance of the Superintendent annually.



B. Criteria. The criteria for the assessment shall be based on the Superintendent's performance metrics agreed upon by both the Board and the Superintendent, as per the attached Exhibit "A". The criteria shall include assessment of the performance of the duties of the Superintendent as referenced in this Contract, the Superintendent's personal goals, and the goals set forth in the school district strategic plan. For subsequent contract years, any additional criteria shall be established by June 30th and with any such additional criteria being appended to this Contract as Amended Exhibit A.

C. Reporting. The Superintendent shall be responsible for reporting to the Board any school district strategic plan goals for which satisfactory progress was not made, in addition to documentation of District achievement.

10. TERMINATION OF CONTRACT. This Contract may be terminated by:

A. Retirement of the Superintendent pursuant to Florida law.

B. Resignation of the Superintendent. The Superintendent may resign his position by providing at least thirty (30) days advance written notice of resignation to the Board.

C. Disability of the Superintendent. Should the Superintendent be unable to perform the essential functions of this position due to physical or mental disability and said disability exists for a period of more than six (6) months, the Board may, at its sole discretion, cease making periodic salary payments hereunder, or make partial salary payments after such period. If such disability continues for more than six (6) months, or if such disability is permanent, irreparable or of such a nature as to make performance of the Superintendent's duties impossible, the Board, at its option, taking into account all relevant factors including the medical likelihood of the Superintendent's recovery, may leave this Contract in place or terminate this Contract and, in that event, the respective duties, rights and obligations of each party shall terminate, provided the Superintendent has received not less than six (6) months salary pursuant to this provision. If a question exists concerning the capacity of the Superintendent to perform the essential functions of his position, the Board may require the Superintendent to submit to a physical or mental examination by a physician selected by the Board. The examination shall be done at the expense of the Board. The Superintendent shall be entitled to receive a full, confidential report from the examining physician or other qualified medical professional. The physician shall report to the Board only whether the Superintendent has a continuing disability which prohibits or impairs him from performing one or more of the essential functions of his position, said functions defined pursuant to Section 1001.51, Florida Statutes.

D. Termination Without Cause. Notwithstanding any other provision of this Contract, the Board may remove the Superintendent from his position during the term of this Contract, without cause, upon an affirmative vote of the Board, so long as at least thirty (30) days advance written notice of an intention to terminate without cause is provided to the Superintendent. Superintendent expressly waives any right he might otherwise have to object to

the reasons for his termination, or to a hearing in connection with such termination of his employment.

E. Termination by Mutual Agreement. Both the Superintendent and Board may agree to terminate this Contract upon mutual agreement during a duly-noticed public meeting.

F. Severance Compensation. In the event the Board exercises its discretion to terminate Superintendent's employment without cause pursuant to Section 10(D) above, the Board agrees to pay Superintendent a lump sum equivalent to the Superintendent's Base Salary and benefits for twenty (20) weeks at the rate then in effect or the maximum allowed by Section 215.425, Florida Statutes, whichever is less. Superintendent will also be entitled to receive payment for any accrued vacation leave, annual leave and sick leave to which he is due as of the date of his termination. Superintendent agrees that the payments described in this Section shall be the only compensation to which he is entitled as a result of his employment being terminated without cause.

G. Termination for Cause. Superintendent may be dismissed for cause from his employment for conduct which is prejudicial to the Board or the School District including, without limitation, willful neglect of duty, material breach of this Contract, violation of the Code of Ethics applicable to members of the teaching profession in Florida, violation of the Code of Ethics prescribed by Chapter 112, Florida Statutes (as amended), conduct precluded by Rules 6B-1.001, 6B-1.006 and 6B-4.009, Florida Administrative Code (as amended), or for "just cause" as determined by Section 1012.33, Florida Statutes (as amended). Notice of termination for cause shall be given in writing and Superintendent shall be entitled to request a hearing to contest his termination. The Superintendent must request a hearing within ten (10) calendar days of the notice of termination or the right to a hearing is waived. Any such hearing will proceed in accordance with Chapter 120, Florida Statutes. If terminated for cause, Superintendent shall only be entitled to payment for any earned, accrued and unused vacation leave, annual leave and accrued and unused sick leave and shall be ineligible for any other compensation or benefits including but not limited to any severance compensation. If it is determined pursuant to the Chapter 120 hearing described above that the termination was without cause, then the provisions of Sections 10(D) and 10(F) shall apply.

11. WAIVER. The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Contract and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Contract shall not be deemed a waiver of such provision or a modification of this Contract. A waiver of any breach of a provision of this Contract shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Contract.

12. LAWS OF FLORIDA. This Contract shall be applied and in all respects interpreted according to the laws of the State of Florida. Sole and exclusive jurisdiction for any action arising out of this Contract shall be in the County or Circuit Court for the Twelfth Judicial Circuit in and for Sarasota County, or the United States District Court, Middle District of Florida, Tampa Division, which encompasses Sarasota County.

13. NOTICES. When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified. The place for giving notice shall remain until it is changed by written notice in compliance with the provisions of this Section. For the present, the parties designate the following as the respective places for giving notice:

To the Board: School Board of Sarasota County, Florida  
Attn: School Board Chair  
1960 Landings Blvd.  
Sarasota, FL 34231

With a copy to: Daniel DeLeo, Esq., General Counsel  
Shumaker, Loop & Kendrick, LLP  
240 S. Pineapple Ave., 10<sup>th</sup> Floor  
Sarasota, FL 34236

To Superintendent: Dr. Brennan Asplen, Superintendent of Schools  
1960 Landings Blvd.  
Sarasota, FL 34231

14. CONTRACT PREPARATION. The parties acknowledge that they have been advised and have had the opportunity to obtain whatever advice and counsel as was necessary for each of them to form a full and complete understanding of all rights and obligations herein. Shumaker, Loop & Kendrick, LLP is legal counsel representing the School Board and has initially drafted this Contract. As each party has had the opportunity to review and negotiate this Contract, the parties agree that the preparation of this Contract has been their joint effort. This Contract contains the parties' mutual expressions and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

15. ENTIRE AGREEMENT. This instrument contains the entire Contract between the parties. Except as otherwise indicated above, it may not be modified other than by an agreement in writing signed by the party against whom enforcement of any waiver, change, modification, extension or discharge is sought.

16. SAVINGS CLAUSE. If during the term of the Contract it is found that a specific clause is illegal under Federal or State law, the remainder of the contract shall not be affected, but shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Contract upon the date indicated.

THE SCHOOL BOARD OF SARASOTA,  
FLORIDA

By: \_\_\_\_\_  
Jane Goodwin, Chair

\_\_\_\_\_  
Brennan Asplen, III, Superintendent

APPROVED AS TO FORM:

By: \_\_\_\_\_  
DANIEL J. DELEO, ESQ.  
School Board Attorney



**June 21, 2022 Board Meeting**  
Agenda Item 40.

**Title**

APPROVAL OF THE SARASOTA COUNTY SCHOOLS ANNUAL STATE EQUITY REPORT

**Description**

The Florida Educations Equity Act (FEEA) and the State Board of Education Rules 6A-19.001-19.010 require the Office of Equal Educational Opportunity (OEEEO) to monitor public schools districts' compliance with the statue. The annual educational equity update is a reporting tool that enables OEEEO to monitor and ensure adherence to provisions of the laws.

**Recommendation**

That the Annual State Equity Report be approved as presented.

**Contact**

ASPLEN & MOORE

**Financial Impact**

N/A

**Strategic Plan Reference**

Goal: Strategy:

**ATTACHMENTS:**

Description	Upload Date	Type
Cover Letter	6/9/2022	Cover Memo



June 17, 2022

Dear Ms. Southwell:

Enclosed is the Florida Educational Equity Act 21-22 Annual Update from the School District of Sarasota County. If you have any questions, please contact me directly.

### **Reporting Requirements for the 2021-22 Annual Update**

**Part I:** Districts should submit any changes to civil rights policies and procedures, including the school board adopted policy of nondiscrimination, identification of the equity coordinator(s), grievance or complaint procedures, harassment policy, the district should also submit samples of both the annual and continuous notifications of nondiscrimination.

- **There are no changes to civil rights policies and procedures.**

### **Nondiscrimination Statement:**

Any person who believes he or she has experienced any such prohibited discrimination may file a complaint with the district Equity Coordinator, Mr. Al Harayda, by calling 941-927-9000, ext. 3121, by submitting in writing to Mr. Harayda at 1960 Landings Blvd. Sarasota, FL 34231.

### **The following are attached:**

- **All required policies**
- **Notifications of Equity Coordinator**
- **Grievance or complaint procedures**
- **Samples of annual and continuous notifications**

**Annual Notification of Nondiscrimination for Vocational Education Programs** – The district should provide documentation of the annual notice of nondiscrimination being published prior to the beginning of the school year. The district should continue to publish and disseminate the annual notice in languages with a community of minority persons with limited English language. The district should continue to ensure that the annual notice of nondiscrimination for CTE programs is published and disseminated annually to students, parents, employees and the general public prior to the beginning of the school year as required by the Vocational Guidelines.

### **The following are live hyperlinks and documents are attached:**

- [STC Website](#) (in the **ABOUT** section)
- **High School Dual Enrollment Information** <https://www.sarasotacountyschools.net/Page/4046>  
<https://www.sarasotacountyschools.net/cms/lib/FL50000189/Centricity/Domain/1664/HSDEBrochure.pdf>
- **STC Industry Certification Attachment 1B**
- [Financial Aid FAQs \(STC website\)](#)
- **FAQ** <https://www.sarasotacountyschools.net/domain/1853>
- **Annual Notice of Non-Discrimination Herald Tribune Attachment 1B**
- **Annual Notification of Discrimination (Staff) from Human Resources Attachment 1 B**
- **Annual Equity Distribution: Attachment 1B**

The Equity Policies and Procedures for students and for employees/applicants in place for 2021/2022 are located on the district website;  
<https://www.sarasotacountyschools.net/Page/2613> under Human Resources/Equity.

- **Safe Schools Training** <http://sarasota-fl.safeschools.com/login>

**(Attachment 1B)**

- **GED Information** <https://www.sarasotacountyschools.net/Page/4284>
- **Adult General Education** <https://www.sarasotacountyschools.net/domain/1814>
- **ESOL** <https://www.sarasotacountyschools.net/Page/3855>
- **Adult & Community Enrichment (ACE)** <https://www.sarasotacountyschools.net/schools/ace/>

**Part II: INCOMPLETE OR PENDING ACTIONS:** Districts should submit responses from the 2020-21 Annual Update that were identified as incomplete.

- **N/A –**

**Part III:** Districts should submit enrollment data and methods and strategies for increasing minority enrollment in Advanced Placement, International Baccalaureate and Advanced International Certificate of Education (AP/IB/AICE), Dual Enrollment (ED), and total advanced (Level 3 and DE) high school courses.

- **Enrollment information and strategies for increasing enrollment are attached.**

**Part IV:** The district should continue to monitor participation in athletics. The schools should submit updates to the correction action plans in the 2020-21 Equity Update. Additionally, the district should submit only one Athletic Compliance Verification Form signed by the Superintendent indicating whether the district is in compliance.

- **Part IV is attached**

**Part V:** The district should develop strategies to address underrepresentation of minority and male employees in administrative and faculty positions. Strategies should be submitted in the 2021-22 Equity Update.

- **Part V is attached**

**Part VI:** Districts will continue to report the number and type of single-sex schools operating in the district, and the number and type of single-sex classes offered at co-educational schools. Districts that offer single-sex programs should respond to the questions; submit sample notifications sent to parents explaining that single-sex program options are completely voluntary; and submit the Single-Sex Evaluation Verification Form (page 19) signed by the superintendent for single-sex schools and/or classes.

- **Sarasota County Schools has no single-sex schools or classes offered.**

**Part VII:** The district should continue to ensure that pregnant and parenting students are given access to the same curricular and extra-curricular activities and programs as other students including access to career and technical education programs.

- **Teen Parent Program (TPP) information is attached**

Link to Cyesis information on the District Website:

- <https://www.sarasotacountyschools.net/Page/1354> (Attachment VII)

If you have any questions or require any additional information, please contact me directly.

Sincerely,

*Dr. Harriet D. Moore*

Dr. Harriet D. Moore

Director of Innovation and Equity

**Reviewed and approved by:**

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Signature of Superintendent Dr. Brennan Asplen

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Date

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Signature of School Board Chair Ms. Jane Goodwin

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Date