



THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
Landings Administrative Complex
1980 Landings Blvd.
6:00 PM

November 19, 2024 Board Meeting

Call to Order

Flag Salute

1. **FLAG SALUTE**

Description

Flag Salute: North Port High School JROTC

Student Representative: Markell Porter, North Port High School

Aesthetic Arts Moment: North Port High School Chamber Orchestra

Gap Analysis:

Previous Outcomes:

Expected Outcomes:

Strategic Plan Goal:

Recommendation:

Contact:

Financial Impact:

Special Presentations/Moments of Pride

2. **SPECIAL PRESENTATIONS**

Description

SCS Cares Recipients for 2024

Gap Analysis:

Previous Outcomes:

Expected Outcomes:

Strategic Plan Goal:

Recommendation:

Contact:

Financial Impact:

Superintendents Report

Hearing of Citizens - Agenda

3. 6:30PM - PUBLIC HEARING - SKYE RANCH ATTENDANCE BOUNDARIES

Description

Public Hearing for Skye Ranch Attendance Boundaries

Gap Analysis:

Previous Outcomes:

Expected Outcomes:

Strategic Plan Goal:

Recommendation:

Contact:

Financial Impact:

Approval of Consent Agenda

4. APPROVAL OF CONSENT AGENDA

Description

Gap Analysis:

Previous Outcomes:

Expected Outcomes:

Strategic Plan Goal:

Recommendation:

That the Consent Agenda be approved as presented.

Contact:

Financial Impact:

Consent Agenda

Approval of Minutes

5. APPROVAL OF MINUTES

Description

Gap Analysis:

Previous Outcomes:

Expected Outcomes:

Strategic Plan Goal:

Recommendation:

That the minutes be approved as presented.

Contact:

Financial Impact:

Approval of Instructional/Classified Personnel Report

6. APPROVAL OF INSTRUCTIONAL/CLASSIFIED PERSONNEL REPORT

Description

The Human Resources Instructional/Classified Personnel Report has been added to the agenda item for approval.

Gap Analysis:

Previous Outcomes:

Expected Outcomes:

Strategic Plan Goal:

Recommendation:

That the Human Resources Instructional/Classified Personnel Report be approved as presented.

Contact:

AL HARAYDA al.harayda@sarasotacountyschools.net

ASHLEY ROMADKA ashley.romadka@sarasotacountyschools.net

Financial Impact:

Agreement/Contracts

7. APPROVE THE AFFILIATION AGREEMENTS BETWEEN FLORIDA STATE UNIVERSITY AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

The affiliation agreement will allow students pursuing education degrees at Florida State University to complete classroom observations and related clinical experiences, related to their degree path, with the Sarasota County Schools.

Gap Analysis:

Sarasota County Schools currently does not have an affiliation agreement with Florida State University. This institution offers various degrees including Speech Language Pathology which is a critical need area for recruitment and retention.

A partnership with Florida State University will allow us to provide clinical experiences to their students and provide us with the opportunity to “grow our own” educators through the different degree programs available at Florida State University

Previous Outcomes:

We currently have affiliation agreements with 3 institutions of higher education supporting internships for therapy internships during the 2024-2025 School Year.

Expected Outcomes:

An affiliation agreement with Florida State University will increase the number of partnerships we have with institutions of higher learning, therefore increasing the pool of highly qualified applicants for vacant teaching positions.

Strategic Plan Goal:

Pillar 3 - Every Employee Valued

Priority 1 - Recruit, Recognize, and Retain

Recommendation:

That the affiliation agreement between Florida State University and the School Board of Sarasota County, Florida be approved as presented.

Contact:

HEATHER WASSERMAN

heather.wasserman@sarasotacountyschools.net

KIRK HUTCHINSON kirk.hutchinson@sarasotacountyschools.net

RACHAEL O'DEA rachael.o'dea@sarasotacountyschools.net

Financial Impact:

N/A

8. APPROVAL OF VOCATIONAL INSTRUCTIONAL PROGRAM AGREEMENT BETWEEN ANNA MARIA OYSTER BAR, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FL

Description

This agreement between Anna Maria Oyster Bar, Inc., and The School Board of Sarasota County, Florida, provides eligible students with disabilities with direct instruction in work skills in a job preparation training program.

The state monitors indicator 14: Participation in Post-secondary Settings | "Percent of youth who had IEPs, are no longer in secondary school and who have been competitively employed, enrolled in some type of postsecondary school, or both, within one year of leaving high school." (Sources: IDEA, 20 U.S.C. 1416 (a) (3) (A), Florida's State Performance Plan). The focus is to assist students with disabilities in preparing for life after high school; post-school outcomes include postsecondary education/training, employment, and independent living. For a student with an individual educational plan (IEP), Florida legislation requires planning to begin by age 12. It defines transition as "a coordinated set of activities" designed to promote movement from life as a student to life as an adult. Students with an IEP in high school and those enrolled in the Structured Work Deferral Program can gain hands-on work experiences in our community through partnerships with local businesses.

Gap Analysis:

Currently, our students with the most significant disabilities utilize 28 sites across the county to experience the world of work.

Previous Outcomes:

These work experience opportunities place the student in a genuine workplace and may include work sampling, job shadowing, internships, apprenticeships, and paid employment. Through these learning opportunities, students explore different career pathways and develop job skills through experience and teaching focused on their selected employment goals.

Expected Outcomes:

Students will gain hands-on work experience, develop foundational basic work skills in a restaurant location, and learn about the various job opportunities in the food service industry including Cashier Associate, Expediter, Waiter/Waitress, Busser, Dishwasher, and Prep Worker.

Students with an IEP in high school and those enrolled in the Structured Work Deferral Program can gain hands-on work experiences in our community through partnerships with local businesses.

Strategic Plan Goal:

Pillar 1 - Every Student Achieves

Priority 4 - Equip Students for Life

Recommendation:

That the Vocational Instructional Program agreement between the Anna Maria Oyster Bar, Inc. and the School Board of Sarasota County, FL be approved as presented.

Contact:

HEATHER WASSERMAN

heather.wasserman@sarasotacountyschools.net

KIRK HUTCHINSON kirk.hutchinson@sarasotacountyschools.net

RACHAEL O'DEA rachael.o'dea@sarasotacountyschools.net

Financial Impact:

N/A

9. APPROVAL OF THE PROFESSIONAL SERVICES CONTRACT BETWEEN THE FLORIDA DIAGNOSTIC LEARNING RESOURCE SYSTEM (FDLRS) SUNCOAST ASSOCIATE CENTER AND THE CHARLOTTE COUNTY SCHOOL DISTRICT

Description

The Florida Diagnostic Learning and Resources System (FDLRS) Discretionary Project is funded annually by the Florida Department of Education, Division of Public Schools, Bureau of Exceptional Education and Student Services, through federal assistance under the Individuals with Disabilities Education Act (IDEA) Part B and the State General Revenue funds. Each center's annual budget requires funding be designated to ensure the availability of Child Find Services through its assigned regions.

This professional services contract between FDLRS Suncoast and the Charlotte County Exceptional Student Education Department; covers the annual salary and benefits for FDLRS Suncoast's non fiscal agent employee who is responsible for providing Child Find screening and referral services in Charlotte County and throughout the Suncoast Region.

Gap Analysis:

It is the annual responsibility for Florida Diagnostic and Learning

Resource System (FDLRS) Suncoast Associate Center to ensure all fiscal and non-fiscal agent employee's salaries and benefits are covered by the Suncoast's annual Federal IDEA and or State General Revenue's grant.

Previous Outcomes:

N/A

Expected Outcomes:

The Florida Diagnostic Learning and Resources System (FDLRS) Charlotte Child Find Specialist will provide access to year round screening and referral services to assist with the location and identification of non-school aged children suspected of having a disability, in Charlotte County and throughout the Suncoast Region.

Strategic Plan Goal:

Pillar 1 - Every Student Achieves

Priority 3 - Embrace Strong Instruction

Pillar 3 - Every Employee Valued

Priority 3 - Elevate Employee Development

Recommendation:

That the Professional Services Contract between FDLRS Suncoast and Charlotte County Schools, not to exceed \$94,699.00, be approved as presented.

Contact:

MELTRICE BOGLIN meltrice.boglin@sarasotacountyschools.net

KIRK HUTCHINSON kirk.hutchinson@sarasotacountyschools.net

RACHAEL O'DEA rachael.o'dea@sarasotacountyschools.net

Financial Impact:

Services provided are of no cost to the Sarasota County School. FDLRS Suncoast will cover all cost associated with this contract.

10. APPROVAL OF THE RENEWAL OF THE EDUCATION INCITES, L.L.C. CONTRACT FOR THE 2024-2025 SCHOOL YEAR

Description

The ongoing maintenance of the Instructional Improvement System (IIS)- Thinkgate software application ensures the continued operation of the IIS, Professional Learning, 504 and the Teacher Evaluation Systems. The contract will also support the export of historical evaluations, 504 forms and Professional Learning transcripts in anticipation of the transition to the new Powerschool Perform and Professional Learning systems.

Maintenance and Support for current IIS, PL, MTSS, 504 and Teacher Evaluation systems

- Roster rollover for new school year
- Support and troubleshooting to keep the current systems operational until fully transitioned to the new systems

Data exports prior to transition to new systems, including:

- Teacher Evaluation: Export all current evaluations
- 504s: Export forms and data
- PL transcripts: Export transcripts by teacher by school year

The contract will begin on July 1, 2024 and will end on December 31, 2024. Additional months may be added as needed.
Gap Analysis:

Sarasota County Schools has worked with Ed Incites for the past 10+ years and co-built the existing IIS. This technology is now outdated. This contract will ensure the current status of the IIS platform and Education Incites will assist in the Powerschool transition.

Previous Outcomes:

Education Incites has successfully maintained the IIS to include the teacher evaluations and professional learning platforms for all instructional and school-based staff. This contract will support and maintain the IIS programs until the changeover to Powerschool is complete.

Expected Outcomes:

Sarasota County Schools would like to implement a contract for maintenance and support for the current IIS, Professional Learning, MTSS, 504 and Teacher Evaluation platforms.

Strategic Plan Goal:

Pillar 3 - Every Employee is Valued

Priority 3 - Elevate Employee Development

Recommendation:

That the purchase of Education Incites for July-December 2024 for a total of \$95,000, be approved as presented.

If maintenance and support services continue past December 31, 2024, the cost will be \$10,000 per month.

Contact:

DENISE CANTALUPO denise.cantalupo@sarasotacountyschools.net

RACHAEL O'DEA rachael.o'dea@sarasotacountyschools.net

Financial Impact:

The total fiscal impact is \$95,000. If maintenance and support services continue past December 31, 2024, the cost will be \$10,000.00 per month. Additional data exports and/or reports will be billed on an hourly basis at a rate of \$40.00 per hour.

Field Trips

11. APPROVAL OF HIGH SCHOOL FIELD TRIPS

Description

SARASOTA HIGH SCHOOL MARCHING BAND FIELD TRIP TO WASHINGTON D.C. AND ANNAPOLIS, MD ON DECEMBER 26 - DECEMBER 31, 2024

This field trip will provide the opportunity for the students in the Sarasota High School Marching Band to perform at the Military Bowl Game in Annapolis, MD with a mass band made up of other high schools. The students will perform the National Anthem and also participate in the halftime show. The students will work with world class music educators and receive a truly unique and perhaps a once-in-a-lifetime experience. The SHS students will also visit Washington D.C. for educational tours. The cost per student is \$880 which is provided by the individual with assistance from the Boosters Club.

NORTH PORT HIGH SCHOOL FIELD TRIP TO NEW YORK CITY, NY ON MARCH 15 - MARCH 19, 2025

This field trip provides students with the opportunity to explore and experience the commercial center for theatre in the USA by viewing four Broadway shows. They will visit major theatrical venues in backstage tours such as Radio City Music Hall. They will spend time in a talk back with performers from at least one of the shows where they get to have a question and answer session.

The cost per student is \$1,600 which is provided by the individual and fundraisers.

PINE VIEW SCHOOL CHORUS FIELD TRIP TO BOSTON, PLYMOUTH AND SALEM, MA ON MARCH 27 - MARCH 30, 2025

This field trip provides students the opportunity to perform in historic venues as well as receive instruction and critique from a collegiate level choral music educator. Also included in this trip are various tours through historical landmark.

The cost of this trip is provided by the individual with assistance from fundraisers.

Gap Analysis:

The arts are important in education for many reasons, including social and emotional development, critical thinking, creativity, motor skills, cultural awareness, confidence and community engagement.

Previous Outcomes:

N/A

Expected Outcomes:

That they perform at the events listed above.

Strategic Plan Goal:

Pillar 2 - Every Student Supported

Priority 1 - Design Strong Student Supports

Priority 3 - Provide Enriching Learning Experiences

Recommendation:

That the field trips be approved as presented.

Contact:

MEGAN GREEN megan.green@sarasotacountyschools.net

RACHAEL O'DEA rachael.o'dea@sarasotacountyschools.net

Financial Impact:

The financial costs are listed under the description.

Facilities

12. APPROVAL AND/OR RATIFICATION OF FACILITIES SERVICES' CHANGE ORDER

Description

Facilities Services' change order is summarized on the enclosure for ease of review. This change order reflects a decrease (\$340,887.94) in gross contract dollars.

Gap Analysis:

Change orders are utilized on facilities contracts to adjust the original contract amount for various circumstances. These may include adjustments for an increase or decrease in project scope, adjustments needed to close a contract and return unspent project funds to the district, or for removing the purchase of large items from a contract so the district can purchase these items directly from vendors to save sales tax. The attached documents detail the associated change orders for this item on multiple projects.

Previous Outcomes:

Change orders reflect construction project progress and occur normally as a result of conditions on the facilities project and district staff

managing the costs associated with each project, including deductive change orders to allow the district to save sales tax.

Expected Outcomes:

This system has resulted in significant, ongoing savings and allows district staff to continue to maximize these benefits, especially as the construction market becomes more competitive.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 2 - Create High Quality Infrastructure

Recommendation:

That the Facilities Services' change order be approved and/or ratified as presented.

Contact:

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

(\$340,887.94)

13. ACCEPTANCE OF FACILITIES SERVICES' PROJECT COMPLETION AND APPROVAL FOR FINAL PAYMENT TO CONTRACTOR FOR THE NORTH PORT HIGH SCHOOL HURRICANE DAMAGE ROOF REPAIRS DB CONTRACT

Description

All work has been completed and all required closeout documents have been received from the contractor. The final project costs have been internally audited, and the final payment application and backup #22402026-8 are enclosed. The Director of Facilities Services has determined that the project is complete in accordance with state statutes.

Gap Analysis:

Acceptance of this item allows the project to be completed, unspent funds to be returned, closeout to be finalized, and final payment to be made to the Construction Manager.

Previous Outcomes:

These items are submitted to the Board for all completed projects. The item officially closes out the project financially and frees up District staff for new projects. Many small projects are completed immediately following the summer months when most of takes place.

Expected Outcomes:

Acceptance of this item will close out the project financially and free up District staff for new projects.
Strategic Plan Goal:

Pillar 4 - Every School Equipped
Priority 2 - Create High Quality Infrastructure

Recommendation:

That the project be accepted as complete, and the final payment and certificate of substantial completion be approved as presented.

Contact:

JODY DUMAS jody.dumas@sarasotacountyschools.net
MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

N/A

Construction

14. ACCEPTANCE OF CONSTRUCTION SERVICES' PROJECT COMPLETION AND APPROVAL FOR FINAL PAYMENT TO CONTRACTOR WITH THE CERTIFICATE OF COMPLETION FOR THE RIVERVIEW HIGH SCHOOL CONVERT ART ROOM TO CONSTRUCTION LAB 2022 DB CONTRACT

Description

All work has been completed and all required closeout documents have been received from the contractor. The final project costs have been internally audited, and the final payment application and backup #22203987-03 are enclosed. The Director of Construction Services has determined that the project is complete in accordance with state statutes.

Gap Analysis:

Acceptance of this item allows the project to be completed, unspent funds to be returned, closeout to be finalized, and final payment to be made to the Construction Manager.

Previous Outcomes:

These items are submitted to the Board for all completed projects. The item officially closes out the project financially and frees up District staff for new projects.

Expected Outcomes:

Acceptance of this item will close out the project financially and free up District staff for new projects.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 2 - Create High Quality Infrastructure

Recommendation:

That the project be accepted as complete, and the final payment and certificate of substantial completion be approved as presented.

Contact:

JANE DREGER jane.dreger@sarasotacountyschools.net

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

There is no financial impact to close a project. The financial impact is done via Change Order included in the Construction Services Change Order item. Funding Source: Capital

15. ACCEPTANCE OF CONSTRUCTION SERVICES' PROJECT COMPLETION AND APPROVAL FOR FINAL PAYMENT TO CONTRACTOR WITH THE CERTIFICATE OF COMPLETION FOR THE BOOKER HIGH SCHOOL TRACK AND FIELD REPLACEMENT DB CONTRACT

Description

All work has been completed and all required closeout documents have been received from the contractor. The final project costs have been internally audited, and the final payment application and backup #22302412-10 are enclosed. The Director of Construction Services has determined that the project is complete in accordance with state statutes.

Gap Analysis:

Acceptance of this item allows the project to be completed, unspent funds to be returned, closeout to be finalized, and final payment to be made to the Construction Manager.

Previous Outcomes:

These items are submitted to the Board for all completed projects. The item officially closes out the project financially and frees up District staff for new projects.

Expected Outcomes:

Acceptance of this item will close out the project financially and free up District staff for new projects.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 2 - Create High Quality Infrastructure

Recommendation:

That the project be accepted as complete, and the final payment and certificate of substantial completion be approved as presented.

Contact:

JANE DREGER jane.dreger@sarasotacountyschools.net

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

There is no financial impact to close a project. The financial impact is done via Change Order included in the Construction Services Change Order item. Funding Source: Capital

16. APPROVAL AND/OR RATIFICATION OF CONSTRUCTION SERVICES' CHANGE ORDERS

Description

The Construction Services' change orders are summarized on the enclosure for ease of review. Included in these change orders is a (\$142,520.05) deduct for Direct Material Purchase, and closing out two projects and returning (\$348,191.77) in unspent project funds. These change orders result in an overall contract decrease of (\$348,191.77).

Gap Analysis:

Change orders are utilized on construction contracts to adjust the original contract amount for various circumstances. These may include adjustments for an increase or decrease in project scope, adjustments needed to close a contract and return unspent project funds to the district, or for removing the purchase of large items from a contract so the district can purchase these items directly from vendors to save sales tax. The attached documents detail the associated change orders for this item on multiple projects.

Previous Outcomes:

Change orders reflect construction project progress and occur normally as a result of conditions on the construction project and district staff managing the costs associated with each project, including deductive change orders to allow the district to save sales tax.

Expected Outcomes:

This system has resulted in significant, ongoing savings and allows district staff to continue to maximize these benefits, especially as the construction market becomes more competitive.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 1 - Maintain Sustainable Financial Practices

Recommendation:

That the Construction Services' change orders be approved and/or ratified as presented.

Contact:

JANE DREGER jane.dreger@sarasotacountyschools.net

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

(\$490,711.82), plus a future DPO of \$142,520.05, resulting in an overall credit of (\$348,191.77.)

Funding: Capital

17. APPROVAL OF RANKING OF QUALIFIED AND CERTIFIED DESIGN/BUILD FIRMS TO PROVIDE DESIGN/BUILD SERVICES FOR PROJECTS PURSUANT TO NON-EXCLUSIVE CONTINUING CONTRACTS FOR TWO (2)-YEARS WITH AN OPTON FOR ONE (1)-YEAR EXTENSION(S)

Description

The scope shall include providing professional design/build services, under the terms of individual non-exclusive two (2)-year contracts, with an additional one (1)-year extension(s), for selected projects in which construction costs for any single project do not exceed for \$7,500,000.00, or for study activities when fee for such professional services do not exceed \$500,000.00. The cost for these services for a two (2)-year period with an option for an additional one (1)-year extension(s), is not to exceed \$100,000,000.00.

Gap Analysis:

Approval of these firms allows the district to begin negotiations to enter into contracts to the most highly qualified firms. These contacts are for small projects as defined in Florida Statute 287.005. This process minimized the number of selection processes, which save time and money. It also helps to ensure that the best firms are available for projects.

Previous Outcomes:

The district utilizes this process for specialty services that are regularly required for work undertaken by the Construction Services and Facilities Services Departments. Typically, the term of these contracts is two (2)-years, with additional one (1)-year extension(s) allowed if desired by the district.

Expected Outcomes:

Periodically updating these firms will allow the district to continue working with firms who perform well and replacing firms who do not. In addition, if a large amount of work is anticipated for a particular scope of work, the PSSC may opt to add firms to the list. Approval of the ranking will allow the Director of Construction Services to begin negotiations with the top ranked firms.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 2 - Create High Quality Infrastructure

Recommendation:

That the ranking of certified and qualified design/build firms to provide design/build services for design/construction projects pursuant to non-exclusive continuing contracts, for a period of two (2)-years, with additional one (1)-year extension(s), at mutually agreed rates and conditions, be approved as presented and the Director of Construction Services be authorized to attempt negotiations with the ten-(10) top-ranked firms.

Contact:

JANE DREGER jane.dreger@sarasotacountyschools.net

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

\$100,000,000.00

Capital Funding

Finance

18. APPROVAL OF THE SUPERINTENDENT'S MONTHLY FINANCE REPORT FOR THE MONTH ENDING SEPTEMBER 30, 2024

Description

The Superintendent's Financial Statements for the month ending September 30, 2024, do not reflect any unexpected trends for the third month of the 2024-2025 fiscal year.

Gap Analysis:

The presentation of monthly financial statements promotes transparency and provides the Board and Community with the results of operations during the fiscal year.

Previous Outcomes:

The Superintendent's Financial reports are presented to the Board monthly to show the financial condition of the District.

Expected Outcomes:

The approval of the Superintendent's Monthly Financial Report.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 1 - Maintain Sustainable Financial Practices

Recommendation:

That the Superintendent's Monthly Financial Report ending September 30, 2024, be approved as presented.

Contact:

VALERIE MAGGI valerie.maggi@sarasotacountyschools.net

BONNIE PENNER bonnie.penner@sarasotacountyschools.net

Financial Impact:

N/A

School Board Items

19. APPROVAL OF THE OUT-OF-COUNTY SCHOOL BOARD MEMBER TRAVEL

Description

In accordance with Florida Statute 1001.39, any School Board Member travel outside the district that exceeds \$500.00 requires prior approval by the Board to confirm that such travel is for official business of the school district and complies with rules of the State Board of Education.

Gap Analysis:

Previous Outcomes:

Expected Outcomes:

Strategic Plan Goal:

Recommendation:

That the out-of-county travel for School Board Members, Liz Barker and Tom Edwards, be approved as presented.

Contact:

BONNIE PENNER bonnie.penner@sarasotacountyschools.net

Financial Impact:

FADSS/FSBA Annual Joint Four-day Conference in Tampa

Approximate cost for both Board Members: Registration, Hotel, Travel,

Meals - \$3,000.00

New Business

Hearing of Citizens - General

Board Members Comments/Assignments

Announcements/Comments

Adjournment



**November 19, 2024 Board Meeting
Agenda Item 1.**

Title

FLAG SALUTE

Description

Flag Salute: North Port High School JROTC

Student Representative: Markell Porter, North Port High School

Aesthetic Arts Moment: North Port High School Chamber Orchestra

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

Contact Information

Financial Impact



**November 19, 2024 Board Meeting
Agenda Item 2.**

Title

SPECIAL PRESENTATIONS

Description

SCS Cares Recipients for 2024

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

Contact Information

Financial Impact



November 19, 2024 Board Meeting
Agenda Item 3.

Title

6:30PM - PUBLIC HEARING - SKYE RANCH ATTENDANCE BOUNDARIES

Description

Public Hearing for Skye Ranch Attendance Boundaries

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

Contact Information

Financial Impact



**November 19, 2024 Board Meeting
Agenda Item 4.**

Title

APPROVAL OF CONSENT AGENDA

Description

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

That the Consent Agenda be approved as presented.

Contact Information

Financial Impact



**November 19, 2024 Board Meeting
Agenda Item 5.**

Title

APPROVAL OF MINUTES

Description

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

That the minutes be approved as presented.

Contact Information

Financial Impact

ATTACHMENTS:

Description	Upload Date	Type
110624 Work Session Minutes	11/11/2024	Cover Memo
110624 Board Meeting Minutes	11/12/2024	Cover Memo



THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
Landings Administrative Complex
1980 Landings Blvd.
11:15 AM

November 6, 2024 Monthly Work Session Minutes

Call to Order

The Chair convened the November 6, 2024 Work Session at 11:15 a.m.

Present:

- Timothy Enos, Vice Chair
- Tom Edwards
- Robyn Marinelli
- Bridget Ziegler - Absent
- Karen Rose - Absent

1. DISTRICT CALENDAR

Contact:

SCHWIED

DISTRICT CALENDAR

Danielle Schwied and Rachael O'Dea presented the results of the recent District Calendar Committee Meetings for the school years of 2025/2026 and 2026/2027. Discussion ensued.

2. WELLEN PARK NAMING & MASCOT

Contact:

GREEN

WELLEN PARK NAMING & MASCOT

Megan Green and Diane Cominotti presented the process for the naming of Wellen Park High School, its colors and mascot. This item will be voted on by the Board in the near future.

Discussion ensued.

3. K-8 BOUNDARY ADVISORY COMMITTEE RECOMMENDATIONS

Contact:

KEMP

K-8 BOUNDARY ADVISORY COMMITTEE RECOMMENDATIONS

Michael Kemp, Brandon Johnson, Jody Dumas, Jane Dreger, Denise Cantalupo, Millie Wheeler, and Diane Cominotti presented a construction update/progress, the Boundary Advisory Committee's (BAC) purpose as well as the redistricting guidelines, methodology, and process. The boundary development considerations and feasibility were discussed. Three feasible scenario developments were presented as well as additional scenarios. The BAC analysis, scoring, and final ranking of feasible scenarios were discussed which included the process of scoring and ranking of each scenario. The collective result and recommendation is that Scenario 1 be adopted. Guidelines for choice were presented along with frequently asked questions, all of which included questions/answers to specific topics. Lengthy discussion ensued.

There will be a Public Hearing at the November 19th meeting at 6:30 p.m. There was a recommendation that the Board have a Special Board Meeting to vote on this item.

Board Members' Comments

4. BOARD COMMENTS

Contact:

BOARD

Topics:

- Thank You to all for an excellent work session.
- Thank you to everyone for supporting and working to have the Referendum pass!

Adjournment

The Chair adjourned the Work Session at 1:18 p.m.

We certify that the foregoing minutes are a true account of the Work Session held on November 6, 2024, and approved at the Regular Board Meeting on November 19, 2024.

Terrence Connor, Secretary

Timothy Enos, Vice Chair



THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
Landings Administrative Complex
1980 Landings Blvd.
3:00 PM

November 6, 2024 Board Meeting Minutes

Call to Order

The Chair convened the November 6, 2024 Board Meeting at 3:00 p.m.

Present:

- Tim Enos, Vice Chair
- Tom Edwards
- Robyn Marinelli
- Bridget Ziegler
- Karen Rose, Absent

Flag Salute

Flag Salute: North Port High School JROTC and the Venice Middle School Young Marines

Cadets

Venice Middle School: Elizabeth Hines, Olivia Folkers, Mia Creamer, Bella Clark

NPHS: Alisson Cortes, Roxana Mayorov, Ethan Farnham, Ariana Zavala

Special Presentations/Moments of Pride

1. SPECIAL PRESENTATIONS

Description

School Showcase: Wilkinson Elementary School

Gap Analysis:

Previous Outcomes:

Expected Outcomes:

Strategic Plan Goal:

Recommendation:

Contact:

Financial Impact:

School Spotlight: Wilkinson Elementary School, Principal Mrs. Susan Nations

Superintendents Report

Topics:

- November is Family Engagement and Education Month
- Native American Heritage Month
- November 7th - Victims of Communism Day
- November 11th - Veterans Day
- Holocaust Education Week - 11/4-11/8
- BHS welcomed guest speaker Rifka Glatz, a Holocaust survivor
- Consent Agenda items that cover the purchasing of materials and/or services for Skye Ranch School: Items # 7-10, 12-13, 15, 19-20
- Approval of Instructional and Classified contracts
- Sarasota County had 18 schools for the 2023-2024 Schools of Excellence
- Sarasota County Schools named an Academically High-Performing School District
- Pine View earns Platinum Placement on College Board's AP Honor Roll
- Chloe Dubois, NPHS, received the Secondary Art Educator of the Year Award and retired art teacher, Jackie Henson-Dacey, received the Distinguished Service Award from the FAEA
- CEOs in Schools - November 21st
- Thank you for supporting Sarasota County Schools and the Referendum!
84.06%

Hearing of Citizens - Agenda

This portion of the meeting can be viewed at <https://www.youtube.com/watch?v=rB0Kklwt1Og> starting at the 28:59 marker.

Speakers:

- Lisa Schurr
- Robin Williams

Approval of Consent Agenda

2. APPROVAL OF CONSENT AGENDA

Description

Gap Analysis:

Previous Outcomes:

Expected Outcomes:

Strategic Plan Goal:

Recommendation:

That the Consent Agenda be approved as presented.

Contact:

Financial Impact:

Motion: (Roll Call Vote)

That the amended Consent Agenda be approved as presented.

MOTION Passed

Vote Results:

Ayes: Edwards, Enos, Marinelli, Ziegler

Absent: Rose

Consent Agenda

Approval of Minutes

3. APPROVAL OF MINUTES

Description

Gap Analysis:

Previous Outcomes:

Expected Outcomes:

Strategic Plan Goal:

Recommendation:

That the minutes be approved as presented.

Contact:

Financial Impact:

Approval of Instructional/Classified Personnel Report

4. APPROVAL OF INSTRUCTIONAL/CLASSIFIED PERSONNEL REPORT

Description

The Human Resources Instructional/Classified Personnel Report has been added to the agenda item for approval.

Gap Analysis:

Previous Outcomes:

Expected Outcomes:

Strategic Plan Goal:

Recommendation:

That the Human Resources Instructional/Classified Personnel Report be approved as presented.

Contact:

AL HARAYDA al.harayda@sarasotacountyschools.net

ASHLEY ROMADKA ashley.romadka@sarasotacountyschools.net

Financial Impact:

Agreement/Contracts

5. APPROVAL OF THE AMENDMENT TO THE CONTRACT BETWEEN THE VENICE INSTITUTE FOR PERFORMING ARTS CENTER MANAGEMENT, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

The Venice Institute for Performing Arts Center Management, Inc (VIPAM) performs management services for the Performing Art Center at Venice High School. The Board initially approved a contract with VIPAM on September 5, 2023 for services extending through June 30, 2026. Due to increased costs to operate the Performing Arts Center, VIPAM has requested an increase in the monthly payment of \$2,500, from \$9,000 per

month to \$11,500 per month. It is anticipated that revenues generated through VIPAM's management will offset this increased cost.

Gap Analysis:

The District benefits from the expertise of VIPAM in managing and maintaining the Venice High School Performing Arts Center.

Previous Outcomes:

The Board has approved the previous contract for these services.

Expected Outcomes:

The Board approves the contract amendment as submitted.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 1 - Maintain Sustainable Financial Practices

Recommendation:

That the amendment to the contract between the Venice Institute for Performing Arts Center Management, Inc. and the School Board of Sarasota County be approved as presented.

Contact:

BONNIE PENNER bonnie.penner@sarasotacountyschools.net

Financial Impact:

Not to exceed \$276,000

Funding Source: General Fund

Field Trips

6. APPROVAL OF HIGH SCHOOL FIELD TRIPS

Description

PINE VIEW SCHOOL SPEECH AND DEBATE TEAM FIELD TRIP TO ATLANTA, GA ON JANUARY 24 - JANUARY 26, 2025

The purpose of this trip is for the Pine View Speech and Debate Team members to compete in the Emory University Speech and Debate Tournament. The PVS team members qualified for the Emory University Speech and Debate Tournament by competing in local tournaments. Students will connect with other students, coaches, and organizations from across the U.S.

The cost per student is \$300 plus airfare which is provided by the individual with assistance from team benefactors, team fundraisers, and

donations from the PVA.

PINE VIEW SCHOOL SPEECH AND DEBATE TEAM FIELD TRIP TO
CAMBRIDGE, MA ON FEBRUARY 14 - FEBRUARY 17, 2025

The purpose of this field trip is for the Pine View School Speech and Debate Team members to compete in the Harvard National Forensics Tournament. The PVS team members qualified for the Harvard National Forensics Tournament by competing in local tournaments. Students will connect with other students, coaches and organizations from across the U.S.

The cost per student is \$600 which is provided by the individual with assistance from team benefactors, team fund raisers and donations from the PVA.

PINE VIEW SCHOOL SPEECH AND DEBATE TEAM FIELD TRIP TO
CHICAGO, IL ON MAY 23 - MAY 25, 2025

The purpose of this field trip is for the Pine View Speech and Debate Team members to compete in the NCFL Grand National Championship Tournament. The PVS team members qualified for the NCFL Tournament by competing in local tournaments. Students connect with other students, coaches and organizations from across the U.S.

The cost per student is \$450 which is provided by team benefactors, team fundraisers and donations from PVA.

VENICE HIGH SCHOOL FIELD TRIP TO CUYAHOGA FALLS, OH

A Venice High School female wrestler has received an invitation to The Women of Ironman, a prestigious national tournament. The competition takes place December 7-8, 2024 in Cuyahoga Falls, Ohio. The exclusive, invite only tournament is comprised of the top female wrestlers in the country.

The financial impact for the district is zero dollars. The Venice Takedown Club will provide 100% of the funding for the trip.

Gap Analysis:

Tournaments have been shown to improve academic achievement and is an educational experience and provides students with the opportunity to represent their school and Sarasota County Public Schools on a larger platform.

Previous Outcomes:

N/A

Expected Outcomes:

That the students attend the tournaments.

Strategic Plan Goal:

Pillar 2 - Every Student Supported

Priority 1 - Design Strong Student Supports

Priority 3 - Provide Enriching Learning Experiences

Recommendation:

That the field trips be approved as presented.

Contact:

MEGAN GREEN megan.green@sarasotacountyschools.net

RACHAEL O'DEA rachael.o'dea@sarasotacountyschools.net

Financial Impact:

The financial costs are listed under the description.

Materials Management

7. APPROVAL TO PURCHASE MATERIALS AND/OR SERVICES FROM VENDORS UNDER COOPERATIVE CONTRACT WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS FOR PERFORMING ARTS APPAREL, INSTRUMENTS, FURNISHINGS, STORAGE, AND RELATED SERVICES

Description

The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board.

Gap Analysis:

This cooperative contract will allow for competitive quotes on music instruments, related items and instrument storage throughout the district as well as for the new K8 Skye Ranch.

Previous Outcomes:

Agreements for the required goods and services have been successfully implemented in the previous years.

Expected Outcomes:

Upon approval, the awarded vendor will supply the required goods per the terms and conditions listed in the competitive solicitation.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 1 - Maintain Sustainable Financial Practices

Recommendation:

That the cooperative contract awarded to Wenger Corporation, for the anticipated purchase of materials and/or services, be approved as presented.

Contact:

TRACY BRIZENDINE tracy.brizendine@sarasotacountyschools.net

BONNIE PENNER bonnie.penner@sarasotacountyschools.net

Financial Impact:

Not to Exceed \$200,000.00

Funding Source: Capital Funds

8. APPROVAL TO PURCHASE MATERIALS AND/OR SERVICES FROM VENDORS UNDER COOPERATIVE CONTRACT WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS FOR MUSIC INSTRUMENTS, SHEET MUSIC AND REPAIRS

Description

The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board.

Gap Analysis:

This cooperative contract will allow for competitive quotes on music instruments and repairs throughout the district as well as for the new K8 Skye Ranch.

Previous Outcomes:

Agreements for the required goods and services have been successfully implemented in the previous years.

Expected Outcomes:

Upon approval, the awarded vendor will supply the required goods per the terms and conditions listed in the competitive solicitation.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 1 - Maintain Sustainable Financial Practices

Recommendation:

That the cooperative contracts awarded to Music & Arts, Shar Music, Steve Weiss Music, Sweetwater Sound, Inc., and Washington Music Sales Center, Inc., for the anticipated purchase of materials and/or services, be approved as presented.

Contact:

TRACY BRIZENDINE tracy.brizendine@sarasotacountyschools.net

BONNIE PENNER bonnie.penner@sarasotacountyschools.net

Financial Impact:

Not to Exceed \$200,000.00

Funding Source: Capital Funds

9. APPROVAL TO PURCHASE MATERIALS AND/OR SERVICES FROM VENDORS UNDER COOPERATIVE CONTRACT WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS FOR SPORTS, ACTIVITY EQUIPMENT AND RELATED SERVICES

Description

The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board.

Gap Analysis:

This cooperative contract will allow for competitive quotes on sports equipment throughout the district as well as for the new K8 Skye Ranch.

Previous Outcomes:

Agreements for the required goods and services have been successfully implemented in the previous years.

Expected Outcomes:

Upon approval, the awarded vendor will supply the required goods per the terms and conditions listed in the competitive solicitation.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 1 - Maintain Sustainable Financial Practices

Recommendation:

That the cooperative contracts awarded to Promaxima Manufacturing, LLC for the anticipated purchase of materials and/or services be approved as presented.

Contact:

TRACY BRIZENDINE tracy.brizendine@sarasotacountyschools.net
BONNIE PENNER bonnie.penner@sarasotacountyschools.net

Financial Impact:

Not to Exceed \$100,000.00
Funding Source: Capital Funds

10. APPROVAL TO PURCHASE MATERIALS AND/OR SERVICES FROM VENDORS UNDER COOPERATIVE CONTRACT WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS FOR EDUCATIONAL SCHOOL SUPPLIES

Description

The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board.

Gap Analysis:

This cooperative contract will allow for competitive quotes on furniture and equipment throughout the district as well as for the new K8 Skye Ranch.

Previous Outcomes:

Agreements for the required goods and services have been successfully implemented in the previous years.

Expected Outcomes:

Upon approval, the awarded vendor will supply the required goods per the terms and conditions listed in the competitive solicitation.

Strategic Plan Goal:

Pillar 4 - Every School Equipped
Priority 1 - Maintain Sustainable Financial Practices

Recommendation:

That the cooperative contracts awarded to School Specialty, LLC for the anticipated purchase of materials and/or services be approved as presented.

Contact:

TRACY BRIZENDINE tracy.brizendine@sarasotacountyschools.net
BONNIE PENNER bonnie.penner@sarasotacountyschools.net

Financial Impact:

Not to Exceed \$1,500,000.00

Funding Source: Capital Funds

11. APPROVAL TO PURCHASE MATERIALS AND/OR SERVICES FROM VENDORS UNDER COOPERATIVE CONTRACT WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS FOR SECURITY SYSTEMS PRODUCTS AND SERVICES- CRITICAL RESPONSE GROUP, INC.

Description

The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board.

Gap Analysis:

The submission of this request and the acceptance of the contract allows for Sarasota County School District to meet the requirements laid out in HB 301, which amended 1013.13, F.S., which requires school districts to distribute to local law enforcement and public safety agencies mapping data of each school in electronic form.

Previous Outcomes:

The district has not done mapping in this manner before.

Expected Outcomes:

Allow the School District to continue with its partnership with local emergency response agencies, providing detailed and up-to-date mapping of all school facilities within the Sarasota County School District.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 3 - Ensure Safe Schools and Classrooms.

Recommendation:

That the attached contracts awarded to Critical Response Group, Inc., for the anticipated purchase of materials and/or services be approved as presented.

Contact:

JASON OVERBAY jason.overbay@sarasotacountyschools.net

JACOB RUIZ jacob.ruiz@sarasotacountyschools.net

Financial Impact:

Not to exceed \$300,000.00

Funding Source: Capital Funds

12. APPROVAL TO INCREASE PURCHASING LIMIT FOR THE ANTICIPATED PURCHASE OF MATERIALS AND/OR SERVICES (PER THE ATTACHED LIST) FROM VENDORS UNDER CONTRACT WITH A COOPERATIVE WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS FOR BOOKS, SERIALS, DATABASE AND LIBRARY RESOURCE MANAGEMENT PRODUCTS

Description

The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board.

Gap Analysis:

This cooperative contract will allow for competitive quotes on purchases for the media center as well as setup for the new K8 Skye Ranch.

Previous Outcomes:

Agreements for the required goods and services have been successfully implemented in the previous years.

Expected Outcomes:

Upon approval, the awarded vendor will supply the required goods per the terms and conditions listed in the competitive solicitation.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 1 - Maintain Sustainable Financial Practices

Recommendation:

That the cooperative contract awarded to Follett School Solutions, for the anticipated purchase of materials and/or services, be approved as presented.

Contact:

TRACY BRIZENDINE tracy.brizendine@sarasotacountyschools.net

BONNIE PENNER bonnie.penner@sarasotacountyschools.net

Financial Impact:

Not to exceed \$200,000.00

Funding Source: Capital Funds

13. APPROVAL TO PURCHASE MATERIALS AND/OR SERVICES FROM

VENDORS UNDER PIGGYBACK CONTRACT WITH A LEAD AGENCY
THAT UTILIZED A COMPETITIVE PROCESS FOR FURNITURE,
EDUCATIONAL AND INSTITUTIONAL

Description

The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board.

Gap Analysis:

This piggyback contract will allow for competitive quotes on furniture and installation throughout the district as well as for the new K8 Skye Ranch.

Previous Outcomes:

Agreements for the required goods and services have been successfully implemented in the previous years.

Expected Outcomes:

Upon approval, the awarded vendor will supply the required goods per the terms and conditions listed in the competitive solicitation.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 1 - Maintain Sustainable Financial Practices

Recommendation:

That the piggyback contract awarded to Ernie Morris Enterprises, Inc., for the anticipated purchase of materials and/or services, be approved as presented.

Contact:

TRACY BRIZENDINE tracy.brizendine@sarasotacountyschools.net

BONNIE PENNER bonnie.penner@sarasotacountyschools.net

Financial Impact:

Not to Exceed \$900,000.00

Funding Source: Capital Funds

14. APPROVAL TO REJECT BID #25-0322 FOR PESTICIDE TREATMENT AND
MAINTENANCE SERVICES FOR ATHLETIC FIELDS

Description

On October 14, 2024, Procurement in conjunction with the Facilities Department, issued a Bid for 'Pesticide Treatment and Maintenance Services for Athletic Fields'. A bid to provide 'Pesticide Treatment and

Maintenance Services for Athletic Fields' was received from one vendor on October 14, 2024. It is requested that the bid be rejected for being over budget. The invitation to bid will be re-issued.

Gap Analysis:

We are rejecting the bid to issue a new one to allow for more vendors to participate and get competitive pricing.

Previous Outcomes:

The district has received competitive pricing to provide pesticide treatment and maintenance for athletic fields services in the past.

Expected Outcomes:

Once approved, we will re-issue the bid in anticipation of having more vendors participate.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 2 - Create High Quality Infrastructure

Recommendation:

That the bid for 'Pesticide Treatment and Maintenance Services for Athletic Fields' be rejected.

Contact:

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

No Financial Impact

15. APPROVAL TO PURCHASE MATERIALS AND/OR SERVICES FROM VENDORS UNDER COOPERATIVE CONTRACT WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS FOR MUSICAL INSTRUMENTS & RELATED ITEMS

Description

The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board.

Gap Analysis:

This cooperative contract will allow for competitive quotes on music instruments, related items throughout the district as well as for the new K8 Skye Ranch.

Previous Outcomes:

Agreements for the required goods and services have been successfully implemented in the previous years.

Expected Outcomes:

Upon approval, the awarded vendor will supply the required goods per the terms and conditions listed in the competitive solicitation.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 1 - Maintain Sustainable Financial Practices

Recommendation:

That the cooperative contract awarded to West Music Company for the anticipated purchase of materials and/or services be approved as presented.

Contact:

TRACY BRIZENDINE tracy.brizendine@sarasotacountyschools.net

BONNIE PENNER bonnie.penner@sarasotacountyschools.net

Financial Impact:

Not to Exceed \$75,000.00

Funding Source: Capital Funds

16. APPROVAL TO RE-AWARD RFP#25-0052 FOR INDEPENDENT AND INTERNAL AUDITING SERVICES

Description

Proposals to provide "Independent and Internal Auditing Services" were received from seven vendors on August 12, 2024. The RFP was awarded on October 1, 2024, to MSL, P.A. for Independent Auditing Services and Cherry Bekaert LLP for Internal Auditing Services. MSL, P.A has been acquired by another company, so we are requesting a re-award. It is requested that Independent Auditing Services be re-awarded to Purvis, Gray and Company, LLP. This proposal is for three years with the option to renew for two additional one-year periods. The funds for this purchase are contained in the operating budget allocated for these services.

Gap Analysis:

These contracts will involve performing a Comprehensive Risk Assessment in accordance with 1001.42 Florida Statutes and subsequently performing internal audits as identified in the

Comprehensive Risk Assessment as well as the annual independent financial audits when not performed by the Auditor General's Office.

Previous Outcomes:

The Board has approved previous contracts for these services in the past.

Expected Outcomes:

The Board approves the re-award contracts as submitted.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 1 - Maintain Sustainable Financial Practices

Recommendation:

That the proposal for 'Independent Auditing Services' be re-awarded to Purvis, Gray and Company, LLP, be approved as presented

Contact:

TRACY BRIZENDINE tracy.brizendine@sarasotacountyschools.net

BONNIE PENNER bonnie.penner@sarasotacountyschools.net

Financial Impact:

No Financial Impact

Funding Source: General Fund

17. APPROVAL TO PURCHASE MATERIALS AND/OR SERVICES FROM VENDORS UNDER COOPERATIVE CONTRACT WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS FOR PROFESSIONAL SERVICES

Description

The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board.

Gap Analysis:

This cooperative contract will allow for contracted services for experienced information technology staff to provide essential support when necessary.

Previous Outcomes:

Agreements for the required goods and services have been successfully implemented in the previous years.

Expected Outcomes:

Upon approval, the awarded vendor will supply the required goods or services per the terms and conditions listed in the competitive solicitation.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 4 – Align Technology in Support of Learning

Recommendation:

That the cooperative contract awarded to Protiviti Government Services, Inc. for the anticipated purchase of materials and/or services, be approved as presented.

Contact:

JOE BINSWANGER joe.binswanger@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

Not to exceed \$75,000.00

Funding Source: General Funds

18. APPROVAL TO AWARD BID #25-0128 FOR LIFT STATION INSTALLATION, MAINTENANCE & REPAIR SERVICES

Description

Bids to provide 'Lift Station Installation, Maintenance, and Repair Services' were received from three vendors on October 14, 2024. The bids of Innovative Contractors and U.S. Water Services Corporation were the best low bids meeting the advertised specifications based on a sealed scenario. This bid is for a period of one year with an option to renew for two additional one-year periods. The funds for these purchases are contained in the budget allocated to the Facilities Services Department.

Gap Analysis:

Sarasota County Schools requires vendors for the provision of lift station installation, maintenance, and repair services.

Previous Outcomes:

Agreements for the materials and services have been successfully implemented in the previous years.

Expected Outcomes:

Upon approval, the awarded vendor (s) are to supply the required goods and/or services per the terms and conditions listed in the competitive solicitation. The awarded vendors are identified above.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 2 - Create High Quality Infrastructure

Recommendation:

That the bids of Innovative Contractors and U.S. Water Services Corporation for 'Lift Station Installation, Maintenance, and Repair Services' in an amount not to exceed \$100,000.00 be approved as presented.

Contact:

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

Not to Exceed \$100,000.00

Funding Source: General and Capital

19. APPROVAL TO AWARD BID #25-0103 FOR GYMNASIUM, BLEACHERS, AND ATHLETIC EQUIPMENT, MAINTENANCE AND REPAIRS

Description

On September 18, 2024, Procurement in conjunction with the Facilities Department, issued a bid for the 'Gymnasium, Bleachers, and Athletic Equipment, Maintenance and Repairs'. Bids to provide 'Gymnasium, Bleachers, and Athletic Equipment, Maintenance and Repairs' were received from two vendors on October 14, 2024. The bids of SSE & Associates, Inc., and Lyle Bleachers Inc., were the best low bids meeting the advertised specifications based on a sealed scenario. This bid is for a period of one year with an option to renew for two additional one-year periods. The funds for these purchases are contained in the budget allocated to the Facilities Services Department.

Gap Analysis:

Sarasota County Schools requires vendors to support the specialized repairs and maintenance of Gymnasium, Bleachers, and Athletic Equipment.

Previous Outcomes:

Agreements for the materials and services have been successfully implemented in the previous years.

Expected Outcomes:

Upon approval, the awarded vendor (s) are to supply the required goods

and/or services per the terms and conditions listed in the competitive solicitation. The awarded vendors are identified above.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 2 - Create High Quality Infrastructure

Recommendation:

That the bids of SSE & Associates, Inc., and Lyle Bleachers Inc., for 'Gymnasium, Bleachers, and Athletic Equipment, Maintenance and Repairs' in an amount not to exceed \$500,000.00 be approved as presented.

Contact:

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

Not to Exceed \$500,000.00

Funding Source: General and Capital

20. APPROVAL TO AWARD BID #25-0112 FOR COMMERCIAL KITCHEN REFRIGERATION MAINTENANCE & INSTALLATION SERVICES

Description

On September 16, 2024, Procurement in conjunction with the Facilities Department, issued a bid for 'Commercial Kitchen Refrigeration Maintenance & Installation Services'. Bids to provide 'Commercial Kitchen Refrigeration Maintenance & Installation Services' were received from three vendors on October 14, 2024. The bids of ABM Building Services, Inc. and McCloskey Mechanical Contractors, Inc. were the best low bids meeting the advertised specifications based on a sealed scenario. This bid is for a period of one year with an option to renew for two additional one-year periods. The funds for these purchases are contained in the budget allocated to the Facilities Services Department.

Gap Analysis:

Sarasota County Schools requires vendors for the provision of 'Commercial Kitchen Refrigeration Maintenance & Installation Services'.

Previous Outcomes:

Agreements for the materials and services have been successfully implemented in the previous years.

Expected Outcomes:

Upon approval, the awarded vendor (s) are to supply the required goods and/or services per the terms and conditions listed in the competitive solicitation. The awarded vendors are identified above.

Strategic Plan Goal:

Pillar 4 - Every School Equipped
Priority 2 - Create High Quality Infrastructure

Recommendation:

That the bids of ABM Building Services, Inc. and McCloskey Mechanical Contractors, Inc. for 'Commercial Kitchen Refrigeration Maintenance & Installation Services' in an amount not to exceed \$200,000.00 be approved as presented.

Contact:

JODY DUMAS jody.dumas@sarasotacountyschools.net
MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

Not to exceed \$200,000.00
Funding Source: General and Capital

21. APPROVAL TO AWARD BID #25-0270 FOR MOTOR REPAIR AND REPLACEMENT SERVICE

Description

On September 16, 2024, Procurement in conjunction with the Facilities Department, issued a bid for the 'Motor Repair and Replacement Service'. Bids to provide 'Motor Repair and Replacement Service' were received from two vendors on October 15, 2024. The bids of CEC Motor & Utility Services and Electrical & Mechanical Maintenance Inc. were the best low bids meeting the advertised specifications based on a sealed scenario. This bid is for a period of one year with an option to renew for two additional one-year periods. The funds for these purchases are contained in the budget allocated to the Facilities Services Department.

Gap Analysis:

Sarasota County Schools requires vendors for the provision of motor repair and replacement services.

Previous Outcomes:

Agreements for the materials and services have been successfully implemented in the previous.

Expected Outcomes:

Upon approval, the awarded vendor (s) are to supply the required goods and or services per the terms and conditions listed in the competitive solicitation. The awarded vendors are identified above.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 2 - Create High Quality Infrastructure

Recommendation:

That the bids of CEC Motor & Utility Services and Electrical & Mechanical Maintenance Inc. for 'Motor Repair and Replacement Service' in an amount not to exceed \$200,000.00 be approved as presented.

Contact:

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

Not to exceed \$200,000.00

Funding Source: Capital and General

22. APPROVAL TO PURCHASE MATERIALS AND/OR SERVICES FROM VENDORS UNDER PIGGYBACK CONTRACT WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS FOR FURNITURE

Description

Piggybacking is the post-award use of a contractual document or process that allows an entity that was not contemplated in the original procurement to purchase the same supplies, equipment or services through that original document or process. The School Board of Sarasota County Policy 7.70 Purchasing and Bidding allows for this process subject to the provisions of law.

The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board.

Gap Analysis:

Meteor Education, LLC provides the SBSC options for purchasing classroom and school furniture for our students at a competitive price.

Previous Outcomes:

Meteor Education, LLC has been providing the SBSC with quality products

and service at a competitive or better price.

Expected Outcomes:

Having Meteor Education, LLC as a vendor for our classroom and school furniture purchases will offer our students high quality materials at competitive prices.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 1 - Maintain Sustainable Financial Practices

Recommendation:

That the piggyback contracts awarded to Meteor Education, LLC for the anticipated purchase of furniture be approved as presented.

Contact:

TRACY BRIZENDINE tracy.brizendine@sarasotacountyschools.net

BONNIE PENNER bonnie.penner@sarasotacountyschools.net

Financial Impact:

No Financial Impact

Facilities

23. APPROVAL OF THE DELETION OF THE STORAGE SHED #96-231
LOCATED AT ASHTON ELEMENTARY SCHOOL

Description

The specified shed has been inspected by the Facilities Services and Construction Services staff and is deemed beyond economical to maintain or renovate and is more cost-effective to be replaced with a new shed. Therefore, it is requested the shed be deleted and demolished.

Gap Analysis:

This Board action item provides documentation and description of district-owned property that is recommended for demolition and deletion from Florida Inventory of School Houses (FISH) records. It also identifies any items that require replacement.

Previous Outcomes:

Approvals to delete district-owned property can be necessitated by damage from storms such as hurricanes or high wind events; however, most commonly they are presented due to the item outliving its useful life and being more costly to repair and/or bring up to current code.

Expected Outcomes:

Upon approval by the Board, staff will work to have the item removed and if required, replaced accordingly, which will provide for safer and more secure facilities.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 2 - Create High Quality Infrastructure

Recommendation:

That the deletion of the storage shed 96-231 located at Ashton Elementary School from F.I.S.H inventory be approved as presented.

Contact:

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

N/A

Construction

24. APPROVAL OF UPDATE #6 TO THE 2024 ANNUAL CERTIFICATION OF PROFESSIONALS FOR CONSTRUCTION RELATED SERVICES

Description

The recommended professionals have submitted request for annual certification by the School Board to provide professional and/or consulting services for Sarasota County Schools projects. These submissions are in accordance with School Board 7.71 and 7.71a. The initial list was Board approved on 1/16/2024, Item #19. The newly added firms are identified in the enclosure at the end of the initial list. Upon Board approval, the pertinent data from these submissions will be incorporated to the existing list.

Gap Analysis:

The Professional Services Selection Committee (PSSC), in accordance with School Board Policy 7.71 and 7.71a, certifies that these firms are qualified to submit proposals for advertised projects/consulting services.

Previous Outcomes:

Approval of the qualified professionals on this annual certification list allows the PSSC to proceed with selection of firms to perform work for the district.

Expected Outcomes:

Firms on the approved, qualified list represents high quality, experienced firms who are eligible to compete for district projects. The firms added to the list are included in the overall list and outlined in the last page of the attachment.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 2 - Create High Quality Infrastructure

Recommendation:

That update #6 to the 2024 annual certification of qualified professionals for construction related services be approved as presented.

Contact:

JANE DREGER jane.dreger@sarasotacountyschools.net

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

N/A

25. ACCEPTANCE OF CONSTRUCTION SERVICES' PROJECT COMPLETION AND APPROVAL FOR FINAL PAYMENT TO CONTRACTOR WITH THE CERTIFICATE OF COMPLETION FOR THE SARASOTA HIGH SCHOOL CAMPUS PERIMETER FENCING DB CONTRACT

Description

All work has been completed and all required closeout documents have been received from the contractor. The final project costs have been internally audited, and the final payment application and backup #22102490-22 are enclosed. The Director of Construction Services has determined that the project is complete in accordance with state statutes.

Gap Analysis:

Acceptance of this item allows the project to be completed, unspent funds to be returned, closeout to be finalized, and final payment to be made to the Construction Manager.

Previous Outcomes:

These items are submitted to the Board for all completed projects. The item officially closes out the project financially and frees up District staff for new projects.

Expected Outcomes:

Acceptance of this item will close out the project financially and free up

District staff for new projects.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 2 - Create High Quality Infrastructure

Recommendation:

That the project be accepted as complete, and the final payment and certificate of substantial completion be approved as presented.

Contact:

JANE DREGER jane.dreger@sarasotacountyschools.net

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

There is no financial impact to close a project. The returned, unspent funds are part of the final Change Order, under separate Board Action Item.

26. APPROVAL AND/OR RATIFICATION OF CONSTRUCTION SERVICES' CHANGE ORDERS

Description

The Construction Services' change orders are summarized on the enclosure for ease of review. Included in these change orders is a (\$2,495,573.62) deduct for Direct Material Purchases and the corresponding (\$37,965.48) deduct for sales tax savings. It also includes closing out two projects and returning (\$1,673,991.62) in unspent project funds. These change orders result in an overall contract decrease of (\$4,207,530.72).

Gap Analysis:

Change orders are utilized on construction contracts to adjust the original contract amount for various circumstances. These may include adjustments for an increase or decrease in project scope, adjustments needed to close a contract and return unspent project funds to the district, or for removing the purchase of large items from a contract so the district can purchase these items directly from vendors to save sales tax. The attached documents detail the associated change orders for this item on multiple projects.

Previous Outcomes:

Change orders reflect construction project progress and occur normally as a result of conditions on the construction project and district staff

managing the costs associated with each project, including deductive change orders to allow the district to save sales tax.

Expected Outcomes:

This system has resulted in significant, ongoing savings and allows district staff to continue to maximize these benefits, especially as the construction market becomes more competitive.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 2 - Create High Quality Infrastructure

Recommendation:

That the Construction Services' change orders be approved and/or ratified as presented.

Contact:

JANE DREGER jane.dreger@sarasotacountyschools.net

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

(\$4,207,530.72) plus amount of DPO's \$2,495,573.62 resulting in an overall credit of (\$1,711,957.10)

Funding: Capital

27. APPROVAL OF AMENDMENT #2 TO THE ARCHITECT'S CONTRACT FOR THE BOOKER HIGH SCHOOL VPA THEATER RENOVATIONS PROJECT

Description

This Amendment #2 adds design fees necessary for Schenkel Shultz Architecture to complete the additional construction administration services beyond the originally established construction completion date, as approved by the Board, to the Booker High School Visual Performing Arts (VPA) Theater.

Gap Analysis:

A CO is necessary on this difficult project to maintain transparency and prevent misunderstandings and conflicts and serves as a formal agreement with all parties involved to ensure the project success, despite complexities and difficulties.

Previous Outcomes:

This project is extremely complex, intricate, and unpredictable, making it difficult to plan and execute. In addition, the project began construction

at a time when certain construction materials such as concrete and masonry were becoming increasingly scarce.

Expected Outcomes:

As a result, unexpected issues impacted the project scope, timeline and budget, and an Amendment is needed to address these changes. Staff negotiated with the AE to ensure only a portion of the additional expenses are approved.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 2 - Create High Quality Infrastructure

Recommendation:

That Amendment #2 to the Agreement dated February 18, 2020, with Schenkel & Shultz Inc. for the Booker High School VPA Theater Renovations be approved as presented.

Contact:

JANE DREGER jane.dreger@sarasotacountyschools.net

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

\$198,000.00 (No additional funding is required for the project for this item.)

Funding Source: Capital

Transportation

28. APPROVAL OF THE AGREEMENT FOR TRANSPORTATION SERVICES BETWEEN SARASOTA SCHOOL OF ARTS AND SCIENCES, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

Approval of the agreement between Sarasota School of Arts and Sciences, Inc. and the School Board of Sarasota County, Florida for transportation services for the 2024-2025 school year.

Gap Analysis:

Charter schools that desire to provide transportation services for their students have a few options. They can purchase their own buses and operate an in-house program, they can contract with a private busing service, or they can contract with the local school district. Sarasota County Schools' Transportation Department has been contracted to

provide transportation to several charter schools for the last few years. The contract stipulates the term by which the charter school will pay for transportation services and Sarasota County Schools will provide transportation services to the charter school.

Previous Outcomes:

The terms for previous contracts between the Charter school and Sarasota County Schools have been successfully completed.

Expected Outcomes:

The designed Charter school will pay for, and Sarasota County Schools will provide, transportation services under the terms of the contract.

Strategic Plan Goal:

Pillar 2 - Every Student Supported

Priority 1 - Design Strong Student Supports

Pillar 5 - Every Community Engaged

Priority 2 - Strengthen Student & Family Engagement

Priority 3 - Forge Community & Business Partnerships

Recommendation:

That the agreement for transportation services for the 2024-2025 school year between Sarasota School of Arts and Sciences, Inc. and the School Board of Sarasota County, Florida be approved as presented.

Contact:

KEITH LITTLE keith.little@sarasotacountyschools.net

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

N/A

29. APPROVAL OF THE AGREEMENT FOR MAINTENANCE SERVICES BETWEEN IMAGINE SCHOOL AT NORTH PORT, INC. (GRADES K-5) AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

Approval of the agreement between Imagine School at North Port, Inc. (Grades K-5) and the School Board of Sarasota County, Florida for Maintenance Services.

Gap Analysis:

Charter schools that provide their own student transportation have

options when ensuring their bus fleet meets all state requirements. They can contract with any approved state bus inspector and maintenance facility or operate an in-house maintenance program. Sarasota County Schools Transportation Department has maintained past agreements with local Charter schools to provide inspection and maintenance services. Additionally, the previous agreements provide SCSB school buses to Charter schools under a lease agreement when maintenance requirements prevent their own bus from being on the road. The proposed agreement is a continuation of that practice.

Previous Outcomes:

The terms for previous contracts between the Charter school and Sarasota County Schools have been successfully completed.

Expected Outcomes:

The designed Charter school will pay for, and Sarasota County Schools will provide, maintenance services under the terms of the contract.

Strategic Plan Goal:

Pillar 2 - Every Student Supported

Priority 1 - Design Strong Student Supports

Pillar 5 - Every Community Engaged

Priority 2 - Strengthen Student & Family Engagement

Priority 3 - Forge Community & Business Partnerships

Recommendation:

That the agreement for Maintenance services for the 2024-2025 school year between Imagine School at North Port, Inc. (Grades K-5) and the School Board of Sarasota County, Florida be approved as presented.

Contact:

KEITH LITTLE keith.little@sarasotacountyschools.net

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

N/A

30. APPROVAL OF THE AGREEMENT FOR DAILY TRANSPORTATION SERVICES BETWEEN LAUREL CIVIC ASSOCIATION, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

Approval of the agreement between Laurel Civic Association, Inc. and the

School Board of Sarasota County, Florida for Daily Transportation Services.

Gap Analysis:

Charter schools that desire to provide transportation services for their students have a few options. They can purchase their own buses and operate an in-house program, they can contract with a private busing service, or they can contract with the local school district. Sarasota County Schools' Transportation Department has been contracted to provide transportation to several charter schools for the last few years. The contract stipulates the term by which the charter school will pay for transportation services and Sarasota County Schools will provide transportation services to the charter school.

Previous Outcomes:

The terms for previous contracts between the Charter school and Sarasota County Schools have been successfully completed.

Expected Outcomes:

The designed Charter school will pay for, and Sarasota County Schools will provide, Daily Transportation Services under the terms of the contract.

Strategic Plan Goal:

Pillar 2 - Every Student Supported

Priority 1 - Design Strong Student Supports

Pillar 5 - Every Community Engaged

Priority 2 - Strengthen Student & Family Engagement

Priority 3 - Forge Community & Business Partnerships

Recommendation:

That the agreement for Daily Transportation Services for the 2024-2025 school year between Laurel Civic Association, Inc. and the School Board of Sarasota County, Florida be approved as presented.

Contact:

KEITH LITTLE keith.little@sarasotacountyschools.net

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

N/A

31. APPROVAL OF THE AGREEMENT FOR DAILY TRANSPORTATION

SERVICES BETWEEN SARASOTA ACADEMY OF THE ARTS AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

Approval of the agreement between Sarasota Academy of The Arts and the School Board of Sarasota County, Florida for Daily Transportation Services.

Gap Analysis:

Charter schools that desire to provide transportation services for their students have a few options. They can purchase their own buses and operate an in-house program, they can contract with a private busing service, or they can contract with the local school district. Sarasota County Schools' Transportation Department has been contracted to provide transportation to several charter schools for the last few years. The contract stipulates the term by which the charter school will pay for transportation services and Sarasota County Schools will provide transportation services to the charter school.

Previous Outcomes:

The terms for previous contracts between the Charter school and Sarasota County Schools have been successfully completed.

Expected Outcomes:

The designed Charter school will pay for, and Sarasota County Schools will provide, Daily Transportation Services under the terms of the contract.

Strategic Plan Goal:

Pillar 2 - Every Student Supported

Priority 1 - Design Strong Student Supports

Pillar 5 - Every Community Engaged

Priority 2 - Strengthen Student & Family Engagement

Priority 3 - Forge Community & Business Partnerships

Recommendation:

That the agreement for Daily Transportation Services for the 2024-2025 school year between Sarasota Academy of The Arts and the School Board of Sarasota County, Florida be approved as presented.

Contact:

KEITH LITTLE keith.little@sarasotacountyschools.net

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

N/A

32. APPROVAL OF THE AGREEMENT FOR TRANSPORTATION SERVICES BETWEEN DREAMERS ACADEMY, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

Approval of the agreement between Dreamers Academy and the School Board of Sarasota County, Florida for Transportation Services.

Gap Analysis:

Charter schools that desire to provide transportation services for their students have a few options. They can purchase their own buses and operate an in-house program, they can contract with a private busing service, or they can contract with the local school district. Sarasota County Schools' Transportation Department has been contracted to provide transportation to several charter schools for the last few years. The contract stipulates the term by which the charter school will pay for transportation services and Sarasota County Schools will provide transportation services to the charter school.

Previous Outcomes:

The terms for previous contracts between the Charter school and Sarasota County Schools have been successfully completed.

Expected Outcomes:

The designed Charter school will pay for, and Sarasota County Schools will provide, transportation services under the terms of the contract.

Strategic Plan Goal:

Pillar 2 - Every Student Supported

Priority 1 - Design Strong Student Supports

Pillar 5 - Every Community Engaged

Priority 2 - Strengthen Student & Family Engagement

Priority 3 - Forge Community & Business Partnerships

Recommendation:

That the agreement for Transportation Services for the 2024-2025 school year between Dreamers Academy, Inc. and the School Board of Sarasota County, Florida be approved as presented.

Contact:

KEITH LITTLE keith.little@sarasotacountyschools.net
JODY DUMAS jody.dumas@sarasotacountyschools.net
MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

N/A

33. APPROVAL OF THE AGREEMENT FOR MAINTENANCE SERVICES BETWEEN IMAGINE SCHOOL AT SARASOTA, LLC, d/b/a IMAGINE SCHOOL AT PALMER RANCH AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

Approval of the agreement between Imagine School at Palmer Ranch and the School Board of Sarasota County, Florida for Maintenance Services.

Gap Analysis:

Charter schools that provide their own student transportation have options when ensuring their bus fleet meets all state requirements. They can contract with any approved state bus inspector and maintenance facility or operate an in-house maintenance program. Sarasota County Schools Transportation Department has maintained past agreements with local Charter schools to provide inspection and maintenance services. Additionally, the previous agreements provide SCSB school buses to Charter schools under a lease agreement when maintenance requirements prevent their own bus from being on the road. The proposed agreement is a continuation of that practice.

Previous Outcomes:

The terms for previous contracts between the Charter school and Sarasota County Schools have been successfully completed.

Expected Outcomes:

The designed Charter school will pay for, and Sarasota County Schools will provide, Maintenance Services under the terms of the contract.

Strategic Plan Goal:

Pillar 2 - Every Student Supported

Priority 1 - Design Strong Student Supports

Pillar 5 - Every Community Engaged

Priority 2 - Strengthen Student & Family Engagement

Priority 3 - Forge Community & Business Partnerships

Recommendation:

That the agreement for Maintenance Services for the 2024-2025 school year between Imagine School at Palmer Ranch, Inc. and the School Board of Sarasota County, Florida be approved as presented.

Contact:

KEITH LITTLE keith.little@sarasotacountyschools.net
JODY DUMAS jody.dumas@sarasotacountyschools.net
MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

N/A

34. APPROVAL OF THE AGREEMENT FOR TRANSPORTATION SERVICES BETWEEN STUDENT LEADERSHIP ACADEMY AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

Approval of the agreement between Student Leadership Academy and the School Board of Sarasota County, Florida for Transportation Services.

Gap Analysis:

Charter schools that desire to provide transportation services for their students have a few options. They can purchase their own buses and operate an in-house program, they can contract with a private busing service, or they can contract with the local school district. Sarasota County Schools' Transportation Department has been contracted to provide transportation to several charter schools for the last few years. The contract stipulates the term by which the charter school will pay for transportation services and Sarasota County Schools will provide transportation services to the charter school.

Previous Outcomes:

The terms for previous contracts between the Charter school and Sarasota County Schools have been successfully completed.

Expected Outcomes:

The designed Charter school will pay for, and Sarasota County Schools will provide, transportation services under the terms of the contract.

Strategic Plan Goal:

Pillar 2 - Every Student Supported

Priority 1 - Design Strong Student Supports

Pillar 5 - Every Community Engaged

Priority 2 - Strengthen Student & Family Engagement
Priority 3 - Forge Community & Business Partnerships

Recommendation:

That the agreement for Transportation Services for the 2024-2025 school year between Student Leadership Academy, Inc. and the School Board of Sarasota County, Florida be approved as presented.

Contact:

KEITH LITTLE keith.little@sarasotacountyschools.net
JODY DUMAS jody.dumas@sarasotacountyschools.net
MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

N/A

35. APPROVAL OF THE AGREEMENT FOR TRANSPORTATION SERVICES BETWEEN SARASOTA MILITARY ACADEMY AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

Approval of the agreement between Sarasota Military Academy and the School Board of Sarasota County, Florida for Transportation Services.

Gap Analysis:

Charter schools that desire to provide transportation services for their students have a few options. They can purchase their own buses and operate an in-house program, they can contract with a private busing service, or they can contract with the local school district. Sarasota County Schools' Transportation Department has been contracted to provide transportation to several charter schools for the last few years. The contract stipulates the term by which the charter school will pay for transportation services and Sarasota County Schools will provide transportation services to the charter school.

Previous Outcomes:

The terms for previous contracts between the Charter school and Sarasota County Schools have been successfully completed.

Expected Outcomes:

The designed Charter school will pay for, and Sarasota County Schools will provide, transportation services under the terms of the contract.

Strategic Plan Goal:

Pillar 2 - Every Student Supported

Priority 1 - Design Strong Student Supports

Pillar 5 - Every Community Engaged

Priority 2 - Strengthen Student & Family Engagement

Priority 3 - Forge Community & Business Partnerships

Recommendation:

That the agreement for Transportation Services for the 2024-2025 school year between Sarasota Military Academy, Inc. and the School Board of Sarasota County, Florida be approved as presented.

Contact:

KEITH LITTLE keith.little@sarasotacountyschools.net

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

N/A

Risk Management

36. APPROVAL OF THE AMENDMENT TO THE EXPRESS SCRIPTS CONTRACT FOR ADDITION OF THE ENCIRCLE Rx PROGRAM EFFECTIVE 02/01/2025

Description

Glucagon-like peptide, or GLP-1 agonists are a class of medications that mainly help manage blood sugar (glucose) levels in people with diabetes. Some GLP-1 agonists can also help treat obesity. With the recent FDA approval for these drugs for weight loss, there has been a surge in requests from patients, prescriptions from doctors and associated costs.

From 2022 to 2023, The Sarasota County School Board pharmacy plan with Express Scripts saw an increase of about 96% for GLP-1's or \$2,857,499. (Examples of some increases are as follows: Ozempic saw a 33.7% increase; Munjaro increased 1,155%; Wegovy increased 322%) For 2024, the utilization is expected to continue to increase due to advertising from pharmaceutical companies and member demand.

Currently, there are very few guardrails in place to ensure only those who really need these prescriptions are authorized to receive them. By adding the Encircle Rx program, the pharmacy plan will be able to tighten the approval process and manage GLP-1 utilization by combining prior

authorization with coaching and lifestyle management support. With the Encircle Rx program, those with diabetes will have to have a prior authorization with previous claims to substantiate diabetes diagnosis. If no data exists, provider will have to provide proof as outlined in the program.

For the Encircle Rx weight loss program, members must satisfy a prior authorization criterion of a BMI greater than or equal to 32 or 27 if they also have two documented comorbidities such as hypertension, type 2 diabetes, dyslipidemia, obstructive sleep apnea, and/or cardiovascular disease. Members will also need to participate in the Omada Weight Management Care Value Program. This requires weigh-in 4x/month and engage with the app 4x/month. The prior authorization will only be good for 5 months and members must have lost 5% to be approved again.

Gap Analysis:

Currently there are no programs in place other than a prior authorization.

Previous Outcomes:

N/A

Expected Outcomes:

Utilization and costs will have better controls with only eligible members obtaining prescriptions. The program does provide for a 3:1 savings guarantee.

Strategic Plan Goal:

Pillar 3 - Every Employee Valued

Priority 1 - Recruit, Recognize, and Retain

Priority 2 - Foster Employee Engagement

Pillar 4 - Every School Equipped

Priority 1 - Maintain Sustainable Financial Practices

Recommendation:

That the amendment to the Express Scripts contract for addition of the Encircle Rx Program be approved as presented.

Contact:

LYNN PETERSON lynn.peterson@sarasotacountyschools.net

ASHLEY ROMADKA ashley.romadka@sarasotacountyschools.net

Financial Impact:

Encircle Rx Diabetes Program: \$0.25 Per Member Per Month

Encircle Rx Weight Loss Program: \$1.25 Per Member Per Month.

Estimated Financial impact - \$3,537

Source: Internal Service Fund

37. APPROVAL OF THE AMENDMENT TO THE EXPRESS SCRIPTS CONTRACT FOR ADDITION OF THE OMADA CHRONIC CONDITION MANAGEMENT PROGRAM EFFECTIVE 02/01/2025

Description

The current medical and pharmacy plan lacks a comprehensive chronic condition management program. The plan currently has approximately 580 members with chronic conditions such as diabetes and hypertension. To address this deficiency, the Omada Lifestyle Management Program through Express Scripts offers resources for diabetes prevention and management, as well as hypertension management. This program utilizes clinical data for personalized care, tracks utilization, and monitors progress. Members benefit from health coaching, digital tools, and connected monitors to better manage their conditions.

Gap Analysis:

Currently no chronic condition management program in place.

Previous Outcomes:

N/A

Expected Outcomes:

Members with chronic conditions will have support in place to help monitor conditions and improve outcomes. It is expected approximate participation will be 20 – 30%. There is a ROI of 1.3:1 or about \$246,000.

Strategic Plan Goal:

Pillar 3 - Every Employee Valued

Priority 1 - Recruit, Recognize, and Retain

Priority 2 - Foster Employee Engagement

Pillar 4 - Every School Equipped

Priority 1 - Maintain Sustainable Financial Practices

Recommendation:

That the amendment to the Express Scripts contract for the addition of the Omada Chronic Condition Management Program be approved as presented.

Contact:

LYNN PETERSON lynn.peterson@sarasotacountyschools.net
ASHLEY ROMADKA ashley.romadka@sarasotacountyschools.net

Financial Impact:

Omada Prevention: \$46 per participating member per month
Omada for Diabetes and Hypertension: \$85 per participating member per month.

Estimated Financial Impact - \$177,480
Source - Internal Service Fund

New Business

38. APPROVAL OF REVISED POLICY 4.10 - THE CURRICULUM

Description

Policy 4.10 - *The Curriculum* has been revised in accordance with recent changes from the Florida Department of Education to include Voluntary Prekindergarten students who exhibit a substantial deficiency to receive interventions to address the deficiency, in accordance with F.S. 1008.25. No additional changes were made to this policy during this revision process.

Gap Analysis:

This policy was impacted by recent legislative changes.

Previous Outcomes:

These revisions were discussed at the September 17, 2024 School Board Workshop and approved for advertising at the October 1, 2024 Board Meeting. This policy was adopted in 2001 and most recently revised in February 2024.

Expected Outcomes:

When approved, District procedures will be revised to allow for proper implementation of the policy.

Strategic Plan Goal:

Pillar 1 - Every Student Achieves
Priority 3 - Embrace Strong Instruction

Pillar 2 - Every Student Supported
Priority 2 - Respond to Student Needs
Priority 3 - Provide Enriching Learning Experiences

Recommendation:

That revised Policy 4.10 - *The Curriculum* be approved as presented.

Contact:

CHRIS PARENTEAU chris.parenteau@sarasotacountyschools.net

CRAIG MANIGLIA craig.maniglia@sarasotacountyschools.net

Financial Impact:

N/A

Motion: (Roll Call Vote)

That revised Policy 4.10 - *The Curriculum* be approved as presented.

MOTION Passed

Vote Results:

Ayes: Edwards, Enos, Marinelli, Ziegler

Absent: Rose

39. APPROVAL OF REVISED POLICY 4.11 - STUDENT PROGRESSION PLAN

Description

Policy 4.11 - *Student Progression Plan* has been revised in accordance with recent legislative changes allowing the school district to post required public notices in ways other than a newspaper.

Gap Analysis:

This policy was impacted by recent legislative changes.

Previous Outcomes:

These revisions were discussed at the September 17, 2024 School Board Workshop and approved for advertising at the October 1, 2024 Board Meeting. This policy was adopted in 2001 and most recently revised in February 2019.

Expected Outcomes:

When approved, District procedures will be revised to allow for proper implementation of the policy.

Strategic Plan Goal:

Pillar 1 - Every Student Achieves

Priority 3 - Embrace Strong Instruction

Pillar 2 - Every Student Supported

Priority 2 - Respond to Student Needs

Priority 3 - Provide Enriching Learning Experiences

Recommendation:

That revised Policy 4.11 - *Student Progression Plan* be approved as presented.

Contact:

CHRIS PARENTEAU chris.parenteau@sarasotacountyschools.net

CRAIG MANIGLIA craig.maniglia@sarasotacountyschools.net

Financial Impact:

N/A

Motion: (Roll Call Vote)

That revised Policy 4.11 - Student Progression Plan be approved as presented.

MOTION Passed

Vote Results:

Ayes: Edwards, Enos, Marinelli, Ziegler

Absent: Rose

40. APPROVAL OF REVISED POLICY 4.111 - PHYSICAL EDUCATION

Description

Policy 4.111 - *Physical Education* has been revised to reference the state academic standards generally.

Gap Analysis:

This policy will now be aligned with any changes to the state PE standards and benchmarks.

Previous Outcomes:

These revisions were discussed at the September 17, 2024 School Board Workshop and approved for advertising at the October 1, 2024 Board Meeting. This policy was adopted in 2005 and most recently revised in 2019.

Expected Outcomes:

When approved, District procedures will be revised to allow for proper implementation of the policy.

Strategic Plan Goal:

Pillar 2 - Every Student Supported

Priority 2 - Respond to Student Needs

Priority 3 - Provide Enriching Learning Experiences

Recommendation:

That revised Policy 4.111 - *Physical Education* be approved as presented.

Contact:

CHRIS PARENTEAU chris.parenteau@sarasotacountyschools.net

CRAIG MANIGLIA craig.maniglia@sarasotacountyschools.net

Financial Impact:

N/A

The motion was procedurally correct, but Item #41 was approved prior to Item #40 with motion pronounced out loud with words.

Motion: (Roll Call Vote)

That revised Policy 4.111 - Physical Education be approved as presented.

MOTION Passed

Vote Results:

Ayes: Edwards, Enos, Marinelli, Ziegler

Absent: Rose

41. APPROVAL OF REVISED POLICY 4.17 - VETERANS DAY ACTIVITIES

Description

Policy 4.17 - *Veterans Day Activities* has been revised to include information on required instruction around Veterans Day and Memorial Day.

Gap Analysis:

This policy revision was required based on legislative changes.

Previous Outcomes:

These revisions were discussed at the September 17, 2024 School Board Workshop and approved for advertising at the October 1, 2024 Board Meeting. This policy was adopted in 2008 and most recently revised in 2019.

Expected Outcomes:

When approved, District procedures will be revised to allow for proper implementation of the policy.

Strategic Plan Goal:

Pillar 2 - Every Student Supported

Priority 3 - Provide Enriching Learning Experiences

Recommendation:

That revised Policy 4.17 - *Veterans Day Activities* be approved as presented.

Contact:

CHRIS PARENTEAU chris.parenteau@sarasotacountyschools.net

CRAIG MANIGLIA craig.maniglia@sarasotacountyschools.net

Financial Impact:

N/A

The motion was procedurally correct, but Item #41 was approved prior to Item #40 with motion pronounced out loud with words.

Motion: (Roll Call Vote)

That revised Policy 4.17 - *Veterans Day Activities* be approved as presented.

MOTION Passed

Vote Results:

Ayes: Edwards, Enos, Marinelli, Ziegler

Absent: Rose

42. APPROVAL OF REVISED POLICY 4.44 - SCHOOL FUNCTIONS

Description

Policy 4.44 - *School Functions* has been revised to include discipline in accordance with the Code of Student Conduct for infractions at school functions.

Gap Analysis:

This policy revision was needed to include grounds for discipline.

Previous Outcomes:

These revisions were discussed at the September 17, 2024 School Board Workshop and approved for advertising at the October 1, 2024 Board Meeting. This policy was adopted in 2003 and most recently revised in 2019.

Expected Outcomes:

When approved, District procedures will be revised to allow for proper implementation of the policy.

Strategic Plan Goal:

Pillar 2 - Every Student Supported
Priority 1 - Design Strong Student Supports

Recommendation:

That revised Policy 4.44 - *School Functions* be approved as presented.

Contact:

CHRIS PARENTEAU chris.parenteau@sarasotacountyschools.net
CRAIG MANIGLIA craig.maniglia@sarasotacountyschools.net

Financial Impact:

N/A

Motion: (Roll Call Vote)

That revised Policy 4.44 - School Functions be approved as presented.

MOTION Passed

Vote Results:

Ayes: Edwards, Enos, Marinelli, Ziegler
Absent: Rose

43. APPROVAL OF REVISED POLICY 4.51 - STUDENT PUBLICATIONS

Description

Policy 4.51 - *Student Publications* has been revised to align with Policy 9.40.

Gap Analysis:

This policy revision was needed to align with Policy 9.40.

Previous Outcomes:

These revisions were discussed at the September 17, 2024 School Board Workshop and approved for advertising at the October 1, 2024 Board Meeting. This policy was adopted in 2001 and most recently revised in 2019.

Expected Outcomes:

When approved, District procedures will be revised to allow for proper implementation of the policy.

Strategic Plan Goal:

Pillar 2 - Every Student Supported
Priority 1 - Design Strong Student Supports

Recommendation:

That revised Policy 4.51 - *Student Publications* be approved as presented.

Contact:

CHRIS PARENTEAU chris.parenteau@sarasotacountyschools.net

CRAIG MANIGLIA craig.maniglia@sarasotacountyschools.net

Financial Impact:

N/A

Motion: (Roll Call Vote)

That revised Policy 4.51 - *Student Publications* be approved as presented.

MOTION Passed

Vote Results:

Ayes: Edwards, Enos, Marinelli, Ziegler

Absent: Rose

44. APPROVAL OF REVISED POLICY 5.201 - SCHOOL CHOICE OPTIONS

Description

Policy 5.201 - *School Choice Options* has been revised and renamed to avoid confusion with Policy 5.20 regarding school attendance zones, and 5.23 regarding student reassignment.

Gap Analysis:

This policy revision was needed to provide clarity on the intent and contents of the policy.

Previous Outcomes:

These revisions were discussed at the September 17, 2024 School Board Workshop and approved for advertising at the October 1, 2024 Board Meeting. This policy was adopted in 2019 and most recently revised in January 2024.

Expected Outcomes:

When approved, District procedures will be revised to allow for proper implementation of the policy.

Strategic Plan Goal:

Pillar 2 - Every Student Supported

Priority 1 - Design Strong Student Supports

Recommendation:

That revised Policy 5.201 - *School Choice Options* be approved as presented.

Contact:

CHRIS PARENTEAU chris.parenteau@sarasotacountyschools.net

CRAIG MANIGLIA craig.maniglia@sarasotacountyschools.net

Financial Impact:

N/A

Motion: (Roll Call Vote)

That revised Policy 5.201 - School Choice Options be approved as presented.

MOTION Passed

Vote Results:

Ayes: Edwards, Enos, Marinelli, Ziegler

Absent: Rose

45. APPROVAL OF REVISED POLICY 7.78-ADEQUACY OF EDUCATIONAL FACILITIES AND GROWTH MANAGEMENT

Description

Policy 7.78 - *Adequacy of Educational Facilities and Growth Management* has been revised with Minor changes to align with State Statute.

Gap Analysis:

This policy revision was needed based on legislative changes.

Previous Outcomes:

These revisions were discussed at the September 17, 2024 School Board Workshop and approved for advertising at the October 1, 2024 Board Meeting. This policy was adopted in 2008 and most recently revised in 2018.

Expected Outcomes:

When approved, District procedures will be revised to allow for proper implementation of the policy.

Strategic Plan Goal:

Pillar 4 - Every School Equipped

Priority 2 - Create High Quality Infrastructure

Recommendation:

That revised Policy 7.78 - *Adequacy of Educational Facilities and Growth Management* be approved as presented.

Contact:

CHRIS PARENTEAU chris.parenteau@sarasotacountyschools.net

CRAIG MANIGLIA craig.maniglia@sarasotacountyschools.net

Financial Impact:

N/A

Motion: (Roll Call Vote)

That revised Policy 7.78 - Adequacy of Educational Facilities and Growth Management be approved as presented.

MOTION Passed

Vote Results:

Ayes: Edwards, Enos, Marinelli, Ziegler

Absent: Rose

46. APPROVAL OF THE REVISED ADMINISTRATIVE SALARY SCHEDULES

Description

The District has reviewed the compensation analysis conducted by Evergreen Solutions, LLC, and has made updates to the Administrative Salary Schedules as a result.

The schedules have been revised from an Initial Placement Range to a comprehensive Salary Range, which now includes a minimum, midpoint, and maximum for each pay grade. The changes also introduce additional pay grades.

Gap Analysis:

N/A

Previous Outcomes:

N/A

Expected Outcomes:

That the Board approves the changes as presented.

Strategic Plan Goal:

Pillar 3 - Every Employee Valued

Priority 1 - Recruit, Recognize and Retain

Recommendation:

That the changes to the Administrative Salary Schedule be approved as presented.

Contact:

ASHLEY ROMADKA ashley.romadka@sarasotacountyschools.net

Financial Impact:

N/A

Mr. Edwards withdrew his original motion due to item not being in order on computer.

Motion: (Roll Call Vote)

That the changes to the Administrative Salary Schedule be approved as presented.

MOTION Passed

Vote Results:

Ayes: Edwards, Enos, Marinelli, Ziegler

Absent: Rose

47. APPROVAL OF CHANGES TO THE SC/TA INSTRUCTIONAL AND CLASSIFIED CONTRACTS FOR THE 2024/2025- 2025/2026 SCHOOL YEARS

Description

The bargaining teams from the School District and SC/TA have bargained in good faith to reach an agreement on changes to both the instructional and classified bargaining contracts. These changes reflect the efforts of both parties to provide a first-class work environment for all employees, support the District's initiatives and increase academic achievement for all students.

Including the 0.5% increase provided at the start of the school year, the total increase in compensation for the 2024-2025 school year amounts to the following:

- Minimum Instructional salary of \$57,500
- Instructional, rated Highly Effective= 2.5% + \$1,600 performance pay
- Instructional, rated Effective= 2.5% + \$1,200 performance pay
- Grandfathered Instructional = 2.5% + \$1,200 performance pay
- Classified= 4.5% + \$600 one-time supplement

Including the 0.5% increase provided at the start of the school year, the total increase in compensation for the 2025-2026 school year amounts to the following:

- Minimum Instructional salary of \$60,000
- Instructional, rated Highly Effective= 2.5% + \$1,600 performance pay

- Instructional, rated Effective= 2.5% + \$1,200 performance pay
- Grandfathered Instructional = 2.5% + \$1,200 performance pay
- Classified= 4.5%

Base salary rates that exceed \$600.00 per day will no longer have the across the board increase.

Approval of this item also includes changes to the administrative salaries as follows:

Including the 0.5% retention increase provided at the start of the school year, the total increase in compensation for the 2024-2025 school year amounts to the following:

- 2.5% + \$1,600 performance pay

Gap Analysis:

N/A

Previous Outcomes:

N/A

Expected Outcomes:

That the Board approves the changes as presented.

Strategic Plan Goal:

Pillar 3 - Every Employee Valued

Priority 1 - Recruit, Recognize and Retain

Recommendation:

That the changes to the Instructional and Classified bargaining agreements be approved as presented.

Contact:

ASHLEY ROMADKA ashley.romadka@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact:

\$34,992,000 over the 2024/25 and 2025/26 fiscal years.

Funding Source: General, Grant and Capital funds (dependent on where the employee's job is funded)

Motion: (Roll Call Vote)

That the changes to the Instructional and classified bargaining agreements be approved as presented.

MOTION Passed

Vote Results:

Ayes: Edwards, Enos, Marinelli, Ziegler

Absent: Rose

Hearing of Citizens - General

This portion of the meeting can be viewed at <https://www.youtube.com/watch?v=rB0Kklwt1Og> starting at the 42:33 marker.

Speakers:

- Steve Clark
- Barbara Vaughn
- Lisa Schurr
- Robin Williams

Board Members Comments/Assignments

Comments:

- Thank you for the support and hard work for passing the Referendum!
- Thank Yous to Karen Rose, Chair.

Announcements/Comments

For the next Board Meeting, the Reorganizational Meeting of the Board is scheduled for 5:45 p.m. on Tuesday, November 19th with the Board Meeting to follow at 6:00 p.m.

Adjournment

The Chair adjourned the Regular Board Meeting at 4:00 p.m.

We certify that the foregoing minutes are a true account of the Regular Board Meeting held on November 6, 2024, and approved at the Regular Board Meeting on November 19, 2024.

Terrence Connor, Secretary

Timothy Enos, Vice Chair

Motion: (Roll Call Vote)

Motion to adjourn the meeting.

MOTION Passed

Vote Results:

Ayes: Edwards, Enos, Marinelli, Ziegler

Absent: Rose



November 19, 2024 Board Meeting
Agenda Item 6.

Title

APPROVAL OF INSTRUCTIONAL/CLASSIFIED PERSONNEL REPORT

Description

The Human Resources Instructional/Classified Personnel Report has been added to the agenda item for approval.

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

That the Human Resources Instructional/Classified Personnel Report be approved as presented.

Contact Information

AL HARAYDA al.harayda@sarasotacountyschools.net

ASHLEY ROMADKA ashley.romadka@sarasotacountyschools.net

Financial Impact

ATTACHMENTS:

Description

Upload Date

Type

Board - November 19, 2024 (Regular)
Board - November 19, 2024 (Addendum)

11/11/2024
11/19/2024

Cover Memo
Cover Memo

Superintendent's Personnel Report

Item #:

Board Date: November 19, 2024

Status: Regular

Name	Current Assignment	New Assignment	Explanation	Effective Date
Appointment - 2425FY				
Carver, Kayleigh		Lakeview Elementary Library/Media Aide (SSP07)	Replacement for: Michelle Van Horn	November 5, 2024
Clayton, Cynthia		Safety & Security/School Police Background and Fingerprinting Processor (SSP06)	Within budget allocation	November 5, 2024
Dawson, Alan		Facilities Services Facilities Manager (GRP-F)	Within budget allocation	November 11, 2024
Di Zio, Michael		Gocio Elementary Para Aide III, ESOL Elem (SSP07)	Replacement for: Darwin Lozano Moreno	November 11, 2024
Duffin, Michael		Heron Creek Middle Campus Security Aide (SSP07-01)	Within budget allocation	November 12, 2024
Dye, Melissa		North Port High Food Service Assistant II (SSP02)	Replacement for: Brenda Haner	November 14, 2024
Gomez, Jessica		Oak Park School Separate Day School ESE Paraprofessional (SSP09)	Replacement for: Madison Beausoleil	November 15, 2024
Iacovides, Daniel		Booker High School Resource Officer (SRO-01)	Within budget allocation	November 11, 2024
Jones, Joanne		Emma E. Booker Elementary Teacher Aide, PK - VE/GenEd (SSP07)	Replacement for: Bonnie Martin	November 11, 2024
Lau, Chelsea		North Port High Teacher, Mathematics, SH (perf pay)	Replacement for: Taylor West	November 11, 2024
Leite, Ariadne		Oak Park School Separate Day School ESE Paraprofessional (SSP09)	Within budget allocation	November 11, 2024
Moon, Kristen		Gulf Gate Elementary ESE Paraprofessional Cluster Aide (SSP07)	Within budget allocation	October 30, 2024
Perez Infante, Asela		Facilities Services Regional Custodian (SSP04-C2)	Within budget allocation	October 31, 2024

Superintendent's Personnel Report

Item #:

Board Date: November 19, 2024

Status: Regular

Name	Current Assignment	New Assignment	Explanation	Effective Date
Appointment - 2425FY				
Rackley, Sherman		Riverview High Campus Security Aide (SSP07-01)	Within budget allocation	November 12, 2024
Seul, Mark		Emma E. Booker Elementary Para Aide III, PE Elem (SSP07)	Replacement for: Christopher Taylor	November 4, 2024
Silva Hernandez, Hugo		Facilities Services Regional Custodian (SSP04-C2)	Within budget allocation	October 31, 2024
Steiner, Julie		Brentwood Elementary ESE Paraprofessional Aide (SSP07)	Replacement for: Jazlyn Andrea	November 4, 2024
Storey, Jenna		Emma E. Booker Elementary Food Service Assistant I (SSP02)	Replacement for: Janie Ramos	November 6, 2024
Trueschel, Cindy		Transportation Department Bus Aide/Bus Attendant (SSP06)	Replacement for: Richard Clower	November 12, 2024
Valkov, Michelle		Deputy Superintendent - Chief Academic Officer Admin. Assistant III/Bookkeeper (SSP09)	Replacement for: Donna DiGregorio	November 1, 2024
Vivas Moreno, Virginia		Sarasota High Para Aide III - ESOL High (SSP07)	Within budget allocation	November 11, 2024
Yacobelli, John		Transportation Department Bus Driver in training (SSP06)	Replacement for: Elaine Oldja	November 7, 2024
Appointment - 2425FY Out-of-Field				
Fidura, Monica		Gocio Elementary Teacher, Grade 4 (Out-of-Field ESOL End.) (perf pay)	Replacement for: Daniel Wheat	November 11, 2024
Freda, Nicole		Brentwood Elementary Teacher, Grade 5 (Out-of-Field ESOL End.) (perf pay)	Within budget allocation	November 1, 2024
Hradek, F. Christine		Riverview High Teacher, Access Point Cluster (Out-of-Field Elem Ed K-6) (perf pay)	Replacement for: Steven Hazuda	October 29, 2024

Superintendent's Personnel Report

Item #:

Board Date: November 19, 2024

Status: Regular

Name	Current Assignment	New Assignment	Explanation	Effective Date
Appointment - 2425FY Out-of-Field				
Tilton, Amanda		Lamarque Elementary Teacher, Autistic (Out-of-Field ESOL End.) (perf pay)	Replacement for: Amy Hall	October 28, 2024
Begin Active Status/Return to Duty - 2425FY				
Amuso, Kylie	Glenallen Elementary Teacher, Grade 1		Returning to duty from leave	October 28, 2024
Bocock, Michelle	Phillippi Shores Elementary Counselor, Elem School		Returning to duty from leave	October 28, 2024
Bryan, Tressa	Phillippi Shores Elementary Teacher, Grade 1		Returning to duty from leave	October 28, 2024
Figueroa, Okema	Transportation Department Bus Driver		Returning to duty from leave	November 4, 2024
Fiore, Sinead	Fruitville Elementary Teacher, Grade 2		Returning to duty from leave	November 4, 2024
Gimmi, Sarah	Bay Haven School of Basics Plus Teacher, Grade 5		Returning to duty from leave	November 6, 2024
Marks, Lisa	Southside Elementary ESE Aide		Returning to duty from leave	October 28, 2024
Rudolph, Richard	Atwater Elementary Para Aide III, PE Elem		Returning to duty from leave	October 30, 2024
Change of Status/Temporary - 2425FY				
Weaver, Curtis	Facilities Services Custodial Specialist, Fac Svs (GRP-H)	Facilities Services Facilities Manager (GRP-F)	Temporary Replacement for: Russell Brock	November 5, 2024
Change of Status/Transfer - 2425FY				
Davis, Kimberley	Booker High Registrar, 12 Month (SSP08)	Safety & Security/School Police Campus Security Aide 196 (SSP07-01)	Within budget allocation	November 6, 2024
Messier JR, James	Oak Park School Campus Security Aide	Laurel Nokomis School Campus Security Aide	Within budget allocation	November 4, 2024
Rudolph, Richard	Atwater Elementary Para Aide III, PE Elem (SSP07) (7.5 hrs)	Lakeview Elementary Cafeteria Aide (SSP01) (4 hrs)	Replacement for: Jeanne Nadeau	October 30, 2024
Severin, Mary	Booker High Clerk, School 220 (SSP05)	Booker High Admin. Assistant - Principal 12 Mo (SSP09X)	Replacement for: Demetrus Dawkins	November 4, 2024

Superintendent's Personnel Report

Item #:

Board Date: November 19, 2024

Status: Regular

Name	Current Assignment	New Assignment	Explanation	Effective Date
Change of Status/Transfer - 2425FY				
Stein, Alicia	Deputy Superintendent - Chief Academic Officer Coordinator, Volunteer & Partnership Pgm 220 (GRP J)	Booker High Teacher, Art-SH 196 (perf pay)	Replacement for: Casey Fabianski	October 28, 2024
Warner, Regina	Career & Technical Education Secretary/Bookkeeper 220 (SSP09)	North Port High Career Advisor 196 (SSP12)	Replacement for: Ryan Coulson	November 11, 2024
Wilson, Jaime	Human Resources Department Temporarily Unassigned, Classified	Oak Park School Separate Day School ESE Paraprofessional	Within budget allocation	October 28, 2024
Change of Status/Transfer - 2425FY Correction				
Clower, Ayesa	Laurel Nokomis School Receptionist, School	Englewood Elementary Clerk/Receptionist	Within budget allocation	October 28, 2024
Change of Status/Transfer - 2425FY Out-of-Field				
Gentile, Stephanie	Woodland Middle Teacher, Mathematics, Mid/Jr	Woodland Middle Teacher, Mathematics, Mid/Jr (Out-of-Field M.G. Mathematics)	Detail: Out-of Field	October 22, 2024
Leave - 2425FY				
Hamsharie, Katelyn	Toledo Blade Elementary Nurse, Licensed Practical		Birth of Child/Adoption/Foster Care January 6, 2025 - March 31, 2025	
Hill, Kathryn	Brookside Middle Teacher, Grade 6		Medical October 23, 2024 - November 29, 2024	
Jansson, Jane	North Port High ESE Paraprofessional Cluster Aide		Medical November 12, 2024 - December 20, 2024	
LaVallee, Carol	Pine View School Teacher, Social Studies, SH		Medical November 19, 2024 - December 20, 2024	
McGreevy, Bethany	Venice Elementary ESE Instructional Facilitator		Medical November 19, 2024 - December 12, 2024	
Rhodes, Deirdre	Lamarque Elementary ESE Paraprofessional Cluster Aide		Medical November 4, 2024 - January 6, 2025	
Rojas, Michele	Englewood Elementary Cafeteria Aide		Medical October 24, 2024 - January 24, 2025	

Superintendent's Personnel Report

Item #:

Board Date: November 19, 2024

Status: Regular

Name	Current Assignment	New Assignment	Explanation	Effective Date
Leave - 2425FY (Currently on LOA)				
Linton, William	Facilities Services	Carpenter	Medical (extension) October 31, 2024 - November 29, 2024	
Leave - 2425FY Additional leave (Currently on LOA)				
Catena, Alexandra	Riverview High	Teacher, Language Arts, SH	Child Care December 4, 2024 - May 30, 2025	
Leave - 2425FY Correction				
Dacey, Bryan	Venice High	Teacher, Technology Education	Birth of Child/Adoption/Foster Care October 9, 2024 - December 13, 2024	
Kozlow, Rebecca	Information Technology	Systems Programmer II	Birth of Child/Adoption/Foster Care November 11, 2024 to February 3, 2025	
Resignation - 2425FY				
Dulitz, Kim	Suncoast Technical College	Secretary II, School - 12 Month	Personal	November 8, 2024
Ekis, Daniel	Sarasota High School	Resource Officer	Personal	November 29, 2024
Gaulman, David	Student Services	Truancy Worker	Personal	October 18, 2024
Korzen, Kazimierz	Sarasota High	Food Service Assistant I	Personal	November 4, 2024
Tilton, Amanda	Lamarque Elementary	Intern (Student Teacher)	Taking a job in a different bargaining unit	October 25, 2024
Wolf, Melissa	Brookside Middle	Teacher, Mathematics, Mid/Jr	Moving away from the area	December 4, 2024
Resignation - 2425FY Correction				
Truesdell, Abby	Tuttle Elementary	Administrative Assistant-Principal	Personal	January 10, 2025
Retirement - 2425FY				
Clay, Richard	Booker Middle	Teacher, ESE Varying Except.	Years of Service: 20	January 22, 2025
Mattern, Christine	Southside Elementary	Teacher, Grade 2	Years of Service: 26	January 3, 2025

Superintendent's Personnel Report

Item #:

Board Date: November 19, 2024

Status: Regular

Name	Current Assignment	New Assignment	Explanation	Effective Date
Retirement - 2425FY DROP Program-(Correction)				
Houston, Deborah	Sarasota Middle Teacher, Soc Studies, Mid/Jr		Change DROP termination effective date from: June 30, 2025 to June 30, 2027	
Huffman, Dale	North Port High Teacher, Social Studies, SH		Change DROP termination effective date from: September 30, 2026 to September 30, 2027	
Substitute/Contracted Services - While on Leave - 2425FY				
Catena, Alexandra	Riverview High Teacher, Language Arts, SH			November 4, 2024

Superintendent's Personnel Report

Item #:

Board Date: November 19, 2024

Status: Addendum 1

Name	Current Assignment	New Assignment	Explanation	Effective Date
Appointment - 2425FY				
Alfano, Marie		Transportation Department Bus Driver in training (SSP06)	Replacement for: Steven Kroll	November 19, 2024
Armitage, Alexander		Safety & Security/School Police School Safety Officer (SSP11-MT2)	Within budget allocation	December 2, 2024
Cepoudy, Adler		Facilities Services Regional Custodian (SSP04-C2)	Within budget allocation	October 28, 2024
Chow, Gunter		Venice High Teacher, Social Studies, SH (perf pay)	Replacement for: Shari Valencic	November 18, 2024
Cristea, Erica		Tatum Ridge Elementary Teacher, Grade 4 (perf pay)	Within budget allocation	November 11, 2024
Cruz Cuba, Melvis		Facilities Services Regional Custodian (SSP04-C2)	Within budget allocation	November 6, 2024
Davis-Cokley, Pamela		Booker Middle ESE Paraprofessional Aide (SSP07)	Within budget allocation	November 4, 2024
Dictor, Andrea		Instructional Materials & Library Services Lib/Med Spec-Dist (perf pay)	Replacement for: Jessica DePriest	November 11, 2024
Hernandez Rodriguez, Eduardo		Facilities Services Regional Custodian (SSP04-C2)	Within budget allocation	November 6, 2024
Huber, Virgie		Student Services Clinic Attendant/Health Aide (SSP07)	Within budget allocation	November 12, 2024
Kalyuzhnyy, Julia		Venice High Teacher, Business Tech Educ. (perf pay)	Replacement for: Cynthia Hamilton	November 13, 2024
Kriel, Tricia		Glenallen Elementary Bookkeeper, School (SSP09)	Replacement for: Karen Nagy	November 20, 2024
Liriano Nunez, Carmen		Human Resources Department Secretary, Recruitment (SSP06X)	Replacement for: Christina Espino	November 19, 2024

Superintendent's Personnel Report

Item #:

Board Date: November 19, 2024

Status: Addendum 1

Name	Current Assignment	New Assignment	Explanation	Effective Date
Appointment - 2425FY				
Mauger, William		Safety & Security/School Police Campus Security Aide (SSP07-02)	Within budget allocation	November 21, 2024
O'Neill, Brooke		Gocio Elementary ESE Paraprofessional Aide (SSP07)	Within budget allocation	November 4, 2024
Pagano, Heidi		Laurel Nokomis School Food Service Assistant I (SSP02)	Replacement for: Nina Wischart	November 13, 2024
Palyukh, Devora		Oak Park School Clinic Attendant/Health Aide (SSP07)	Replacement for: Quiana Yung	November 18, 2024
Pedrique, Ulises		Venice Elementary Food Service Assistant I (SSP02)	Replacement for: Cheryl Carpenter	December 2, 2024
Procel, Natalia		Alta Vista Elementary ESE Paraprofessional Aide (SSP07)	Replacement for: Denise Washburn	November 12, 2024
Rojas Cantillo, Johana		Southside Elementary Food Service Assistant I (SSP02)	Replacement for: Mary Boisclair	November 18, 2024
Schefft, Jennifer		Booker High Clerk, School (SSP05)	Replacement for: Mary Severin	November 19, 2024
Stowers, Randy		Garden Elementary Assistant-Principal Elementary (AP Salary Range)	Replacement for: Laura Suprenard	November 22, 2024
Wold, Megan		Laurel Nokomis School Receptionist, School (SSP05)	Replacement for: Ayesa Clower	November 15, 2024
Appointment - 2425FY Correction				
Dawson, Alan		Facilities Services Facilities Manager (GRP-J)	Within budget allocation	November 11, 2024
Appointment - 2425FY Out-of-Field				
Balasubramanian Ravichantheran, Sudha		Tuttle Elementary Teacher, Grade 3 (Out-of-Field ESOL End.) (perf pay)	Replacement for: Kim Ramhit	November 13, 2024

Superintendent's Personnel Report

Item #:

Board Date: November 19, 2024

Status: Addendum 1

Name	Current Assignment	New Assignment	Explanation	Effective Date
Appointment - 2425FY Out-of-Field				
Kouba, Cassie		Toledo Blade Elementary Teacher, Kindergarten (Out-of-Field ESOL End.) (perf pay)	Within budget allocation	November 18, 2024
Maniglia, Sydney		Gulf Gate Elementary Teacher, Autistic (Out-of-Field ESOL End. & Elem Ed K-6) (perf pay)	Within budget allocation	November 14, 2024
Begin Active Status/Return to Duty - 2425FY				
Schmidt, David	Venice High Teacher, Mathematics, SH		Returning to duty from leave	December 2, 2024
Skelton, Elizabeth	North Port High Secretary, School		Returning to duty from leave	November 11, 2024
Change of Status/Temporary - 2425FY Correction				
Weaver, Curtis	Facilities Services Custodial Specialist, Fac Svs (GRP-M)	Facilities Services Facilities Manager (GRP-J)	Temporary Replacement for: Russell Brock	November 5, 2024
Change of Status/Transfer - 2425FY				
Evans, Crystal	Transportation Department Bus Driver (7 hrs)	Transportation Department Bus Driver (8 hrs)	Within budget allocation	October 31, 2024
Longiaru, Joseph	Transportation Department Bus Driver (7 hrs)	Transportation Department Bus Driver (8 hrs)	Within budget allocation	October 28, 2024
Messier JR, James	Laurel Nokomis School Campus Security Aide 196 (SSP07-01) (7.5 hrs)	Safety & Security/School Police School Safety Officer 240 (SSP11-MT1) (8 hrs)	Within budget allocation	November 12, 2024
Ortiz, Donna	Transportation Department Bus Driver (7 hrs)	Transportation Department Bus Driver (8 hrs)	Within budget allocation	November 12, 2024
Vazquez, Maryela	Riverview High Cysis Pre-School/Child Care Aide (SSP09)	Brentwood Elementary Teacher Aide, PK - VE/GenEd (SSP07)	Replacement for: Mary Moll	December 2, 2024
Leave - 2425FY				
Alvarez Pla, Zoraida	Facilities Services 12 Month Custodian		Medical (Relative) October 25, 2024 - November 29, 2024	
Brock, Russell	Facilities Services Facilities Manager		Medical October 21, 2024 - June 30, 2025	

Superintendent's Personnel Report

Item #:

Board Date: November 19, 2024

Status: Addendum 1

Name	Current Assignment	New Assignment	Explanation	Effective Date
Leave - 2425FY				
Brown, Benjamin	Human Resources Department Temporarily Unassigned, Classified		Medical October 23, 2024 - May 30, 2025	
Laymon, Steven	Safety & Security/School Police School Resource Officer		Medical December 2, 2024 - February 16, 2025	
Magyar, Anne	Taylor Ranch Elementary Teacher, Grade 4		Medical October 21, 2024 - January 6, 2025	
Mayer, Alanna	Human Resources Department Human Resources Generalist		Birth of Child/Adoption/Foster Care December 12, 2024 - March 26, 2025	
Monley, Johan	Facilities Services 12 Month Custodian		Medical November 20, 2024 - February 5, 2025	
Rees, Julie	Pupil Support Services-ESE Div Occupational Therapist		Medical November 19, 2024 - December 18, 2024	
Watson, Michelle	North Port High ESE Aide		Medical October 4, 2024 - December 2, 2024	
Leave - 2425FY (Currently on LOA)				
Kepple, Jeffrey	Booker High Teacher, Mathematics, SH		Medical (extension) November 18, 2024 - December 20, 2024	
Stallings, Kylie	Student Services Nurse, Registered		Child Care November 4, 2024 - May 30, 2025	
Leave - 2425FY Additional leave (Currently on LOA)				
Mastroianni, Heidi	Bay Haven School of Basics Plus ESE Aide		Medical (extension) December 2, 2024 - December 20, 2024	
Leave - 2425FY Correction				
Hamsharie, Katelyn	Toledo Blade Elementary Nurse, Licensed Practical		Birth of Child/Adoption/Foster Care December 12, 2024 - March 31, 2025	
Hoover, Valerie	Venice High Teacher, Access Point Cluster		Birth of Child/Adoption/Foster Care November 7, 2024 - March 3, 2025	
Resignation - 2425FY				
Hartley, Sarah	Gulf Gate Elementary Teacher, Grade 3		Personal	November 11, 2024

Superintendent's Personnel Report

Item #:

Board Date: November 19, 2024

Status: Addendum 1

Name	Current Assignment	New Assignment	Explanation	Effective Date
Resignation - 2425FY				
Jones, Joanne	Emma E. Booker Elementary Teacher Aide, PK - VE/GenEd		Detail: Conclusion of Employment	November 13, 2024
Russ, Cynthia	Deputy Superintendent - Chief Academic Officer Federal Programs Budget Specialist		Personal	December 31, 2024
Smith JR, Robert	Englewood Elementary Cafeteria Aide		Personal	December 2, 2024
Taylor, Christopher	Emma E. Booker Elementary ESE Paraprofessional Aide		Personal	December 2, 2024
Retirement - 2425FY				
Mayberry, Beth	Venice Middle Teacher, Mathematics, Mid/Jr		Years of Service: 13	January 6, 2025
Wood, Lisa	Food & Nutrition Services Specialist Food Service		Years of Service: 27	November 30, 2024
Retirement - 2425FY Delete				
LaPerriere, Mary Beth	Tuttle Elementary Speech/Language Pathologist		Change DROP termination effective date from: June 30, 2026 to May 30, 2025	
Retirement - 2425FY DROP Program-(Correction)				
Wyatt, Margo	Materials Management Print Services Technician		Change DROP termination effective date from: January 31, 2027 to January 6, 2025	



November 19, 2024 Board Meeting
Agenda Item 7.

Title

APPROVE THE AFFILIATION AGREEMENTS BETWEEN FLORIDA STATE UNIVERSITY AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Description

The affiliation agreement will allow students pursuing education degrees at Florida State University to complete classroom observations and related clinical experiences, related to their degree path, with the Sarasota County Schools.

Gap Analysis

Sarasota County Schools currently does not have an affiliation agreement with Florida State University. This institution offers various degrees including Speech Language Pathology which is a critical need area for recruitment and retention.

A partnership with Florida State University will allow us to provide clinical experiences to their students and provide us with the opportunity to “grow our own” educators through the different degree programs available at Florida State University

Previous Outcomes

We currently have affiliation agreements with 3 institutions of higher education supporting internships for therapy internships during the 2024-2025 School Year.

Expected Outcomes

An affiliation agreement with Florida State University will increase the number of partnerships we have with institutions of higher learning, therefore increasing the pool of highly qualified applicants for vacant teaching positions.

Strategic Plan Goal

Pillar 3 - Every Employee Valued

Priority 1 - Recruit, Recognize, and Retain

Recommendation

That the affiliation agreement between Florida State University and the School Board of Sarasota County, Florida be approved as presented.

Contact Information

HEATHER WASSERMAN heather.wasserman@sarasotacountyschools.net

KIRK HUTCHINSON kirk.hutchinson@sarasotacountyschools.net

RACHAEL O'DEA rachael.o'dea@sarasotacountyschools.net

Financial Impact

N/A

ATTACHMENTS:

Description	Upload Date	Type
FSU Agreement	10/29/2024	Cover Memo

**AGREEMENT FOR STUDENT INTERNSHIP
(FLORIDA PUBLIC POST-SECONDARY INSTITUTIONS)**

THIS AGREEMENT is made and entered into as of this ____ day of _____,
20____ by and between

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA,
a body corporate and political subdivision of the State of Florida, whose principal place of
business is 1960 Landings Boulevard, Sarasota, FL 34231 (hereinafter referred to as “SBSC”),

and

The Florida State University Board of Trustees, a public body corporate of the State of Florida, acting for and on behalf of the Florida State University School of Communication Science & Disorders, whose principal place of business is 201 W. Bloxham Street, Tallahassee, FL 32301 (hereinafter referred to as “UNIVERSITY”).

WHEREAS, SBSC and UNIVERSITY wish and intend by this Agreement set forth the terms and conditions of engaging in a cooperative program (hereinafter referred to as the “Program”) for the classroom field placement of selected University Students enrolled at UNIVERSITY with the mutual objective of preparing students for entry into the teaching profession.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

ARTICLE 1 – RECITALS

1.01 **Recitals.** The parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

ARTICLE 2 – SPECIAL CONDITIONS

2.01 **Term of Agreement.** The term of this Agreement shall commence upon execution of this Agreement by all parties and continue for five (5) years unless or until terminated by either party pursuant to Section 3.05 of this Agreement.

2.02 **UNIVERSITY Responsibilities.**

2.02.1 UNIVERSITY shall plan and administer the UNIVERSITY educational program for its students and be responsible for the enrollment of its students in UNIVERSITY courses, including the clinical field placement.

2.02.2 UNIVERSITY shall maintain all educational records and reports relating to the UNIVERSITY educational programs completed by UNIVERSITY students during the clinical field experience.

2.02.3 UNIVERSITY shall determine, in its sole discretion, which of its enrolled students shall be eligible to participate in the Program.

2.02.4 UNIVERSITY shall provide a person to serve as its Coordinator to oversee its education program and coordinate Programmatic activities with SBSC.

2.02.5 UNIVERSITY shall work through the SBSC office of Curriculum and Instruction to determine the placements for student teachers in the Program, including dates and the number of students.

2.02.6 UNIVERSITY shall inform students that their participation in the Program is conditioned on meeting SBSC's requirement that students complete a security information background check form provided by SBSC and submit to fingerprinting and criminal records background check to be performed by SBSC or at its direction.

2.02.7 UNIVERSITY shall, in consultation with SBSC, be responsible for grading of the field placement experience and determining whether a UNIVERSITY student has completed the requirements of the UNIVERSITY educational program.

2.02.8 UNIVERSITY students shall not be considered as employees or agents of the UNIVERSITY.

2.02.9 UNIVERSITY shall be solely responsible for the conduct of any academic or disciplinary proceedings affecting its students.

2.02.10 UNIVERSITY agrees to inform its students that they are responsible for following the rules and regulations of SBSC, including recognition of the confidential nature of information regarding SBSC students and their records.

2.02.11 UNIVERSITY will provide SBSC with a copy of course objectives for the learning experience. SBSC, together with UNIVERSITY, will make arrangements for evaluating the learning experience of student teachers.

2.03 **SBSC Responsibilities.**

2.03.1 SBSC shall be responsible for the conduct of its operations, supervision of its staff and the education of its District students. UNIVERSITY shall not control any of SBSC property or operations.

2.03.2 SBSC shall determine, in consultation with UNIVERSITY, the University students who will be placed at SBSC schools and at which particular schools.

2.03.3 SBSC shall provide to UNIVERSITY a security background information form to be completed by UNIVERSITY students and provide a process for fingerprinting and criminal records background check to be performed by SBSC or at its direction. SBSC, in its sole discretion, shall determine whether a UNIVERSITY student has satisfactorily cleared the security screening.

2.03.4 SBSC shall in consultation with UNIVERSITY, assign its teachers to serve as supervising teachers for the evaluation of the UNIVERSITY student teachers. SBSC, supervising teachers shall complete evaluation forms provided by UNIVERSITY. Supervising teachers selected by SBSC will (a) assist in orienting UNIVERSITY students to the school, the classroom and the SBSC students; (b) explain relevant school and district policies, rules and regulations to UNIVERSITY students; (c) provide prompt and substantive feedback to UNIVERSITY students regarding performance activities and interactions with SBSC personnel, pupils and parents; (d) complete evaluation of UNIVERSITY student progress and submit them to UNIVERSITY after reviewing them with applicable UNIVERSITY students; (e) immediately inform the UNIVERSITY faculty supervisor of any concerns regarding a UNIVERSITY student; (f) establish a time to meet and discuss with UNIVERSITY students their activities, impressions,

reflections, and suggestions for goals and areas of improvement; (g) under no circumstance require a UNIVERSITY student even if he/she is certified, to serve as the substitute of record during the student teaching experience unless a separate agreement has been negotiated in writing by the SBSC and the UNIVERSITY.

2.03.5 Students of UNIVERSITY shall not be deemed to be employees of SBSC for purposes of compensation, fringe benefits, worker's compensation, unemployment compensation, minimum wage laws, income tax withholding, social security or any other purpose, by virtue of their participation in the Program. Each UNIVERSITY student is placed with SBSC to receive clinical field experience as a part of his or her academic curriculum; those duties performed by a UNIVERSITY student are not performed as an employee, but in fulfillment of these academic requirements and are performed under supervision. At no time during their practicum shall UNIVERSITY students replace or substitute for an employee of SBSC. This provision shall not be deemed to prohibit the employment of any such UNIVERSITY student by the SBSC under a separate employment agreement for separate or additional duties.

2.03.6 SBSC shall retain the right, in its sole discretion, to request the removal of any individual from any area of the school premises. UNIVERSITY students shall be instructed by the UNIVERSITY to promptly and without protest leave an area whenever they are requested to do so by an authorized SBSC representative.

2.03.7 SBSC will provide to UNIVERSITY students the policies and procedures and other relevant materials to allow UNIVERSITY students to function appropriately within the school.

2.03.8 SBSC will permit UNIVERSITY students access to the library/media facilities and curriculum resources available to personnel. UNIVERSITY students may not remove materials from the school without appropriate approval.

2.03.9 SBSC shall keep confidential and shall not disclose to any person or entity (a) UNIVERSITY student applications; (b) UNIVERSITY student health records or reports; and/or (c) any UNIVERSITY student records as defined in the Family Educational Rights and Privacy Act, 20 U.S.C. 1232G (FERPA), concerning any UNIVERSITY student participating in the education experiences unless required by law.

UNIVERSITY may disclose information from a University student's education record and personal data, as appropriate, to personnel at SBSC who have a legitimate need to know in accordance with FERPA. For purposes of this agreement, UNIVERSITY hereby designates SBSC as a school official with a legitimate education interest in education records of the participating University student.

2.03.10 UNIVERSITY students shall not be considered employees or agents of SBSC.

2.04 **Notice.** When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving notice:

To SBSC: School Board of Sarasota County, Florida
 Attention: Executive Director, Exceptional Student Education
 1960 Landings Blvd.
 Sarasota, FL 34231

To UNIVERSITY: FSU School of Communication
Science & Disorders
201 West Bloxham
Warren Building
Tallahassee, FL 32306-1200

2.05 **Background Screening:** If a UNIVERSITY employee is permitted access to school grounds, UNIVERSITY agrees to comply with all requirements of Sections 1012.32 and 1012.465, Florida Statutes, and all of its personnel who (1) are to be permitted access to school grounds when District students are present, (2) will have direct contact with District students, or (3) have access or control of school funds, will successfully complete the required background screening. This background screening will be conducted by SBSC in advance of UNIVERSITY or its personnel providing any services under the conditions described in the previous sentence. UNIVERSITY, or its students participating in the program, shall bear the cost of acquiring the background screening required by Section 1012.32, Florida Statutes, and any fee imposed by the Florida Department of Law Enforcement to maintain the fingerprints provided with respect to UNIVERSITY and its personnel. The parties agree that the failure of UNIVERSITY to perform any of the duties described in this section shall constitute a material breach of the Agreement entitling SBSC to terminate immediately with no further responsibilities or duties to perform under this Agreement.

2.06 **Liability.** Each Party assumes any and all risks of personal injury and property damage attributable to the negligent acts or omissions of their respective officers, employees, servants, and agents thereof while acting within the scope of their employment. The UNIVERSITY and SBSC further agree that nothing contained herein shall be construed or interpreted as (1) denying to either Party any remedy or defense available to such Party under the laws of the State of Florida; and (2) the consent of the UNIVERSITY or SBSC or its officers, employees, servants, agents and agencies to be sued.

2.07 **Insurance.**

A. The UNIVERSITY, as a public body corporate, participates in the State of Florida's Risk Management Trust Fund for purposes of general liability, workers' compensation, and employer's liability insurance coverage, with said coverage being applicable to UNIVERSITY'S officers, employees, servants, and agents while acting within the scope of their employment or agency. Students are not officers, employees, servants or agents of the UNIVERSITY and are not covered under the UNIVERSITY'S insurance.

The UNIVERSITY avers and warrants that the Florida State University College of Medicine Self-Insurance Program, authorized and established pursuant to section 1004.24, Florida Statutes, and Board of Governors of the State of Florida Regulation 10.001, when applicable, provides general liability protection and professional patient care liability protection for the students of Florida State University while engaged in pre-approved course of study and training programs, and when not subject to the immunity as described in section 768.28, Florida Statutes, for the rendering of, or failure to render, Professional Health Care Services, and provides the following student coverage limits: Patient General Liability: \$1,000,000 per occurrence, with an annual aggregate of \$3,000,000, and Professional Liability: \$1,000,000 per occurrence, with an annual

aggregate of \$3,000,000. The foregoing shall be deemed sufficient and acceptable in meeting all UNIVERSITY obligations with regard to general and professional liability insurance for its employees, agents, and students, as applicable.

B. SBSC is self-insured pursuant to Florida law.

ARTICLE 3 – GENERAL CONDITIONS

3.01 **No Waiver of Sovereign Immunity.** Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

3.02 **No Third Party Beneficiaries.** The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

3.03 **Independent Contractor.** The parties to this agreement shall at all times be acting in the capacity of independent contractors and not as an officer, employee or agent of one another. Neither party or its respective agents, employees, subcontractors or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized in writing to do so. No right to SBSC retirement, leave benefits or any other benefits of SBSC employees shall exist as a result of the performance of any duties or responsibilities under this Agreement. SBSC shall not be responsible for social security, withholding taxes, and contributions to unemployment compensation funds or insurance for the other party or the other party's officers, employees, agents, subcontractors or assignees.

3.04 **Equal Opportunity Provision.** The parties agree that no person shall be subjected to discrimination because of age, race, color, disability, gender identity, gender expression, marital status, national origin, religion, sex or sexual orientation in the performance of the parties' respective duties, responsibilities and obligations under this Agreement.

3.05 **Termination.** This Agreement may be cancelled with or without cause by either party during its term upon thirty (30) days written notice. Any UNIVERSITY student teacher will be permitted to complete his or her student teaching assignment unless the particular student teacher is removed pursuant to paragraph 2.03.6 of this Agreement.

3.06 [THIS SECTION INTENTIONALLY DELETED.]

3.07 **Public Records.** Each Party shall maintain its own respective records and documents associated with this Agreement in accordance with the records retention requirements applicable to public records. Each Party shall be responsible for compliance with any public records request served upon it pursuant to Chapter 119, Florida Statutes. Each Party acknowledges that this Agreement and all attachments thereto are public records.

IF UNIVERSITY HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 941-927-4009, publicrecordrequest@sarasotacountyschools.net, THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA, 1960 LANDINGS BLVD., SARASOTA, FL 34231.

3.08 **Student Records:** UNIVERSITY does not intend to have access to or possession of SBSC student records. However, should UNIVERSITY employees gain access to or possession of said records and notwithstanding any provisions to the contrary within this Agreement any party contracting with SBSC under this Agreement shall fully comply with the requirements of Section 1002.22, Florida Statutes, or any other state or federal law or regulation regarding the confidentiality of student information and records.

3.09 **Compliance with Laws.** Each party shall comply with all applicable federal and state laws, codes, rules and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

3.10 [THIS SECTION INTENTIONALLY DELETED.]

3.11 **Governing Law and Venue.** This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida.

3.12 **Entirety of Agreement.** This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

3.13 **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

3.14 **Assignment.** Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments from SBSC.

3.15 **Captions.** The captions, section designations, section numbers, article numbers, titles and headings appearing in the Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way effect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

3.16 **Severability.** In the event that any one or more of the sections paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not

affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences clauses or provisions had never been included herein.

3.17 **Preparation of Agreement.** The parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The terms of this Agreement shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

3.18 **Amendments.** No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each party hereto.

3.19 **Waiver.** The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

3.20 **Force Majeure.** Neither party shall be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure.

3.21 **Survival.** All representations and warranties made herein regarding obligations to maintain and allow inspections and audit of records and property, obligations to maintain the confidentiality of records, reporting requirements, and obligations to return public funds shall survive the termination of this Agreement.

3.22 **Authority.** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

3.23 **Foreign Countries of Concern.** In accordance with Section 288.860, Florida Statutes, UNIVERSITY may not participate in an agreement with any foreign principal organized under the laws of, or having its principal place of business in, a foreign country of concern as defined by Section 288.860(1), Florida Statutes, as may be amended from time to time, or a subsidiary thereof. SBSC affirms and represents that it is not a foreign principal of a country of foreign concern, and in the event of any assignment to such foreign principal, the Agreement shall be subject to immediate termination by UNIVERSITY.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date first above written.

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

By: _____

Printed Name: _____

Its: _____

Approved as to Form and Legal Content
by Shumaker, Loop & Kendrick, LLP
Attorneys for The School Board
of Sarasota County, Florida
Signed: MRM
Date: September 16, 2024

THE FLORIDA STATE UNIVERSITY BOARD OF TRUSTEES, A PUBLIC BODY
CORPORATE OF THE STATE OF FLORIDA, ACTING FOR AND ON BEHALF OF
THE FLORIDA STATE UNIVERSITY SCHOOL OF COMMUNICATION SCIENCE
& DISORDERS

By: _____

Printed name: _____

Its: _____



November 19, 2024 Board Meeting
Agenda Item 8.

Title

APPROVAL OF VOCATIONAL INSTRUCTIONAL PROGRAM AGREEMENT BETWEEN ANNA MARIA OYSTER BAR, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FL

Description

This agreement between Anna Maria Oyster Bar, Inc., and The School Board of Sarasota County, Florida, provides eligible students with disabilities with direct instruction in work skills in a job preparation training program.

The state monitors indicator 14: Participation in Post-secondary Settings | "Percent of youth who had IEPs, are no longer in secondary school and who have been competitively employed, enrolled in some type of postsecondary school, or both, within one year of leaving high school." (Sources: IDEA, 20 U.S.C. 1416 (a) (3) (A), Florida's State Performance Plan). The focus is to assist students with disabilities in preparing for life after high school; post-school outcomes include postsecondary education/training, employment, and independent living. For a student with an individual educational plan (IEP), Florida legislation requires planning to begin by age 12. It defines transition as "a coordinated set of activities" designed to promote movement from life as a student to life as an adult. Students with an IEP in high school and those enrolled in the Structured Work Deferral Program can gain hands-on work experiences in our community through partnerships with local businesses.

Gap Analysis

Currently, our students with the most significant disabilities utilize 28 sites across the county to experience the world of work.

Previous Outcomes

These work experience opportunities place the student in a genuine workplace and may include work sampling, job shadowing, internships, apprenticeships, and paid employment. Through these learning opportunities, students explore different career pathways and develop job skills through experience and teaching focused on their selected employment goals.

Expected Outcomes

Students will gain hands-on work experience, develop foundational basic work skills in a restaurant location, and learn about the various job opportunities in the food service industry including Cashier Associate, Expediter, Waiter/Waitress, Busser, Dishwasher, and Prep Worker.

Students with an IEP in high school and those enrolled in the Structured Work Deferral Program can gain hands-on work experiences in our community through partnerships with local businesses.

Strategic Plan Goal

Pillar 1 - Every Student Achieves
Priority 4 - Equip Students for Life

Recommendation

That the Vocational Instructional Program agreement between the Anna Maria Oyster Bar, Inc. and the School Board of Sarasota County, FL be approved as presented.

Contact Information

HEATHER WASSERMAN heather.wasserman@sarasotacountyschools.net
KIRK HUTCHINSON kirk.hutchinson@sarasotacountyschools.net
RACHAEL O'DEA rachael.o'dea@sarasotacountyschools.net

Financial Impact

N/A

ATTACHMENTS:

Description	Upload Date	Type
Anna Maria Oyster Agreement	11/1/2024	Cover Memo

VOCATIONAL INSTRUCTIONAL PROGRAM AGREEMENT

The School Board of Sarasota County, Florida

1960 Landings Boulevard, Sarasota, Florida 34231

Tel: (941) 927-9000 - Fax (941) 927-4014

&

Anna Maria Oyster Bar, Inc.

6688 Cortez Rd W Bradenton, FL 34210

(941) 761-7797

This Agreement is entered into as of this ____ day of _____, 2024 between THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA, a body corporate (hereinafter referred to as the "Board"), and Anna Maria Oyster Bar, Inc., a Florida corporation (hereinafter referred to as the "Provider").

WHEREAS, pursuant to Section 1001.42, Florida Statutes, the parties wish to provide an instructional program of education and training for Sarasota County students who have met the following criteria:

1. The student is a resident of Sarasota County, Florida, and is now enrolled in or has made an application for enrollment in the Sarasota County School District.
2. The student has been appropriately selected and meets the entrance requirements (see attached Addendum) by the Sarasota County School District in compliance with state statutes and all pertinent state and local school board rules and criteria.

With regard to providing education to students who qualify for instructional services in the program, the Provider and the Board agree as follows:

1. The Board agrees:

- A. To provide instructional services, job preparation, and supervision as appropriate for the Vocational Instructional Program (see attached Addendum).
- B. To provide transportation to and from the Vocational Instructional Program.
- C. To solicit evaluation/feedback on individual student performance and overall program effectiveness.
- D. To require all participating students to subscribe to the school accident insurance coverage and that evidence of this coverage be presented for each student to the Provider if requested.

2. The Provider agrees:

- A. To maintain a safe work environment appropriate for students and to follow applicable state and federal laws, rules, and regulations relating to workplace safety.
- B. To provide in-service training and job preparation skills to students and staff.

3. Both Parties agree:

- A. There will be no cost to the Board for the Provider's provision of services hereunder.
- B. To the terms of the attached addendum, which provides specific details of this Vocational Instructional Program Agreement, which is incorporated hereby into this Agreement.
- C. That the Provider is at all times acting and performing as an independent contractor in the performance of all obligations hereunder.
- D. This Agreement shall be governed and construed in accordance with the laws of the State of Florida, and sole and exclusive jurisdiction for any action shall be in the Twelfth Judicial Circuit in and for Sarasota County, Florida.
- E. Nothing herein is intended to serve as a waiver of sovereign immunity by the Board or the Provider of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of this Agreement.
- F. Any previous agreements between the parties for the provision of vocational/community-based instructional programs are hereby superseded and terminated.

4. Other Provisions:

- A. Any additions, changes, deletions, or modifications to this Agreement shall be void unless agreed upon in writing by both parties.
- B. The term of this Agreement shall remain in effect unless terminated earlier by either party and shall automatically renew each year thereafter for periods of one year unless terminated by either party. Either party may terminate this Agreement at any time without cause by giving thirty days written notice and this Agreement. The Board may terminate this Agreement immediately upon providing written notice if Provider materially breaches the terms of this Agreement.
- C. The Provider and the Board mutually warrant that the Vocational Instructional Program shall be in compliance with the applicable provisions of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1974, and Section 504 of the Rehabilitation Act of 1973.
- D. Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any Party without the prior written consent of the other Party.

The Parties have executed this Agreement intending to be fully bound by its terms as of the date first written above.

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

By: _____
Chair

Date: _____

Approved as to Form and Legal Content
by Shumaker, Loop & Kendrick, LLP
Attorneys for The School Board
of Sarasota County, Florida
Signed: MRM
Date: October 31, 2024

Anna Maria Oyster Bar, Inc.

By: _____

Print Name: _____

As its: _____

Date: _____

ADDENDUM TO VOCATIONAL INSTRUCTIONAL PROGRAM AGREEMENT

The Provider: Anna Maria Oyster Bar, Inc.

The Provider Contact, Phone, and Title: Linda Finnerty, Community Relations Ambassador
14132 Tamiami Trail, North Port, FL 34287
941-761-7797

The Board Contact/Title:

Sarasota County Schools, Exceptional Student Education Department (941) 927-9000
Dr. Heather Wasserman, ESE Executive Director
Elizabeth Lewis, Transition Program Facilitator

School(s): Sarasota County Schools, Structured Work Study Programs, and High School Programs

Name of Program: Vocational Instructional Program / Career Experience

Students (Age Range, Grades, Special Programs, Entrance Requirements): Exceptional Student Education (ESE) students, ages 16-21, with varying exceptionalities. Students must provide proof of insurance before they are placed. Previous work experience and skill levels will be reviewed when considering placement.

Minimum/Maximum Number of Students: Groups of up to 3 students.

Days of Year Program [Number] and Hours of the Program [Hours] for each school:

Hours that students can work at Anna Maria Oyster Bar, Inc are 9am-11am Monday, Wednesday and Fridays during the school year, for the job training program. If the student is hired, hours will reflect those assigned by the job.

Staff/Supervision: The ESE Teacher, job coach, or assigned mentor from the Provider's staff will provide support and supervision as needed. As the student demonstrates independence, support will fade, and the job site will collaborate with school staff as needed.

Transportation Detail: Students will be transported to and from the worksite using Board or public transportation and trained to transition and transport independently.

Other requirements: Entry-level skills are needed, such as the ability to work in a team environment, meet and greet customers, demonstrate a positive attitude, and keep the work area clean and sanitized. Students will dress in designated attire, such as a program or company shirt, apron, black/khaki pants, and non-skid, closed-toe shoes. Students will come to work on time and demonstrate good hygiene and manners.



November 19, 2024 Board Meeting
Agenda Item 9.

Title

APPROVAL OF THE PROFESSIONAL SERVICES CONTRACT BETWEEN THE FLORIDA DIAGNOSTIC LEARNING RESOURCE SYSTEM (FDLRS) SUNCOAST ASSOCIATE CENTER AND THE CHARLOTTE COUNTY SCHOOL DISTRICT

Description

The Florida Diagnostic Learning and Resources System (FDLRS) Discretionary Project is funded annually by the Florida Department of Education, Division of Public Schools, Bureau of Exceptional Education and Student Services, through federal assistance under the Individuals with Disabilities Education Act (IDEA) Part B and the State General Revenue funds. Each center's annual budget requires funding be designated to ensure the availability of Child Find Services through its assigned regions.

This professional services contract between FDLRS Suncoast and the Charlotte County Exceptional Student Education Department; covers the annual salary and benefits for FDLRS Suncoast's non fiscal agent employee who is responsible for providing Child Find screening and referral services in Charlotte County and throughout the Suncoast Region.

Gap Analysis

It is the annual responsibility for Florida Diagnostic and Learning Resource System (FDLRS) Suncoast Associate Center to ensure all fiscal and non-fiscal agent employee's salaries and benefits are covered by the Suncoast's annual Federal IDEA and or State General Revenue's grant.

Previous Outcomes

N/A

Expected Outcomes

The Florida Diagnostic Learning and Resources System (FDLRS) Charlotte Child Find Specialist will provide access to year round screening and referral services to assist with the location and identification of non-school aged children suspected of having a disability, in Charlotte County and throughout the Suncoast Region.

Strategic Plan Goal

Pillar 1 - Every Student Achieves
Priority 3 - Embrace Strong Instruction

Pillar 3 - Every Employee Valued
Priority 3 - Elevate Employee Development

Recommendation

That the Professional Services Contract between FDLRS Suncoast and Charlotte County Schools, not to exceed \$94,699.00, be approved as presented.

Contact Information

MELTRICE BOGLIN meltrice.boglin@sarasotacountyschools.net
KIRK HUTCHINSON kirk.hutchinson@sarasotacountyschools.net
RACHAEL O'DEA rachael.o'dea@sarasotacountyschools.net

Financial Impact

Services provided are of no cost to the Sarasota County School. FDLRS Suncoast will cover all cost associated with this contract.

ATTACHMENTS:

Description	Upload Date	Type
Charlotte County Contract	11/1/2024	Cover Memo

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
FINANCIAL SERVICES
1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
PHONE (941) 927-9000 FAX (941) 927-4017

CONTRACT FOR SERVICES BY INDEPENDENT CONTRACTORS
(See page 2 for important information and required acknowledgements)

Instructions: This contract must be signed and approved by all parties before the services may commence. If the independent contractor is to receive payment for travel, the payment cannot exceed the travel allowances permitted under Florida Statute 112.061. This contract must be approved by the School Board of Sarasota County, if it is in the amount of \$50,000 or greater and by the Superintendent's Cabinet if the independent contractor will receive aggregate payments in the amount of \$10,000 or greater for the fiscal year. The dividing of contracts in order to circumvent any dollar value threshold will result in notification to the School Board.

Independent Contractor Name (Print) Charlotte County Public Schools
Address 1445 Education Way
City Port Charlotte State Florida Zip 33948
Last 4 Digits of SSN XXX-XX-XXXX and/or Federal Identification No. 59-6000539
Contact Person Nicole Cox Contact Phone 941-255-0808 ext 2077

DESCRIPTION

SERVICES RENDERED The School Board of Sarasota County, Florida, hereinafter called the School Board, and the above-named Independent Contractor, agree as follows:
The School Board shall pay the Independent Contractor for the following services Fiscal Contract for:

FDLRS Child Find Specialist: Leigh Moccia \$94,699.00

To be performed during the following time period July 1, 2024 to June 30, 2025

Payment shall be made (with submission of an approved invoice to the District) as follows Upon invoicing - Contract not to exceed \$94,699.00

FINGERPRINTING Do the duties associated with this contract involve direct contact with students, access to school grounds when students are present, or access to District funds? Yes No If Yes, you must report to the School Safety and Security office for fingerprinting at your expense.

Every Contractor must register with and use the U.S. Department of Homeland Security's E-Verify system to verify the work authorization status of all employees hired during the term of this Agreement and must, upon request, provide evidence of compliance with this provision. Subcontractors shall provide Contractor with an affidavit stating the Subcontractor does not employ, contract with, or subcontract with an unauthorized alien. See Section 448.095, Florida Statutes, for all requirements.

I have read the second page of this document and initialed the required acknowledgements. I certify that I am not an employee of the School Board of Sarasota County, Florida, and that I will perform the duties as indicated above. I shall provide evidence of the services performed to the requesting cost center head. I agree to release and hold the School Board of Sarasota County, Florida, and/or its employees, agents and volunteers harmless from and against all claims, judgments, costs, or other expenses arising out of bodily injuries or property damage resulting from my performance of the services specified in this contract. The State of Florida and its political subdivisions are governed by Florida Statute 768.28. ***This contract may be terminated without cause by either party on twenty (20) days written notice with neither party owing the other any further payment or performance.***

Nicole Cox
Independent Contractor Signature of Acceptance _____ Date _____
Meltrice Boglin
Cost Center Head Name (Print) _____ Cost Center Head Signature of Acceptance _____ Date 10/30/24
4421.6400.0310.9051.6305
Cost Strip(s) and Amount(s)

An IRS Form 1099 will be issued for all transactions covered by Federal regulation.

ADDITIONAL APPROVALS

If the independent contractor will receive aggregate payments in the amount of \$10,000 or greater for the fiscal year indicate:

Executive Director Name _____ Cabinet Approval Date _____

If total amount of this contract is \$50,000 or over, indicate:

School Board Approval Date _____ Agenda Item No. _____

Distribution: Original – Independent Contractor Electronic Copy Attached to Contract in Financial System
RET: Master, 5FY aft completion/termination, GS1-SL 65
Dupl., OSA

CONTRACT FOR SERVICES BY INDEPENDENT CONTRACTORS

DEFINITION OF INDEPENDENT CONTRACTOR

An individual who is not subject to the control and direction of the employer for whom work is being performed, with respect not only to what shall be done but to how it shall be done. If the employer has the right to exert such control, an employee-employer relationship exists and the person is an employee and not an independent contractor. The following factors are guidelines to aid in determining whether an individual is an employee or an independent contractor.

An independent contractor hires, supervises, and pays assistants under a contract that requires him/her to provide materials and labor and to be responsible only for the result.

An independent contractor is the master of his/her own time and works on his/her own schedule. An independent contractor can work when and for whom he/she chooses.

An independent contractor is paid periodically (usually a percent of the total payment) by the job or on a straight commission. An independent contractor usually provides his/her own tools, materials, etc.

An independent contractor has a significant investment in the facilities he/she uses in performing services for someone else.

An independent contractor can make a profit or suffer loss. Profit or loss implies the use of capital by the individual in an independent business of his/her own.

An independent contractor provides his/her services to two or more unrelated persons or firms at the same time.

An independent contractor makes his/her services available to the general public. This can be done in a number of ways. Having his/her own office and assistants, hanging out a "shingle", holding business licenses, having listings in business directories and telephone directories, and advertising in newspapers, trade journals, etc.

An independent contractor cannot be terminated so long as he/she produces a result that meets the specifications of the contract. An independent contractor can be terminated but usually he/she will be entitled to damages or expenses incurred, lost profit, etc.

An independent contractor usually agrees to complete a specific job and is responsible for its satisfactory completion, or is legally obligated to make good upon failure to complete it.

I have read the above and certify that I meet the definition of an independent contractor.

NC
Initial Here

SPECIAL PROVISIONS OF FLORIDA STATUTE 119.0701

Independent Contractor shall comply with Florida's Public Records Law including:

Keeping and maintaining public records required by the School Board to perform the service;

Forwarding all requests for public records relating to the contract for services directly to the School Board, and upon request, providing the School Board with a copy of the requested records or allowing the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for in Chapter 119, Florida Statutes or as otherwise provided in law;

Ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract and

Meeting all requirements for retaining public records and transfer, at no cost, to the School Board all public records in possession of the Independent Contractor upon termination of the Agreement and destroy any duplicate public records that are exempt or confidential and exempt for public records disclosure requirements. All records stored electronically must be provided to the School Board in a format that is compatible with the information technology systems of the School Board.

For questions regarding the independent contractor's duty to provide public records relating to this contract or the application of Chapter 119 Florida Statutes contact The School Board of Sarasota County, Florida at (941) 927-4009; publicrecordrequest@sarasotacounty schools.net; or 1960 Landings Blvd., Sarasota, FL 34231.

I have read the above and agree to comply with the special provisions of Florida Statute 119.0701.

NC
Initial Here

SPECIAL PROVISIONS FOR FEDERAL GRANT AGREEMENTS

The vendor and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in federally funded transactions.

The sub recipient is knowledgeable of and operating in accord with applicable laws and regulations of both the Federal and State governments. Appropriate audits (meeting the requirements of the single audit act) will be undertaken by the sub recipient at their cost and copies provided for the district and the auditor general of the State of Florida.

Any irregularities reported or uncovered by this review process will be corrected in such a way as to hold the district harmless and maintain the appropriate financial integrity of the district.

All contracts in excess of \$10,000 can be terminated for cause and convenience by the district.

Retention by the sub recipient of all records relative to the services rendered by the sub recipient, and access to such records by the district or its designee for a period of three years after final payments and all other pending matters are closed.

I have read the above and agree to comply with the special provisions for federal grant agreements.

NC
Initial Here



November 19, 2024 Board Meeting
Agenda Item 10.

Title

APPROVAL OF THE RENEWAL OF THE EDUCATION INCITES, L.L.C. CONTRACT FOR THE 2024-2025 SCHOOL YEAR

Description

The ongoing maintenance of the Instructional Improvement System (IIS)- Thinkgate software application ensures the continued operation of the IIS, Professional Learning, 504 and the Teacher Evaluation Systems. The contract will also support the export of historical evaluations, 504 forms and Professional Learning transcripts in anticipation of the transition to the new Powerschool Perform and Professional Learning systems.

Maintenance and Support for current IIS, PL, MTSS, 504 and Teacher Evaluation systems

- Roster rollover for new school year
- Support and troubleshooting to keep the current systems operational until fully transitioned to the new systems

Data exports prior to transition to new systems, including:

- Teacher Evaluation: Export all current evaluations
- 504s: Export forms and data
- PL transcripts: Export transcripts by teacher by school year

The contract will begin on July 1, 2024 and will end on December 31, 2024. Additional months may be added as needed.

Gap Analysis

Sarasota County Schools has worked with Ed Incites for the past 10+ years and co-built the existing IIS. This technology is now outdated. This contract will ensure the current status of the IIS platform and Education Incites will assist in the Powerschool transition.

Previous Outcomes

Education Incites has successfully maintained the IIS to include the teacher evaluations and professional learning platforms for all instructional and school-based staff. This contract will

support and maintain the IIS programs until the changeover to Powerschool is complete.

Expected Outcomes

Sarasota County Schools would like to implement a contract for maintenance and support for the current IIS, Professional Learning, MTSS, 504 and Teacher Evaluation platforms.

Strategic Plan Goal

Pillar 3 - Every Employee is Valued
Priority 3 - Elevate Employee Development

Recommendation

That the purchase of Education Incites for July-December 2024 for a total of \$95,000, be approved as presented.

If maintenance and support services continue past December 31, 2024, the cost will be \$10,000 per month.

Contact Information

DENISE CANTALUPO denise.cantalupo@sarasotacountyschools.net
RACHAEL O'DEA rachael.o'dea@sarasotacountyschools.net

Financial Impact

The total fiscal impact is \$95,000. If maintenance and support services continue past December 31, 2024, the cost will be \$10,000.00 per month. Additional data exports and/or reports will be billed on an hourly basis at a rate of \$40.00 per hour.

ATTACHMENTS:

Description	Upload Date	Type
Ed Incites contract 2024-2025	11/1/2024	Cover Memo

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
FINANCIAL SERVICES
1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
PHONE (941) 927-9000 FAX (941) 927-4017

CONTRACT FOR SERVICES BY INDEPENDENT CONTRACTORS
(See page 2 for important information and required acknowledgements)

Instructions: This contract must be signed and approved by all parties before the services may commence. If the independent contractor is to receive payment for travel, the payment cannot exceed the travel allowances permitted under Florida Statute 112.061. This contract must be approved by the School Board of Sarasota County, if it is in the amount of \$50,000 or greater and by the Superintendent's Cabinet if the independent contractor will receive aggregate payments in the amount of \$10,000 or greater for the fiscal year. The dividing of contracts in order to circumvent any dollar value threshold will result in notification to the School Board.

Independent Contractor Name (Print) Education Incites, L.L.C.

Address 191 North Wacker Drive, Suite 800

City Chicago State IL Zip 60606

Last 4 Digits of SSN XXX-XX- n/a and/or Federal Identification No. on file in Finance dept.

Contact Person Stephen Campbell Contact Phone 704-557-6459

DESCRIPTION

SERVICES RENDERED The School Board of Sarasota County, Florida, hereinafter called the School Board, and the above-named Independent Contractor, agree as follows:

The School Board shall pay the Independent Contractor for the following services Education Incites L.L.C will provide maintenance, support and data exports for the district IIS, Professional Development, 504 and Teacher Evaluation systems

To be performed during the following time period 07/01/2024-12/31/2024

Payment shall be made (with submission of an approved invoice to the District) as follows Initial contract 07/01-12/31/24 not to exceed \$95,000. Additional data exports and/or reports will be billed on an hourly basis at a rate of \$40.00/hour. If maintenance/support services continue past 12/31/24, the cost will be \$10,000/month

FINGERPRINTING Do the duties associated with this contract involve direct contact with students, access to school grounds when students are present, or access to District funds? Yes No If Yes, you must report to the School Safety and Security office for fingerprinting at your expense.

Every Contractor must register with and use the U.S. Department of Homeland Security's E-Verify system to verify the work authorization status of all employees hired during the term of this Agreement and must, upon request, provide evidence of compliance with this provision. Subcontractors shall provide Contractor with an affidavit stating the Subcontractor does not employ, contract with, or subcontract with an unauthorized alien. See Section 448.095, Florida Statutes, for all requirements.

I have read the second page of this document and initialed the required acknowledgements. I certify that I am not an employee of the School Board of Sarasota County, Florida, and that I will perform the duties as indicated above. I shall provide evidence of the services performed to the requesting cost center head. I agree to release and hold the School Board of Sarasota County, Florida, and/or its employees, agents and volunteers harmless from and against all claims, judgments, costs, or other expenses arising out of bodily injuries or property damage resulting from my performance of the services specified in this contract. The State of Florida and its political subdivisions are governed by Florida Statute 768.28. ***This contract may be terminated without cause by either party on twenty (20) days written notice with neither party owing the other any further payment or performance.***

Kelli Campbell
Kelli Campbell (Jan 28, 2024 10:42 CDT)
Independent Contractor Signature of Acceptance 06/28/24
Date

Denise Cantalupo
Cost Center Head Name (Print) Cost Center Head Signature of Acceptance Date

1180.8200.0369.9015.3078
Cost Strip(s) and Amount(s)

An IRS Form 1099 will be issued for all transactions covered by Federal regulation.

ADDITIONAL APPROVALS

If the independent contractor will receive aggregate payments in the amount of \$10,000 or greater for the fiscal year indicate:

Executive Director Name Denise Cantalupo Cabinet Approval Date _____

If total amount of this contract is \$50,000 or over, indicate:

School Board Approval Date _____ Agenda Item No. _____

Distribution: Original – Independent Contractor Electronic Copy Attached to Contract in Financial System
RET: Master, 5FY aft completion/termination, GS1-SL 65 Dupl., OSA

Approved as to Form and Content:
Shumaker, Loop & Kendrick, LLP
By: Michael R. McKinley
Date: 10-31-24

CONTRACT FOR SERVICES BY INDEPENDENT CONTRACTORS

DEFINITION OF INDEPENDENT CONTRACTOR

An individual who is not subject to the control and direction of the employer for whom work is being performed, with respect not only to what shall be done but to how it shall be done. If the employer has the right to exert such control, an employee-employer relationship exists and the person is an employee and not an independent contractor. The following factors are guidelines to aid in determining whether an individual is an employee or an independent contractor.

An independent contractor hires, supervises, and pays assistants under a contract that requires him/her to provide materials and labor and to be responsible only for the result.

An independent contractor is the master of his/her own time and works on his/her own schedule. An independent contractor can work when and for whom he/she chooses.

An independent contractor is paid periodically (usually a percent of the total payment) by the job or on a straight commission. An independent contractor usually provides his/her own tools, materials, etc.

An independent contractor has a significant investment in the facilities he/she uses in performing services for someone else.

An independent contractor can make a profit or suffer loss. Profit or loss implies the use of capital by the individual in an independent business of his/her own.

An independent contractor provides his/her services to two or more unrelated persons or firms at the same time.

An independent contractor makes his/her services available to the general public. This can be done in a number of ways. Having his/her own office and assistants, hanging out a "shingle", holding business licenses, having listings in business directories and telephone directories, and advertising in newspapers, trade journals, etc.

An independent contractor cannot be terminated so long as he/she produces a result that meets the specifications of the contract. An independent contractor can be terminated but usually he/she will be entitled to damages or expenses incurred, lost profit, etc.

An independent contractor usually agrees to a complete a specific job and is responsible for its satisfactory completion, or is legally obligated to make good upon failure to complete it.

I have read the above and certify that I meet the definition of an independent contractor.

KC
KC

Initial Here

SPECIAL PROVISIONS OF FLORIDA STATUTE 119.0701

Independent Contractor shall comply with Florida's Public Records Law including:

Keeping and maintaining public records required by the School Board to perform the service;

Forwarding all requests for public records relating to the contract for services directly to the School Board, and upon request, providing the School Board with a copy of the requested records or allowing the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for in Chapter 119, Florida Statutes or as otherwise provided in law;

Ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract and

Meeting all requirements for retaining public records and transfer, at no cost, to the School Board all public records in possession of the Independent Contractor upon termination of the Agreement and destroy any duplicate public records that are exempt or confidential and exempt for public records disclosure requirements. All records stored electronically must be provided to the School Board in a format that is compatible with the information technology systems of the School Board.

For questions regarding the independent contractor's duty to provide public records relating to this contract or the application of Chapter 119 Florida Statutes contact The School Board of Sarasota County, Florida at (941) 927-4009; publicrecordrequest@sarasotacountysschools.net; or 1960 Landings Blvd., Sarasota, FL 34231.

I have read the above and agree to comply with the special provisions of Florida Statute 119.0701.

KC
KC

Initial Here

SPECIAL PROVISIONS FOR FEDERAL GRANT AGREEMENTS

The vendor and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in federally funded transactions.

The sub recipient is knowledgeable of and operating in accord with applicable laws and regulations of both the Federal and State governments. Appropriate audits (meeting the requirements of the single audit act) will be undertaken by the sub recipient at their cost and copies provided for the district and the auditor general of the State of Florida.

Any irregularities reported or uncovered by this review process will be corrected in such a way as to hold the district harmless and maintain the appropriate financial integrity of the district.

All contracts in excess of \$10,000 can be terminated for cause and convenience by the district.

Retention by the sub recipient of all records relative to the services rendered by the sub recipient, and access to such records by the district or its designee for a period of three years after final payments and all other pending matters are closed.

I have read the above and agree to comply with the special provisions for federal grant agreements.

KC
KC

Initial Here



November 19, 2024 Board Meeting
Agenda Item 11.

Title

APPROVAL OF HIGH SCHOOL FIELD TRIPS

Description

SARASOTA HIGH SCHOOL MARCHING BAND FIELD TRIP TO WASHINGTON D.C. AND ANNAPOLIS, MD ON DECEMBER 26 - DECEMBER 31, 2024

This field trip will provide the opportunity for the students in the Sarasota High School Marching Band to perform at the Military Bowl Game in Annapolis, MD with a mass band made up of other high schools. The students will perform the National Anthem and also participate in the halftime show. The students will work with world class music educators and receive a truly unique and perhaps a once-in-a-lifetime experience. The SHS students will also visit Washington D.C. for educational tours.

The cost per student is \$880 which is provided by the individual with assistance from the Boosters Club.

NORTH PORT HIGH SCHOOL FIELD TRIP TO NEW YORK CITY, NY ON MARCH 15 - MARCH 19, 2025

This field trip provides students with the opportunity to explore and experience the commercial center for theatre in the USA by viewing four Broadway shows. They will visit major theatrical venues in backstage tours such as Radio City Music Hall. They will spend time in a talk back with performers from at least one of the shows where they get to have a question and answer session.

The cost per student is \$1,600 which is provided by the individual and fundraisers.

PINE VIEW SCHOOL CHORUS FIELD TRIP TO BOSTON, PLYMOUTH AND SALEM, MA ON MARCH 27 - MARCH 30, 2025

This field trip provides students the opportunity to perform in historic venues as well as receive instruction and critique from a collegiate level choral music educator. Also included in this trip are various tours through historical landmark.

The cost of this trip is provided by the individual with assistance from fundraisers.

Gap Analysis

The arts are important in education for many reasons, including social and emotional development, critical thinking, creativity, motor skills, cultural awareness, confidence and community engagement.

Previous Outcomes

N/A

Expected Outcomes

That they perform at the events listed above.

Strategic Plan Goal

Pillar 2 - Every Student Supported

Priority 1 - Design Strong Student Supports

Priority 3 - Provide Enriching Learning Experiences

Recommendation

That the field trips be approved as presented.

Contact Information

MEGAN GREEN megan.green@sarasotacountyschools.net

RACHAEL O'DEA rachael.o'dea@sarasotacountyschools.net

Financial Impact

The financial costs are listed under the description.

ATTACHMENTS:

Description	Upload Date	Type
SHS Filed Trip DC & Annapolis, MD	11/1/2024	Cover Memo
NPHS Field Trip NYC, NY	11/1/2024	Cover Memo
PVS Field Trip Chorus MA	11/1/2024	Cover Memo

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
1960 LANDINGS BLVD., SARASOTA, FL 34231
PHONE (941) 927-9000

FIELD TRIP AUTHORIZATION

Instructions: In-county field trips/school bus requisitions require principal approval only. All other field trips/school bus requisitions require principal and executive director approval. In addition, any trip involving students' out-of-state/country travel also requires School Board approval and should include release forms, insurance coverage, and other data supplied by the company assisting with the arrangements. Provide the information requested below and submit this completed form with appropriate attachments for approval adhering to the advance notification time prior to departure date noted after field trip below. Refer to School Board Policy 4.43.

Check One In-county Out-of-county (4 wks) Out-of-state (8 wks) Out-of-country (12 wks)

School Sarasota High School Destination Washington D.C./ Annapolis, MD

Purpose Military Bowl Festival

Departing from Sarasota High School Date 12/26/24 Thursday Time TBD - Early Evening AM/PM

Returning from Sarasota High School Date 12/31/24 Tuesday Time TBD - Early Morning AM/PM

Grade/Class/Sport Marching Band

Person-in-charge Christopher Leiper/ Kenneth Carter Phone (941) 468-2489

Method of transportation School bus (Attach School Bus Trip Requisition) Charter bus
 Airline Other (Explain) _____

NOTE If other than a Sarasota County school bus is being used, attach certificate of insurance from carrier or Statement of Insurance on Private Vehicles form (065-96-FIN). See School Board Policy 8.36.

Meal arrangements Some provided/ others on own at site

Lodging arrangements Washington D.C. Area Hotel - TBD

Number of female students 40 Number of male students 40 Total 80 ✓

Number of female chaperones 4 Number of male chaperones 4 Total 8 ✓

Names of chaperones Ondrea Tatro, Cheryl Gay, Nancy Abbott, Debbie D'alconzo, Tom Gay, Andy Harshman + 2 Directors

Cost per student \$ 880 see attached Staff Leiper Carter

It is understood that permission slips and Emergency Medical/Treatment Field Trip Consent forms will be obtained from parents prior to the field trip.

Funding Source Individual Fundraiser PTO/PTA Internal funds
 Other (Explain) Booster Funds

Verification of student medical insurance was completed for out-of-county/overnight travel? Yes No

X Principal Name Alana Pietranton Approved Denied

X Principal Signature Alana Pietranton Date _____

Executive Director Name Dr. Megan Green Approved Denied

Executive Director Signature [Signature] Date 9/30/24

Out-of-state/country field trip was School Board approved on (Board meeting date) _____

• no ts having on Raptor

FIELD TRIP AUTHORIZATION

Instructions: Provide the following information for all field trips.

1. Explain the direct instructional connection with instructional program.

As part of the Military Bowl Festival, students will have the opportunity to perform with a mass band (made up of all high schools attending) for the pre-game ceremony, National Anthem, and halftime show of a collegiate bowl game. In doing this, they will work with world class music educators and receive a truly unique and perhaps once-in-a-life-time experience. Students will also participate in a parade through Annapolis, MD. While in DC we will see many sights significant to music history and American history as a whole.

2. Describe how students are being selected to participate with assurances of equal access for all students, regardless of economic level.

All members of the marching band are eligible to attend. The band boosters will work to provide adequate fundraising opportunities to students who are not able to afford the trip out right.

3. Describe how students will be supervised once they arrive.

Students will be supervised at all times by chaperones or directors during the day. At night they will be confined to their assigned hotel rooms and halls will be monitored by a designated security guard provided by the travel company.

4. Should an emergency arise, how will communication and transportation be handled?

All communication will be handled through the Thrillshare App and phone calls with parents. In the case of an emergency, the best form of transportation will be determined by the band director on a case-by-case basis, whether that be by bus, ambulance, or some other method.

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
1960 LANDINGS BLVD., SARASOTA, FL 34231
PHONE (941) 927-9000

FIELD TRIP PERMISSION

Instructions: Complete and return this form to the school. It must be returned to the school before student will be allowed to participate in this activity. The Emergency Medical/Treatment Field Trip Consent form must also be on file at the school before your student will be allowed to participate in this activity. A copy of that form shall accompany this sheet with the classroom teacher/coach or interscholastic activity sponsor. A detailed itinerary is attached if the field trip extends beyond the school day.

School Sarasota High School Date 3/6/2024

Principal Name (Print) Alana Pietranton Principal Signature *Alana Pietranton*

FIELD TRIP INFORMATION

Purpose Military Bowl Festival

Destination Washington, DC

Time/Date of departure 12/26/24 - Time TBD

Time/Date of return 12/31/24 - Time TBD

Leaving from Sarasota High School

Returning to Sarasota High School

Means of transportation Carter Bus

Meal arrangements Some provided/ others on own at site

Cost to students \$880

FIELD TRIP PERMISSION

I, _____, give my permission
Parent/Guardian Name (Print)

for _____, to participate in the field trip
Student Name (Print) DOB

to _____ (destination) on _____ (date).

The phone number where I can be reached during this field trip is _____

I realize that any activity that takes place away from the controlled environment of the school setting may present a higher risk of injury to my child. I also understand that this activity may be cancelled due to changing state, national, or international conditions. I assume responsibility for any personal financial loss related to such a cancellation. In consideration for permitting my child to participate in this field trip, I release the School Board of Sarasota County, Florida, its employees, and agents from all claims, judgments, costs, or other expenses, including attorneys' fees, resulting in any way from participation in the field trip described above.

Parent/Guardian Signature _____ Date _____

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
 1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
 PHONE (941) 927-9000

AP
 9/23/24
 RECEIVED
 SEP 24 2024

FIELD TRIP CHECKLIST

Instructions: The principal will designate the faculty member to be the sponsor for the field trip activity/event. Sponsors and coaches are responsible for the items below. All necessary forms must be completed and obtained from parents/guardians prior to the field trip. Once completed this checklist should be kept with the field trip packet containing all completed forms.

School Sarasota High School Sponsor Name Christopher Leiper

Field trip destination Military Bowl Festival - Washington DC/ Annapolis, MD

Departure date/time 12/26/24 - Time TBD Return date/time 12/31/24 - Time TBD

Mark when completed	Form No.	Form Name and Instructions	Type of Field Trip			
			In-County	Out-of-County	Overnight Travel	Out-of-State/Country
✓	070-90-DIS	Field Trip Authorization – This form is to be completed by the sponsor and approved by the principal, executive director, and School Board if necessary. Approvals must be received before contracts are signed, fundraising is initiated, or plans are finalized. Mark approvals received. <input type="checkbox"/> Principal (All) <input type="checkbox"/> Executive Director (All except in-county) <input type="checkbox"/> School Board (Out-of-state/country only)	X	X	X	X
✓	071-90-DIS	Field Trip Permission – This form is to be completed by the parent/guardian for any student participating in a school sponsored activity/event including band, chorus, athletics, interscholastic activity, etc.	X	X	X	X
✓	063-96-DIS	Emergency Medical/Treatment Consent for Field Trips and/or Other After School Activities – This form must be completed by the parent/guardian for any student participating in a school sponsored activity/event including band, chorus, athletics, interscholastic activity, etc. regardless of whether or not school transportation is provided. For athletics, this form must be completed prior to an athlete's participation in pre-season or season play. Coaches and sponsors must carry a copy of these forms with them to all interscholastic activities/field trips.	X	X	X	X
✓	064-96-DIS	Release for Out-of-County or Overnight Travel for Athletics and Field Trips – This form must be completed by the parent/guardian for any student participating in an out-of-county or overnight travel school sponsored activity/event including band, chorus, athletics, interscholastic activity, etc. regardless of whether or not school transportation is provided. For athletics, this form must be completed prior to an athlete's participation in pre-season or season play. Coaches and sponsors must carry a copy of these forms with them to all interscholastic activities/field trips.		X	X	X
N/A	065-96-FIN	Statement of Insurance on Private Vehicles – This form is to be completed by activity/field trip drivers for each private vehicle used to transport school sponsored groups and is valid for the school year in which filed. If the insurance policy expires or is cancelled during the school year, a new statement must be submitted.	X	X	X	X
N/A	063-12-RKM	Private Vehicle Transportation Permission Form – This form is to be completed by the parent/guardian to allow the student to be transported to/from any activity/field trip in a private vehicle.	X	X	X	X
✓	072-01-DIS	Chaperone Guidelines – Each designated activity/field trip chaperone must complete and return this form.	X	X	X	X
N/A	060-80-FIN	Certificate of Absence – The sponsor and all other staff participating in the activity/field trip must complete this form to report temporary duty elsewhere.	X	X	X	X
	011-85-TRN	School Bus Trip Requisition	X	X	X	X

charter bus

Field Trip/Event Sponsor Signature

9/17/24
 Date

RET: Master, ESY, GS7 37
 Dupl., OSA

073-01-DIS
 Rev. 8-17-2016

FIELD TRIP AUTHORIZATION

Instructions: Provide the following information for all field trips.

1. Explain the direct instructional connection with instructional program.

Students will have the opportunity to explore and experience the commercial center for theatre in the USA by viewing four Broadway shows. They will visit major theatrical venues in backstage tours such as Radio City Music Hall. They will spend time in a talk back with performers from at least one of the shows where they get to Q and A. (See Attached)

2. Describe how students are being selected to participate with assurances of equal access for all students, regardless of economic level.

This is a trip for students who have earned their way into the International Thespian Society. Students have multiple opportunities to fund raise the money and our Theatre Guild also work to raise funds to help students who may need extra help. All students at the school regardless of income are eligible to join Thespians once they have achieved the required criteria. They must have performed in 2 full length plays and earned 10 points.

3. Describe how students will be supervised once they arrive.

Teachers and Chaperones will supervise students during the duration of the trip. We always have at least 1 adult (teacher/staff or level 2 chaperone) for every 10 students. We mostly travel as a whole group but in the times we split into smaller groups we do so with this ratio.

4. Should an emergency arise, how will communication and transportation be handled?

Parent(s)/Guardian(s) will be notified immediately and student(s) will be transported by medical emergency vehicle. A staff member would stay with the student until they were released medically or parents/guardians had arrived to take over their care.

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
PHONE (941) 927-9000

FIELD TRIP/SCHOOL-SPONSORED EVENT AND ACTIVITY PERMISSION

Instructions: District staff complete and sign the information section of this form. A detailed itinerary must be attached for field trips that extend beyond the school day. The Parent/Guardian must complete and sign the permission section of the form and return the form to the school. **The form must be returned to the school before the student will be allowed to participate in this field trip/event/activity. The Emergency Medical/Treatment Consent for Field Trips and/or Other After School Activities (Form 063-96-DIS) must also be on file at the school before the student will be allowed to participate in this field trip/event/activity.** The classroom teacher/coach or interscholastic activity sponsor will have access to both forms during the field trip/event/activity.

School North Port High School Date 9/24/2024
Shannon Fusco Shannon Fusco
Principal Name (Print) Principal Signature

FIELD TRIP/SCHOOL-SPONSORED EVENT AND ACTIVITY INFORMATION

Purpose To view Broadway Shows and explore the rich culture of New York
Destination (if not at school) New York City (Broadway)
Field Trip/Event/Activity sponsored by (if applicable) Theatre Department / Thespians / Dance Department
Date/Time of event 3:30 am / 3/15/2025 Sat. Date/Time of return 1:00 am / 3/19/2025 Wed.
Leaving from (if applicable) NPHS Parking Lot Returning to (if applicable) NPHS Parking Lot
Means of transportation (if applicable) Charter Bus / AirLines
Meal arrangements (if applicable) Restaurants
Lodging arrangements (if applicable) New York Marriott Marquis Hotel
Supervision provided by Teachers and Chaperones
Cost to students 1600 If financial assistance is needed, contact Ryan Oliver

FIELD TRIP/SCHOOL-SPONSORED EVENT AND ACTIVITY PERMISSION (check one box only and sign and date below)

Student Name (Print) _____ DOB _____ Student No. _____

I **give** my child permission to participate in the field trip/event/activity
to _____ (destination) on _____ (date).
The phone number where you can reach me during this field trip is _____

I realize that any activity that takes place away from the controlled environment of the school setting may present a higher risk of injury to my child. I also understand that the district may need to cancel this activity due to changing state, national, or international conditions. I assume responsibility for any personal monetary loss related to such a cancellation. In consideration for permitting my child to participate in this activity, I release The School Board of Sarasota County, Florida, its employees, and agents from all claims, judgments, costs, or other expenses, including attorneys' fees, resulting in any way from participation in the activity described above.

I **do not give** my permission for my child to participate in the field trip/event/activity. I understand an alternative assignment will be provided during the field trip/event/activity.

Parent/Guardian Name (Print) _____ Parent/Guardian Signature _____ Date _____
Distribution: Original – Student File Copies – Teacher/coach or interscholastic activity sponsor/Parent/Guardian

Students Thespian

Adonis Lake
Alexis LaFountain
Ava Odom
Carlee Englert
Casey Taylor
DeAnna Sokol
Francesca Packer
Gage Dahl
Grace Ibarra
Hailey Shook
Jacob Vigeant
Jayda Williams
Jessie York
Kayla Jackson
Madilyn Hayes
Marcella Meus
Morgan Probst
Natali Benitez
Samara Naeger
Valeria Portillo
Veronica Campos

Students Dance

Aleksandra Cegerenko
Emma Farnham
Leila McDaniel
Payton Rollins
Remi Ioffe
Samantha Pace
Cheyenne Blaszak

Staff

Dena Henderson
Jennifer Stringer
Kimberly Campos
Mark Wetherson
Ryan Oliver
Teresa Caracciolo
Karyn Strauss
Tara Englert
Michelle Slay

Adult / Parent

Barbara Baster-Cegerenko
Emily Rivera -Jackson
Jamie McDaniel
Lynda Wetherson

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
PHONE (941) 927-9000

FIELD TRIP CHECKLIST

Instructions: The principal will designate the faculty member to be the sponsor for the field trip activity/event. Sponsors and coaches are responsible for the items below. All necessary forms must be completed and obtained from parents/guardians prior to the field trip. Once completed this checklist should be kept with the field trip packet containing all completed forms.

School North Port High School Sponsor Name Ryan Oliver

Field trip destination New York City (Broadway)

Departure date/time 3/15/2025 3:30 am Return date/time 3/19/2025 1:00am

Mark when completed	Form No.	Form Name and Instructions	Type of Field Trip			
			In-County	Out-of-County	Overnight Travel	Out-of-State/Country
	070-90-DIS	Field Trip Authorization – This form is to be completed by the sponsor and approved by the principal, executive director, and School Board if necessary. Approvals must be received before contracts are signed, fundraising is initiated, or plans are finalized. Mark approvals received. <input type="checkbox"/> Principal (All) <input type="checkbox"/> Executive Director (All except in-county) <input type="checkbox"/> School Board (Out-of-state/country only)	X	X	X	X
	071-90-DIS	Field Trip Permission – This form is to be completed by the parent/guardian for any student participating in a school sponsored activity/event including band, chorus, athletics, interscholastic activity, etc.	X	X	X	X
	063-96-DIS	Emergency Medical/Treatment Consent for Field Trips and/or Other After School Activities – This form must be completed by the parent/guardian for any student participating in a school sponsored activity/event including band, chorus, athletics, interscholastic activity, etc. regardless of whether or not school transportation is provided. For athletics, this form must be completed prior to an athlete's participation in pre-season or season play. Coaches and sponsors must carry a copy of these forms with them to all interscholastic activities/field trips.	X	X	X	X
	064-96-DIS	Release for Out-of-County or Overnight Travel for Athletics and Field Trips – This form must be completed by the parent/guardian for any student participating in an out-of-county or overnight travel school sponsored activity/event including band, chorus, athletics, interscholastic activity, etc. regardless of whether or not school transportation is provided. For athletics, this form must be completed prior to an athlete's participation in pre-season or season play. Coaches and sponsors must carry a copy of these forms with them to all interscholastic activities/field trips.		X	X	X
	065-96-FIN	Statement of Insurance on Private Vehicles – This form is to be completed by activity/field trip drivers for each private vehicle used to transport school sponsored groups and is valid for the school year in which filed. If the insurance policy expires or is cancelled during the school year, a new statement must be submitted.	X	X	X	X
	063-12-RKM	Private Vehicle Transportation Permission Form – This form is to be completed by the parent/guardian to allow the student to be transported to/from any activity/field trip in a private vehicle.	X	X	X	X
	072-01-DIS	Chaperone Guidelines – Each designated activity/field trip chaperone must complete and return this form.	X	X	X	X
	060-80-FIN	Certificate of Absence – The sponsor and all other staff participating in the activity/field trip must complete this form to report temporary duty elsewhere.	X	X	X	X
	011-85-TRN	School Bus Trip Requisition	X	X	X	X

Field Trip/Event Sponsor Signature _____

Date _____

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
PHONE (941) 927-9000

FIELD TRIP AUTHORIZATION

Instructions: In-county field trips/school bus requisitions require principal approval only. All other field trips/school bus requisitions require principal and executive director approval. In addition, any trip involving students' out-of-state/country travel also requires School Board approval and should include release forms, insurance coverage, and other data supplied by the company assisting with the arrangements. Provide the information requested below and submit this completed form with appropriate attachments for approval adhering to the advance notification time prior to departure date noted after field trip below. Refer to School Board Policy 4.43.

Check One In-county Out-of-county (4 wks) Out-of-state (8 wks) Out-of-country (12 wks)

School Pine View School Destination Boston, Plymouth and Salem, Massachusetts

Purpose Choral Clinic and Performance Opportunities

Departing from PVS Date March 27th, 2025 ^{THURS} Time _____ AM/PM

Returning from PVS Date March 30th, 2025 ^{SUN} Time _____ AM/PM

Grade/Class/Sport Grades 9-12

Person-in-charge Sarah Mayper Phone 9414002998

Method of transportation School bus (Attach School Bus Trip Requisition [011-85-TRN]) Charter bus
 Airline Other (Explain) _____

NOTE If other than a Sarasota County school bus is being used, attach certificate of insurance from carrier or Statement of Insurance on Private Vehicles form (065-96-FIN). See School Board Policy 8.36.

Meal arrangements See Attached Itinerary/Trip Proposal

Lodging arrangements See Attached Itinerary/Trip Proposal

Number of female students 7 Number of male students 8 Total 15 ✓

Number of female chaperones 4 Number of male chaperones 2 Total 6

Names of chaperones Misty Tucak, Laura Blunier, Sarah Mayper ✓ listed chaperones have provided written confirmation of availability.

Cost per student \$ See attached Contact person if financial assistance is needed _____

It is understood that permission slips and Emergency Medical/Treatment Consent For Field Trips And/Or Other After School Activities (063-96-DIS) forms will be obtained from parents prior to the field trip.

Funding Source Individual Fundraiser PTO/PTA Internal funds
 Other (Explain) _____

Verification of student medical insurance was completed for out-of-county/overnight travel? Yes No

Principal Name (Print) DR. STEPHEN COVERT Approved Denied

Principal Signature [Signature] Date 9/30/24

Executive Director Name (Print) Dr. Megan Green Approved Denied

Executive Director Signature [Signature] Date 10/23/24

Out-of-state/country field trip was School Board approved on (Board meeting date) _____

FIELD TRIP AUTHORIZATION

Instructions: Provide the following information for all field trips.

1. Explain the direct instructional connection with instructional program. Include any potential risks or hazards (e.g. water activity).

This trip provides students the opportunity to perform in historic venues, as well as receive instruction and critique from a collegiate level choral music educator. Within this trip, there are various tours through historical landmarks, which includes a boat tour around Boston, and walking the Freedom Trail.

2. Describe how students are being selected to participate with assurances of equal access for all students, regardless of economic level.

Students self-elect to participate with family members as chaperones. Fundraising opportunities are made available to students throughout the year to help supplement the cost of the trip.

3. Describe how students will be supervised once they arrive.

Students will be with chaperones or Ms. Mayper at all waking hours. Overnight, students will room with one another, and check in with their chaperones before bed. If scheduled events occur during the evening, Ms. Mayper will also be present to chaperone them.

4. Should an emergency arise, how will communication and transportation be handled?

Ms. Mayper will contact Dr. Covert and participant family members if an emergency arises. Should it be needed, arrangements for individual travel home will be made in collaboration with the family of the participant.

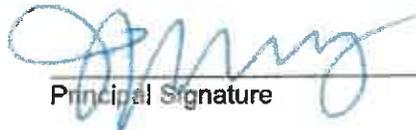
THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
PHONE (941) 927-9000

FIELD TRIP PERMISSION

Instructions: Complete and return this form to the school. It must be returned to the school before student will be allowed to participate in this activity. The Emergency Medical/Treatment Consent for Field Trips and/or Other After School Activities form must also be on file at the school before your student will be allowed to participate in this activity. A copy of that form shall accompany this sheet with the classroom teacher/coach or interscholastic activity sponsor. A detailed itinerary is attached if the field trip extends beyond the school day.

School Pine View School Date _____

DR. STEPHEN COVERT
Principal Name (Print)

 9/30/24
Principal Signature

FIELD TRIP INFORMATION

Purpose Choral Clinic and Performance Opportunities

Destination Boston, Plymouth, and Salem, Massachusetts

Time/Date of departure 3/27/2025

Time/Date of return 3/30/2025

Leaving from PVS Returning to PVS

Means of transportation Charter Bus and Airline

Meal arrangements See Attached Itinerary/Trip Proposal

Cost to students See Attached Itinerary/Trip Proposal

If financial assistance is needed, contact Sarah Mayer

FIELD TRIP PERMISSION

I, _____, give my permission
Parent/Guardian Name (Print)

for _____, to participate in the field trip
Student Name (Print) DOB

to _____ (destination) on _____ (date).

The phone number where I can be reached during this field trip is _____.

I realize that any activity that takes place away from the controlled environment of the school setting may present a higher risk of injury to my child. I also understand that this activity may be cancelled due to changing state, national, or international conditions. I assume responsibility for any personal financial loss related to such a cancellation. In consideration for permitting my child to participate in this field trip, I release The School Board of Sarasota County, Florida, its employees, and agents from all claims, judgments, costs, or other expenses, including attorneys' fees, resulting in any way from participation in the field trip described above.

Parent/Guardian Signature _____ Date _____

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
PHONE (941) 927-9000

FIELD TRIP CHECKLIST

Instructions: The principal will designate the faculty member to be the sponsor for the field trip activity/event. Sponsors and coaches are responsible for the items below. All necessary forms must be completed and obtained from parents/guardians prior to the field trip. Once completed this checklist should be kept with the field trip packet containing all completed forms.

School Pine View School Sponsor Name Sarah Mayper

Field trip destination Boston, Plymouth, and Salem, Massachusetts

Departure date/time 3/27/2025 Return date/time 3/30/2025

Mark when completed	Form No.	Form Name and Instructions	Type of Field Trip			
			In-County	Out-of-County	Overnight Travel	Out-of-State/Country
	070-90-DIS	Field Trip Authorization – This form is to be completed by the sponsor and approved by the principal, executive director, and School Board if necessary. Approvals must be received before contracts are signed, fundraising is initiated, or plans are finalized. Mark approvals received. <input type="checkbox"/> Principal (All) <input type="checkbox"/> Executive Director (All except in-county) <input type="checkbox"/> School Board (Out-of-state/country only)	X	X	X	X
	071-90-DIS	Field Trip Permission – This form is to be completed by the parent/guardian for any student participating in a school sponsored activity/event including band, chorus, athletics, interscholastic activity, etc.	X	X	X	X
	063-96-DIS	Emergency Medical/Treatment Consent for Field Trips and/or Other After School Activities – This form must be completed by the parent/guardian for any student participating in a school sponsored activity/event including band, chorus, athletics, interscholastic activity, etc. regardless of whether or not school transportation is provided. For athletics, this form must be completed prior to an athlete's participation in pre-season or season play. Coaches and sponsors must carry a copy of these forms with them to all interscholastic activities/field trips.	X	X	X	X
	064-96-DIS	Release for Out-of-County or Overnight Travel for Athletics and Field Trips – This form must be completed by the parent/guardian for any student participating in an out-of-county or overnight travel school sponsored activity/event including band, chorus, athletics, interscholastic activity, etc. regardless of whether or not school transportation is provided. For athletics, this form must be completed prior to an athlete's participation in pre-season or season play. Coaches and sponsors must carry a copy of these forms with them to all interscholastic activities/field trips.		X	X	X
	065-96-FIN	Statement of Insurance on Private Vehicles – This form is to be completed by activity/field trip drivers for each private vehicle used to transport school sponsored groups and is valid for the school year in which filed. If the insurance policy expires or is cancelled during the school year, a new statement must be submitted.	X	X	X	X
	063-12-FIN	Private Vehicle Transportation Permission Form – This form is to be completed by the parent/guardian to allow the student to be transported to/from any activity/field trip in a private vehicle.	X	X	X	X
	072-01-DIS	Chaperone Guidelines – Each designated activity/field trip chaperone must complete and return this form.	X	X	X	X
	060-80-FIN	Certificate of Absence – The sponsor and all other staff participating in the activity/field trip must complete this form to report temporary duty elsewhere.	X	X	X	X
	011-85-TRN	School Bus Trip Requisition	X	X	X	X

Field Trip/Event Sponsor Signature

Date



November 19, 2024 Board Meeting
Agenda Item 12.

Title

APPROVAL AND/OR RATIFICATION OF FACILITIES SERVICES' CHANGE ORDER

Description

Facilities Services' change order is summarized on the enclosure for ease of review. This change order reflects a decrease (\$340,887.94) in gross contract dollars.

Gap Analysis

Change orders are utilized on facilities contracts to adjust the original contract amount for various circumstances. These may include adjustments for an increase or decrease in project scope, adjustments needed to close a contract and return unspent project funds to the district, or for removing the purchase of large items from a contract so the district can purchase these items directly from vendors to save sales tax. The attached documents detail the associated change orders for this item on multiple projects.

Previous Outcomes

Change orders reflect construction project progress and occur normally as a result of conditions on the facilities project and district staff managing the costs associated with each project, including deductive change orders to allow the district to save sales tax.

Expected Outcomes

This system has resulted in significant, ongoing savings and allows district staff to continue to maximize these benefits, especially as the construction market becomes more competitive.

Strategic Plan Goal

Pillar 4 - Every School Equipped

Priority 2 - Create High Quality Infrastructure

Recommendation

That the Facilities Services' change order be approved and/or ratified as presented.

Contact Information

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact

(\$340,887.94)

ATTACHMENTS:

Description	Upload Date	Type
Nov 19 2024 FSD CO	10/31/2024	Cover Memo
Nov 19 2024 FSD CO	10/31/2024	Cover Memo



Project	Contractor	CO#	Contract Sum prior to this Change Order request	Contract Change Order amount	Revised Contract Amount	EXPLANATION (see attached)	**
SUMMARY OF FACILITIES SERVICES CHANGE ORDER PRESENTED FOR APPROVAL AND/OR RATIFICATION AT THE 11/19/2024 SCHOOL BOARD MEETING							
North Port High School Hurricane Damage Roof repairs 2023	McIntrye Elwell & Strammer General Contractors, Inc	001	\$1,636,218.52	-\$340,887.94	\$1,295,330.58	This change order is to adjust the "Guarantee Maximum Price" to reflect the Actual Cost of the work.	R
			\$1,636,218.52	-\$340,887.94	\$1,295,330.58		
NOTE: The change orders (*identified above), for ratification, are the result of direct purchase of these items by the School Board to save sales tax. **A=Approval; R=Ratification							

SARASOTA COUNTY SCHOOL BOARD
Construction Services
Change Order

22402026
C/O #1

PROJECT: North Port High School
Hurricane Damage Roof Repairs 2023
6400 West Price Boulevard
North Port, FL 34291

CHANGE ORDER DATE: 07/29/24

CONTRACT / PO NUMBER: 4233

TO (Contractor): McIntyre Elwell & Strammer General
Contractors, Inc.
1645 Barber Road
Sarasota, FL 34240

CONTRACT FOR: Hurricane Roof Repairs

CONTRACT DATE: 10/30/23

CHANGE ORDER NUMBER: 001

You are directed to make the following changes in this Contract:	
To adjust "Guarantee Maximum Price" to reflect Actual Cost of the work.	(\$,340,887.94)
Total of Summary:	(\$,340,887.94)

The original Guaranteed Maximum Price was	\$1,636,218.52
The net change by previously authorized Change Orders	\$000.000.00
The Guaranteed Maximum Price prior to the Change Order was	\$1,636,218.52
The Guaranteed Maximum Price will be decreased by this Change Order in the amount of	(\$,340,887.94)
The new Guaranteed Maximum Price including this Change Order will be	\$1,295,330.58
The Contract Time will be increased by Zero (0) days.	
The new date of Substantial Completion will be 00/00/0000.	

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Order Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT (Firm name) McIntyre Elwell & Strammer
General Contractors, Inc.
CONTRACTOR (Firm name)

SIGNATURE *[Signature]*
SIGNATURE

PRINTED NAME & TITLE Mark Freeman, President
PRINTED NAME & TITLE

DATE 07/29/2024
DATE

SARASOTA COUNTY SCHOOL BOARD
OWNER

SIGNATURE *[Signature]*
SIGNATURE

PROJECT NAME Roman Shkruba
PROJECT NAME

DIRECTOR *[Signature]*
DIRECTOR

Digitally signed by Roman Shkruba
DN: cn=US,
c=Sarasota County School Board,
ou=SCSB, ou=Facilities Department,
cn=Roman Shkruba
Date: 2024.07.31 09:27:55-0400



November 19, 2024 Board Meeting
Agenda Item 13.

Title

ACCEPTANCE OF FACILITIES SERVICES' PROJECT COMPLETION AND APPROVAL FOR FINAL PAYMENT TO CONTRACTOR FOR THE NORTH PORT HIGH SCHOOL HURRICANE DAMAGE ROOF REPAIRS DB CONTRACT

Description

All work has been completed and all required closeout documents have been received from the contractor. The final project costs have been internally audited, and the final payment application and backup #22402026-8 are enclosed. The Director of Facilities Services has determined that the project is complete in accordance with state statutes.

Gap Analysis

Acceptance of this item allows the project to be completed, unspent funds to be returned, closeout to be finalized, and final payment to be made to the Construction Manager.

Previous Outcomes

These items are submitted to the Board for all completed projects. The item officially closes out the project financially and frees up District staff for new projects. Many small projects are completed immediately following the summer months when most of takes place.

Expected Outcomes

Acceptance of this item will close out the project financially and free up District staff for new projects.

Strategic Plan Goal

Pillar 4 - Every School Equipped

Priority 2 - Create High Quality Infrastructure

Recommendation

That the project be accepted as complete, and the final payment and certificate of substantial completion be approved as presented.

Contact Information

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact

N/A

ATTACHMENTS:

Description	Upload Date	Type
Nov 19 2024 FSD Final	10/31/2024	Cover Memo



CONTRACTOR'S APPLICATION FOR PAYMENT

22402026-8 FINAL

TO OWNER: School Board Of Sarasota County
1960 Landing Blvd
Sarasota, FL 34231

PROJECT: SCS NPHS Hurricane Roof Repair
6400 West Price Blvd
North Port, FL 34291

APPLICATION NO: MES23057-08
APPLICATION DATE: 7/29/2024
PERIOD TO: 7/29/2024

FROM CONTRACTOR: McIntyre Elwell & Strammer General Contractors, Inc.
1645 Barber Road
Sarasota, FL 34240

ARCHITECT:

CONTRACT DATE: 10/30/2023

CONTRACT FOR: Design and construction
for hurricane damage roof repairs

Application is made for payment, as shown below, in connection with the Contract.
(See attached continuation sheet(s))

Table with 2 columns: Description and Amount. Rows include: 1. ORIGINAL CONTRACT SUM (\$1,636,218.52), 2. Net change by Approved Change Orders (\$340,887.94), 3. CONTRACT SUM TO DATE (Line 1 + 2) (\$1,295,330.58), 4. TOTAL COMPLETED AND STORED TO DATE (Column J) (\$1,295,330.58), 5. RETAINAGE (a. 0.00% of Completed Work \$0.00, b. 0.00% of Stored Material \$0.00, Total Retainage \$0.00), 6. TOTAL EARNED LESS RETAINAGE (\$1,295,330.58), 7. LESS PREVIOUS APPLICATIONS FOR PAYMENT (\$1,233,170.19), 8. CURRENT PAYMENT DUE (\$62,160.39), 9. BALANCE TO FINISH, INCLUDING RETAINAGE (line 3 less line 6) (\$0.00)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

McIntyre Elwell & Strammer General Contractors, Inc.

Signature: [Handwritten Signature] DATE: 07/29/2024

Mark Freeman, President
PRINTED NAME

State of: Florida
County of: Sarasota
Sworn and subscribed to before me this 29 day July, 2024

Notary Public: Heidi E. Peachey
Notary Stamp: [Notary Seal] Commission # HH 334154 Expires December 6, 2026

PAYMENT AUTHORIZATION
Owner's Representative Approval
Signature: Roman Shkriuba
Printed Name: Roman Shkriuba
Date: [Blank]

Digitally signed by Roman Shkriuba
DN: cn=US,
c=US, o=SCSB, ou="Facilities Department",
cn=Roman Shkriuba
Date: 2024.07.31 06:27:01 -0400

SCS NPHS Hurricane Roof Repair
 6400 West Price Blvd
 North Port, FL 34291

McIntyre Elwell & Strammer General Contractors, Inc.
 PROJECT #: MES-23-057
 Contract Amount thru CO#

APPLICATION NO.:
 APPLICATION DATE:
 PERIOD TO:

MES23057-08
 07/29/24
 07/29/24

ITEM #	SCOPE CODE	DESCRIPTION OF WORK	ORIGINAL SCHEDULED VALUE	CHANGE ORDERS TO DATE	REVISED SCHEDULED VALUE	WORK COMPLETED						NET DRAW VALUE THIS PERIOD	
						PREVIOUS APPLICATIONS	THIS APPLICATION	STORED MATERIALS	TOTAL COMPL TO DATE	COMP. %	BALANCE TO FINISH		RETAINAGE
A	B	C	D	E	F	G	H	I	J (G+H+I)		K (F-J)	L	M
00-001		General Conditions	219,376.40	(107,120.58)	112,255.82	110,337.33	1,918.49	-	112,255.82	100.00 %	-	0.00	7,435.36
00-002		Material Testing (A)	5,000.00	(5,000.00)	0.00	-	-	-	-	- %	-	0.00	0.00
00-003		Temp Constr Fencing (A)	15,000.00	(15,000.00)	0.00	-	-	-	-	- %	-	0.00	0.00
00-004		Dumpsters	3,247.50	(3,247.50)	0.00	-	-	-	-	- %	-	0.00	0.00
00-005		New Penetrations Concrete	1,500.00	(1,500.00)	0.00	-	-	-	-	- %	-	0.00	0.00
00-006		Carpentry Misc Wood Blocking A	2,500.00	(2,500.00)	0.00	-	-	-	-	- %	-	0.00	0.00
00-007		Roofing & Parapet Repairs	656,491.00	68,703.14	725,194.14	725,194.14	-	-	725,194.14	100.00 %	-	0.00	36,259.71
00-008		Removal Loose Plaster	47,925.00	0.00	47,925.00	47,925.00	-	-	47,925.00	100.00 %	-	0.00	2,396.25
00-009		Replace Walkway Covers	137,320.00	(136,637.60)	682.40	682.40	-	-	682.40	100.00 %	-	0.00	34.12
00-010		Lightning Protection	308,569.23	(3,734.23)	304,835.00	304,835.00	-	-	304,835.00	100.00 %	-	0.00	15,241.75
00-011		Contingency	111,754.33	(111,754.33)	0.00	-	-	-	-	- %	-	0.00	0.00
00-012		Builders Risk	5,618.34	(511.32)	5,107.02	5,837.37	(730.35)	-	5,107.02	100.00 %	-	0.00	(438.48)
00-013		Bond	14,874.38	(284.43)	14,589.95	18,345.95	(3,756.00)	-	14,589.95	100.00 %	-	0.00	(2,838.70)
		SUBTOTAL	1,529,176.18	(318,586.85)	1,210,589.33	1,213,167.19	(2,567.86)		1,210,589.33	100.00 %	-		58,090.01
01-001		Contractor's Fee	107,042.34	(22,301.09)	84,741.25	84,916.69	(175.44)	-	84,741.25	100.00 %	-	0.00	4,070.38
		SUBTOTAL	107,042.34	(22,301.09)	84,741.25	84,916.69	(175.44)		84,741.25	100.00 %			4,070.38
		TOTAL	1,636,218.52	(340,887.94)	1,295,330.58	1,298,073.88	(2,743.30)	-	1,295,330.58	100.00 %	-	0.00	62,160.39

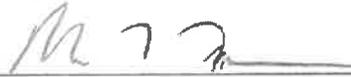
**WAIVER AND RELEASE OF LIEN
UPON FINAL PAYMENT**

The undersigned lienor, in consideration of the final payment in the amount of \$62,160.39 hereby waives and releases its lien and right to claim a lien for labor, services or materials furnished to School Board of Sarasota County on the job of SCS NPHS Reroof Hurricane to the following described property:

SCS NPHS Hurricane Roof Repair
6400 West Price Blvd
North Port, FL 34291

Dated on July 29, 2024

McIntyre Elwell & Strammer General Contractors, Inc.
1645 Barber Road
Sarasota, FL 34240

By 
Printed Name Mark Freeman, President

State of: Florida

by Mark Freeman, President, who is personally known to me and did not take an oath.

X 
Notary Public

My Commission expires: 12/6/26



HEIDI E. PEACHEY
Commission # HH 334154
Expires December 6, 2026

Job Transaction Detail

McIntyre Elwell & Strammer GC Inc

07/29/24

Page 1

Includes costs from _____ to _____
 Costs included: Billable

MES-23-057 SCS NPHS Reroof Hurricane

<u>Cat</u>	<u>Trans Date</u>	<u>Acctg Date</u>	<u>Description</u>	<u>Invoice #</u>	<u>Units</u>	<u>Amount</u>
01-005	Project Manager II					
L	08/26/2023	09/01/2023	Joshua L Tomlinson		5.00	427.90
L	09/02/2023	09/08/2023	Joshua L Tomlinson		5.00	427.89
L	09/09/2023	09/15/2023	Joshua L Tomlinson		4.00	342.32
L	09/16/2023	09/22/2023	Joshua L Tomlinson		6.00	513.48
L	09/23/2023	09/29/2023	Joshua L Tomlinson		3.00	256.74
L	09/30/2023	10/06/2023	Joshua L Tomlinson		5.00	427.90
L	10/07/2023	10/13/2023	Joshua L Tomlinson		5.00	427.89
L	10/14/2023	10/20/2023	Joshua L Tomlinson		2.00	171.17
L	10/21/2023	10/27/2023	Joshua L Tomlinson		2.00	171.17
L	10/28/2023	11/03/2023	Joshua L Tomlinson		2.00	171.17
L	11/04/2023	11/10/2023	Joshua L Tomlinson		3.00	256.74
L	11/11/2023	11/17/2023	Joshua L Tomlinson		3.00	256.74
L	11/18/2023	11/24/2023	Joshua L Tomlinson		3.00	256.74
L	11/25/2023	12/01/2023	Joshua L Tomlinson		2.00	171.17
L	12/02/2023	12/08/2023	Joshua L Tomlinson		6.00	513.48
L	12/09/2023	12/15/2023	Joshua L Tomlinson		6.00	513.48
L	12/16/2023	12/22/2023	Joshua L Tomlinson		8.00	684.13
L	12/23/2023	12/29/2023	Joshua L Tomlinson		8.00	684.63
L	12/30/2023	01/05/2024	Joshua L Tomlinson		7.00	617.37
L	01/06/2024	01/12/2024	Joshua L Tomlinson		7.00	618.54
L	01/13/2024	01/19/2024	Joshua L Tomlinson		8.00	706.89
L	01/20/2024	01/26/2024	Joshua L Tomlinson		7.00	615.79
L	01/27/2024	02/02/2024	Joshua L Tomlinson		5.00	439.81
L	02/03/2024	02/09/2024	Joshua L Tomlinson		5.00	439.81
L	02/10/2024	02/16/2024	Joshua L Tomlinson		5.00	439.81
L	02/17/2024	02/23/2024	Joshua L Tomlinson		5.00	439.81
L	02/24/2024	03/01/2024	Joshua L Tomlinson		5.00	439.81
L	03/02/2024	03/08/2024	Joshua L Tomlinson		5.00	439.81
L	03/09/2024	03/15/2024	Joshua L Tomlinson		5.00	439.81
L	03/16/2024	03/22/2024	Joshua L Tomlinson		3.00	263.90
L	03/23/2024	03/29/2024	Joshua L Tomlinson		3.00	263.90
L	04/13/2024	04/19/2024	Joshua L Tomlinson		2.00	175.93
L	04/20/2024	04/26/2024	Joshua L Tomlinson		2.00	175.93
L	04/27/2024	05/03/2024	Joshua L Tomlinson		2.00	175.93
L	05/04/2024	05/10/2024	Joshua L Tomlinson		2.00	175.93
L	05/11/2024	05/17/2024	Joshua L Tomlinson		2.00	175.93
L	05/18/2024	05/24/2024	Joshua L Tomlinson		2.00	175.93
L	05/25/2024	05/31/2024	Joshua L Tomlinson		2.00	175.93
L	06/01/2024	06/07/2024	Joshua L Tomlinson		2.00	175.93
L	06/08/2024	06/14/2024	Joshua L Tomlinson		2.00	175.93
Project Manager II Total						14,423.17

Job Transaction Detail

McIntyre Elwell & Strammer GC Inc

07/29/24

Page 2

Includes costs from _____ to _____
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MES-23-057 SCS NPHS Reroof Hurricane

<u>Cat</u>	<u>Trans Date</u>	<u>Acctg Date</u>	<u>Description</u>	<u>Invoice #</u>	<u>Units</u>	<u>Amount</u>
01-006	Project Manager I					
L	08/05/2023	08/11/2023	Michael P Monaghan		1.50	82.97
L	08/12/2023	08/18/2023	Michael P Monaghan		1.00	55.31
L	08/26/2023	09/01/2023	Michael P Monaghan		2.00	110.62
L	09/16/2023	09/22/2023	Michael P Monaghan		3.50	193.58
L	10/07/2023	10/13/2023	Michael P Monaghan		2.00	110.62
L	10/14/2023	10/20/2023	Michael P Monaghan		.50	27.67
L	11/18/2023	11/24/2023	Michael P Monaghan		2.50	138.28
L	11/25/2023	12/01/2023	Michael P Monaghan		5.00	276.55
L	12/02/2023	12/08/2023	Michael P Monaghan		12.00	663.71
L	12/09/2023	12/15/2023	Michael P Monaghan		14.00	774.33
L	12/16/2023	12/22/2023	Michael P Monaghan		14.00	774.33
L	12/23/2023	12/29/2023	Michael P Monaghan		12.50	691.37
L	12/30/2023	01/05/2024	Michael P Monaghan		4.50	256.36
L	01/13/2024	01/19/2024	Michael P Monaghan		13.50	771.63
L	01/20/2024	01/26/2024	Michael P Monaghan		11.50	657.31
L	01/27/2024	02/02/2024	Michael P Monaghan		13.00	743.05
L	02/03/2024	02/09/2024	Michael P Monaghan		12.00	684.82
L	02/10/2024	02/16/2024	Michael P Monaghan		13.00	740.21
L	02/17/2024	02/23/2024	Michael P Monaghan		11.25	640.57
L	02/24/2024	03/01/2024	Michael P Monaghan		10.50	597.87
L	03/02/2024	03/08/2024	Michael P Monaghan		5.00	284.69
L	03/09/2024	03/15/2024	Michael P Monaghan		12.00	683.28
L	03/16/2024	03/22/2024	Michael P Monaghan		14.00	797.15
L	03/23/2024	03/29/2024	Michael P Monaghan		12.50	711.75
L	03/30/2024	04/05/2024	Michael P Monaghan		12.50	711.75
L	04/06/2024	04/12/2024	Michael P Monaghan		14.00	797.15
L	04/13/2024	04/19/2024	Michael P Monaghan		14.00	797.15
L	04/20/2024	04/26/2024	Michael P Monaghan		14.00	797.15
L	04/27/2024	05/03/2024	Michael P Monaghan		14.00	797.15
L	05/04/2024	05/10/2024	Michael P Monaghan		13.00	740.21
L	05/11/2024	05/17/2024	Michael P Monaghan		14.00	797.15
L	05/18/2024	05/24/2024	Michael P Monaghan		1.50	85.42
L	05/25/2024	05/31/2024	Michael P Monaghan		7.00	398.58
L	06/01/2024	06/07/2024	Michael P Monaghan		1.50	85.42
			Project Manager I Total			17,475.16
01-009	Permit Coordinator					
L	02/03/2024	02/09/2024	Lisa M Lee		1.00	51.77
L	03/02/2024	03/08/2024	Lisa M Lee		1.00	51.77
L	03/30/2024	04/05/2024	Lisa M Lee		1.00	51.77
L	04/27/2024	05/03/2024	Lisa M Lee		1.50	77.66
L	06/01/2024	06/07/2024	Lisa M Lee		1.00	51.77
L	06/29/2024	07/05/2024	Lisa M Lee		1.00	51.77
			Permit Coordinator Total			336.51

Job Transaction Detail

McIntyre Elwell & Strammer GC Inc

07/29/24

Page 3

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MES-23-057 SCS NPHS Reroof Hurricane

<u>Cat</u>	<u>Trans Date</u>	<u>Acctg Date</u>	<u>Description</u>	<u>Invoice #</u>	<u>Units</u>	<u>Amount</u>
01-010	Superintendent					
L	12/02/2023	12/08/2023	Timothy Vogler		24.00	1,740.26
L	12/09/2023	12/15/2023	Timothy Vogler		40.00	2,900.42
L	12/16/2023	12/22/2023	Timothy Vogler		40.00	2,900.41
L	12/23/2023	12/29/2023	Timothy Vogler		40.00	2,900.42
L	12/30/2023	01/05/2024	Timothy Vogler		32.00	2,327.77
L	01/06/2024	01/12/2024	Timothy Vogler		32.00	2,338.46
L	01/13/2024	01/19/2024	Timothy Vogler		40.00	2,923.07
L	01/20/2024	01/26/2024	David L Comer		40.00	1,902.62
L	01/27/2024	02/02/2024	Timothy Vogler		40.00	2,909.34
L	02/03/2024	02/09/2024	Timothy Vogler		40.00	2,909.36
L	02/10/2024	02/16/2024	Timothy Vogler		40.00	2,909.35
L	02/17/2024	02/23/2024	Timothy Vogler		24.00	1,745.61
L	02/24/2024	03/01/2024	Timothy Vogler		24.00	1,745.63
L	03/02/2024	03/08/2024	Timothy Vogler		11.00	800.09
L	03/09/2024	03/15/2024	Timothy Vogler		40.00	2,909.35
L	03/16/2024	03/22/2024	Timothy Vogler		40.00	2,909.36
L	03/23/2024	03/29/2024	Timothy Vogler		40.00	2,909.34
L	03/30/2024	04/05/2024	Timothy Vogler		40.00	2,909.35
L	04/06/2024	04/12/2024	Shawn R Thompson		8.00	632.08
L	04/06/2024	04/12/2024	Timothy Vogler		40.00	2,909.35
L	04/13/2024	04/19/2024	Christopher M. Doscher		32.00	2,165.03
L	04/20/2024	04/26/2024	Timothy Vogler		40.00	2,909.35
L	04/27/2024	05/03/2024	Timothy Vogler		40.00	2,909.35
L	05/04/2024	05/10/2024	Timothy Vogler		40.00	2,909.35
L	05/11/2024	05/17/2024	Timothy Vogler		40.00	2,909.35
L	05/25/2024	05/31/2024	Timothy Vogler		16.00	1,163.79
			Superintendent Total			63,097.86
01-011	Assistant Superintendent					
L	04/13/2024	04/19/2024	Jesse M Gay		19.00	1,336.69
L	04/20/2024	04/26/2024	Jesse M Gay		12.00	844.00
			Assistant Superintendent Total			2,180.69
01-015	Cost Estimating					
L	06/10/2023	06/16/2023	Robert W Tomkins		5.00	345.99
L	06/17/2023	06/23/2023	Robert W Tomkins		4.00	276.80
L	06/24/2023	06/30/2023	Robert W Tomkins		2.00	138.39
L	07/01/2023	07/07/2023	Robert W Tomkins		7.00	484.38
L	07/15/2023	07/21/2023	Robert W Tomkins		1.00	71.41
L	07/22/2023	07/28/2023	Robert W Tomkins		2.00	142.80
L	08/05/2023	08/11/2023	Robert W Tomkins		4.00	285.59
L	08/12/2023	08/18/2023	Robert W Tomkins		10.00	713.99
L	08/19/2023	08/25/2023	Robert W Tomkins		20.00	1,427.96
L	08/26/2023	09/01/2023	Robert W Tomkins		10.00	713.99
L	09/02/2023	09/08/2023	Robert W Tomkins		16.00	1,142.38
L	09/09/2023	09/15/2023	Robert W Tomkins		17.00	1,213.78
L	09/16/2023	09/22/2023	Robert W Tomkins		9.00	642.58
L	09/23/2023	09/29/2023	Robert W Tomkins		2.00	142.80
L	09/30/2023	10/06/2023	Robert W Tomkins		2.00	142.80
L	10/07/2023	10/13/2023	Robert W Tomkins		2.00	142.80
L	10/14/2023	10/20/2023	Robert W Tomkins		2.00	142.80
L	10/21/2023	10/27/2023	Robert W Tomkins		2.00	142.80
			Cost Estimating Total			8,314.04

Job Transaction Detail

McIntyre Elwell & Strammer GC Inc

07/29/24

Page 4

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MES-23-057 SCS NPHS Reroof Hurricane

<u>Cat</u>	<u>Trans Date</u>	<u>Acctg Date</u>	<u>Description</u>	<u>Invoice #</u>	<u>Units</u>	<u>Amount</u>
01-018	Housing Expense					
M	04/08/2024	04/08/2024	Ramp Business Corporation	CMD 040824 H		435.38
M	04/08/2024	04/08/2024	Ramp Business Corporation	CMD 040824-H		50.00
M	04/13/2024	04/13/2024	Ramp Business Corporation	CMD 041324 HR		50.00
			Housing Expense Total			435.38
01-019	Per Diem Expense					
M	04/13/2024	04/19/2024	Christopher M. Doscher			120.00
			Per Diem Expense Total			120.00

Job Transaction Detail

McIntyre Elwell & Strammer GC Inc

07/29/24

Page 5

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01-020	Vehicle Fuel					
M	11/29/2023	12/01/2023	SunTrust Bank Credit Card	JLT 112923 F		52.04
M	12/04/2023	12/04/2023	SunTrust Bank Credit Card	VTV 120423 F		63.05
M	11/27/2023	12/01/2023	SunTrust Bank Credit Card	TFV 112723		49.23
M	12/08/2023	12/08/2023	SunTrust Bank Credit Card	TFV 120823 F		47.83
M	12/14/2023	12/14/2023	SunTrust Bank Credit Card	TFV 121423 F		58.79
M	12/07/2023	12/07/2023	SunTrust Bank Credit Card	MPM 120723 F		52.32
M	12/25/2023	12/25/2023	SunTrust Bank Credit Card	MPM 122523 F		48.00
M	12/21/2023	12/21/2023	SunTrust Bank Credit Card	TFV 122123 F		56.81
M	12/28/2023	12/28/2023	SunTrust Bank Credit Card	TFV 122823 F		52.31
M	01/04/2024	01/04/2024	SunTrust Bank Credit Card	TFV 010424 F		56.39
M	01/11/2024	01/11/2024	SunTrust Bank Credit Card	TFV 011124 F		53.54
M	01/15/2024	01/15/2024	SunTrust Bank Credit Card	DLC 011524 F		45.00
M	12/20/2023	01/29/2024	SunTrust Bank Credit Card	JLT 122023 F		73.29
M	01/18/2024	01/18/2024	SunTrust Bank Credit Card	DLC 011824 F		44.66
M	01/29/2024	01/29/2024	SunTrust Bank Credit Card	TFV 012924 F		59.84
M	02/05/2024	02/05/2024	SunTrust Bank Credit Card	TFV 020524 F		53.36
M	01/15/2024	02/01/2024	SunTrust Bank Credit Card	MPM 011524-2 F		68.00
M	01/23/2024	02/01/2024	SunTrust Bank Credit Card	TFV 012324 F		58.82
M	02/08/2024	02/08/2024	SunTrust Bank Credit Card	TFV 020824 F		47.23
M	02/14/2024	02/14/2024	SunTrust Bank Credit Card	TFV 021424 F		62.87
M	02/19/2024	02/19/2024	SunTrust Bank Credit Card	TFV 021924 F		49.36
M	03/05/2024	03/05/2024	SunTrust Bank Credit Card	TFV 030524 F		62.95
M	02/23/2024	03/01/2024	SunTrust Bank Credit Card	MPM 022324 F		65.00
M	03/15/2024	03/15/2024	SunTrust Bank Credit Card	MPM 031524 F		81.18
M	03/26/2024	03/26/2024	Ramp Business Corporation	MPM 032624 F		78.50
M	02/23/2024	03/01/2024	SunTrust Bank Credit Card	MPM 0223241 F		65.00
M	03/14/2024	03/14/2024	SunTrust Bank Credit Card	TFV 031424 F		60.95
M	02/23/2024	03/01/2024	SunTrust Bank Credit Card	MPM 0223241 F		65.00-
M	03/21/2024	03/21/2024	SunTrust Bank Credit Card	TFV 032124 F		67.06
M	03/28/2024	03/28/2024	SunTrust Bank Credit Card	TFV 032824 F		59.81
M	04/03/2024	04/03/2024	Ramp Business Corporation	MPM 040324 F		75.00
M	03/08/2024	03/08/2024	SunTrust Bank Credit Card	TFV 030824 F		56.90
M	02/23/2024	04/01/2024	SunTrust Bank Credit Card	TFV 022324 F		56.60
M	02/23/2024	04/01/2024	SunTrust Bank Credit Card	TFV 022324 F		56.60-
M	02/23/2024	03/01/2024	SunTrust Bank Credit Card	TFV 022324 F		56.60
M	02/23/2024	04/01/2024	SunTrust Bank Credit Card	TFV 022324 F		56.60-
M	02/23/2024	04/01/2024	SunTrust Bank Credit Card	TFV 022324 F		56.60
M	04/11/2024	04/11/2024	Ramp Business Corporation	CMD 041124 F		46.05
M	04/09/2024	04/09/2024	Ramp Business Corporation	CMD 040924 F		61.19
M	04/04/2024	04/04/2024	SunTrust Bank Credit Card	TFV 040424 F		62.13
M	04/06/2024	04/06/2024	SunTrust Bank Credit Card	SRT 040624 F		55.40
M	04/18/2024	04/18/2024	Ramp Business Corporation	TFV 041824 F		51.82
M	04/12/2024	04/12/2024	Ramp Business Corporation	MPM 041224 F		80.50
M	04/22/2024	04/22/2024	Ramp Business Corporation	TFV 042224 F		70.04
M	04/15/2024	04/15/2024	SunTrust Bank Credit Card	TFV 041524 F		66.28
M	04/26/2024	04/26/2024	Ramp Business Corporation	TFV 042624 F		58.08
M	05/01/2024	05/01/2024	Ramp Business Corporation	TFV 050124 F		69.93
M	05/06/2024	05/06/2024	Ramp Business Corporation	TFV 050624 F		59.36
M	05/09/2024	05/09/2024	Ramp Business Corporation	TFV 050924 F		53.74
M	03/15/2024	05/01/2024	SunTrust Bank Credit Card	MPM 031524 F		81.18-
M	05/24/2024	05/24/2024	Ramp Business Corporation	TFV 052424 F		19.59
M	05/09/2024	06/19/2024	Ramp Business Corporation	MPM 050924		56.00
M	03/15/2024	06/01/2024	Michael Monaghan	MPM 031524 F		81.18
Vehicle Fuel Total						2,626.80

Job Transaction Detail

McIntyre Elwell & Strammer GC Inc

07/29/24

Page 6

Includes costs from _____ to _____
 Costs included: Billable

MES-23-057 SCS NPHS Reroof Hurricane

<u>Cat</u>	<u>Trans Date</u>	<u>Acctg Date</u>	<u>Description</u>	<u>Invoice #</u>	<u>Units</u>	<u>Amount</u>
01-022 Storage Trailer						
M	11/30/2023	12/01/2023	SunTrust Bank Credit Card	TFV 113023 CC		68.22
				Storage Trailer Total		68.22
01-023 Field Office Expense						
M	12/27/2023	12/27/2023	SunTrust Bank Credit Card	TFV 122723 CC		7.68
M	01/23/2024	01/23/2024	Lowe's Companies, Inc.	0123 90706		17.16
				Field Office Expense Total		24.84
01-027 Blueprint Expense						
M	08/09/2023	08/09/2023	Florida Blueprint Of	357678		71.16
M	11/27/2023	11/27/2023	Florida Blueprint Of	359377		50.83
				Blueprint Expense Total		121.99
01-031 Construction Technology Apps						
M	03/12/2024	03/12/2024	Verizon Wireless	9958975732		16.06
M	03/12/2024	04/01/2024	Verizon Wireless	9958975732		16.06
M	03/12/2024	04/01/2024	Verizon Wireless	9958975732		30.17
M	03/12/2024	07/01/2024	Verizon Wireless	9958975732		30.17
M	03/01/2024	03/01/2024	MES23057 Procure			2,024.82
M	07/29/2024	07/29/2024	MES23057 Procure			255.95
				Construction Technology Apps Total		1,768.87
01-035 Communication Svcs & Equip.						
M	04/12/2024	04/12/2024	Verizon Wireless	9961470017		34.42
M	05/12/2024	05/12/2024	Verizon Wireless	9963969733		33.26
M	05/12/2024	06/01/2024	Verizon Wireless	9963969733		33.26
M	05/12/2024	06/01/2024	Verizon Wireless	9963969733		33.26
M	03/12/2024	07/01/2024	Verizon Wireless	9958975732		30.17
				Communication Svcs & Equip. Total		97.85
01-039 Drinking Water & Ice						
M	11/30/2023	12/01/2023	SunTrust Bank Credit Card	TFV 113023 CC		23.92
M	02/12/2024	02/12/2024	The Home Depot, Inc.	4012343		19.92
M	05/02/2024	05/02/2024	The Home Depot, Inc.	4614307		29.88
				Drinking Water & Ice Total		73.72
01-040 Temporary Toilet						
M	01/01/2024	05/01/2024	Clean Cans LLC	INV/2023/5464		224.70
M	01/28/2024	05/01/2024	Clean Cans LLC	INV/2024/4136		171.20
M	02/25/2024	05/01/2024	Clean Cans LLC	INV/2024/4137		171.20
M	03/24/2024	05/01/2024	Clean Cans LLC	INV/2024/4138		171.20
M	04/21/2024	05/01/2024	Clean Cans LLC	INV/2024/4139		171.20
M	05/09/2024	05/09/2024	Clean Cans LLC	INV/2024/4775		110.06
				Temporary Toilet Total		1,019.56
01-206 Blueprint Expense						
M	12/06/2023	12/06/2023	Florida Blueprint Of	359547		71.16
				Blueprint Expense Total		71.16
07-330 Built-Up Roofing						
S	12/20/2023	12/25/2023	Sutter Roofing Co. of FL SRQ	23057.003-1		106,000.00
S	01/20/2024	01/25/2024	Sutter Roofing Co. of FL SRQ	23057.003-2		344,825.70
S	02/20/2024	02/25/2024	Sutter Roofing Co. of FL SRQ	23057.003-3		153,210.45
S	04/20/2024	04/25/2024	Sutter Roofing Co. of FL SRQ	23057.003-4		169,082.99
				Built-Up Roofing Total		773,119.14

Job Transaction Detail

McIntyre Elwell & Strammer GC Inc

07/29/24

Page 7

Includes costs from _____ to _____
 Costs included: Billable

MES-23-057 SCS NPHS Reroof Hurricane

<u>Cat</u>	<u>Trans Date</u>	<u>Acctg Date</u>	<u>Description</u>	<u>Invoice #</u>	<u>Units</u>	<u>Amount</u>
10-530 Protective Covers						
S	01/31/2024	01/25/2024	Mullets Aluminum Products, Inc	23057.001-1		682.40
				Protective Covers Total		682.40
16-610 Lightning Protection						
S	01/31/2024	01/25/2024	Windemuller Technical Services	23057.002-1		119,217.00
S	03/31/2024	03/31/2024	Windemuller Technical Services	23057.002-2		175,812.00
S	05/31/2024	05/25/2024	Windemuller Technical Services	23057.002-3		9,806.00
				Lightning Protection Total		304,835.00
19-204 Notice Of Commencment						
M	02/05/2024	02/05/2024	SunTrust Bank Credit Card	MPM 020524 P		101.95
				Notice Of Commencment Total		101.95
19-400 General Contract Bonds						
M	02/01/2024	02/01/2024	Atlas Insurance Agency	34413		18,244.00
M	07/29/2024	07/29/2024	Atlas Insurance Agency	23057 BOND ADJ		3,756.00
				General Contract Bonds Total		14,488.00
19-440 Liability Insurance						
M	03/01/2024	03/01/2024	MES23057 Liability Insurance			1,945.79
M	04/01/2024	04/01/2024	MES23057 Liability Insurance			1,945.79
M	05/01/2024	05/01/2024	MES23057 Liability Ins			1,945.79
M	07/29/2024	07/29/2024	MES23057 Liability Ins Adj			730.35
				Liability Insurance Total		5,107.02
				SCS NPHS Reroof Hurricane Total		1,210,589.33

McIntyre Elwell & Strammer GC Inc
 Labor Distribution - Time

Includes time from
 06/29/2024

to 06/29/2024

MES-23-057_SCS_NPHS_Reroof_Hurricane

Permit Coordinator

L 06/29/2024

Lisa M Lee

	<u>Hours/ Units</u>	<u>Rate</u>	<u>Amount</u>	<u>Burden</u>	<u>Total</u>
	1.00	38.750	38.75	13.02	51.77
01-009 Totals:	1.00		38.75	13.02	51.77
SCS NPHS Reroof Hurricane Totals:	1.00		38.75		51.77



1 Jun 23, 2024 - Jun 29, 2024

Employee Time Card

1645 Barber Road
Sarasota FL, 34233

ME&S General Contractors, Inc.

(LE0557) Lee, Lisa M

CODING	Sun Jun 23	Mon Jun 24	Tue Jun 25	Wed Jun 26	Thu Jun 27	Fri Jun 28	Sat Jun 29	Coding Totals
ACCOUNTING: (#MES-23-057) SCS NPHS Reroof Hurricane								
(#01- 09) Permit Coordinator				<input type="radio"/> 1	REG			<input type="radio"/> 1 REG
Daily Totals				<input type="radio"/> 1	REG			
					1.00			
			Weekly Totals	<input checked="" type="radio"/> 1	REG			1.00

APPROVALS

Level 1: Employee
Lisa Lee

Level 2: (Supervisor/Team Manager)
Heidi Peachey

Level 3: (Supervisor/Team Manager)
Heidi Peachey

03,

Signature:

Date: Jul 02, 2024

01-031 - Construction Technolgy Apps
Application for Payment # 8
School Board Sarasota County
SCS NPHS Reroof Hurricane
SOV # 00-001

<u>Acctg</u> <u>Date</u>	<u>Invoice</u> <u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Amount</u>
07/29/24	07/29/24	MES23057 Procure	Procure Technologies	1,768 87
Construction Technology Apps Total				1,768.87*



ProcCore Technologies
6309 Carpenteria Ave.
Carpenteria, CA 93013
P: (866)477-6267

Statement of Allocation

Created: 07/29/2024

Company

Name: McIntyre Elwell & Strammer General Contractors, Inc.

Company Address: 1645 Barber Road
Sarasota, Florida 34240
United States
(941) 377-6800

Project

Name: SCS NPHS Reroof Hurricane

Project Address: 6400 W. Price Blvd
North Port, Florida 34291

Project Start Date: 01/01/24

Total Project Value: \$1,295,330.58

Allocated
\$1,768.87

This Statement utilizes ProcCore's allocation method, as described below, to convert ProcCore's annual subscription pricing model to a per-project allocation amount.

This is not an invoice nor does it represent actual amounts paid to ProcCore.

ProcCore calculates its annual subscription pricing by multiplying basis points by the estimated annual construction volume to be managed on ProcCore, as reported by ProcCore customers based on their forecast. Customers typically pay ProcCore up front for the entire term of their agreement—generally one year.

In order to provide an estimated per project allocation based on this pricing model, we use the following method:

- The project's total estimated construction volume (as input by the customer) is multiplied by predetermined basis points (based in part on the customer's contract with ProcCore) to determine the per project allocation
- Basis points at the project start date are used regardless of any future basis point pricing changes over the length of the project

MES23057

NPHS Refoof Hurricane

	2022	2023	2024	
Contract Amount	0.00%	8.80%	91.20%	100.00%
	\$0.00	\$113,695.32	\$1,178,296.98	
	0.1297%	0.1308%	0.1375%	
	\$0.00	\$148.71	\$1,620.16	\$1,768.87

Charged 90% to job. This cost will be reconciled to the final cost at the end of the project.

CC 01-031	2024.82
	1768.87
	-255.95

01-035 - Communication Svcs & Equip.
Application for Payment # 8
School Board Sarasota County
SCS NPHS Reroof Hurricane
SOV # 00-001

<u>Acctg</u> <u>Date</u>	<u>Invoice</u> <u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Amount</u>
04/12/24	04/12/24	9961470017	Verizon Wireless	34.42
05/12/24	05/12/24	9963969733	Verizon Wireless	33.26
06/01/24	05/12/24	9963969733	Verizon Wireless	(33.26)
06/01/24	05/12/24	9963969733	Verizon Wireless	33.26
07/01/24	03/12/24	9958975732	Verizon Wireless	30.17
Communication Svcs & Equip. Total				97.85*

Account 222149786-00001		Invoice Number	Date														Amount Due
Verizon Wireless		9961470017	4/12/2024														\$6,228.99
GROUPS	EMPLOYEE	NUMBER	SERVICE	DISCOUN	POOLED DATA	EQUIP RECURRING	EQUIP ONE TIME	ADDITIONAL DATA/PLAN COST	COST CHARGED TO	POOLED DATA CHARGE	POOLED SVC DISC	POOLED TAXES	LICENSES/ES S SUITES	TAXES	VERIZON CHARGES	GL/PROJEC T CHARGES	
Job Assigned iPads	Bill Comer	941-932-3334	15.00						Job 24-001 Publix 1702 Odessa	12.02		4.40	3.00	1.06	16.06	34.42	
	Bill Giel	941-932-5844	15.00						Job 23-037 Publix 1023 Sarasota	12.02		4.40	3.00	1.06	16.06	34.42	
	Bill Thixtun	941-932-0707	15.00						Job 21-045 McCown Towers	12.02		4.40	3.00	1.06	16.06	34.42	
	Bruce Ackerson	941-932-6463	15.00						Job 24-003 Publix 0129 Brandon	12.02		4.40	3.00	1.06	16.06	34.42	
	David Kniffen	941-932-7363	15.00						Job 23-078 Publix 0358 Demo & Mod	12.02		4.40	3.00	1.06	16.06	34.42	
	Geoff Neal	941-932-3814	15.00						Job 23-023 Publix 0004 The Villages	12.02		4.40	3.00	1.06	16.06	34.42	
	Jeff Webb	941-932-7585	15.00						Job 23-075 OLA Activity, Rectory	12.02		4.40	3.00	1.06	16.06	34.42	
	John McLean	941-932-3038	15.00						Job 23-054 Publix 1155 The Villages	12.02		4.40	3.00	1.06	16.06	34.42	
	Josh Sims	941-932-3538	15.00						Job 23-059 Publix 1659 Lakeland	12.02		4.40	3.00	1.06	16.06	34.42	
	Josh Tomlinson	941-932-3427	15.00						1-ZZZ-001-7610.000	12.02		4.40	3.00	1.06	16.06	34.42	
	Josh West	941-932-0287	15.00						Job 23-067 MCG 66th Street Fuel	12.02		4.40	3.00	1.06	16.06	34.42	
	Mark McCutchar	941-932-5062	15.00						Job 21-055 McIntosh MS April Feasability	12.02		4.40	3.00	1.06	16.06	34.42	
	Mike Eatherly	941-932-3151	15.00						Job 23-015 Bay Haven Bldg 1 #010 Portab	12.02		4.40	3.00	1.06	16.06	34.42	
	Randy Comer	941-932-1751	15.00						Job 22-059 The Courtney Palmetto	12.02		4.40	3.00	1.06	16.06	34.42	
	Randy McAlpin	941-932-3559	15.00						Job 23-053 Publix 0826 Cape Coral	12.02		4.40	3.00	1.06	16.06	34.42	
	Scot Eunice	941-932-2287	15.00						Job 23-056 Publix 0795 Gainesville	12.02		4.40	3.00	1.06	16.06	34.42	
	Shawn Thompkins	941-932-2841	15.00						Job 22-077 #001 MC Generators	12.02		4.40	3.00	1.06	16.06	34.42	
	Steve Butler	941-932-5290	15.00						Job 23-065 Publix 1167 Davenport	12.02		4.40	3.00	1.06	16.06	34.42	
	Tim Vowler	941-932-3807	15.00						Job 23-057 SCS NPHS Reroof	12.02		4.40	3.00	1.06	16.06	34.42	
	SPARE (TG)	941-932-0202	15.00						1-ZZZ-001-7610.000	12.02		4.40	3.00	1.06	16.06	34.42	
22	SPARE (TM)	941-932-2328	15.00						1-ZZZ-001-7610.000	12.02		4.40	3.00	1.06	16.06	34.42	
	Tyler Schule	941-932-6655	15.00						Job 23-015 Bay Haven Bldg 1 #010 Portab	12.02		4.40	3.00	1.06	16.06	34.42	
Job Assigned Internet	Bill Thixtun	941-720-3276	79.00						Job 21-045 McCown Towers	12.02	-10.24	4.40		3.06	82.06	85.18	
	Bill Comer	941-720-5584	79.00						Job 24-001 Publix 1702 Odessa	12.02	-10.24	4.40		3.06	82.06	85.18	
5	Josh West	941-993-5412	79.00						Job 23-067 MCG 66th Street Fuel	12.02	-10.24	4.40		3.06	82.06	82.06	
	Mike Eatherly	941-920-0067	-40.06						Job 23-015 Bay Haven Bldg 1 #010 Portab	12.02	-10.24	4.40		-1.73	-41.79	-33.88	
	Mike Eatherly	941-324-1209	109.00				9.72		Job 23-015 Bay Haven Bldg 1 #010 Portab	4.32		4.40		3.06	117.72	117.72	

Account 222149786-00001		Invoice Number	Date												Amount Due	
Verizon Wireless		8963969733	5/12/2024												16,172.80	
GROUPS	EMPLOYEE	NUMBER	SERVICE	DISCOUNT	POOLED DATA	EQUIP RECURRING	EQUIP ONE TIME	ADDITIONAL DATA/PLAN COST	COST CHARGED TO	POOLED DATA CHARGE	POOLED SYNC DISC	POOLED TAXES	LICENSES/ES S SUITES	TAXES	VERIZON CHARGES	GL/PROJEC T CHARGES
Job Assigned iPads	Bill Comer	941-932-3334	15.00						Job 24-029 Publix 1721 Tampa	10.29		4.96	3.00	1.06	16.06	33.26
	Bill Giel	941-932-5844	15.00						Job 22-059 The Courtney Palmetto	10.29		4.96	3.00	1.06	16.06	33.26
	Bill Thixtun	941-932-0707	15.00						Job 23-067 MCG 66th Street Fuel	10.29		4.96	3.00	1.06	16.06	33.26
	Bruce Ackerson	941-932-6463	15.00						Job 24-003 Publix 0129 Brandon	10.29		4.96	3.00	1.06	16.06	33.26
	David Kniffen	941-932-7363	15.00						Job 23-076 Publix 0356 Demo & Mod	10.29		4.96	3.00	1.06	16.06	33.26
	Geoff Neal	941-932-3814	15.00						Job 24-001 Publix 1702 Odessa	10.29		4.96	3.00	1.06	16.06	33.26
	Jeff Webb	941-932-7585	15.00						Job 23-075 OLA Activity Rectory	10.29		4.96	3.00	1.06	16.06	33.26
	John McLean	941-932-3036	15.00						Job 23-054 Publix 1155 The Villages	10.29		4.96	3.00	1.06	16.06	33.26
	Josh Sims	941-932-3538	15.00						Job 23-059 Publix 1659 Lakeland	10.29		4.96	3.00	1.06	16.06	33.26
	Josh Tomlinson	941-932-3427	15.00						1-ZZZ-001-7610.000	10.29		4.96	3.00	1.06	16.06	33.26
	Josh West	941-932-0287	15.00						Job 23-045 Cornerstone Sanctuary LWR	10.29		4.96	3.00	1.06	16.06	33.26
	Mark McCutcha	941-932-5062	15.00						Job 21-055 McIntosh MS Air Feasability	10.29		4.96	3.00	1.06	16.06	33.26
	Mike Eatherly	941-932-3151	15.00						Job 23-015 Bay Haven Bldg 1 #010 Portab	10.29		4.96	3.00	1.06	16.06	33.26
	Randy Comer	941-932-1751	15.00						Job 22-059 The Courtney Palmetto	10.29		4.96	3.00	1.06	16.06	33.26
	Randy McAlinh	941-932-3559	15.00						Job 23-053 Publix 0826 Cape Coral	10.29		4.96	3.00	1.06	16.06	33.26
	Scot Eunice	941-932-2287	15.00						Job 23-056 Publix 0795 Gainesville	10.29		4.96	3.00	1.06	16.06	33.26
	Shawn Thompson	941-932-2841	15.00						Job 22-077 #001 MC Generators	10.29		4.96	3.00	1.06	16.06	33.26
	Steve Butler	941-932-5290	15.00						Job 23-065 Publix 1167 Davenport	10.29		4.96	3.00	1.06	16.06	33.26
	Tim Vogler	941-932-3807	15.00						Job 23-057 SCS NPHS Reroof	10.29		4.96	3.00	1.06	16.06	33.26
	SPARE (TG)	941-932-0202	15.00						1-ZZZ-001-7610.000	10.29		4.96	3.00	1.06	16.06	33.26
22	SPARE (TM)	941-932-2328	15.00						1-ZZZ-001-7610.000	10.29		4.96	3.00	1.06	16.06	33.26
	Tyler Schule	941-932-6655	15.00						Job 23-015 Bay Haven Bldg 1 #010 Portab	10.29		4.96	3.00	1.06	16.06	33.26
Job Assigned internet	Bill Thixtun	941-720-3276	79.00						Job 21-045 McCown Towers	10.29	-10.24	4.96		19.29	98.29	84.01
	Bill Comer	941-720-5584	79.00						Job 24-001 Publix 1702 Odessa	10.29	-10.24	4.96		18.46	97.46	84.01
5	Josh West	941-993-5412	79.00						Job 23-067 MCG 66th Street Fuel	10.29	-10.24	4.96		19.29	98.29	82.06
	Mike Eatherly	941-920-0067							1-ZZZ-001-7610.000	10.29	-10.24	4.96		3.65	3.65	5.01
	Mike Eatherly	941-324-1209	109.00				9.72		Job 23-015 Bay Haven Bldg 1 #010 Portab	4.32		4.96		3.06	121.78	118.28

Account 222149786-00001		Invoice Number	Date														Amount Due
Verizon Wireless		9958975732	3/12/2024														\$5,571.24
GROUPS	EMPLOYEE	NUMBER	SERVICE	DISCOUNT	POOLED DATA	EQUIP RECURRING	EQUIP ONE TIME	ADDITIONAL DATA/PLAN COST	COST CHARGED TO	POOLED DATA CHARGE	POOLED SVC DISC	POOLED TAXES	LICENSES/ES S SUITES	TAXES	VERIZON CHARGES	GL/PROJECT CHARGES	
Job Assigned iPads	Bill Comer	941-932-3334	15.00						Job 23-082 Publix 1882 Fruitville	9.25		2.92	3.00	1.06	16.06	30.17	
	Bill Giel	941-932-5844	15.00						Job 23-037 Publix 1023 Sarasota	9.25		2.92	3.00	1.06	16.06	30.17	
	Bill Thixtun	941-932-0707	15.00						Job 21-045 McCown Towers	9.25		2.92	3.00	1.06	16.06	30.17	
	Bruce Ackerson	941-932-6463	15.00						Job 22-077 #003 MC Generators	9.25		2.92	3.00	1.06	16.06	30.17	
	David Kniffen	941-932-7363	15.00						Job 23-078 Publix 0356 Demo & Mod	9.25		2.92	3.00	1.06	16.06	30.17	
	Geoff Neal	941-932-3814	15.00						Job 23-023 Publix 0004 The Villages	9.25		2.92	3.00	1.06	16.06	30.17	
	Jeff Webb	941-932-7585	15.00						Job 23-075 OLA Activity Rectory	9.25		2.92	3.00	1.06	16.06	30.17	
	John McLean	941-932-3036	15.00						Job 23-030 Publix 1447 Bradenton	9.25		2.92	3.00	1.06	16.06	30.17	
	Josh Sims	941-932-3538	15.00						Job 23-059 Publix 1659 Lakeland	9.25		2.92	3.00	1.06	16.06	30.17	
	Josh Tomlinson	941-932-3427	15.00						1-ZZZ-001-7610.000	9.25		2.92	3.00	1.06	16.06	30.17	
	Josh West	941-932-0287	15.00						Job 23-067 MCG 66th Street Fuel	9.25		2.92	3.00	1.06	16.06	30.17	
	Mark McCutchan	941-932-5062	15.00						Job 21-055 McIntosh MS Agri Feasibility	9.25		2.92	3.00	1.06	16.06	30.17	
	Mike Eatherly	941-932-3151	15.00						Job 23-015 Bay Haven Bldg 1 #010 Portables	9.25		2.92	3.00	1.06	16.06	30.17	
	Randy Comer	941-932-1751	15.00						Job 22-059 The Courtney Palmetto	9.25		2.92	3.00	1.06	16.06	30.17	
	Randy McAlpin	941-932-3559	15.00						Job 23-053 Publix 0826 Cape Coral	9.25		2.92	3.00	1.06	16.06	30.17	
	Scot Eunice	941-932-2287	15.00						Job 23-056 Publix 0795 Gainesville	9.25		2.92	3.00	1.06	16.06	30.17	
	Shawn Thompson	941-932-2841	15.00						Job 22-077 #004 MC Generators	9.25		2.92	3.00	1.06	16.06	30.17	
	Steve Butler	941-932-5290	15.00						Job 23-065 Publix 1167 Davenport	9.25		2.92	3.00	1.06	16.06	30.17	
	Tim Vogler	941-932-3807	15.00						Job 23-057 SCS NPHS Reroof	9.25		2.92	3.00	1.06	16.06	30.17	
	SPARE (TG)	941-932-0202	15.00						1-ZZZ-001-7610.000	9.25		2.92	3.00	1.06	16.06	30.17	
22	SPARE (TM)	941-932-2328	15.00						1-ZZZ-001-7610.000	9.25		2.92	3.00	1.06	16.06	30.17	
	Tyler Schule	941-932-6655	15.00						Job 23-015 Bay Haven Bldg 1 #010 Portables	9.25		2.92	3.00	1.06	16.06	30.17	
Job Assigned Internet R	Bill Thixtun	941-720-3276	79.00						Job 21-045 McCown Towers	9.25	-10.74	2.92		3.06	82.06	80.43	
	Bill Comer	941-720-5584	79.00						Job 23-082 Publix 1882 Fruitville	9.25	-10.74	2.92		3.06	82.06	80.43	
5	Josh West	941-932-5412	79.00						Job 23-067 MCG 66th Street Fuel	9.25	-10.74	2.92		3.06	82.06	82.06	
	Mike Eatherly	941-920-0067	79.00	-10.00					Job 23-015 Bay Haven Bldg 1 #010 Portables	9.25	-10.74	2.92		3.06	72.06	72.06	
	Mike Eatherly	941-324-1209	109.00				9.72		1-ZZZ-001-7610.000	4.32		2.92		3.06	121.78	116.24	

19-440 - Liability Insurance
Application for Payment # 8
School Board Sarasota County
SCS NPBS Reroof Hurricane
SOV # 00-012

<u>Acctg</u> <u>Date</u>	<u>Invoice</u> <u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Amount</u>
07/29/24	07/29/24	MES23057	Liab. Ins adj. McIntyre, Elwell & Strammer	(730 35)
			Liability Insurance Total	(730.35*)

Liability Insurance Reconciliation

MES23057

NPHS Refoof Hurricane

Total Billable Cost including Fee	2021	2022	2023	2024	
WIP @ 12/31/23	0.00%	0.00%	8.80%	91.20%	100.00%
\$1,291,992.30	\$0.00	\$0.00	\$113,695.32	\$1,178,296.98	
Superintendent Labor Burden	0.4248%	0.3724%	0.3837%	0.3964%	
	\$0.00	\$0.00	\$436.25	\$4,670.77	\$5,107.02

19-440	\$5,837.37
18-Jun	\$5,107.02
Adj to job	-\$730.35

Total Cost minus Liability
Insurance

\$1,215,331.63	Job Transaction Detail
\$7,862.19	Liability Ins Cost posted to job.
\$1,207,469.44	Total cost minus Liability Insurance
\$84,522.86	7% Fee
\$1,291,992.30	Total Cost for Reconciling Liability Insurance

April 1, 2024

Cost Code 19-440 Liability Insurance Invoice

Contract Amount for – NPHS Hurricane Roof Repair	\$1,636,218.52
GC Insurance Rate	.3964% x 90%
Total Liability Insurance	<u>\$5,837.37</u>

This cost is posted over 3 months @ 90% of the rate. This cost will be reconciled to the final cost at the end of the project.

March	\$1,945.79
April	\$1,945.79
May	\$1,945.79

McIntyre Elwell & Strammer General Contractors, Inc. • Construction Managers

FL Licenses: CGC 1523455 • CBC 035102 • CBC 1258177

GA License GCCO002502

19-400 - General Contract Bonds
Application for Payment # 8
School Board Sarasota County
SCS NPBS Reroof Hurricane
SOV # 00-013

<u>Acctg</u> <u>Date</u>	<u>Invoice</u> <u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Amount</u>
07/29/24	07/29/24	23057 BOND ADJ	Atlas Insurance Agency	(3,756.00)
		General Contract Bonds	Total	(3,756.00)*

SCS NPHS Refoof Hurricane

Project:		0
Adjusted Contract Amount:	\$	1,299,349.50
Original Contract Amount:	\$	1,636,218.52

Total Premium Billing		Premium
Final Bond Premium	\$	14,487.89
Original Bond Premium	\$	18,243.84
Additional Premium	\$	(3,755.95)

Breakdown

Bond Premium		Premium
Adjusted Premium Charge	\$	14,487.89
Original Premium Charge	\$	18,243.84
AP for Bond Premium	\$	(3,755.95)

Maintenance Premium		Premium
Adjusted Premium Charge	\$	-
Original Premium Charge	\$	-
AP for Maintenance Premium	\$	-

Time Surcharge Premium		Premium
Final Premium Charge	\$	-
Original Premium Charge	\$	-
AP for Maintenance Premium	\$	-

Breakdown Totals		\$	(3,755.95)
Florida Hurricane Surcharge	0.0%	\$	-
Total Premium Due		\$	(3,755.95)

\$3,756.00 Atlas Insurance will round up

		Premium
Joint Venture Share	#REF!	#REF!

Carr Mary

From: Dumas Jody
Sent: Monday, October 28, 2024 12:29 PM
To: Josh Tomlinson; Carr Mary
Subject: RE: North port High

Mary,

We have received all required close out documentation. Please move forward with final payment.

Jody

From: Josh Tomlinson <JTomlinson@mesgc.com>
Sent: Monday, October 28, 2024 9:30 AM
To: Carr Mary <Mary.Carr@sarasotacountyschools.net>
Cc: Dumas Jody <Jody.Dumas@sarasotacountyschools.net>
Subject: Re: North port High

External Email - Be Suspicious of Attachments, Links, and Requests for Login Information

Mary

We have not received final payment for this. Do you need anything from me?

Thank you

Josh Tomlinson
941.284.3440

On Sep 10, 2024, at 10:24 AM, Carr Mary <Mary.Carr@sarasotacountyschools.net> wrote:

Josh,

Hoping to get this on the 10/1/24 Board, then can release final payment.

Mary

From: Josh Tomlinson <JTomlinson@mesgc.com>
Sent: Tuesday, September 10, 2024 10:21 AM
To: Carr Mary <Mary.Carr@sarasotacountyschools.net>
Subject: North port High

External Email - Be Suspicious of Attachments, Links, and Requests for Login Information

Mary

Carr Mary

From: Josh Tomlinson <JTomlinson@mesgc.com>
Sent: Thursday, August 8, 2024 4:05 PM
To: Carr Mary; Dumas Jody
Cc: Mike Monaghan
Subject: RE: SCS NPHS Hurricane Pay App 08 2024-07

External Email - Be Suspicious of Attachments, Links, and Requests for Login Information

Mary

There is no Cert of substantial completion. We included the closeouts the final acceptance report by the roofing consultant, Craig's completed final inspection and Foley's CC.

Josh

From: Carr Mary <Mary.Carr@sarasotacountyschools.net>
Sent: Thursday, August 8, 2024 3:51 PM
To: Josh Tomlinson <JTomlinson@mesgc.com>; Dumas Jody <Jody.Dumas@sarasotacountyschools.net>
Cc: Mike Monaghan <mmonaghan@mesgc.com>
Subject: Re: SCS NPHS Hurricane Pay App 08 2024-07

Jody let me know if you approve the closeout of this project.

Josh no cert substantial for this correct? I was not sure as it was repairs that were done. Please let me know.

From: Josh Tomlinson <JTomlinson@mesgc.com>
Sent: Thursday, August 8, 2024 2:43 PM
To: Dumas Jody <Jody.Dumas@sarasotacountyschools.net>
Cc: Carr Mary <Mary.Carr@sarasotacountyschools.net>; Mike Monaghan <mmonaghan@mesgc.com>
Subject: RE: SCS NPHS Hurricane Pay App 08 2024-07

External Email - Be Suspicious of Attachments, Links, and Requests for Login Information

Jody/ Mary

All closeouts have been uploaded to bluebeam. If you need any specific documents, let us know and we can email them to you.

Thank you

Josh Tomlinson
Sr. Project Manager
Cell: 941-284-3440

From: Dumas Jody <Jody.Dumas@sarasotacountyschools.net>
Sent: Wednesday, July 31, 2024 9:58 AM
To: Josh Tomlinson <JTomlinson@mesgc.com>
Subject: FW: SCS NPHS Hurricane Pay App 08 2024-07

Josh?

From: Carr Mary <Mary.Carr@sarasotacountyschools.net>
Sent: Wednesday, July 31, 2024 8:55 AM
To: Dumas Jody <Jody.Dumas@sarasotacountyschools.net>; Johnson Eve <Eve.Johnson@sarasotacountyschools.net>
Subject: Fw: SCS NPHS Hurricane Pay App 08 2024-07

MES contract for N Port hurricane IAN is coming to an end. Will I get a cert from MES and will there be closeouts? I ask because this started out as an IAN contract but was tr to millage funding.

Most IAN contracts did not have certs or closeouts.

Please advise.

From: Shkriuba Roman <Roman.Shkriuba@sarasotacountyschools.net>
Sent: Wednesday, July 31, 2024 6:29 AM
To: Carr Mary <Mary.Carr@sarasotacountyschools.net>
Cc: Lechien Jim <Jim.Lechien@sarasotacountyschools.net>
Subject: FW: SCS NPHS Hurricane Pay App 08 2024-07

Good morning Mary,

Please see the attached Pay app for Hurricane roof repairs at NPHS.

Thanks,

Roman

From: Heidi Peachey <HPeachey@mesgc.com>
Sent: Tuesday, July 30, 2024 9:08 AM
To: Shkriuba Roman <Roman.Shkriuba@sarasotacountyschools.net>

Cc: Josh Tomlinson <JTomlinson@mesgc.com>; Mike Monaghan <mmonaghan@mesgc.com>
Subject: SCS NPHS Hurricane Pay App 08 2024-07

External Email - Be Suspicious of Attachments, Links, and Requests for Login Information

Roman,

Please acknowledge receipt of this Final Billing and Final Change Order for this Project.

Thank you,

Heidi Peachey

Treasurer

ME&S General Contractors, Inc.

1645 Barber Road | Sarasota FL 34240

Direct: 941-341-1660 • O: 941-377-6800

M: 941-274-0523

www.mesgc.com



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November 19, 2024 Board Meeting
Agenda Item 14.

Title

ACCEPTANCE OF CONSTRUCTION SERVICES' PROJECT COMPLETION AND APPROVAL FOR FINAL PAYMENT TO CONTRACTOR WITH THE CERTIFICATE OF COMPLETION FOR THE RIVERVIEW HIGH SCHOOL CONVERT ART ROOM TO CONSTRUCTION LAB 2022 DB CONTRACT

Description

All work has been completed and all required closeout documents have been received from the contractor. The final project costs have been internally audited, and the final payment application and backup #22203987-03 are enclosed. The Director of Construction Services has determined that the project is complete in accordance with state statutes.

Gap Analysis

Acceptance of this item allows the project to be completed, unspent funds to be returned, closeout to be finalized, and final payment to be made to the Construction Manager.

Previous Outcomes

These items are submitted to the Board for all completed projects. The item officially closes out the project financially and frees up District staff for new projects.

Expected Outcomes

Acceptance of this item will close out the project financially and free up District staff for new projects.

Strategic Plan Goal

Pillar 4 - Every School Equipped

Priority 2 - Create High Quality Infrastructure

Recommendation

That the project be accepted as complete, and the final payment and certificate of substantial completion be approved as presented.

Contact Information

JANE DREGER jane.dreger@sarasotacountyschools.net

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact

There is no financial impact to close a project. The financial impact is done via Change Order included in the Construction Services Change Order item. Funding Source: Capital

ATTACHMENTS:

Description	Upload Date	Type
RHS-ConvertArtRoomToConstLab-Swift-22203987-03-FINAL	10/31/2024	Cover Memo



Design Build and Construction Manager at Risk GMP Pay Application Review Check Sheet

Project: RHS - Covert Art Room to Construction Lab

Review Date By PM: 06/14/2024

Contract #: 22203987

Review	Completed (Y/N/NA)
General Conditions and General Requirements Review	
a. Ensure charges submitted are in line with negotiated contract Schedule of Values	Y
b. Charges are responsible and fair based on the job progress , including materials stored to date	Y
c. Field personnel being charged to the job have been onsite performing assigned duties	Y
d. Time charged for any contractor office personnel is consistent with negotiated contract time	Y
e. Verified all backup documentation is provided for all items listed on the detailed transaction report for all General Conditions and General Requirement line items	Y
f. Review General Conditions GMP. Are adjustments needed? Yes _____ No <u>X</u> _____	Y
g. If "Yes", set up meeting to discuss needed changes: Date of meeting _____	N/A
Contingency Tracking	
a. Reviewed Contingency Modification Tracking Sheet	Y
b. Reviewed remaining contract contingency	Y
c. Process new Contingency Modifications	Y
Direct Purchase Order Log	
a. Reviewed Direct Purchase Order log	N/A
b. Reviewed open DPO's for potential closure	N/A
Change Order Tracking Log	
a. Reviewed Change Order Tracking Log	Y
b. Verified all approved change orders have been added or deducted from the contract	Y
Backup Documentation	
a. Verified all backup documentation is provided for all items listed on the detailed transaction report provided for all cost of work line items in the pay application	Y
b. Verified all total charges on the detailed transaction report agree with what is entered in the contract continuation sheet	Y
Retainage	
a. Reviewed current level of retainage being held	Y
b. If a retainage reduction is requested, verify a Retainage Reduction Request Form is being submitted with pay application	FINAL

All required backup documentation has been submitted and reviewed to be complete for Pay Application # ³_____.

All charges have been reviewed and are in agreement with the original contract.

Justin Williams
Digitally signed by Justin Williams
 DN: C=US,
 E=Justin@jonswiftinc.com, O=Jon
 F Swift Inc., CN=Justin Williams
 Date: 2024.05.29 11:47:38-04'00'

Construction Manager

Jane Dreger
Digitally signed by Jane
 Dreger
 Date: 2024.07.09
 16:45:52 -04'00'

Director Signature

Kevin Snyder
Digitally signed by Kevin
 Snyder
 Date: 2024.06.14 09:33:02
 -04'00'

Project Manager

Marilyn Blanton
Digitally signed by
 Marilyn Blanton
 Date: 2024.06.25
 10:00:59 -04'00'

Accounting Verification

CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT

Project:
 SBSC Contract #22203987
 SBSC Project #2051 & 5542

Request No:
 Pay Application Date:
 For Period Ending:

3F Revised
5/29/2024
5/29/2024

RHS - Convert Art Room to Construction Lab
 1 Ram Way
 Sarasota, FL 34231

To Owner:
 School Board of Sarasota County
 1960 Landings Boulevard
 Sarasota, FL 34231

From Construction Manager:
 Jon F. Swift, Inc.
 2221 8th Street
 Sarasota, FL 34240

1. ORIGINAL CONTRACT SUM	\$ 301,789.62
2. NET CHANGE BY CHANGE ORDERS (1-30)	\$ (200,064.47)
3. CONTRACT SUM TO DATE (1. +/- 2.)	\$ 101,725.15
4. TOTAL COMPLETED AND STORED TO DATE	\$ 101,725.15
5. RETAINAGE:	\$ -
6. TOTAL EARNED LESS RETAINAGE (4. - 5.)	\$ 101,725.15
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 97,426.38
8. CURRENT PAYMENT DUE (6. - 7.)	\$ 4,298.77
9. BALANCE TO FINISH INCL. RETAINAGE (3. - 6.)	\$ -

CERTIFICATION BY THE CONTRACTOR: The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the contract documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

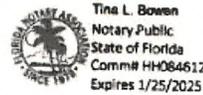
CONTRACTOR: Jon F. Swift, Inc.

BY: Justin Williams 5/29/2024
Digitally signed by Justin Williams
 DN: c=US,
 e=Justin@jonswiftinc.com,
 o=Jon F. Swift Inc., CN=Justin Williams
 Date: 2024.05.29 11:47:53-04'00'
 Justin Williams, Vice President Date

Personally Known
 Subscribed and sworn to before me this 29th
 day of May, 2024

STATE OF FLORIDA
 COUNTY OF **Sarasota**

Notary Public: *Tina Bowen*
 My Commission Expires: **January 25, 2025**



REVIEWED AND RECOMMENDED FOR PAYMENT

By: Kevin Snyder Digitally signed by Kevin Snyder
 Date: 2024.06.14 09:32:51 -04'00'
 Owner's Representative: Kevin Snyder, SCSB Project Manager

Date: 06/14/2024

A	B	C				D	E	F	G	H	I	J	K	L	M	N
OLD COST CODE	DESCRIPTION OF WORK	ORIGINAL SCHEDULED VALUE	Final CO	Admin CO -02	Admin CO - 01	CHANGE ORDERS	NOTES	REVISED SCHEDULED VALUE (C+D)	WORK COMPLETED FROM PREVIOUS APPLICATION	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE (G+H+I)	% COMPLETE	BALANCE TO FINISH (F-J)	% RETAINAGE HELD	TOTAL RETAINAGE HELD
DIV 1	GENERAL REQUIREMENTS															
010600	DB Architect and Engineer	19,384.50				0.00		19,384.50	19,384.50			19,384.50	100%	0.00	0%	0.00
	JFS Preconstruction	4,460.00	(4,460.00)			(4,460.00)		0.00	0.00			0.00	0%	0.00	0%	0.00
011200	Project Manager	7,590.00	(1,430.00)			(1,430.00)		6,160.00	6,160.00			6,160.00	100%	0.00	0%	0.00
011210	Proj Manager Vehicle/Fuel	478.00	(143.40)			(143.40)		334.60	334.60			334.60	100%	0.00	0%	0.00
011500	Superintendent	15,570.00	(1,290.00)			(1,290.00)		14,280.00	13,080.00	1,200.00		14,280.00	100%	0.00	0%	0.00
011510	Superintendent Vehicle/Fuel	1,192.00	(286.08)			(286.08)		905.92	905.92			905.92	100%	0.00	0%	0.00
011800	Project Coordinator	2,340.00	(1,440.00)			(1,440.00)		900.00	900.00			900.00	100%	0.00	0%	0.00
011950	Project Accountant	850.00				0.00		850.00	850.00			850.00	100%	0.00	0%	0.00
012110	Precon Video/Pictures	0.00				0.00		0.00	0.00			0.00	0%	0.00	0%	0.00
012150	Plan Cost	50.00	(37.38)			(37.38)		12.62	12.62			12.62	100%	0.00	0%	0.00
012360	Misc Materials	500.00	(379.18)			(379.18)		120.82	120.82			120.82	100%	0.00	0%	0.00
012500	As-Builts/Record Dwgs	900.00				0.00		900.00	0.00	900.00		900.00	100%	0.00	0%	0.00
013000	Safety Consultant	300.00	(300.00)			(300.00)		0.00	0.00			0.00	0%	0.00	0%	0.00
013100	Personal Protect Equip	350.00	(350.00)			(350.00)		0.00	0.00			0.00	0%	0.00	0%	0.00
013150	Fire Extinguishers	0.00				0.00		0.00	0.00			0.00	0%	0.00	0%	0.00
013200	Barricades	0.00				0.00		0.00	0.00			0.00	0%	0.00	0%	0.00
	Project Management Software	784.65				0.00		784.65	784.65			784.65	100%	0.00	0%	0.00
015700	Temp Svc - Internet	200.00	(200.00)			(200.00)		0.00	0.00			0.00	0%	0.00	0%	0.00
016100	Housekeeping Labor	1,732.00	(692.00)			(692.00)		1,040.00	1,040.00			1,040.00	100%	0.00	0%	0.00
016150	Housekeeping Materials	700.00	(700.00)			(700.00)		0.00	0.00			0.00	0%	0.00	0%	0.00
016160	Dumpsters	1,000.00	(905.68)			(905.68)		94.32	94.32			94.32	100%	0.00	0%	0.00
016250	Temporary Toilets	600.00	(600.00)			(600.00)		0.00	0.00			0.00	0%	0.00	0%	0.00
016300	Temporary Labor	0.00				0.00		0.00	0.00			0.00	0%	0.00	0%	0.00
016350	Ice and Cups	200.00	(181.29)			(181.29)		18.71	18.71			18.71	100%	0.00	0%	0.00
016700	Final Clean & Work Protec.	7,000.00	(7,000.00)			(7,000.00)		0.00	0.00			0.00	0%	0.00	0%	0.00
017100	Expendable Hand Tool	1,000.00	(743.26)			(743.26)		256.74	256.74			256.74	100%	0.00	0%	0.00
018000	Insurance (Gen Liability)	3,621.48				0.00		3,621.48	3,621.48			3,621.48	100%	0.00	0%	0.00
018100	Payment/Perform Bonds	3,621.48	(1,395.19)			(1,395.19)		2,226.29	2,226.29			2,226.29	100%	0.00	0%	0.00
DIV 2	EXISTING CONDITIONS															
023210	Materials Testing	0.00			133.00	133.00		133.00	133.00			133.00	100%	0.00	0%	0.00
024100	Demolition	15,840.00	(15,707.00)		(133.00)	(15,840.00)		0.00	0.00	0.00		0.00	0%	0.00	0%	0.00
DIV 3	CONCRETE															
030000	Cast-in-Place Concrete	8,360.00	(6,800.00)			(6,800.00)		1,560.00	1,560.00			1,560.00	100%	0.00	0%	0.00
039920	Misc Concrete Material	3,500.00	(3,195.66)			(3,195.66)		304.34	304.34			304.34	100%	0.00	0%	0.00

A	B	C				D	E	F	G	H	I	J	K	L	M	N
OLD COST CODE	DESCRIPTION OF WORK	ORIGINAL SCHEDULED VALUE	Final CO	Admin CO -02	Admin CO - 01	CHANGE ORDERS	NOTES	REVISED SCHEDULED VALUE (C+D)	WORK COMPLETED FROM PREVIOUS APPLICATION	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE (G+H+I)	% COMPLETE	BALANCE TO FINISH (F-J)	% RETAINAGE HELD	TOTAL RETAINAGE HELD
DIV 6	WOOD/PLASTICS/COMPOSITES															
061010	Rough Carpentry Material	1,750.00	(1,750.00)			(1750.00)		0.00	0.00			0.00	0%	0.00	0%	0.00
061020	Rough Carpentry Labor	3,120.00	(3,120.00)			(3120.00)		0.00	0.00			0.00	0%	0.00	0%	0.00
064100	Cabinets	16,900.00	(16,166.26)	(733.74)		(16900.00)		0.00	0.00			0.00	0%	0.00	0%	0.00
DIV 8	OPENINGS															
081000	Doors/Frames Contract	3,500.00		733.74		733.74		4,233.74	4,233.74			4,233.74	100%	0.00	0%	0.00
DIV 9	FINISHES															
092900	Drywall	12,500.00	(12,500.00)			(12500.00)		0.00	0.00	0.00		0.00	0%	0.00	0%	0.00
099600	Flooring	4,000.00	(3,935.29)			(3935.29)		64.71	64.71			64.71	100%	0.00	0%	0.00
095100	Acoustical Ceiling	3,000.00	(3,000.00)			(3000.00)		0.00	0.00	0.00		0.00	0%	0.00	0%	0.00
099100	Painting	6,775.00	(6,775.00)			(6775.00)		0.00	0.00	0.00		0.00	0%	0.00	0%	0.00
DIV 10	SPECIALTIES															
109910	Misc. Labor	1,040.00	(1,040.00)			(1040.00)		0.00	0.00			0.00	0%	0.00	0%	0.00
109920	Material Allowance	2,000.00	(1,951.85)			(1951.85)		48.15	48.15			48.15	100%	0.00	0%	0.00
DIV 22	PLUMBING															
220000	Plumbing Allowance	23,000.00	(23,000.00)			(23000.00)		0.00	0.00	0.00		0.00	0%	0.00	0%	0.00
DIV 26	ELECTRICAL															
260005	Electrical Allowance	64,000.00	(31,408.56)		(883.44)	(32292.00)		31,708.00	31,708.00			31,708.00	100%	0.00	0%	0.00
	Data	0.00			883.44	883.44		883.44	883.44			883.44	100%	0.00	0%	0.00
DIV 32	EXTERIOR IMPROVEMENTS															
329200	Seeding/Sodding	1,250.00	(1,250.00)			(1250.00)		0.00	0.00	0.00		0.00	0%	0.00	0%	0.00
329210	Sod/Seed Maintenance					0.00		0.00	0.00	0.00		0.00	0%	0.00	0%	0.00
	SUBTOTAL	244959.11			0.00	(154133.08)		90,826.03	88,726.03	2,100.00	0.00	90,826.03		0.00		0.00
12%	CM FEE	32,334.60	-21435.48			(21435.48)		10,899.12	10,647.12	252.00	0.00	10,899.12	100%	0.00		
010150	Contingency (CM)	24,495.91	-24495.91			(24495.91)		0.00	0.00	0.00		0.00	0%	0.00		
	GRAND TOTAL	301,789.62			0.00	(200064.47)		101,725.15	99,373.15	2,352.00	0.00	101,725.15	100%	0.00		0.00

12-Dec-23
11:59 AM

JON F. SWIFT, INC.
Payroll AR Billing Report
Job: 1236 Riverview High School Contruction Lab
for Task: 011500

Page: 1 of 1

Post Date	Task	W/C	Cost Code	Hours	Class	AR Bill Rate	Extension		
Employee: Huckleberry, Mike A.									
10/20/2023	011500		011500	8.00	Regular	150	1200.00		
				<hr/>			8.00	<hr/>	1200.00
<hr/>				Job Totals	8.00			<hr/>	1200.00



2221 EIGHTH STREET
 SARASOTA, FLORIDA 34237
 (941) 951-6100
 FAX (941) 954-4369

INVOICE

JOB NAME: Riverview High School Construction Lab

BILL TO: SCSB Construction Services Attn.:

SHIP TO: Attn.:

INVOICE DATE	INVOICE NO.	PURCHASE ORDER NO.	TERMS
12-Dec-23	1	1236-01-2500	Net 15

QTY	UNIT	DESCRIPTION	PRICE	AMOUNT
1	Ls	As builts and closeout labor per GMP	\$ 900.00	\$ 900.00
Total				\$ 900.00

Please make checks payable to:
 Jon F. Swift, Inc.
 2221 8th Street
 Sarasota, FL 34237

AIA Document G704[®] – 2017

Certificate of Substantial Completion

PROJECT: *(name and address)*
 RHS Construction Lab 2022
 Sarasota, FL

CONTRACT INFORMATION:
 Contract For: General Construction
 Date: June 06, 2022

CERTIFICATE INFORMATION:
 Certificate Number: 001
 Date: December 21, 2022

OWNER: *(name and address)*
 Sarasota County Schools
 1960 Landings Blvd.
 Sarasota, FL 34234

ARCHITECT: *(name and address)*
 Schenkel Shultz Architecture
 2801 Fruitville Road
 Sarasota, FL 34237

CONTRACTOR: *(name and address)*
 Jon F. Swift, Inc.
 2221 8th Street
 Sarasota, FL 34237

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

Work is complete per plans Digitally signed by Roberto

Schenkel Shultz
 Architecture

ARCHITECT *(Firm Name)*

Gonzalez
 Date: 2022.12.21
 13:02:40-05'00'

SIGNATURE

Roberto Gonzalez,
 Architect

PRINTED NAME AND TITLE

December 1 2022

DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:
(Identify the list of Work to be completed or corrected.)

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within () days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Jon F. Swift, Inc.
 CONTRACTOR *(Firm Name)*

Sarasota County Schools
 OWNER *(Firm Name)*



SIGNATURE

Justin Williams, Vice
 President

PRINTED NAME AND TITLE

December 21, 2022

DATE

Kevin Snyder
Digitally signed by Kevin Snyder
 Date: 2024.06.10 08:35:38 -04'00'

SIGNATURE

Kevin Snyder, Senior PM

PRINTED NAME AND TITLE

06/10/2024

DATE

Blanton Marilyn

From: Madison Drew
Sent: Thursday, October 31, 2024 11:40 AM
To: Blanton Marilyn
Cc: Snyder Kevin
Subject: RHS-Convert Art Room to Construction Lab, #22203987 Ready for Final Payment

Hey Marilyn,

RHS-Convert Art Room to Construction Lab, #22203987 is ready for final payment and we've received all the closeout information we're going to receive. Let me know if you have any questions.



Drew A. Madison
Project Manager
Construction Services Department
Sarasota County Schools
Every Student. Every Day!

Office: 941-927-9000 ext. 69016
Email: Drew.Madison@sarasotacountyschools.net

This communication may contain privileged and confidential information intended only for the addressee(s) named above. If you are not the intended recipient, you are hereby notified that any review, dissemination, distribution or duplication of this communication is strictly prohibited. If you are not the intended recipient, please notify the sender by reply email and destroy all copies of the original message. Please be aware that all e-mail to and from Sarasota County Schools is subject to the public records laws of Florida.



November 19, 2024 Board Meeting
Agenda Item 15.

Title

ACCEPTANCE OF CONSTRUCTION SERVICES' PROJECT COMPLETION AND APPROVAL FOR FINAL PAYMENT TO CONTRACTOR WITH THE CERTIFICATE OF COMPLETION FOR THE BOOKER HIGH SCHOOL TRACK AND FIELD REPLACEMENT DB CONTRACT

Description

All work has been completed and all required closeout documents have been received from the contractor. The final project costs have been internally audited, and the final payment application and backup #22302412-10 are enclosed. The Director of Construction Services has determined that the project is complete in accordance with state statutes.

Gap Analysis

Acceptance of this item allows the project to be completed, unspent funds to be returned, closeout to be finalized, and final payment to be made to the Construction Manager.

Previous Outcomes

These items are submitted to the Board for all completed projects. The item officially closes out the project financially and frees up District staff for new projects.

Expected Outcomes

Acceptance of this item will close out the project financially and free up District staff for new projects.

Strategic Plan Goal

Pillar 4 - Every School Equipped

Priority 2 - Create High Quality Infrastructure

Recommendation

That the project be accepted as complete, and the final payment and certificate of substantial

completion be approved as presented.

Contact Information

JANE DREGER jane.dreger@sarasotacountyschools.net

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact

There is no financial impact to close a project. The financial impact is done via Change Order included in the Construction Services Change Order item. Funding Source: Capital

ATTACHMENTS:

Description	Upload Date	Type
Swift-BHS-TrackField-22302412-10-FINAL	10/31/2024	Cover Memo



Design Build and Construction Manager at Risk GMP Pay Application Review Check Sheet

Project: BHS - TRACK & FIELD REPLACEMENT

Review Date By Project Manager 07/16/2024

Contract #: 22302412

Review	Completed (Y / N / NA)
General Conditions and General Requirements Review	
a. Ensure charges submitted are in line with negotiated contract Schedule of Values	Y
b. Charges are responsible and fair based on the job progress	Y
c. Field personnel being charged to the job have been onsite performing assigned duties	Y
d. Time charged for any contractor office personnel is consistent with negotiated contract time	Y
e. Verified all backup documentation is provided for all items listed on the detailed transaction report for all General Conditions and General Requirement line items	Y
f. Review General Conditions GMP. Are adjustments needed? Yes _____ No <u>X</u>	Y
g. If "Yes", set up meeting to discuss needed changes Date of meeting _____	N/A
Contingency Tracking	
a. Reviewed Contingency Modification Tracking Sheet	N/A
b. Reviewed remaining contract contingency	N/A
c. Process new Contingency Modifications	N/A
Direct Purchase Order Log	
a. Reviewed Direct Purchase Order log	N/A
b. Reviewed open DPO's for potential closure	N/A
Change Order Tracking Log	
a. Reviewed Change Order Tracking Log	Y
b. Verified all approved change orders have been added or deducted from the contract	Y
Backup Documentation	
a. Verified all backup documentation is provided for all items listed on the detailed transaction report provided for all cost of work line items in the pay application	Y
b. Verified all total charges on the detailed transaction report agree with what is entered in the contract continuation sheet	Y
Retainage	
a. Reviewed current level of retainage being held	Y
b. If a retainage reduction is requested, verify a Retainage Reduction Request Form is being submitted with pay application	FINAL

All required backup documentation has been submitted and reviewed to be complete for Pay Application # 10.

All charges have been reviewed and are in agreement with the original contract.

DocuSigned by:
Justin Williams
P 3E2665109F34A3...

Kevin Snyder
Justin Williams Snyder
Project Manager

Digitaly signed
by Kevin Snyder
Date: 2024.07.17
08:40:25 -04'00'

Marilyn Blanton
Accounting Verification

Digitaly signed by
Marilyn Blanton
Date: 2024.07.17
14:58:33 -04'00'

Jane Dreger
Director Signature

Digitaly signed by Jane
Dreger
Date: 2024.07.17 11:33:06
-04'00'

CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT

Project:
SBSC Contract #TBD
SBSC Project #3226

Request No:
Pay Application Date:
For Period Ending:

10-F
12/26/2023
12/31/2023

Booker High School Track and Field Replacement
3201 North Orange Ave
Sarasota, FL 34234

To Owner:
School Board of Sarasota County
1960 Landings Boulevard
Sarasota, FL 34231

From Construction Manager:
Jon F. Swift, Inc.
2221 8th Street
Sarasota, FL 34240

1. ORIGINAL CONTRACT SUM	\$ 2,784,163.21
2. NET CHANGE BY CHANGE ORDERS (1-30)	\$ (148,127.30)
3. CONTRACT SUM TO DATE (1. +/- 2.)	\$ 2,636,035.91
4. TOTAL COMPLETED AND STORED TO DATE	\$ 2,636,035.91
5. RETAINAGE:	\$ -
6. TOTAL EARNED LESS RETAINAGE (4. - 5.)	\$ 2,636,035.91
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 2,523,344.13
8. CURRENT PAYMENT DUE (6. - 7.)	\$ 112,691.78
9. BALANCE TO FINISH INCL. RETAINAGE (3. - 6.)	\$ 0.00

CERTIFICATION BY THE CONTRACTOR: The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the contract documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Jon F. Swift, Inc.

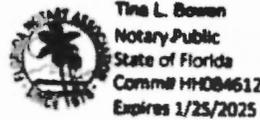
DocuSigned by:
BY: Justin Williams 12/27/2023
Justin Williams, Vice President Date

Personally Known
Subscribed and sworn to before me this 27th
day of December, 2023

[Handwritten Signature]

Notary Public: _____
My Commission Expires: **January 25, 2025**

STATE OF FLORIDA
COUNTY OF Sarasota



REVIEWED AND RECOMMENDED FOR PAYMENT

By: Kevin Snyder [Digitally signed by Kevin Snyder
Date: 2024.07.17 08:42:05 -04'00']
Owner's Representative: Ernest Dubose, SCSB Project Manager

Date: 07/16/2024

Booker High School Track and Field Replacement
 SCHOOL BOARD OF SARASOTA COUNTY
 APPLICATION AND CERTIFICATION FOR PAYMENT
 Contractor's signed certification is attached

APPLICATION NUMBER: 10-F
 APPLICATION DATE: 12/26/2023
 PERIOD ENDING: 12/31/2023
 SBSC PROJECT NO: 3226

A	B	C			D	E	F	G	H	I	J	K	L	M	N	
OLD COST CODE	DESCRIPTION OF WORK	ORIGINAL SCHEDULED VALUE		Contingency Mod - 01 Added Concrete	Amin CO-07	CHANGE ORDERS	NOTES	REVISED SCHEDULED VALUE (C+D)	WORK COMPLETED FROM PREVIOUS APPLICATION	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE (G+H+I)	% COMPLETE	BALANCE TO FINISH (F-J)	% RETAINAGE HELD	TOTAL RETAINAGE HELD
DIV 1	GENERAL REQUIREMENTS															
010600	DB Architect Allowance					0.00		0.00	0.00			0.00	0%	0.00	0%	0.00
010640	DB Civil Engineer	40,200.00				0.00		40,200.00	40,200.00			40,200.00	100%	0.00	0%	0.00
010680	DB Structural Engineer	2,500.00	(2,140.00)			-2140.00		360.00	360.00			360.00	100%	0.00	0%	0.00
010740	DB Electrical Engineer					0.00		0.00	0.00			0.00	0%	0.00	0%	0.00
	DB Geotech					4752.50		4,752.50	4,752.50			4,752.50	100%	0.00	0%	0.00
010780	DB Athletic Consultant	16,000.00				0.00		16,000.00	16,000.00			16,000.00	100%	0.00	0%	0.00
	JFS Preconstruction	19,650.00				-19650.00		0.00	0.00			0.00	0%	0.00	0%	0.00
011200	Project Manager	39,905.00	(4,700.00)		(6,000.00)	-10695.00		29,210.00	29,210.00			29,210.00	100%	0.00	0%	0.00
011210	Proj Manager Vehicle/Fuel	2,056.75	(987.23)			-987.23		1,069.52	1,069.52			1,069.52	100%	0.00	0%	0.00
011350	Assistant Project Manager	24,240.00	(2,525.00)			-13600.00		10,640.00	10,640.00			10,640.00	100%	0.00	0%	0.00
011370	Assistant PM Vehicle/Fuel	2,056.75	(617.02)			-617.02		1,439.73	1,439.73			1,439.73	100%	0.00	0%	0.00
011500	Superintendent	52,000.00	840.00		6,000.00	37200.00		89,200.00	89,200.00			89,200.00	100%	0.00	0%	0.00
011510	Superintendent Vehicle/Fue	3,897.00	(974.25)			-974.25		2,922.75	2,922.75			2,922.75	100%	0.00	0%	0.00
011800	Project Coordinator	15,150.00	(660.00)			-300.00		14,850.00	14,450.00	400.00		14,850.00	100%	0.00	0%	0.00
011950	Project Accountant	4,785.00				0.00		4,785.00	4,785.00			4,785.00	100%	0.00	0%	0.00
012110	Precon Video/Pictures	750.00	(750.00)			-750.00		0.00	0.00			0.00	0%	0.00	0%	0.00
012150	Plan Cost	500.00	(500.00)			-500.00		0.00	0.00			0.00	0%	0.00	0%	0.00
012360	Misc Materials	0.00	(981.57)			18.43		18.43	18.43			18.43	100%	0.00	0%	0.00
012500	As-Builts/Record Dwgs	3,200.00				0.00		3,200.00	0.00	3,200.00		3,200.00	100%	0.00	0%	0.00
013000	Safety Consultant	1,500.00	(1,312.50)			-1312.50		187.50	187.50			187.50	100%	0.00	0%	0.00
013100	Personal Protect Equip	750.00	(750.00)			-750.00		0.00	0.00			0.00	0%	0.00	0%	0.00
013150	Fire Extinguishers	300.00	(300.00)			-300.00		0.00	0.00			0.00	0%	0.00	0%	0.00
013200	Barricades	10,000.00	(4,996.40)			-9748.90		251.10	251.10			251.10	100%	0.00	0%	0.00
015070	Project Management Softwa	7,238.82				0.00		7,238.82	7,238.82			7,238.82	100%	0.00	0%	0.00
015030	Job Office Equipment	500.00	(500.00)			-500.00		0.00	0.00			0.00	0%	0.00	0%	0.00
015040	Job Office Supplies	375.00	(339.70)			-339.70		35.30	35.30			35.30	100%	0.00	0%	0.00
015700	Temp Svc - Internet	750.00	(750.00)			-750.00		0.00	0.00			0.00	0%	0.00	0%	0.00
016100	Housekeeping Labor	5,196.00	(5,196.00)			-5196.00		0.00	0.00			0.00	0%	0.00	0%	0.00
016150	Housekeeping Materials	2,500.00	(2,464.73)			-2464.73		35.27	35.27			35.27	100%	0.00	0%	0.00
016160	Dumpsters	7,500.00	(6,522.32)			-6522.32		977.68	977.68			977.68	100%	0.00	0%	0.00
016250	Temporary Toilets	1,500.00	(1,500.00)			-1500.00		0.00	0.00			0.00	0%	0.00	0%	0.00
016300	Temporary Labor	5,195.00	(5,195.00)			-5195.00		0.00	0.00			0.00	0%	0.00	0%	0.00
016350	Ice and Cups	250.00	(205.16)			-205.16		44.84	44.84			44.84	100%	0.00	0%	0.00
017100	Expendable Hand Tool	500.00	(500.00)			-500.00		0.00	0.00			0.00	0%	0.00	0%	0.00
017000	Storage Trailers	5,000.00	(5,000.00)			-5000.00		0.00	0.00			0.00	0%	0.00	0%	0.00
017350	Survey	17,980.00				0.00		17,980.00	17,980.00			17,980.00	100%	0.00	0%	0.00
018000	Insurance (Gen Liability)	33,409.96				0.00		33,409.96	33,409.96			33,409.96	100%	0.00	0%	0.00
018100	Payment/Perform Bonds	33,409.96	(13,222.84)			-14222.84		19,187.12	19,187.12			19,187.12	100%	0.00	0%	0.00
DIV 2	EXISTING CONDITIONS															
023210	Materials Testing	0.00				0.00		0.00	0.00			0.00	0%	0.00	0%	0.00
024100	Demolition					3250.00		3,250.00	3,250.00			3,250.00	100%	0.00	0%	0.00

Booker High School Track and Field Replacement
 SCHOOL BOARD OF SARASOTA COUNTY
 APPLICATION AND CERTIFICATION FOR PAYMENT
 Contractor's signed certification is attached

APPLICATION NUMBER: 10-F
 APPLICATION DATE: 12/26/2023
 PERIOD ENDING: 12/31/2023
 SBSC PROJECT NO: 3226

A	B	C			D	E	F	G	H	I	J	K	L	M	N	
OLD COST CODE	DESCRIPTION OF WORK	ORIGINAL SCHEDULED VALUE		Contingency Mod - 01 Added Concrete	Amin CO-07	CHANGE ORDERS	NOTES	REVISED SCHEDULED VALUE (C+D)	WORK COMPLETED FROM PREVIOUS APPLICATION	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE (G+H+I)	% COMPLETE	BALANCE TO FINISH (F-J)	% RETAINAGE HELD	TOTAL RETAINAGE HELD
DIV 5	METALS															
051200	Game Clock Columns	7,000.00		(2,010.00)		-4510.00		2,490.00	2,490.00			2,490.00	100%	0.00	0%	0.00
DIV 9	FINISHES															
099100	Painting	3,140.00				4210.00		7,350.00	7,350.00			7,350.00	100%	0.00	0%	0.00
DIV 11	EQUIPMENT															
116600	Track Mats/Groomer	13,500.00		(6,496.80)		-6496.80		7,003.20	7,003.20			7,003.20	100%	0.00	0%	0.00
DIV 22	PLUMBING															
220000	Plumbing/Storm Drainage	39,000.00		(13,347.66)		-13347.66		25,652.34	25,652.34			25,652.34	100%	0.00	0%	0.00
												0.00	0%	0.00	0%	0.00
DIV 26	ELECTRICAL															
260005	Electrical Allowance	132,500.00		(5,980.00)	(51,000.00)	-67600.00		64,900.00	64,900.00			64,900.00	100%	0.00	0%	0.00
DIV 27	GAME CLOCKS															
271000	Game Clock Allowance	10,000.00		(4,175.38)		-4175.38		5,824.62	5,824.62			5,824.62	100%	0.00	0%	0.00
271000	Game Clock Labor/Material	1,240.00		(1,240.00)		-1240.00		0.00	0.00			0.00	0%	0.00	0%	0.00
DIV 32	EXTERIOR IMPROVEMENTS															
321600	Site Concrete	57,700.00	8,845.60	106,545.60		57691.20		115,391.20	115,391.20			115,391.20	100%	0.00	0%	0.00
321800	Sports Fields	1,574,125.00		24,239.21		302657.21		1,876,782.21	1,876,782.21			1,876,782.21	100%	0.00	0%	0.00
	Survey	0.00		(240.00)		14760.00		14,760.00	14,760.00			14,760.00	100%	0.00	0%	0.00
	Running Track	200,000.00				-200000.00		0.00	0.00			0.00	0%	0.00	0%	0.00
323100	Fences/Gates	80,300.00				-29108.00		51,192.00	51,192.00			51,192.00	100%	0.00	0%	0.00
328020	Irrigation - Allowance	1,500.00		(1,500.00)		-1500.00		0.00	0.00			0.00	0%	0.00	0%	0.00
329200	Seeding/Sodding	7,500.00	2,560.00	(6,550.00)		-4940.00		2,560.00	2,560.00			2,560.00	100%	0.00	0%	0.00
329210	Sod/Seed Maintenance	1,500.00		(1,500.00)		-1500.00		0.00	0.00			0.00	0%	0.00	0%	0.00
	SUBTOTAL	2489750.24	-57324.12	42724.97		-14599.15		2,475,151.09	2,471,551.09	3,600.00	0.00	2,475,151.09		0.00		0.00
6.5%	CM FEE	161,833.77	-3726.07	2777.12		-948.95		160,884.82	160,650.82	234.00	0.00	160,884.82	100%	0.00		
010150	Contingency (CM)	132,579.20	-87077.11	-45502.09		-132579.20		0.00	0.00	0.00		0.00	0%	0.00		
	GRAND TOTAL	2,784,163.21	(148,127.30)	0.00		-148127.30		2,636,035.91	2,632,201.91	3,834.00	0.00	2,636,035.91	100%	0.00		0.00

26-Dec-23
11:59 AM

JON F. SWIFT, INC.
Payroll AR Billing Report
Job: 1252 Booker High School Track and Field Replacement
for Task: 011800

Page: 1 of 1

Post Date	Task	W/C	Cost Code	Hours	Class	AR Bill Rate	Extension
Employee: Bowen, Tina L.							
12/8/2023	011800		011800	8.00	Regular	50	400.00
				8.00			400.00
Job Totals				8.00			400.00



2221 EIGHTH STREET
 SARASOTA, FLORIDA 34237
 (941) 951-6100
 FAX (941) 954-4369

INVOICE

JOB NAME: VHS Construction Lab

BILL TO: SCSB Construction Services Attn.:

SHIP TO: Attn.:

INVOICE DATE	INVOICE NO.	PURCHASE ORDER NO.	TERMS
26-Dec-23	1	1252-01-2500	Net 15

QTY	UNIT	DESCRIPTION	PRICE	AMOUNT
1	LS	Record Drawing and closeout package labor per GMP	\$ 3,200.00	\$ 3,200.00
Total				\$ 3,200.00

Please make checks payable to:
 Jon F. Swift, Inc.
 2221 8th Street



AIA® Document G704® – 2017

Certificate of Substantial Completion

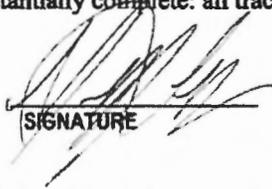
PROJECT: (name and address) Booker High School Track and Field Replacement Sarasota, FL	CONTRACT INFORMATION: Contract For: General Construction Date: December 23, 2022	CERTIFICATE INFORMATION: Certificate Number: 001 Date: July 26, 2023
OWNER: (name and address) Sarasota County School Board 1960 Landings Blvd. Sarasota, Florida 34231	ARCHITECT: (name and address) Fisher Engineering 1817 Pinyon Pine Drive Sarasota, FL. 34240	CONTRACTOR: (name and address) Jon F. Swift, Inc. 2221 8th Street Sarasota, FL. 34237

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

The following work is substantially complete: all track and field work per civil plans and turf specifications and is safe for student athlete use.

Fisher Engineering
ARCHITECT (Firm Name)



SIGNATURE

Gregg Fisher, President
PRINTED NAME AND TITLE

July 24, 2023
DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

The following work is still being completed and the warranties will start at a later date:

- Plumbing - new drinking fountains
- Electrical - sideline power and bleacher lighting
- Fencing

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

- (Identify the list of Work to be completed or corrected.)*
- Drinking fountain installation - Estimated completion date 7/28/2023
- Fencing completion - Estimated completion date 8/4/2023
- Electrical completion - Estimated completion date at field 8/4/2023, bleacher lighting, 9/1/2023
- Game clock installation - Estimated completion date 8/4/2023
- Southern outer track curb (scope added by owner late June 2023) - Estimated completion date 8/11/2023

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Sixty (60) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$100,000

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Jon F. Swift, Inc.

CONTRACTOR (Firm Name)

Sarasota County School Board

OWNER (Firm Name)



SIGNATURE

Kevin Snyder

SIGNATURE

Digitally signed by Kevin Snyder
Date: 2024.07.17 08:21:04 -04'00'

Justin Williams, Vice President

PRINTED NAME AND TITLE

Kevin Snyder
Senior Project Manager

PRINTED NAME AND TITLE

July 26, 2023

DATE

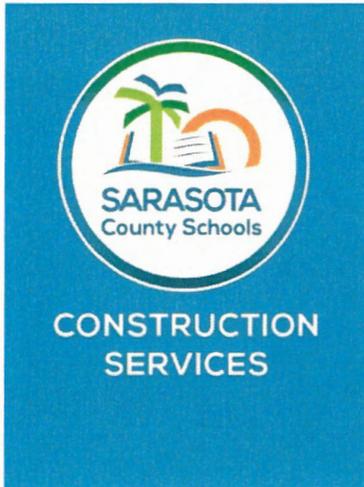
07/16/2024

DATE

Blanton Marilyn

From: Madison Drew
Sent: Thursday, October 31, 2024 11:40 AM
To: Blanton Marilyn
Cc: Snyder Kevin
Subject: BHS Track & Field 22302412 Ready for Final Payment

BHS Track & Field 22302412 is ready for final payment, and we've received all the closeout information we're going to receive. Let me know if you have any questions.



Drew A. Madison
Project Manager
Construction Services Department
Sarasota County Schools
Every Student. Every Day!

Office: 941-927-9000 ext. 69016
Email: Drew.Madison@sarasotacountyschools.net

This communication may contain privileged and confidential information intended only for the addressee(s) named above. If you are not the intended recipient, you are hereby notified that any review, dissemination, distribution or duplication of this communication is strictly prohibited. If you are not the intended recipient, please notify the sender by reply email and destroy all copies of the original message. Please be aware that all e-mail to and from Sarasota County Schools is subject to the public records laws of Florida.



November 19, 2024 Board Meeting
Agenda Item 16.

Title

APPROVAL AND/OR RATIFICATION OF CONSTRUCTION SERVICES' CHANGE ORDERS

Description

The Construction Services' change orders are summarized on the enclosure for ease of review. Included in these change orders is a (\$142,520.05) deduct for Direct Material Purchase, and closing out two projects and returning (\$348,191.77) in unspent project funds. These change orders result in an overall contract decrease of (\$348,191.77).

Gap Analysis

Change orders are utilized on construction contracts to adjust the original contract amount for various circumstances. These may include adjustments for an increase or decrease in project scope, adjustments needed to close a contract and return unspent project funds to the district, or for removing the purchase of large items from a contract so the district can purchase these items directly from vendors to save sales tax. The attached documents detail the associated change orders for this item on multiple projects.

Previous Outcomes

Change orders reflect construction project progress and occur normally as a result of conditions on the construction project and district staff managing the costs associated with each project, including deductive change orders to allow the district to save sales tax.

Expected Outcomes

This system has resulted in significant, ongoing savings and allows district staff to continue to maximize these benefits, especially as the construction market becomes more competitive.

Strategic Plan Goal

Pillar 4 - Every School Equipped

Priority 1 - Maintain Sustainable Financial Practices

Recommendation

That the Construction Services' change orders be approved and/or ratified as presented.

Contact Information

JANE DREGER jane.dreger@sarasotacountyschools.net

JODY DUMAS jody.dumas@sarasotacountyschools.net

MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact

(\$490,711.82), plus a future DPO of \$142,520.05, resulting in an overall credit of (\$348,191.77.)

Funding: Capital

ATTACHMENTS:

Description	Upload Date	Type
Nov 19 2024 CSD CO	10/31/2024	Cover Memo
Nov 19 2024 CSD CO	10/31/2024	Cover Memo



Project	Contractor	CO#	Contract Sum prior to this Change Order request	Contract Change Order amount	Revised Contract Amount	EXPLANATION (see attached)	SALES TAX SAVINGS *	Direct Purchase order Amount	**
SUMMARY OF CONSTRUCTION SERVICES CHANGE ORDERS PRESENTED FOR APPROVAL AND/OR RATIFICATION AT THE 11/19/2024 SCHOOL BOARD MEETING									
Wellen Park High School	Willis A. Smith Construction, Inc.	011	\$149,138,847.72	-\$142,520.05	\$148,996,327.67	This change order reflects a decrease of the contract for material-only DPO of Concrete material supplied by Smyrna Ready Mix Concrete, LLC, PVC material supplied by PVF Industrial, and Foam Insulation material supplied by Maves Coatings & Insulation, Inc.	\$0.00	\$142,520.05	R
Riverview High School Convert Art Room to Construction Lab 2022	Jon F. Swift, Inc.	01	\$301,789.62	-\$200,064.47	\$101,725.15	This change order reflects the amount to return unspent funds and reconcile the contract between Owner and Design Builder dated June 06, 2022.	\$0.00	\$0.00	R
Booker High School Track and Field Replacement	Jon F. Swift, Inc.	01	\$2,784,163.21	-\$148,127.30	\$2,636,035.91	This change order reflects the amount to return unspent funds and reconcile the contract between Owner and Design Builder dated December 23, 2022.	\$0.00	\$0.00	R
			\$152,224,800.55	-\$490,711.82	\$151,734,088.73		\$0.00	\$142,520.05	
NOTE: The change orders (*identified above), for ratification, are the result of direct purchase of these items by the School Board to save sales tax. **A=Approval; R=Ratification									

**Sarasota County School Board
Construction Services
Change Order**

PROJECT: Wellen Park High School
New High School
11830 Manasota Beach Road
Englewood, Florida 34223

CHANGE ORDER DATE:
CONTRACT / PO NUMBER: 22304008

TO (Contractor):
Willis A. Smith Construction, Inc.
5001 Lakewood Ranch Blvd.
Sarasota, Florida 34240

CHANGE ORDER TYPE: Direct Material Purchase Order
CONTRACT DATE: May 16, 2023

CHANGE ORDER NUMBER: 011

You are directed to make the following changes in this Contract:	
DMP Deduct for Smyrna Ready Mix DPO 22501175: Material \$82,940.00 + Sales Tax Savings \$5,026.40 =	(\$87,966.40)
Return Sales Tax to project:	\$5,026.40
DMP Deduct for PVF Industrial DPO 22501448: Material \$13,102.57 + Sales Tax Savings \$836.15 =	(\$13,938.72)
Return Sales Tax to project:	\$836.15
DMP Deduct for Mayes Coatings & Insulation, Inc.: Material \$46,477.48 + Sales Tax Savings \$2,838.65 =	(\$49,316.13)
Return Sales Tax to project:	\$2,838.65
Total return of Sales Tax this Change Order: \$8,701.20	
Total of Summary:	(\$142,520.05)

The original Guaranteed Maximum Price was	\$ 46,018,186.00
The net change by previously authorized Change Orders 1 through 10:	\$ 103,120,661.72
The Guaranteed Maximum Price prior to the Change Order was	\$ 149,138,847.72
The Guaranteed Maximum Price will be (<i>decreased</i>) by this Change Order in the amount of	\$ (142,520.05)
The NEW Guaranteed Maximum Price including this Change Order will be	\$ 148,996,327.67

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be 07/01/2026.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Order Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Zyscovich, LLC
ARCHITECT (Firm Name)

SIGNATURE
Jose Murguido, President
PRINTED NAME & TITLE
10/25/2024
DATE

Willis A. Smith Construction, Inc.
CONTRACTOR (Firm Name)

SIGNATURE
Auslin Pella, Project Manager
PRINTED NAME & TITLE
10/25/24
DATE

Sarasota County School Board
Digitally signed by Brian T. Mabee
T. Mabee
Date: 2024.10.28 10:33:11 -04'00'
SIGNATURE
Brian Mabee, Project Manager
PRINTED NAME & TITLE
Digitally signed by Jane Dreger
Jane Dreger
Date: 2024.10.29 08:17:26 -04'00'
SIGNATURE
Jane Dreger
DIRECTOR (Printed Name)

PURCHASE ORDER REQUEST FORM
School Board of Sarasota County

Project Name: Wellen Park High School

Date: August 19, 2024

Project Owner: School Board of Sarasota County

VENDOR: Smyrna Ready Mix Concrete, LLC dba SRM Concrete
1000 Hollingshead Circle
Murfreesboro, TN 37129
FEIN #: 62-1850770
Attention: Megan Sadler
Telephone: 615-355-1028
Email: Msadler@smyrnareadymix.com

SHIP TO: Wellen Park High School
10801 Manasota Beach Road
Venice, Florida 34293
c/o CROM CORP
Attention: T.J. Williams and Danny Ratliff
Telephone: 352-514-7835
Email: tjw@cromcorp.com ; dratliff@cromcorp.com

Date	Delivery Date	Ship via	F.O.B.	Terms	Purchase Order No.
	Per Superintendent	Your Truck	Job Site	Net 30	

SPECIAL INSTRUCTIONS: All responsibility & contact relative to the P.O. shall be with Willis A. Smith Construction, Inc. as to delivery, quality and quantity. The Project Name and the Direct Purchase Order Number **MUST** be included on all invoices or they will be rejected. Vendor shall send invoices to the SUBCONTRACTOR for review, approval and transmittal to WILLIS SMITH CONSTRUCTION, INC., c/o wgomez@willissmith.com for processing for authorization to pay. The PM will verify materials and the pay requisition will be prepared for submittal of invoices to the OWNER for approval and payment. *****Do NOT send Invoices to the Owner - This will result in delay of review and approval by the GC and processing for payment.**

Item #	Item Description	Quantity	Unit	Unit Price	Extended Amount
1	4000 PSI STRT COMMERCIAL AIR	90	40350	\$164.00	\$14,760.00
2	4000 SHOTCRETE MIX FINE	290	40166	\$197.00	\$57,130.00
3	4000 PSI STRT 89 CHIPS AIR	50	40400	\$165.00	\$8,250.00
4	Enviromental/Fuel Charges	70	Surcharge	\$40.00	\$2,800.00

Purchase Order Total:	\$	82,940.00
Tax Savings 6%:	\$	4,976.40
1% of 1st \$5,000	\$	50.00
	\$	5,026.40
Material and Sales Tax Savings Total:	\$	87,966.40

Attached: Quote
W-9

NOTE:

Vendor shall provide ELECTRONIC copies of Shop Drawings to apella@willissmith.com for approval prior to final order or fabrication. Field measure prior to any fabrication.

Verified by: **Austin Pella**
Austin Pella, Project Manager
Willis A. Smith Construction, Inc.

Digitally signed by Austin Pella
DN: cn=US, e=apella@willissmith.com, o=Willis A. Smith Construction, Inc., ou=Project Manager, cn=Austin Pella
Reason: I am approving this document
Date: 2024.08.20 15:52:36-0400'

*Attach DPO to this approved request once issued. Upon delivery and acceptance, send all invoices as follows:
School Board of Sarasota County
c/o Willis A. Smith Construction, Inc.
wgomez@willissmith.com; apella@willissmith.com



Smyrna Ready Mix Project Quote
 580 Prineville Street
 Port Charlotte, FL 33954
 Plant: Port Charlotte - 153

Bid # 141314

Quote Date:	<u>7/25/2024</u>	Quote Expiration Date:	<u>8/25/2024</u>
Project:	<u>WELLEN PARK HIGH SCHOOL</u>	Customer:	<u>SARASOTA COUNTY SCHOOL BOARD C/O CROM CORPORATION</u>
Project Area:	<u>ENGLEWOOD</u>	Contact:	<u>DANNY RATLIFF</u>
Project Address:	<u>10801 MANASOTA BEACH RD VENICE FL 34293</u>	Phone:	<u>(352) 548 - 3340</u>
		Account #:	<u></u>

MIX #	PRODUCT DESCRIPTION	UNIT PRICE (CY)	*PD BY 10th DISCOUNT (CY)	NET PRICE (CY)	NOTES
40350	4000 PSI STRT COMMERCIAL AIR	164.00	2.00	162.00	
40166	4000 SHOTCRETE MIX FINE	197.00	2.00	195.00	
40400	4000 PSI STRT 89 CHIPS AIR	165.00	2.00	163.00	

Fly Ash Mixes are subject to availability. If Fly Ash is not available, straight cement mixes will be used. Mixes will be priced as quoted. If Straight Cement mixes are not quoted, add \$3.00 to the mix price.

Straight Cement (Except Slurry or Grout)	\$3.00 CY	Retarder-Per Percent	\$1.00 CY	Diversion Charge	\$110.00 Load
Chip Mixes	Call for Quote	Mid Range Double Dose	\$3.00 CY	Delivery Charge Under 6cy	\$100.00 Load
No Air Mix	\$2.00 CY	Superplasticizer	\$6.00 CY	Delivery Charge Under 3cy	\$150.00 Load
Pea Gravel Mixes	Call for Quote	Hot/Chilled Water	\$3.00 CY	Delivery Charge Under 2cy	\$200.00 Load
Custom Mixes	Call	Micro Fibers Half Dose	\$3.00 CY	Truck Time	\$150.00 Per Hour
Calcium Chloride-Per Percent	\$3.00 CY	Micro Fibers Full Dose	\$6.00 CY	Stand-by Charges	\$150.00 Per Hour
Non-Chloride Per Percent	\$4.50 CY	Steel Fibers	Call for Quote	Sales Tax NOT Included In Pricing	

Additional Items Quoted Upon Request Not Open Sunday Fuel/Environmental Surcharge \$40.00 Per Load

Terms:	<u>\$2.00</u>	(CYD) discount if paid in full by the 10th of the following month. Net 30 terms. *	
Escalation Date:	<u>4/1/2025</u>	Escalation Amount:	<u>\$7 Per Yard</u>
Job Pricing End Date:	<u>3/31/2026</u>		
Quotation Good Through:	<u>8/25/2024</u>		
Estimated Yards:	<u>500</u>		

Smyrna Ready Mix		Acceptance:	
By:	<u>Scott Nees</u>	By:	<u></u>
Date:	<u>7/25/2024</u>	Date:	<u></u>

Note: The escalation pricing set forth herein is an estimate of future price increases based on historical figures. Unforeseen increases in costs could result in a higher escalation. SRM Concrete reserves the right to re-negotiate fuel surcharges, environmental fees, plant opening, and truck charges based on job requirements. This Quote is not to be construed as an offer to sell, and no contractual relationship shall arise from it until Customer's order has been accepted by SRM Concrete. This Quote shall be valid for the period(s) set forth herein, unless withdrawn or modified by SRM Concrete. When no period is stated, this Quote is only valid for 30 days after the Quote Date. A new quote will be required for any changes requested by Customer. SRM Concrete reserves the right to withdraw or amend this Quote in certain circumstances, for example, where an unforeseen increase in the cost of materials requires an increase in the prices quoted herein, in the sole and absolute discretion of SRM Concrete.

PURCHASE ORDER REQUEST FORM
School Board of Sarasota County

Project Name: Wellen Park High School

Date: September 3, 2024

Project Owner: School Board of Sarasota County

VENDOR: PVF Industrial
425 Hobbs St
Tampa, FL 33619
FEIN #: 84-2371368
Attention: Ashley Pope
Telephone: 904-535-5081
Email: Ashley@pvfindustrial.com

SHIP TO: Wellen Park High School
10801 Manasota Beach Road
Venice, Florida 34293
c/o CROM CORP
Attention: T.J. Williams and Danny Ratliff
Telephone: 352-514-7835
Email: ljw@cromcorp.com ; dratliff@cromcorp.com

Date	Delivery Date	Ship via	F.O.B.	Terms	Purchase Order No.
	Per Superintendent	Your Truck	Job Site	Net 30	

SPECIAL INSTRUCTIONS: All responsibility & contact relative to the P.O. shall be with Willis A. Smith Construction, Inc. as to delivery, quality and quantity.
The Project Name and the Direct Purchase Order Number MUST be included on all invoices or they will be rejected. Vendor shall send invoices to the SUBCONTRACTOR for review, approval and transmittal to WILLIS SMITH CONSTRUCTION, INC. c/o wgomez@willissmith.com for processing for authorization to pay.
The PM will verify materials and the pay requisition will be prepared for submittal of invoices to the OWNER for approval and payment.
***Do NOT send Invoices to the Owner - This will result in delay of review and approval by the GC and processing for payment.

Item #	Item Description	Quantity	Unit	Unit Price	Extended Amount
1	10" PVC40 Plain End Pipe x 20 ft	60	ft	\$9.54	\$572.40
2	10 Slip Coupling	2	ea	\$49.92	\$99.84
3	10 Slip Flange (Loose Ring)	1	ea	\$60.97	\$60.97
4	10" - 12" Flg x Flg 304SS Bolt Kit	1	ea	\$93.13	\$93.13
5	2 MPT x Slip Male Adapter	1	ea	\$9.16	\$9.16
6	2" PVC80 Bell End Pipe x 20 ft	40	ft	\$1.70	\$68.00
7	2" Sch80 Slip x Slip 45° Elbow	2	ea	\$7.86	\$15.72
8	2" Sch80 Slip x Slip Coupling	1	ea	\$4.15	\$4.15
9	12" PVC40 Bell End Pipe x 20 ft	100	ft	\$13.91	\$1,391.00
10	10" PVC40 Bell End Pipe x 20 ft	560	ft	\$9.79	\$5,482.40
11	10" Slip Cap	20	ea	\$94.59	\$1,891.80
12	12" Slip X Slip 90 Elbow	2	ea	\$246.49	\$492.98
13	12" PVC Slip x Slip 45° Elbow	4	ea	\$151.05	\$604.20
14	12 Slip Flange (Loose Ring)	10	ea	\$65.74	\$657.40
15	10" Full Face Flange Gasket, Red Rubber	20	ea	\$6.58	\$131.60
16	12" Full Face Flange Gasket, Red Rubber	7	ea	\$7.91	\$55.37
17	IPS PVC HB Clear Cement Gallon	25	ea	\$43.21	\$1,080.25
18	IPS Purple Primer Gallon	10	ea	\$39.22	\$392.20
19					

Purchase Order Total: \$ 13,102.57
 Tax Savings 6%: \$ 786.15
 1% of 1st \$5,000: \$ 50.00
 \$ 836.15
 Material and Sales Tax Savings Total \$ 13,938.72

Attached: Quote Number 64979 dated 8.21.2024
W-9 (FEIN 93-2516964)

NOTE:
Vendor shall provide ELECTRONIC copies of Shop Drawings to apella@willissmith.com for approval prior to final order or fabrication. Field measure prior to any fabrication.

Verified by: **Austin Pella**
Digitally signed by Austin Pella
 DN: cn=US, e=apella@willissmith.com, o=Willis A. Smith Construction, Inc., ou=Project Manager, cn=Austin Pella
 Reason: I am approving this document
 Date: 2024.09.03 11:14:54-04'00'
 Austin Pella, Project Manager
 Willis A. Smith Construction, Inc.

*Attach DPO to this approved request once issued.
 Upon delivery and acceptance, send all invoices as follows:
 School Board of Sarasota County
 c/o Willis A. Smith Construction, Inc.
wgomez@willissmith.com; apella@willissmith.com



PVF Industrial
425 Hobbs Street
Tampa, FL 33619

Quote

Date	Quote #
8/21/2024	64979

Name / Address
School Board of Sarasota County 1960 Landings Blvd Sarasota, FL 34231

Ship To
Wellen Park HS 10801 Manasota Beach Rd Venice, FL 34293 c/o Crom Corp

Item	Description	Qty	U/M	Rep	AP
				Cost	Total
P40P100P	2023M021 Englewood, FL TES Tank PVC Piping	60	ft	9.54	572.40
C629100	10" PVC40 Plain End Pipe x 20 ft	2	ea	49.92	99.84
854100FT	10 Slip Coupling	1	ea	60.97	60.97
100-120FF304	10 Slip Flange (Loose Ring)	1	ea	93.13	93.13
836020	10" - 12" Flg x Flg 304SS Bolt Kit	1	ea		
P80P0200B	2 MPT x Slip Male Adapter	1	ea	9.16	9.16
817020	2" PVC80 Bell End Pipe x 20 ft	40	ft	1.70	68.00
829020	2" Sch80 Slip x Slip 45° Elbow	2	ea	7.86	15.72
P40P120B	2" Sch80 Slip x Slip Coupling	1	ea	4.15	4.15
P40P100B	12" PVC40 Bell End Pipe x 20 ft	100	ft	13.91	1,391.00
C647100	10" PVC40 Bell End Pipe x 20 ft	560	ft	9.79	5,482.40
C606120	10" Slip Cap	20	ea	94.59	1,891.80
C617120	12" Slip X Slip 90 Elbow	2	ea	246.49	492.98
854120FT	12" PVC Slip x Slip 45° Elbow	4	ea	151.05	604.20
301591	12 Slip Flange (Loose Ring)	10	ea	65.74	657.40
301592	10" Full Face Flange Gasket, Red Rubber	20	ea	6.58	131.60
IPS-7126-GAL	12" Full Face Flange Gasket, Red Rubber	7	ea	7.91	55.37
IPS-8155-GAL	IPS PVC HB Clear Cement Gallon	25	ea	43.21	1,080.25
	IPS Purple Primer Gallon	10	ea	39.22	392.20

QUOTES ARE VALID FOR 30 DAYS FROM DATE ISSUED

Subtotal	\$13,102.57
Sales Tax (0.0%)	\$0.00
Total	\$13,102.57

Phone #	Fax #	E-mail	Web Site
813.448.7525	813.448.7909	Tampa@pvfindustrial.com	www.PVFindustrial.com

PURCHASE ORDER REQUEST FORM
School Board of Sarasota County

Project Name: Wellen Park High School

Date: Sept. 27, 2024

Project Owner: School Board of Sarasota County

VENDOR: Mayes Coatings and Insulation, Inc.
6082 Peters London Road
Reed, KY 42451
FEIN #: 35-2157642
Attention: Rebecca Mayes
Telephone: 270-826-8584 Ext 302
Email: rebecca@mci-ridglok.com

SHIP TO: Wellen Park High School
10801 Manasota Beach Road
Venice, Florida 34293
c/o CROM CORP
Attention: T.J. Williams and Danny Ratliff
Telephone: 352-514-7835
Email: tjw@cromcorp.com ; dratliff@cromcorp.com

Date	Delivery Date	Ship via	F.O.B.	Terms	Purchase Order No.
	Per Superintendent	Your Truck	Job Site	Net 30	

SPECIAL INSTRUCTIONS: All responsibility & contact relative to the P.O. shall be with Willis A. Smith Construction, Inc. as to delivery, quality and quantity.
 The Project Name and the Direct Purchase Order Number MUST be included on all invoices or they will be rejected. Vendor shall send invoices to the SUBCONTRACTOR for review, approval and transmittal to WILLIS SMITH CONSTRUCTION, INC., c/o wgomez@willissmith.com for processing for authorization to pay.
 The PM will verify materials and the pay requisition will be prepared for submittal of invoices to the OWNER for approval and payment.
 ***Do NOT send Invoices to the Owner - This will result in delay of review and approval by the GC and processing for payment.

Item #	Item Description	Quantity	Unit	Unit Price	Extended Amount
1	Concrete 2" Polyiso Foam Insulation	1	LOT	\$46,477.48	\$46,477.48

Attached: Quote
W-9

Purchase Order Total:	\$ 46,477.48
Tax Savings 6%:	\$ 2,788.65
1% of 1st \$5,000	\$ 50.00
	\$ 2,838.65
Material and Sales Tax Savings Total:	\$ 49,316.13

NOTE:

Vendor shall provide ELECTRONIC copies of Shop Drawings to apella@willissmith.com for approval prior to final order or fabrication. Field measure prior to any fabrication.

Verified by: **Austin Pella**
Digitally signed by Austin Pella
 DN: O=US, E=apella@willissmith.com, O=Willis A. Smith Construction, Inc., OU=Project Manager, CN=Austin Pella
 Reason: I am approving this document
 Date: 2024.10.21 14:40:52-0400
 Austin Pella, Project Manager
 Willis A. Smith Construction, Inc.

*Attach DPO to this approved request once issued.
 Upon delivery and acceptance, send all invoices as follows:
 School Board of Sarasota County
 c/o Willis A. Smith Construction, Inc.
wgomez@willissmith.com; apella@willissmith.com



TANK INSULATION PANELS

MCI-RIDGLOK.com
Premiere Product of MC&I

MC&I, Inc. 6082 Peters-London Rd. Reed, KY 42451
PHONE: (855) RIDGLOK www.MCI-RIDGLOK.com

BUDGETARY PROPOSAL

DATE: 9/26/2024
LOCATION: ENGLEWOOD, FL

ATTENTION: TJ WILLIAMS
COMPANY: CROM CORP

*ALL QUOTES ARE BUDGETARY-PENDING REVIEW OF FINAL DRAWINGS, JOB SPECIFICATIONS, AND SITE CONDITIONS.

CLARIFICATIONS ON STANDARD TANK

- Surface around tank must allow access for equipment necessary with a 20' open perimeter with a level, firm & compacted surface.
- Customer to move all vehicles or valuables from area during work.
- Jobsite must allow for materials trailer to be parked adjacent to tank for off-loading purposes within 15'.
- Quote based on standard tank with up to **10** protrusions: Ladder, Man Way Door, Roof Deck, Pipe Flanges.
- All protrusions, nozzles, brackets, toe boards, vents, roof hatches, vents and piping must extend at least **4.0"** from tank surface to allow for insulation system.
- We propose to furnish all labor, material, equipment and insurance necessary.
- Customer to supply dumpster and onsite bathroom.

ADDITIONAL ITEMS	INCLUDED IN QUOTE	NOT INCLUDED IN QUOTE
Stair casing	<input type="checkbox"/> (Double Stringer)	<input checked="" type="checkbox"/>
Walkway platform	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Anchor Chair Covers	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Insulated Manway Door Covers	<input type="checkbox"/> (QTY & SIZE)	<input checked="" type="checkbox"/>
Web stiffeners	<input type="checkbox"/> (QTY & SIZE)	<input checked="" type="checkbox"/>
Heater Coils, Blankets, or Panels	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Restricted 20' access around tank	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Diked Containment Wall	<input type="checkbox"/>	<input checked="" type="checkbox"/>

WORK SCOPE: All tanks to be field insulated.

1. Manufacture RIDGLOK® vertical standing seam panel insulation system.
 - a. **Sidewall Insulation Panels:**
 - i. **2"** Polyisocyanurate insulation board **R-Value of 13.1.**
 - ii. Insulation laminated to stucco embossed 0.024 x 24" W aluminum metal jacketing.
 - iii. Standard colors: Black, Fawn, White, Mil Finish, or Grey.
 - a. Panels to be attached by 1/4" stainless steel cables.
 - b. Strapping to be 0.015 x 0.50" W stainless steel.
 - c. **Urethane** Caulking
 - d. Aluminum Finish Rivets.
2. Deliver panel system to jobsite.
 - a. Surface around tank must allow access for equipment necessary with a 20' open perimeter with a level, firm & compacted surface.
 - b. Jobsite must allow for materials trailer to be parked adjacent to tank for off-loading purposes within 15'.
3. Install Panel System with **NON UNION NON PREVAILING WAGES.**

4. Install Labor based on **NON RESTRICTIVE** allowed working hours. MC & I defines NON RESTRICTIVE HOURS as Monday-Sunday 10-12 hrs/day.
- a. Work will be done during fair weather – if the schedule falls during the cold months additional labor inefficiencies will be added and snow removal will be by others.

SHELL	ROOF TYPE	DIA	HT	MATERIALS PER TANK	LABOR PER TANK	TOTAL PRICE
CONCRETE 2"POLYISO	NOT INSULATED	65.5'	39.5'	\$46,477.48	\$,	\$46,477.48

*Pricing Valid for 14 days ONLY

****Raw Materials Market Pricing subject to change dependent on PO date and subject to availability.
(Supply market is volatile and supply chain is delayed with limited availability of metal)**

***No Sales Tax included *ALL Pricing in US Dollars**

RAM/RAM

*Price subject to change upon review of jobsite clearance, final drawings or by field measurements given by client. *MC&I is not responsible for field measuring the tank. *MC&I, Inc. emphasizes that this proposal contains proprietary information and is intended solely for the use of the client in the evaluation of this quotation. Reproduction, publication or presentation, in whole, or in part, for any other purpose is expressly forbidden without written authorization from MC&I, Inc.

Clarifications:

MANUFACTURING

Manufacturing Scheduling will begin after Purchase Order is awarded by Customer.

Lead time on standard colors is dependent on current work load.

Please allow 6-8 weeks lead time for **custom colors** (other than standard: Black, Fawn, White, Mil Finish, Grey)

DELIVERY & INSTALLATION

If prevailing wages apply, wage rates are subject to change depending on when project materializes.

Additional pricing required if OCIP (Owner Controlled Insurance Program) project.

Materials shall be applied in weather conditions acceptable to manufacturer's recommendations.

IF MC&I, INC. CREWS HAVE LEFT OUR FACILITIES HEADED TO YOUR JOB SITE OR MC&I, INC. IS ALREADY AT YOUR JOB SITE AND YOU POSTPONE DELIVERY/ INSTALLATION FOR ANY REASON, YOU WILL BE CHARGED FOR EXPENSES INCURRED FOR TRAVEL, FOOD, LODGING, RENTAL EQUIPMENT AND LABOR FORCE USED TO MOBILIZE TO YOUR JOB SITE. THERE WILL BE A \$2500 PER DAY CHARGE FOR ANY DELAYS CAUSED BY CUSTOMER OR GC ON JOBSITE (SUCH AS WET CONCRETE, TANK LEAKS, WELDING, ETC...).

All pricing includes up to 2 hours of Safety orientation and jobsite meetings per week unless otherwise specified.

MATERIALS

Materials shall be delivered to job site in original containers.

*TAXES

Tax exempt certificate is required when ordering, if applicable. Any sales and/or use tax due shall be paid by the customer. There are no bonds, permits, sales and/or use tax included in quote. Customer is responsible for all sales and/or use tax.

INSURANCE

Certification of Workman's Comp and General Liability shall be available to Owner upon request.

Standard Insurance Coverages for MC&I are as follows:

GL \$1MIL /occurrence \$2MIL Gen Agg

Auto \$1MIL

UMB \$5MIL

WC \$4MIL

Waiver of Subrogation for Worker's Comp NOT AVAILABLE in KY or monopolistic states.

If Waiver of Subrogation is required for Work Comp, the cost for coverage (if available in state of project) is dependent on labor costs and Additional Fee \$100 per entity. Primary & Non-Contributory Coverage on Auto policy is additional \$100 per each add'l insured.

SAFETY

All crew members are certified with OSHA 10 and First Aid&CPR at the minimum.

If further training is required, client is responsible for notifying MC&I prior to contract.

SDS documents shall be made available to the owner upon request.

TERMS & PAYMENT

**DOWN PAYMENT FOR 50% MATERIALS INVOICE DUE UPON RECEIPT OF PURCHASE ORDER.
REMAINDER OF 50% MATERIALS DUE NET 15 UPON DELIVERY TO JOBSITE.
PAYMENT FOR LABOR INVOICE DUE NET 30 UPON COMPLETION OF PROJECT.
IF PROJECT TOTALS OVER \$75,000.00, PROGRESS PAYMENTS FOR LABOR WILL BE 50% UPON MOBILIZATION NET 15, 50% UPON COMPLETION, NET 30 DAYS.**

THERE WILL BE A LATE PAYMENT FEE ASSESSED AT A RATE OF 1.5% OF THE AMOUNT DUE FOR EACH MONTH OR PORTION THEREOF THAT THE AMOUNT DUE REMAINS UNPAID.

WARRANTY

All Services are warranted for 12 months upon completion date of the project.

To accept pricing and terms, please sign and date here. Return signed copy by e-mail to rebecca@mci-ridglok.com or bmayer@mci-ridglok.com.

Signature:

Date:

Jobsite Address:

Color Choice:

Jobsite Contact:

Phone Number:

SARASOTA COUNTY SCHOOL BOARD

Construction Services

Change Order

PROJECT: RHS Construction Lab
1 Ram Way
Sarasota, FL 34231

CHANGE ORDER NUMBER: 001R

CHANGE ORDER DATE: 12/14/23

CONTRACT / PO NUMBER: 22203987

TO (Contractor):
Jon F. Swift
2221 8th Street
Suite 000
Sarasota, FL 34240

CONTRACT FOR: DMP / Scope Change / \$0 Change

CONTRACT DATE: 6/6/22

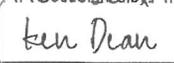
You are directed to make the following changes in this Contract:	
<i>Final Reconciliation</i>	\$200,064.47
Total of Summary:	
	\$200,064.47

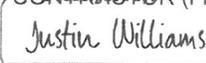
The original Guaranteed Maximum Price was	<u>\$301,789.62</u>
The net change by previously authorized Change Orders	<u>\$000,000.00</u>
The Guaranteed Maximum Price prior to the Change Order was	
The Guaranteed Maximum Price will be decreased by this Change Order in the amount of	<u>\$200,064.47</u>
The new Guaranteed Maximum Price including this Change Order will be	<u>\$101,725.15</u>

The Contract Time will be increased by *Zero (0) days*.
The new date of Substantial Completion will be ~~00/00/2023~~ 08/01/2022

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Order Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

SchenkelShultz Inc
ARCHITECT (Firm name)

5601DE86F80D4C0...
SIGNATURE
Ken Dean Partner
PRINTED NAME & TITLE
12/22/2023
DATE

Jon F. Swift, Inc.
CONTRACTOR (Firm name)

F3E28E570E34A5...
SIGNATURE
Justin Williams, VP
PRINTED NAME & TITLE
December 18, 2023
DATE

SARASOTA COUNTY SCHOOL BOARD
OWNER
Kevin Snyder
Digitally signed by Kevin Snyder
Date: 2024.01.17 10:17:35 -05'00'
SIGNATURE
Kevin Snyder
PROJECT MANAGER (Printed Name)
Jane Dreger
Digitally signed by Jane Dreger
Date: 2024.07.09 16:46:47 -04'00'
SIGNATURE
Jane Dreger
DIRECTOR (Printed Name)

RHS - Convert Art Room to Construction Lab				
SCHOOL BOARD OF SARASOTA COUNTY				
APPLICATION AND CERTIFICATION FOR PAYMENT				
Contractor's signed certification is attached				
A	B			
OLD COST CODE	DESCRIPTION OF WORK	Final CO		
DIV 1	GENERAL REQUIREMENTS			
010600	DB Architect and Engineer			
	JFS Preconstruction	(4,460.00)		
011200	Project Manager	(1,430.00)		
011210	Proj Manager Vehicle/Fuel	(143.40)		
011500	Superintendent	(1,290.00)		
011510	Superintendent Vehicle/Fuel	(286.08)		
011800	Project Coordinator	(1,440.00)		
011950	Project Accountant			
012110	Precon Video/Pictures			
012150	Plan Cost	(37.38)		
012360	Misc Materials	(379.18)		
012500	As-Builts/Record Dwgs			
013000	Safety Consultant	(300.00)		
013100	Personal Protect Equip	(350.00)		
013150	Fire Extinguishers			
013200	Barricades			
	Project Management Software			

015700	Temp Svc - Internet	(200.00)		
016100	Housekeeping Labor	(692.00)		
016150	Housekeeping Materials	(700.00)		
016160	Dumpsters	(905.68)		
016250	Temporary Toilets	(600.00)		
016300	Temporary Labor			
016350	Ice and Cups	(181.29)		
016700	Final Clean & Work Protec.	(7,000.00)		
017100	Expendable Hand Tool	(743.26)		
018000	Insurance (Gen Liability)			
018100	Payment/Perform Bonds	(1,395.19)		
DIV 2	EXISTING CONDITIONS			
023210	Materials Testing			
024100	Demolition	(15,707.00)		
DIV 3	CONCRETE			
030000	Cast-in-Place Concrete	(6,800.00)		
039920	Misc Concrete Material	(3,195.66)		
DIV 6	WOOD/PLASTICS/COMPOSITES			
061010	Rough Carpentry Material	(1,750.00)		
061020	Rough Carpentry Labor	(3,120.00)		
064100	Cabinets	(16,166.26)		
DIV 8	OPENINGS			
081000	Doors/Frames Contract			

DIV 9	FINISHES			
092900	Drywall	(12,500.00)		
099600	Flooring	(3,935.29)		
095100	Acoustical Ceiling	(3,000.00)		
099100	Painting	(6,775.00)		
DIV 10	SPECIALTIES			
109910	Misc. Labor	(1,040.00)		
109920	Material Allowance	(1,951.85)		
DIV 22	PLUMBING			
220000	Plumbing Allowance	(23,000.00)		
DIV 26	ELECTRICAL			
260005	Electrical Allowance	(31,408.56)		
	Data			
DIV 32	EXTERIOR IMPROVEMENTS			
329200	Seeding/Sodding	(1,250.00)		
329210	Sod/Seed Maintenance			
	SUBTOTAL			
12%	CM FEE	-21435.48		
010150	Contingency (CM)	-24495.91		
	GRAND TOTAL			

**Sarasota County School Board
Construction Services
Change Order**

PROJECT:
Booker High School
Track and Field Replacement
3201 North Orange Avenue
Sarasota, FL 34234

CHANGE ORDER: 001
CONTRACT / PO NUMBER: 22302412
CHANGE ORDER TYPE: FINAL
CONTRACT DATE: 12/23/22

TO (CONTRACTOR):
Jon F. Swift
2221 8th Street
Sarasota, FL 34237

You are directed to make the following changes in this Contract:	
<i>Project close-out adjusting the final contract sum to reflect actual costs, per the attached GMP Reconciliation Sheet.</i>	\$ (148,127.30)
Total of Summary:	
	\$ (148,127.30)

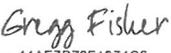
The original Guaranteed Maximum Price was	\$ 2,784,163.21
The net change by previously authorized Change Orders:	\$ -
The Guaranteed Maximum Price prior to the Change Order was	\$ 2,784,163.21
The Guaranteed Maximum Price will be (decreased) by this Change Order in the amount of	\$ (148,127.30)
The new Guaranteed Maximum Price including this Change Order will be	\$ 2,636,035.91

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be (unchanged).

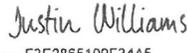
NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Order Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Fisher Engineering

DocuSigned by:

44AE7B78F1374C6...
 SIGNATURE

Jon F. Swift, Inc.

DocuSigned by:

F3E2865109F34A5...
 SIGNATURE

Sarasota County School Board

 OWNER
Kevin Snyder Digitally signed by Kevin Snyder
Date: 2024.07.17 08:27:59 -04'00'

 SIGNATURE

Gregg Fisher President

 PRINTED NAME & TITLE
 1/4/2024

 DATE

Justin Williams, VP

 PRINTED NAME & TITLE
 12/27/2023

 DATE

Ernie Dubose Kevin Snyder

 PRINTED NAME & TITLE
Jane Dreger Digitally signed by Jane Dreger
Date: 2024.07.17 11:34:52
-04'00'

 SIGNATURE
 Jane Dreger

 DIRECTOR (Printed Name)

Booker High School Track and Field Replacement				
SCHOOL BOARD OF SARASOTA COUNTY				
APPLICATION AND CERTIFICATION FOR PAYMENT				
Contractor's signed certification is attached				
A	B			
OLD COST CODE	DESCRIPTION OF WORK	Final CO		
DIV 1	GENERAL REQUIREMENTS			
010600	DB Architect Allowance			
010640	DB Civil Engineer			
010680	DB Structural Engineer	(2,140.00)		
010740	DB Electrical Engineer			
	DB Geotech			
010780	DB Athletic Consultant			
	JFS Preconstruction			
011200	Project Manager	(4,700.00)		
011210	Proj Manager Vehicle/Fuel	(987.23)		
011350	Assistant Project Manager	(2,525.00)		
011370	Assistant PM Vehicle/Fuel	(617.02)		
011500	Superintendent	840.00		
011510	Superintendent Vehicle/Fuel	(974.25)		
011800	Project Coordinator	(660.00)		
011950	Project Accountant			
012110	Precon Video/Pictures	(750.00)		

012150	Plan Cost	(500.00)		
012360	Misc Materials	(981.57)		
012500	As-Builts/Record Dwgs			
013000	Safety Consultant	(1,312.50)		
013100	Personal Protect Equip	(750.00)		
013150	Fire Extinguishers	(300.00)		
013200	Barricades	(4,996.40)		
015070	Project Management Software			
015030	Job Office Equipment	(500.00)		
015040	Job Office Supplies	(339.70)		
015700	Temp Svc - Internet	(750.00)		
016100	Housekeeping Labor	(5,196.00)		
016150	Housekeeping Materials	(2,464.73)		
016160	Dumpsters	(6,522.32)		
016250	Temporary Toilets	(1,500.00)		
016300	Temporary Labor	(5,195.00)		
016350	Ice and Cups	(205.16)		
017100	Expendable Hand Tool	(500.00)		
017000	Storage Trailers	(5,000.00)		
017350	Survey			
018000	Insurance (Gen Liability)			
018100	Payment/Perform Bonds	(13,222.84)		
DIV 2	EXISTING CONDITIONS			
023210	Materials Testing			
024100	Demolition			

DIV 5	METALS			
051200	Game Clock Columns			
DIV 9	FINISHES			
099100	Painting			
DIV 11	EQUIPMENT			
116600	Track Mats/Groomer			
DIV 22	PLUMBING			
220000	Plumbing/Storm Drainage			
DIV 26	ELECTRICAL			
260005	Electrical Allowance	(5,980.00)		
DIV 27	GAME CLOCKS			
271000	Game Clock Allowance			
271000	Game Clock Labor/Material			
DIV 32	EXTERIOR IMPROVEMENTS			
321600	Site Concrete	8,845.60		
321800	Sports Fields			
	Survey			
	Running Track			
323100	Fences/Gates			
328020	Irrigation - Allowance			
329200	Seeding/Sodding	2,560.00		
329210	Sod/Seed Maintenance			



November 19, 2024 Board Meeting
Agenda Item 17.

Title

APPROVAL OF RANKING OF QUALIFIED AND CERTIFIED DESIGN/BUILD FIRMS TO PROVIDE DESIGN/BUILD SERVICES FOR PROJECTS PURSUANT TO NON-EXCLUSIVE CONTINUING CONTRACTS FOR TWO (2)-YEARS WITH AN OPTON FOR ONE (1)-YEAR EXTENSION(S)

Description

The scope shall include providing professional design/build services, under the terms of individual non-exclusive two (2)-year contracts, with an additional one (1)-year extension(s), for selected projects in which construction costs for any single project do not exceed for \$7,500,000.00, or for study activities when fee for such professional services do not exceed \$500,000.00. The cost for these services for a two (2)-year period with an option for an additional one (1)-year extension(s), is not to exceed \$100,000,000.00.

Gap Analysis

Approval of these firms allows the district to begin negotiations to enter into contracts to the most highly qualified firms. These contacts are for small projects as defined in Florida Statute 287.005. This process minimized the number of selection processes, which save time and money. It also helps to ensure that the best firms are available for projects.

Previous Outcomes

The district utilizes this process for specialty services that are regularly required for work undertaken by the Construction Services and Facilities Services Departments. Typically, the term of these contracts is two (2)-years, with additional one (1)-year extension(s) allowed if desired by the district.

Expected Outcomes

Periodically updating these firms will allow the district to continue working with firms who perform well and replacing firms who do not. In addition, if a large amount of work is anticipated for a particular scope of work, the PSSC may opt to add firms to the list. Approval of the ranking will allow the Director of Construction Services to begin negotiations with the top ranked firms.

Strategic Plan Goal

Pillar 4 - Every School Equipped
Priority 2 - Create High Quality Infrastructure

Recommendation

That the ranking of certified and qualified design/build firms to provide design/build services for design/construction projects pursuant to non-exclusive continuing contracts, for a period of two (2)-years, with additional one (1)-year extension(s), at mutually agreed rates and conditions, be approved as presented and the Director of Construction Services be authorized to attempt negotiations with the ten-(10) top-ranked firms.

Contact Information

JANE DREGER jane.dreger@sarasotacountyschools.net
JODY DUMAS jody.dumas@sarasotacountyschools.net
MICHAEL KEMP michael.kemp@sarasotacountyschools.net

Financial Impact

\$100,000,000.00
Capital Funding

ATTACHMENTS:

Description	Upload Date	Type
Ranking Results	10/31/2024	Cover Memo
Score_Sheet	10/31/2024	Cover Memo



SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
PROJECT ASSIGNMENT SHEET
PROFESSIONAL SERVICES SELECTION COMMITTEE

DATE: October 28, 2024

DEPT.: Construction Services

PROJECT: **DESIGN/BUILD SERVICES FOR MINOR DESIGN/CONSTRUCTION
PROJECTS PURSUANT TO NON- EXCLUSIVE CONTINUING CONTRACTS 2025-2026
WITH AN OPTION FOR A ONE (1)-YEAR EXTENSION**

The Professional Services Selection Committee (PSSC), in accordance with School Board Policy 7.71, has selected and ranked **the top ten (10)** firms as indicated below. The Committee recommends negotiating individual contracts with the **top ten (10)** firms for a two (2)-year period with an additional one (1)-year period extension at mutually agreed rates and conditions.

- FIRST: Gilbane Building Company / Harvard Jolly, Inc. dba Harvard Jolly | PBK
- SECOND: P.J. Hayes, Inc. dba Tandem Construction / Sweet Sparkman Architecture and Interiors
- THIRD: Jon F. Swift, Inc. / ~~Sweet Sparkman Architecture and Interiors~~ Schenkel & Shultz, Inc.
- FOURTH: McIntyre Elwell & Strammer General Contractors, Inc. / Plunkett Raysich Architects, LL
- FIFTH: Magnum Builders of Sarasota, Inc. / Hall Darling Design Studio, PA
- SIXTH: Willis A. Smith Construction, Inc. / Fawley Bryant Architects, Inc.
- SEVENTH: Ajax Buildings Company, LLC / Hepner Architects, Inc.
- EIGHTH: Halfacre Construction Company / Long & Associates Architects/Engineers, Inc.
- NINTH: Wharton-Smith, Inc. / ADG Architecture, LLC
- TENTH: Suffolk Construction Company, Inc. dba Suffolk / Fleischman Garcia Maslowski Architecture

Signature of Committee Members

Michael Foley

Michael Foley (Oct 28, 2024 11:28 EDT)

10282024_TopTenFirms-DBRankingResults_Final

Final Audit Report

2024-10-28

Created:	2024-10-28
By:	Doreen Kingsley (Doreen.Kingsley@sarasotacountyschools.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAABie7WisJGIWG16YhEABXloqQosJrDF5Z

"10282024_TopTenFirms-DBRankingResults_Final" History

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Title	DESIGN/BUILD SERVICES FOR PROJECTS PURSUANT TO NON-EXCLUSIVE TWO (2)-YEAR CONTINUING CONTRACTS
Number	2025-1
Phase	1) SHORTLIST
Meeting Date	10/28/2024



Terms

The following terms have been agreed upon by all evaluators that have conducted an evaluation for this solicitation

- Thank you for your willingness to participate on the Evaluation Committee for this procurement.
- To protect the integrity of the public procurement process, it is essential that proposals be evaluated in an unbiased manner and without conflict of interest, and that the contents of proposals remain confidential throughout the evaluation process. You have been selected as an evaluator/subject matter expert not only because of your managerial/technical expertise, but also because the requesting department is not aware of any bias, business or family relationships, or any other conflicts that could affect, or which could be perceived to affect, your fair, honest and impartial participation in the evaluation of proposals.
- As an evaluator/subject matter expert you are expected to: 1) discharge your duties impartially so as to assure fair, competitive access by responsible contractors, and 2) conduct yourself in a manner which fosters public confidence in the integrity of the procurement process.
- I certify that I will not during the solicitation process:
 - 1. Solicit or accept, directly or indirectly, any promise of future employment or business opportunity from, or engage, directly or indirectly, in any discussion of future employment or business opportunity with, any director, officer, owner, partner, employee, representative, agent or consultant of an offeror that submits a proposal, or their proposed subcontractors.
 - 2. Ask for, demand, exact, solicit, seek, accept, receive, or agree to receive, directly or indirectly, any money, gratuity, or other thing of value from any director, officer, owner, partner, employee, representative, agent, or consultant of an offeror that submits a proposal, or their proposed subcontractors for this project.
- I certify that I am not a current or former employee of any of the firms in the industry that I foresee would submit a proposal, I am not a director, officer, owner, partner, agent, or representative of any of the firms in the industry that I foresee would submit a proposal, nor do I hold any stock or any financial interest in any of the firms in the industry that I foresee would submit a proposal.
- I certify that I will not divulge nor make known, in any manner whatsoever, to any person, other than a member of the evaluation committee or other individual who has a confidentiality statement for the same procurement, any information (which has not already been made available to the public or all interested offerors) pertaining to any and all aspects of the solicitation including but not limited to the contents of offerors' proposals, the scoring method, points allotted, evaluator scores, costs, or any other confidential information regarding the solicitation process.
- I have read and understand the instructions for participation on an evaluation committee and by selecting the I have read and understand the instructions above and agree to comply with the responsibilities. checkbox, agree to comply with the responsibilities as a committee member.
- I understand that if I divulge such information I may be subject violation of State Statutes.
- I understand that unauthorized sharing of information may give an offeror an unfair advantage over another offeror and thereby render the process invalid.

Scores

Criteria	MINORITY FIRM	LOCATION	TEAM QUALIFICATIONS	LIST OF PROJECTS	RELATED EXPERIENCE	Total
Weight	1	5	15	10	20	51
Gilbane Building Company	0.00	5.00	14.50	9.50	19.20	48.20
P.J. Hayes dba Tandem Construction	0.00	5.00	14.48	9.48	19.16	48.12
Jon F. Swift, Inc.	0.00	5.00	14.40	9.30	19.20	47.90
McIntyre Elwell & Strammer General Contractors, Inc.	0.00	5.00	14.20	9.26	18.84	47.30
Magnum Builders of Sarasota, Inc.	0.00	5.00	14.08	8.84	18.74	46.66
Willis A. Smith Construction, Inc.	0.00	5.00	14.00	9.02	18.54	46.56
Ajax Building Company, LLC	0.00	5.00	13.60	8.68	18.50	45.78
Halfacre Construction Company	0.00	5.00	13.80	8.82	18.10	45.72
Wharton-Smith, Inc.	0.00	5.00	13.38	8.28	17.80	44.46
Suffolk Construction Company, Inc	0.00	4.00	13.30	8.30	17.46	43.06
JP Wiseman Construction Services, LLC	0.00	5.00	12.44	7.82	17.38	42.64
The A.D. Morgan Corporation	1.00	5.00	12.20	7.38	16.58	42.16
NDC Construction Company	0.00	5.00	12.68	7.60	16.64	41.92
CORE Construction	0.00	5.00	12.20	7.80	16.28	41.28

The Evergreen Corporation	0.00	4.00	11.86	7.56	16.32	39.74
A2 Group, Inc.	1.00	5.00	11.34	7.20	15.18	39.72
Performance Services Inc	0.00	5.00	11.90	7.20	15.20	39.30



Michael Foley

Michael Foley (Oct 28, 2024 13:10 EDT)

Kevin Snyder

Tracy Brizendine

10282024 PSSC ScoreSheet-Shortlist Results-DesignBuildServices2025-2027w1yrExt_Final

Final Audit Report

2024-10-28

Created:	2024-10-28
By:	Doreen Kingsley (Doreen.Kingsley@sarasotacountyschools.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAA79lBj6mAaKI92rrcMRnNmyZczh4KVqs3

"10282024 PSSC ScoreSheet-Shortlist Results-DesignBuildServices2025-2027w1yrExt_Final" History

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-  Document e-signed by Michael Foley (michael.foley@sarasotacountyschools.net)
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 Agreement completed.
2024-10-28 - 5:11:56 PM GMT



November 19, 2024 Board Meeting
Agenda Item 18.

Title

APPROVAL OF THE SUPERINTENDENT'S MONTHLY FINANCE REPORT FOR THE MONTH ENDING SEPTEMBER 30, 2024

Description

The Superintendent's Financial Statements for the month ending September 30, 2024, do not reflect any unexpected trends for the third month of the 2024-2025 fiscal year.

Gap Analysis

The presentation of monthly financial statements promotes transparency and provides the Board and Community with the results of operations during the fiscal year.

Previous Outcomes

The Superintendent's Financial reports are presented to the Board monthly to show the financial condition of the District.

Expected Outcomes

The approval of the Superintendent's Monthly Financial Report.

Strategic Plan Goal

Pillar 4 - Every School Equipped
Priority 1 - Maintain Sustainable Financial Practices

Recommendation

That the Superintendent's Monthly Financial Report ending September 30, 2024, be approved as presented.

Contact Information

VALERIE MAGGI valerie.maggi@sarasotacountyschools.net
BONNIE PENNER bonnie.penner@sarasotacountyschools.net

Financial Impact

N/A

ATTACHMENTS:

Description	Upload Date	Type
September 24-25 Supers w Notes	11/2/2024	Cover Memo

The School District of Sarasota County, FL
 Governmental Balance Sheet
 September 30, 2024

	Account Number	Fund Types						Memorandum Only	
		General	Debt Service	Capital Projects	Special Revenue	Food Service	Internal Service	2024-2025	2023-2024
		ASSETS							
Cash and Investments	11XX	10,012,615.33	577,997.67	238,301,611.31	8,405,152.76	4,606,592.03	51,313,176.96	313,217,146.06	284,517,347.72
Cash with Fiscal Agent	1114		29,359,694.61	228,039,940.10				257,399,634.71	151,175,597.81
Accounts Receivable	1130	250,624.31					75,000.00	325,624.31	298,922.54
Due from Other Funds	1140	275,321.06						275,321.06	26,211,931.26
Due from Other Agencies	1220	1,196,790.97		1,342,538.73	1,304,132.21		31,297.27	3,874,759.18	2,239,867.27
Inventory	1150	263,674.37				858,937.95		1,122,612.32	1,247,692.88
Prepaid Items	1230	3,604,546.63						3,604,546.63	3,326,264.08
Total Assets		15,603,572.67	29,937,692.28	467,684,090.14	9,709,284.97	5,465,529.98	51,419,474.23	579,819,644.27	469,017,623.56
LIABILITIES AND FUND BALANCES									
LIABILITIES									
Accounts Payable	2120	1,239,418.55	546,314.12	1,373,412.02	898,549.63	704,483.72	38,892.67	4,801,070.71	5,271,908.42
Payroll Deductions and Withholdings	2170	206,450.71						206,450.71	169,150.27
Estimated Liability Self Insurance	2270						13,057,675.83	13,057,675.83	12,930,857.07
Compensated Absences	2330						109,333.87	109,333.87	97,282.03
Deposits Payable	2220	9,677.59						9,677.59	6,350.00
Due to Other Agencies	2230	5,016,628.54						5,016,628.54	4,883,034.52
Due to Other Funds	2160				274,994.00	327.06		275,321.06	26,211,931.26
Unearned Revenue	2410			675,155.39	8,378.83			683,534.22	532,224.03
Total Liabilities		6,472,175.39	546,314.12	2,048,567.41	1,181,922.46	704,810.78	13,205,902.37	24,159,692.53	50,102,737.60
FUND BALANCES									
Nonspendable		3,868,221.00				858,937.95		4,727,158.95	4,573,956.96
Restricted		9,003,244.00	29,391,378.16	465,635,522.73	8,527,362.51			512,557,507.40	360,174,419.17
Unassigned/Assigned		(3,740,067.72)				3,901,781.25	38,213,571.86	38,375,285.39	54,166,509.83
Total Fund Balances		9,131,397.28	29,391,378.16	465,635,522.73	8,527,362.51	4,760,719.20	38,213,571.86	555,659,951.74	418,914,885.96
Total Liabilities and Fund Balances		15,603,572.67	29,937,692.28	467,684,090.14	9,709,284.97	5,465,529.98	51,419,474.23	579,819,644.27	469,017,623.56

The School District of Sarasota County, FL Revenue & Expenditures - Budget And Actual September 30, 2024		General Fund							
		Account Number	Budgeted Amounts		Actual YTD Amounts	Percentage of Current Budget	Prior YTD Actual	Difference Increase/(Decrease)	% Increase/(Decrease)
			Original	Current					
REVENUES									
Federal Direct	3100	400,000.00	400,000.00	42,179.75	10.54%	43,274.09	(1,094.34)		
Federal Through State	3200	1,200,000.00	1,200,000.00	53,738.04	4.48%	98,197.91	(44,459.87)	-45.28%	
State Sources	3300	68,977,976.00	68,977,976.00	16,292,260.77	23.62%	15,971,370.04	320,890.73	2.01%	
Local Sources	3400	519,544,886.00	519,544,886.00	2,714,167.28	0.52%	2,226,911.29	487,255.99	21.88%	
Total Revenues		590,122,862.00	590,122,862.00	19,102,345.84	3.24%	18,339,753.33	762,592.51	4.16%	
EXPENDITURES									
Current:									
Instruction	5000	418,232,946.00	418,232,946.00	70,287,969.46	16.81%	63,237,304.84	7,050,664.62	11.15%	
Student Support Services	6100	43,280,655.00	43,280,655.00	6,804,119.47	15.72%	5,787,850.34	1,016,269.13	17.56%	
Instructional Media Services	6200	3,526,624.00	3,526,624.00	1,252,402.59	35.51%	1,176,102.33	76,300.26	6.49%	
Instruction and Curriculum Development Services	6300	3,654,287.00	3,654,287.00	761,387.29	20.84%	748,229.02	13,158.27	1.76%	
Instructional Staff Training Services	6400	7,330,853.00	7,330,853.00	1,022,081.45	13.94%	385,696.12	636,385.33	165.00%	
Instruction Related Technolgy	6500	6,959,993.00	6,959,993.00	1,564,915.64	22.48%	2,268,006.62	(703,090.98)	-31.00%	
Board	7100	2,551,718.00	2,551,718.00	592,722.62	23.23%	678,921.33	(86,198.71)	-12.70%	
General Administration	7200	3,852,055.00	3,852,055.00	980,297.01	25.45%	676,747.41	303,549.60	44.85%	
School Administration	7300	26,913,146.00	26,913,146.00	6,321,708.60	23.49%	5,959,136.22	362,572.38	6.08%	
Facilities Acquisition and Construction	7410	5,084,481.00	5,084,481.00	733,730.10	14.43%	1,127,130.39	(393,400.29)	0.00%	
Fiscal Services	7500	2,834,160.00	2,834,160.00	646,392.49	22.81%	589,928.11	56,464.38	9.57%	
Food Services	7600	-	-	-	0.00%	-	-	0.00%	
Central Services	7700	11,267,490.00	11,267,490.00	2,187,208.35	19.41%	1,933,824.23	253,384.12	13.10%	
Pupil Transportation Services	7800	36,008,633.00	36,008,633.00	4,669,428.88	12.97%	4,527,332.29	142,096.59	3.14%	
Operation of Plant	7900	52,196,376.00	52,196,376.00	14,723,107.25	28.21%	13,993,859.80	729,247.45	5.21%	
Maintenance of Plant	8100	22,753,894.00	22,753,894.00	5,688,976.59	25.00%	5,265,044.41	423,932.18	8.05%	
Administrative Tech Services	8200	10,590,857.00	10,590,857.00	4,687,771.25	44.26%	4,252,635.18	435,136.07	10.23%	
Community Services	9100	3,859,085.00	3,859,085.00	733,388.49	19.00%	696,897.48	36,491.01	5.24%	
Debt Service	9200								
Total Expenditures		660,897,253.00	660,897,253.00	123,657,607.53	18.71%	113,304,646.12	10,352,961.41	9.14%	
Excess (Deficiency) of Revenues Over (Under) Expenditures		(70,774,391.00)	(70,774,391.00)	(104,555,261.69)	147.73%	(94,964,892.79)	(9,590,368.90)		
OTHER FINANCING SOURCES (USES)									
Other Financing Sources	3700								
Transfers In	3600	41,780,451.00	41,780,451.00	1,090,271.00	2.61%	11,946,614.47	(10,856,343.47)		
Transfers Out	9700								
Total Other Financing Sources (Uses)		41,780,451.00	41,780,451.00	1,090,271.00	2.61%	11,946,614.47	(10,856,343.47)		
Net Change in Fund Balances		(28,993,940.00)	(28,993,940.00)	(103,464,990.69)		(83,018,278.32)	(20,446,712.37)	24.63%	
Fund Balances, Prior Year	2800	112,596,388.00	112,596,388.00	112,596,387.97	100.00%	106,897,074.81	5,699,313.16	5.33%	
Adjustment to Fund Balances	2891								
Fund Balances, Current Year	2700	83,602,448.00	83,602,448.00	9,131,397.28	10.92%	23,878,796.49	(14,747,399.21)	-61.76%	

The School District of Sarasota County, FL Revenue & Expenditures - Budget And Actual September 30, 2024		Debt Service							
		Account Number	Budgeted Amounts		Actual YTD Amounts	Percentage of Current Budget	Prior YTD Actual	Difference Increase/(Decrease)	% Increase/(Decrease)
			Original	Current					
REVENUES									
Federal Direct	3100	1,967,816.00	1,967,816.00	-		-			
Federal Through State	3200								
State Sources	3300	339,790.00	339,790.00			-			
Local Sources	3400			(4,081,522.18)	(12.01)	(38,854.31)	(4,042,667.87)	10404.68%	
Total Revenues		2,307,606.00	2,307,606.00	(4,081,522.18)	-176.87%	(38,854.31)	(4,042,667.87)	10404.68%	
EXPENDITURES									
Current:									
Instruction	5000								
Student Support Services	6100								
Instructional Media Services	6200								
Instruction and Curriculum Development Services	6300								
Instructional Staff Training Services	6400								
Instruction Related Technolgy	6500								
Board	7100								
General Administration	7200								
School Administration	7300								
Facilities Acquisition and Construction	7410								
Fiscal Services	7500								
Food Services	7600								
Central Services	7700								
Pupil Transportation Services	7800								
Operation of Plant	7900								
Maintenance of Plant	8100								
Administrative Tech Services	8200								
Community Services	9100								
Debt Service	9200	49,899,381.00	49,899,381.00	3,900,315.42	7.82%	3,300,354.82	599,960.60	18.18%	
Total Expenditures		49,899,381.00	49,899,381.00	3,900,315.42	7.82%	3,300,354.82	599,960.60	18.18%	
Excess (Deficiency) of Revenues Over (Under) Expenditures		(47,591,775.00)	(47,591,775.00)	(7,981,837.60)	16.77%	(3,339,209.13)	(4,642,628.47)		
OTHER FINANCING SOURCES (USES)									
COPS 2022A Cost of Issuance	3700			0.00					
Payments to refunded escrow agent									
Transfers In	3600	49,252,234.00	49,252,234.00	3,900,315.42	7.92%	3,300,354.82	599,960.60		
Transfers Out	9700								
Total Other Financing Sources (Uses)		49,252,234.00	49,252,234.00	3,900,315.42	7.92%	3,300,354.82	599,960.60		
Net Change in Fund Balances		1,660,459.00	1,660,459.00	(4,081,522.18)	-245.81%	(38,854.31)	(4,042,667.87)	10404.68%	
Fund Balances, Prior Year	2800	33,472,900.00	33,472,900.00	33,472,900.34	100.00%	30,639,263.26	2,833,637.08	9.25%	
Adjustment to Fund Balances	2891								
Fund Balances, Current Year	2700	35,133,359.00	35,133,359.00	29,391,378.16	83.66%	30,600,408.95	(1,209,030.79)	-3.95%	

The School District of Sarasota County, FL
Revenue & Expenditures - Budget And Actual
September 30, 2024

Capital Projects

	Account Number	Budgeted Amounts		Actual YTD Amounts	Percentage of Current Budget	Prior YTD Actual	Difference Increase/(Decrease)	% Increase/(Decrease)
		Original	Current					
REVENUES								
Federal Direct	3100							
Federal Through State	3200							
State Sources	3300	7,217,107.00	7,217,107.00	1,090,271.00	15.11%	912,638.00	177,633.00	0.00%
Local Sources	3400	206,716,586.00	206,716,586.00	11,907,006.37	5.76%	11,546,659.38	360,346.99	3.12%
Total Revenues		213,933,693.00	213,933,693.00	12,997,277.37	6.08%	12,459,297.38	537,979.99	4.32%
EXPENDITURES								
Current:								
Instruction	5000							
Student Support Services	6100							
Instructional Media Services	6200							
Instruction and Curriculum Development Services	6300							
Instructional Staff Training Services	6400							
Instruction Related Technology	6500							
Board	7100							
General Administration	7200							
School Administration	7300							
Facilities Acquisition and Construction	7410	551,509,441.00	551,509,441.00	50,307,905.55	9.12%	24,521,402.53	25,786,503.02	105.16%
Fiscal Services	7500							
Food Services	7600							
Central Services	7700							
Pupil Transportation Services	7800							
Operation of Plant	7900							
Maintenance of Plant	8100							
Administrative Tech Services	8200							
Community Services	9100							
Debt Service	9200							
Total Expenditures		551,509,441.00	551,509,441.00	50,307,905.55	9.12%	24,521,402.53	25,786,503.02	105.16%
Excess (Deficiency) of Revenues Over (Under) Expenditures		(337,575,748.00)	(337,575,748.00)	(37,310,628.18)	11.05%	(12,062,105.15)	(25,248,523.03)	
OTHER FINANCING SOURCES (USES)								
Loss Recoveries	3740	9,583,090.00	9,583,090.00			-		
Proceeds From COPS Issue	3731			0.00			-	
Transfers In	3600	6,812,967.00	6,812,967.00	13,310,466.31				
Transfers Out	9700	(91,032,685.00)	(91,032,685.00)	(4,990,586.42)	5.48%	(15,246,969.29)	10,256,382.87	
Total Other Financing Sources (Uses)		(74,636,628.00)	(74,636,628.00)	8,319,879.89	-11.15%	(15,246,969.29)	10,256,382.87	
Net Change in Fund Balances		(412,212,376.00)	(412,212,376.00)	(28,990,748.29)	7.03%	(27,309,074.44)	(14,992,140.16)	54.90%
Fund Balances, Prior Year	2800	494,626,271.00	494,626,271.00	494,626,271.02	100.00%	340,083,784.99	154,542,486.03	45.44%
Adjustment to Fund Balances	2891							
Fund Balances, Current Year	2700	82,413,895.00	82,413,895.00	465,635,522.73	565.00%	312,774,710.55	139,550,345.87	44.62%

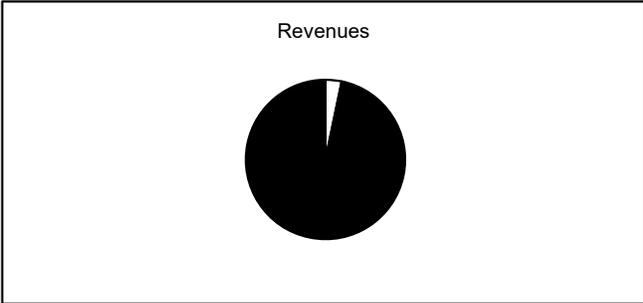
The School District of Sarasota County, FL Revenue & Expenditures - Budget And Actual September 30, 2024		Special Revenue							
		Account Number	Budgeted Amounts		Actual YTD Amounts	Percentage of Current Budget	Prior YTD Actual	Difference Increase/(Decrease)	% Increase/(Decrease)
			Original	Current					
REVENUES									
Federal Direct	3100	2,238,989.00	2,238,989.00	508,550.11	22.71%	535,432.31	(26,882.20)	-5.02%	
Federal Through State	3200	47,342,052.00	47,342,052.00	12,979,479.95	27.42%	11,924,329.73	1,055,150.22	8.85%	
State Sources	3300								
Local Sources*	3400	10,208,174.00	10,208,174.00	470,214.08	4.61%	224,378.91	245,835.17	109.56%	
Total Revenues		59,789,215.00	59,789,215.00	13,958,244.14	23.35%	12,684,140.95	1,274,103.19	10.04%	
EXPENDITURES									
Current:									
Instruction	5000	31,478,332.00	31,478,332.00	9,376,162.02	29.79%	7,334,198.92	2,041,963.10	27.84%	
Student Support Services	6100	5,473,702.00	5,473,702.00	1,182,053.28	21.60%	1,897,022.07	(714,968.79)	-37.69%	
Instructional Media Services	6200	4,616.00	4,616.00	49,578.84	1074.06%	59,502.05	(9,923.21)	-16.68%	
Instruction and Curriculum Development Services	6300	1,098,983.00	1,098,983.00	166,663.76	15.17%	344,703.95	(178,040.19)	-51.65%	
Instructional Staff Training Services	6400	8,266,641.00	8,266,641.00	1,209,185.41	14.63%	1,483,649.67	(274,464.26)	-18.50%	
Instruction Related Technolgy	6500	682,416.00	682,416.00	482,019.32	70.63%	111,901.00	370,118.32	0.00%	
Board	7100				-		-	0.00%	
General Administration	7200	2,768,817.00	2,768,817.00	592,270.23	21.39%	470,612.97	121,657.26	25.85%	
School Administration	7300	139,243.00	139,243.00	60,226.90	43.25%	95,993.38	(35,766.48)	-37.26%	
Facilities Acquisition and Construction	7410	49,015.00	49,015.00	48,783.60	1.00	77,276.69	(28,493.09)	-	
Fiscal Services	7500	0.00	0.00			-	-	-	
Food Services	7600	46,152.00	46,152.00			-	-	-	
Central Services	7700	902,835.00	902,835.00	240,580.89	26.65%	79,448.75	161,132.14	202.81%	
Pupil Transportation Services	7800	514,225.00	514,225.00	3,551.07	0.69%	187,632.36	(184,081.29)	0.00%	
Operation of Plant	7900	8,657.00	8,657.00	4,414.95	51.00%	31,507.61	(27,092.66)	-85.99%	
Maintenance of Plant	8100	93,026.00	93,026.00	60,650.30	65.20%	24,168.00	36,482.30	0.00%	
Administrative Tech Services	8200	5,321.00	5,321.00	4,356.31	81.87%	97,588.19	(93,231.88)	-95.54%	
Community Services*	9100	8,257,234.00	8,257,234.00	477,747.26	5.79%	388,935.34	88,811.92	0.00%	
Debt Service	9200								
Total Expenditures		59,789,215.00	59,789,215.00	13,958,244.14	23.35%	12,684,140.95	1,274,103.19	10.04%	
Excess (Deficiency) of Revenues Over (Under) Expenditures		0.00	0.00	-		-	-		
OTHER FINANCING SOURCES (USES)									
Transfers In	3600								
Transfers Out	9700								
Total Other Financing Sources (Uses)		0.00	0.00	-		-	-		
Net Change in Fund Balances		-	-	-		-	-		
Fund Balances, Prior Year*	2800	8,527,362.00	8,527,362.00	8,527,362.51		7,796,055.67	731,306.84	9.38%	
Adjustment to Fund Balances	2891								
Fund Balances, Current Year	2700	8,527,362.00	8,527,362.00	8,527,362.51		7,796,055.67	731,306.84		

The School District of Sarasota County, FL Revenue & Expenditures - Budget And Actual September 30, 2024		Food Service							
		Account Number	Budgeted Amounts		Actual YTD Amounts	Percentage of Current Budget	Prior YTD Actual	Difference Increase/(Decrease)	% Increase/(Decrease)
			Original	Current					
REVENUES									
Federal Direct	3100								
Federal Through State	3200	18,695,800.00	18,695,800.00	1,389,628.05	7.43%	1,278,605.24	111,022.81	0.00%	
State Sources	3300	155,065.00	155,065.00		-	-	-		
Local Sources	3400	7,108,250.00	7,108,250.00	1,950,135.80	27.43%	1,670,099.86	280,035.94	16.77%	
Total Revenues		25,959,115.00	25,959,115.00	3,339,763.85	12.87%	2,948,705.10	391,058.75	13.26%	
Current:									
Instruction	5000								
Student Support Services	6100								
Instructional Media Services	6200								
Instruction and Curriculum Development Services	6300								
Instructional Staff Training Services	6400								
Instruction Related Technolgy	6500								
Board	7100								
General Administration	7200								
School Administration	7300								
Facilities Acquisition and Construction	7410								
Fiscal Services	7500								
Food Services	7600	31,271,718.00	31,271,718.00	4,598,593.52	14.71%	4,569,163.25	29,430.27	0.64%	
Central Services	7700								
Pupil Transportation Services	7800								
Operation of Plant	7900								
Maintenance of Plant	8100								
Administrative Tech Services	8200								
Community Services	9100								
Debt Service	9200								
Total Expenditures		31,271,718.00	31,271,718.00	4,598,593.52	14.71%	4,569,163.25	29,430.27	0.64%	
Excess (Deficiency) of Revenues Over (Under) Expenditures		(5,312,603.00)	(5,312,603.00)	(1,258,829.67)	23.70%	(1,620,458.15)	361,628.48		
OTHER FINANCING SOURCES (USES)									
Transfers In	3600								
Transfers Out	9700								
Total Other Financing Sources (Uses)		-	-	-		-	-		
Net Change in Fund Balances		(5,312,603.00)	(5,312,603.00)	(1,258,829.67)	23.70%	(1,620,458.15)	361,628.48	-22.32%	
Fund Balances, Prior Year	2800	6,019,549.00	6,019,549.00	6,019,548.87	100.00%	7,246,874.89	(1,227,326.02)	-16.94%	
Adjustment to Fund Balances	2891								
Fund Balances, Current Year	2700	706,946.00	706,946.00	4,760,719.20	673.42%	5,626,416.74	(865,697.54)	-15.39%	

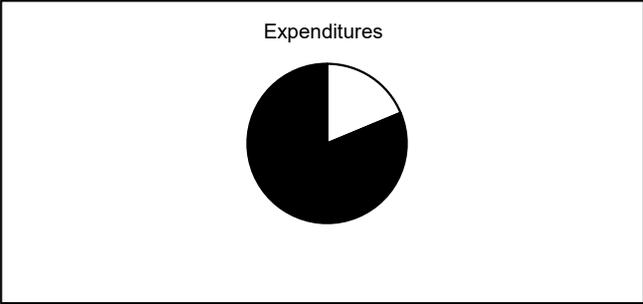
The School District of Sarasota County, FL Revenue & Expenditures - Budget And Actual September 30, 2024		Internal Service Fund							
		Account Number	Budgeted Amounts		Actual YTD Amounts	Percentage of Current Budget	Prior YTD Actual	Difference Increase/(Decrease)	% Increase/(Decrease)
			Original	Current					
REVENUES									
Federal Direct	3100								
Federal Through State	3200								
State Sources	3300								
Local Sources	3400	85,272,996.00	85,272,996.00	25,263,353.59	29.63%	21,994,093.91	3,269,259.68	14.86%	
Total Revenues		85,272,996.00	85,272,996.00	25,263,353.59	29.63%	21,994,093.91	3,269,259.68	14.86%	
EXPENDITURES									
Current:									
Instruction	5000								
Student Support Services	6100								
Instructional Media Services	6200								
Instruction and Curriculum Development Services	6300								
Instructional Staff Training Services	6400								
Instruction Related Technology	6500								
Board	7100								
General Administration	7200								
School Administration	7300								
Facilities Acquisition and Construction	7410								
Fiscal Services	7500								
Food Services	7600								
Central Services	7700	90,455,415.00	90,455,415.00	20,540,043.71	22.71%	16,736,308.43	3,803,735.28	22.73%	
Pupil Transportation Services	7800								
Operation of Plant	7900								
Maintenance of Plant	8100								
Administrative Tech Services	8200								
Community Services	9100								
Debt Service	9200								
Total Expenditures		90,455,415.00	90,455,415.00	20,540,043.71	22.71%	16,736,308.43	3,803,735.28	22.73%	
Excess (Deficiency) of Revenues Over (Under) Expenditures		(5,182,419.00)	(5,182,419.00)	4,723,309.88	-91.14%	5,257,785.48	(534,475.60)		
OTHER FINANCING SOURCES (USES)									
Transfers In	3600								
Transfers Out	9700	(6,812,967.00)	(6,812,967.00)	-		-	-		
Total Other Financing Sources (Uses)		(6,812,967.00)	(6,812,967.00)	-		-	-		
Change in Net Position		(11,995,386.00)	(11,995,386.00)	4,723,309.88	-39.38%	5,257,785.48	(534,475.60)	-10.17%	
Net Position, Prior Year	2800	33,490,262.00	33,490,262.00	33,490,261.98	100.00%	32,980,712.08	509,549.90	1.54%	
Adjustment to Net Position	2891								
Net Position, Current Year	2700	21,494,876.00	21,494,876.00	38,213,571.86	177.78%	38,238,497.56	(24,925.70)	-0.07%	

General Fund

September, 2024

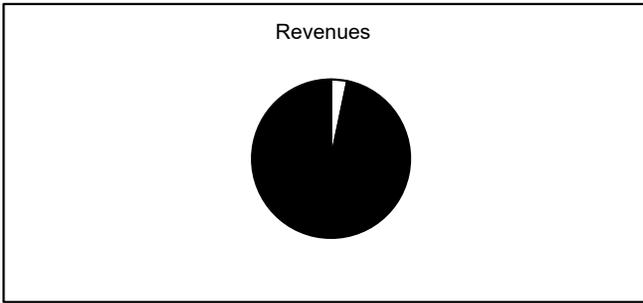


Collected	\$19,102,346	3.24%
Uncollected	<u>\$571,020,516</u>	<u>96.76%</u>
Estimated Revenue	\$590,122,862	100.00%

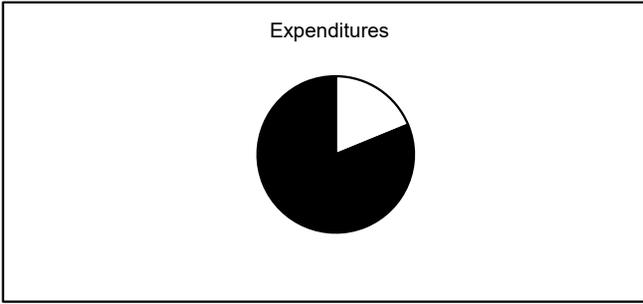


Expended	\$123,657,608	18.71%
Unexpended	<u>\$537,239,645</u>	<u>81.29%</u>
Appropriations	\$660,897,253	100.00%

September, 2023

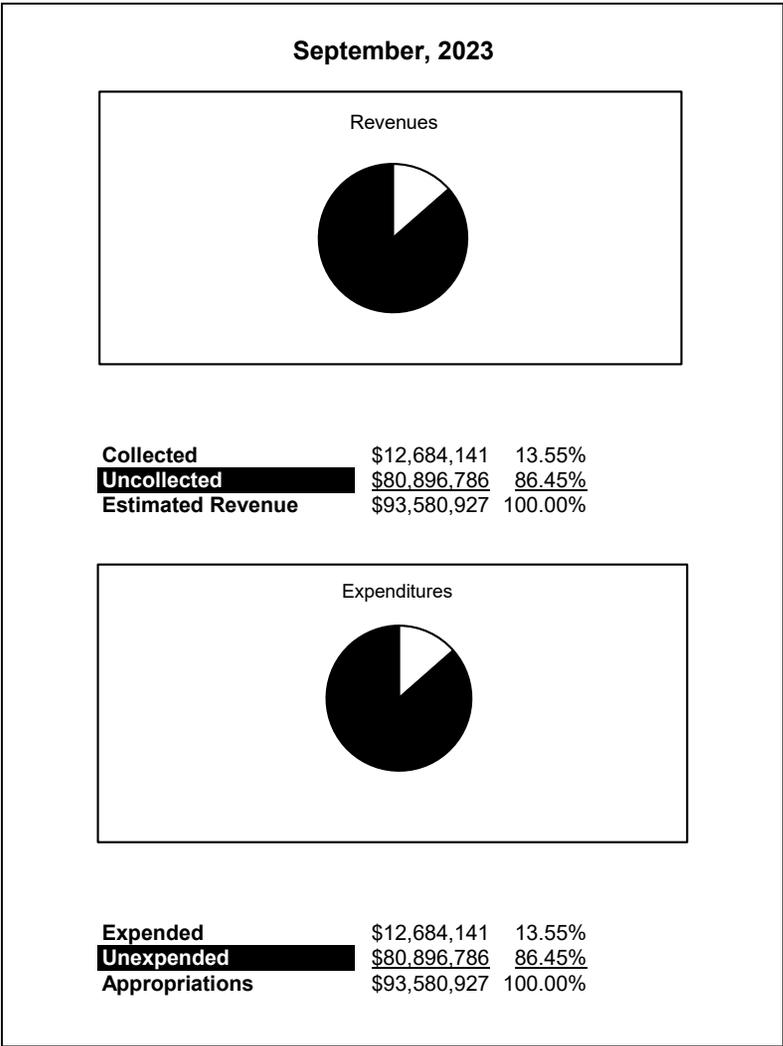
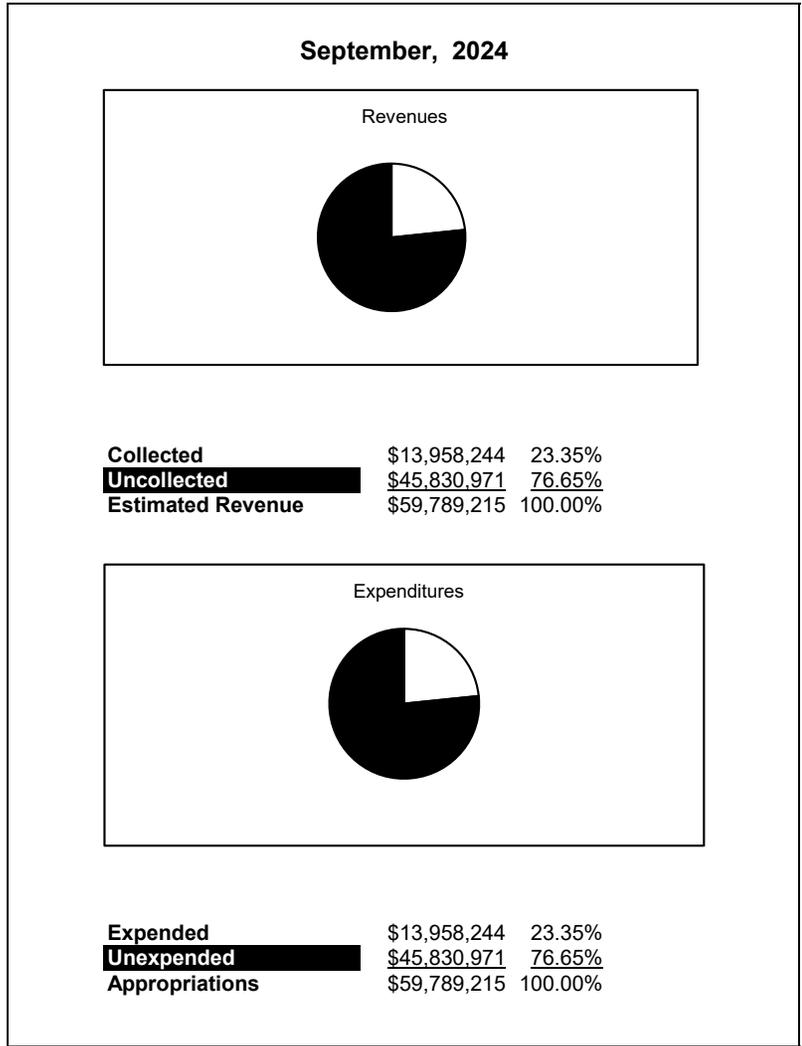


Collected	\$18,339,753	3.26%
Uncollected	<u>\$543,632,922</u>	<u>96.74%</u>
Estimated Revenue	\$561,972,675	100.00%



Expended	\$113,304,646	18.79%
Unexpended	<u>\$489,804,507</u>	<u>81.21%</u>
Appropriations	\$603,109,153	100.00%

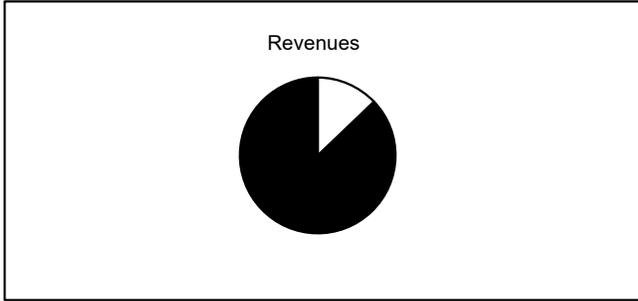
Special Revenue Fund



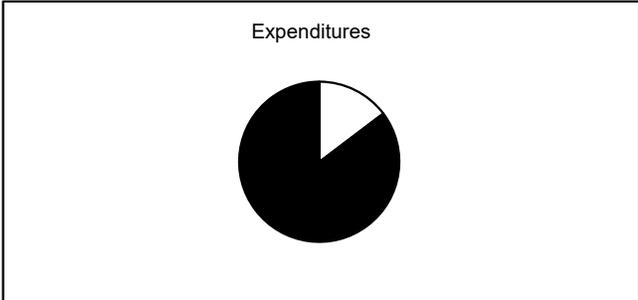
Uncollected and Unexpended are higher due to budgeting Multiple year grants in one year

Food Service Fund

September, 2024

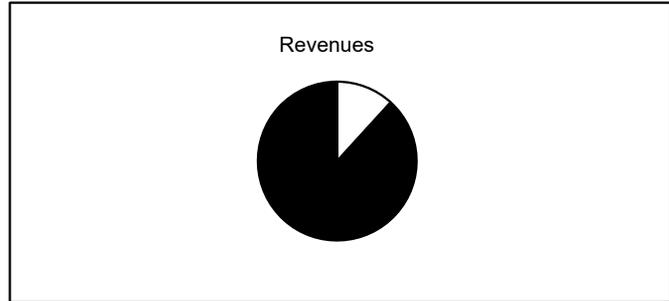


Collected	\$3,339,764	12.87%	
Uncollected	\$22,619,351	87.13%	
Estimated Revenue	\$25,959,115	100.00%	

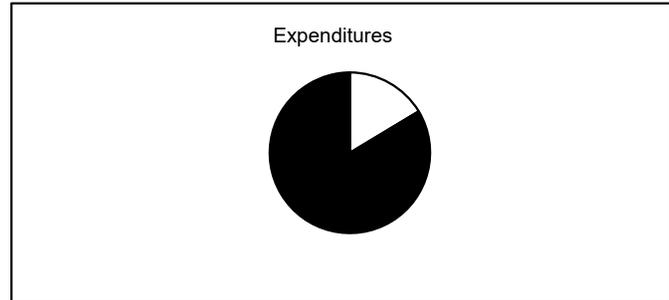


Expended	\$4,598,594	14.71%	
Unexpended	\$26,673,124	85.29%	
Appropriations	\$31,271,718	100.00%	

September, 2023



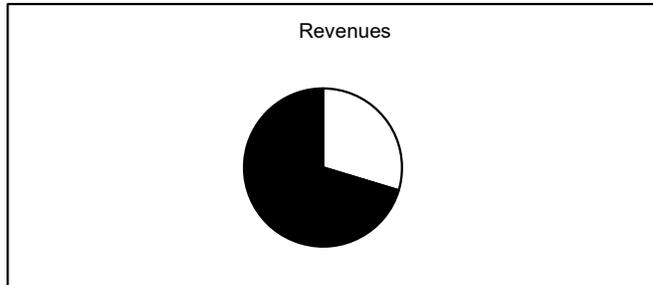
Collected	\$2,948,705	11.78%	
Uncollected	\$22,091,196	88.22%	
Estimated Revenue	\$25,039,901	100.00%	



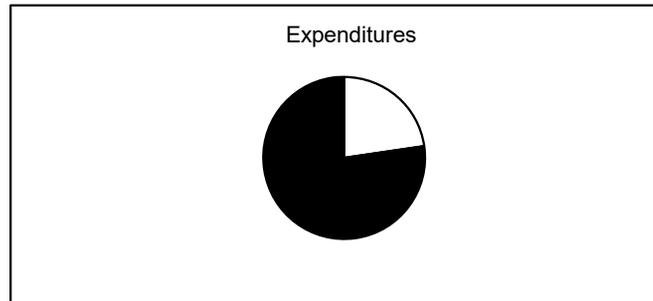
Expended	\$4,569,163	16.35%	
Unexpended	\$23,368,562	83.65%	
Appropriations	\$27,937,725	100.00%	

Internal Service Fund

September, 2024

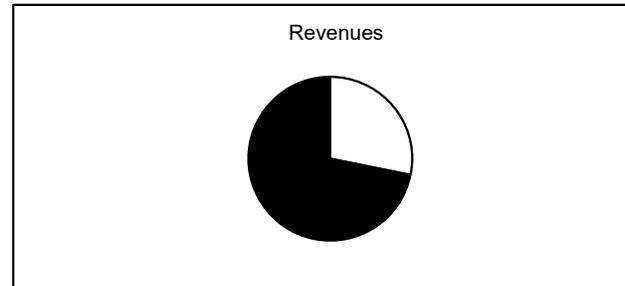


Collected	\$25,263,354	29.63%	
Uncollected	<u>\$60,009,642</u>	<u>70.37%</u>	
Estimated Revenue	\$85,272,996	100.00%	

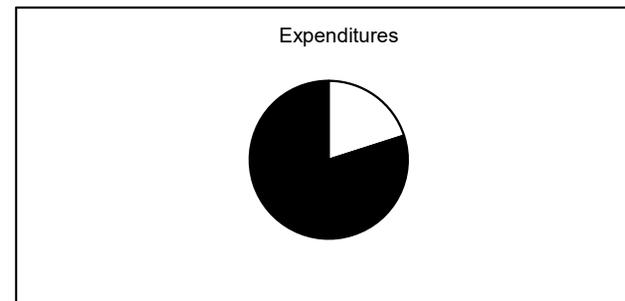


Expended	\$20,540,044	22.71%	
Unexpended	<u>\$69,915,371</u>	<u>77.29%</u>	
Appropriations	\$90,455,415	100.00%	

September, 2023



Collected	\$21,994,094	28.20%	
Uncollected	<u>\$55,985,380</u>	<u>71.80%</u>	
Estimated Revenue	\$77,979,474	100.00%	



Expended	\$16,736,308	20.06%	
Unexpended	<u>\$66,694,863</u>	<u>79.94%</u>	
Appropriations	\$83,431,171	100.00%	



November 19, 2024 Board Meeting
Agenda Item 19.

Title

APPROVAL OF THE OUT-OF-COUNTY SCHOOL BOARD MEMBER TRAVEL

Description

In accordance with Florida Statute 1001.39, any School Board Member travel outside the district that exceeds \$500.00 requires prior approval by the Board to confirm that such travel is for official business of the school district and complies with rules of the State Board of Education.

Gap Analysis

Previous Outcomes

Expected Outcomes

Strategic Plan Goal

Recommendation

That the out-of-county travel for School Board Members, Liz Barker and Tom Edwards, be approved as presented.

Contact Information

BONNIE PENNER bonnie.penner@sarasotacountyschools.net

Financial Impact

FADSS/FSBA Annual Joint Four-day Conference in Tampa

Approximate cost for both Board Members: Registration, Hotel, Travel, Meals - \$3,000.00

ATTACHMENTS:

Description	Upload Date	Type
Florida Statute	11/9/2024	Cover Memo
Barker Travel	11/9/2024	Cover Memo
Edwards Travel	11/9/2024	Cover Memo

[Menu](#)

2024 Florida Statutes

[< Back to Statute Search](#)

Title XLVIII EARLY LEARNING-20 EDUCATION CODE

Chapter 1001 EARLY LEARNING-20 GOVERNANCE

SECTION 39 District school board members; travel expenses.

1001.39 District school board members; travel expenses.—

(1) In addition to the salary provided in s. [1001.395](#), each member of a district school board shall be allowed, from the district school fund, reimbursement of travel expenses as authorized in s. [112.061](#), provided that any travel outside the district that exceeds \$500 requires prior approval by the district school board to confirm that such travel is for official business of the school district and complies with rules of the State Board of Education. Any request for travel outside the state must include an itemized list detailing all anticipated travel expenses, including, but not limited to, the anticipated costs of all means of travel, lodging, and subsistence. Immediately preceding a request, the public must have an opportunity to speak on the specific travel agenda item.

(2) Each district school board may reimburse a district school board member for travel expenses for travel from the member's residence incurred in the performance of a public purpose authorized by law to be performed by the district school board, including, but not limited to, attendance at regular and special board meetings. Mileage allowance in the amount provided by law for reimbursement of travel expenses, when authorized, shall be computed from the member's place of residence to the place of the meeting or function and return.

History.—s. 51, ch. 2002-387; s. 5, ch. 2018-5.

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Tuesday, December 3, 2024
79th Annual Joint Conference - TENTATIVE AGENDA

FSBA, FADSS, FELL, FERMA, FSBA, SUNSPRA
79th Annual Joint Conference
December 3 - December 6, 2024
Grand Hyatt Tampa Bay
Tampa, Florida

Tuesday, December 3, 2024 - TENTATIVE AGENDA

- 7:00 a.m. - 5:00 p.m. Conference Registration - Audubon Foyer (1st Floor)
- 7:45 - 8:30 a.m. Continental Breakfast - Chairmanship Academy -
- 7:45 - 8:30 a.m. Continental Breakfast - New School Board Member Academy (For New School Board Members ONLY) -
- 8:00 - 10:00 a.m. FSBA Executive Officers Breakfast and Meeting -
- 9:30 a.m - 4:00 p.m. FADSS Superintendent Leadership Development Training Program (Superintendents Only) -
- 8:30 a.m. - 3:00 p.m. Chairmanship Academy (Lunch on your own) -
- 8:30 a.m. - 3:00 p.m. New School Board Member Academy: Part 1 (For New School Board Members ONLY)
- 10:00 - 11:00 a.m. FSBA Finance Committee Meeting -
- 11:00 a.m. - 12:00 p.m. FSBA Advocacy Committee Meeting -
- 1:00 p.m. - 3:00 p.m. FL PALM Board of Trustees Meeting -
- 1:30 - 3:00 p.m. Pre-Conference Session - Parliamentary Procedure -
- 3:30 - 5:00 p.m. FSBA Board of Directors Meeting -
- 5:30 - 6:30 p.m. New School Board Member and New Superintendent Reception & Speed Networking Event -
- 8:30 - 10:30 p.m. The Sing-along Karaoke Lounge - White Ibis

Wednesday, December 4, 2024 - TENTATIVE AGENDA

- 7:00 a.m. - 5:00 p.m. Conference Registration - Audubon Foyer (1st Floor)
- 7:30 - 8:30 a.m. Continental Breakfast & Coffee Break - Audubon Foyer (1st Floor)
- 7:30 - 8:30 a.m. Breakfast Meeting - FSLRS Board of Directors -
- 7:30 - 8:30 a.m. Breakfast Meeting - Northeast Florida Coalition of School Boards -
- 8:30 - 10:30 a.m. Opening General Session - "Be a Coffee Bean": The Power to Change Any Situation
- 10:30 - 10:45 a.m. Coffee Break - Audubon Foyer (1st Floor)

- 10:45 a.m. - 3:45 p.m. FADSS Superintendent Leadership Development Training (Superintendents Only) -
- 10:45 - 11:45 a.m. Breakout Session I: Who's the Boss Regarding the Hiring and Firing of Employees? -
- 10:45 - 11:45 a.m. Breakout Session I: Making Sense of the Science of Reading -
- 10:45 - 11:45 a.m. Breakout Session I: Strategies & Policy Considerations for Improving Student Attendance in Florida Schools
- 10:45 - 11:45 a.m. Breakout Session I: Protect Yourself: Understanding Your Fiduciary Liability as a School Board Member -
- 10:45 - 11:45 a.m. Breakout Session I: Advocacy 101 (Recommended for New School Board Members - Open to Everyone) -
- 11:45 a.m. - 1:00 p.m. Networking Luncheon and Awards Ceremony - Audubon A-C (1st Floor)
- 1:00 - 1:15 p.m. Coffee Break - Audubon Foyer (1st Floor)
- 1:15 - 2:15 p.m. Breakout Session II: Making Sense of the Science of Reading -
- 1:15 - 2:15 p.m. Breakout Session II: Strategies & Policy Considerations for Improving Student Attendance in Florida Schools
- 1:15 - 2:15 p.m. Breakout Session II: Why Would I Want to Talk to a News Reporter? -
- 1:15 - 2:15 p.m. Breakout Session II: Family Engagement Solutions: Transforming Family-School Partnerships with Evidence-Based Programs -
- 1:15 - 2:15 p.m. Breakout Session II: Introducing Diligent's New Community Governance Software -
- 2:15 - 2:30 p.m. Coffee Break - Audubon Foyer (1st Floor)
- 2:30 - 3:30 p.m. Breakout Session III: Who's the Boss Regarding the Hiring and Firing of Employees? -
- 2:30 - 3:30 p.m. Breakout Session III: Why Would I Want to Talk to a News Reporter? -
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- 2:30 - 3:30 p.m. Breakout Session III: Protect Yourself: Understanding Your Fiduciary Liability as a School Board Member -
- 3:30 - 3:45 p.m. Coffee Break - Audubon Foyer (1st Floor)
- 3:45 - 4:15 p.m. [BONUS SESSION] FSBA - We Want You! Pathways to FSBA Leadership -
- 3:45 - 4:45 p.m. FSBA Equity Committee Meeting -
- 4:30 - 5:00 p.m. FSBA Leadership Services Committee Meeting -
- 5:30 - 6:30 p.m. Reception and Ugly Sweater Contest

Thursday, December 5, 2024 - AGENDA / SPORTS DAY! Wear your favorite team's gear all day!

- 7:00 a.m. - 5:00 p.m. Conference Registration - Audubon Foyer (1st Floor)
- 7:30 - 8:30 a.m. Continental Breakfast & Coffee Break - Audubon Foyer (1st Floor)
- 7:30 - 8:30 a.m. Breakfast Meeting - FSBA Small District Council -
- 7:30 - 8:30 a.m. Breakfast Meeting - Central Florida Public School Boards Coalition -

- 7:30 - 8:30 a.m. Breakfast Meeting - FSBA/FADSS Joint Executive Committee -
- 8:30 a.m. - 12:00 p.m. SUNSPRA Annual Meeting - Wilson's Plover (14th Floor)
- 8:45 - 10:15 a.m. General Session II - One Team, One Dream!
- 10:15 - 10:30 a.m. Coffee Break - Audubon Foyer (1st Floor)
- 10:30 a.m. - 12:00 p.m. FSBA General Membership Business Meeting (All School Board Members are invited to attend) -
- 10:30 a.m. - 3:45 p.m. FADSS Superintendent Leadership Development Training (Superintendents Only) -
- 12:00 - 1:00 p.m. Networking Luncheon -
- 1:00 - 1:15 p.m. Coffee Break - Audubon Foyer (1st Floor)
- 1:15 - 2:15 p.m. General Session III: Student Panel Discussion: Essential Insights for School Board Members -
- 1:15 - 2:15 p.m. FELL General Membership Meeting -
- 2:15 - 2:30 p.m. Coffee Break - Audubon Foyer (1st Floor)
- 2:30 - 3:30 p.m. Breakout Session IV: First Amendment Rights of Elected Officials and Constituents
- 2:30 - 3:30 p.m. Breakout Session IV: Truth or Consequence: Dealing with Misinformation -
- 2:30 - 3:30 p.m. Breakout Session IV: Sunshine and Statutes: Navigating the Upcoming Florida Legislative Session -
- 2:30 - 3:30 p.m. Breakout Session IV: Beyond the Lockdown: What School Boards Need to Know About School Safety and Mental Health
- 2:30 - 3:30 p.m. Breakout Session IV: There is No Crying During Hurricane Season! -
- 3:30 - 3:45 p.m. Coffee Break - Audubon Foyer (1st Floor)
- 3:45 - 4:45 p.m. Breakout Session V: First Amendment Rights of Elected Officials and Constituents
- 3:45 - 4:45 p.m. Breakout Session V: Truth or Consequence: Dealing with Misinformation -
- 3:45 - 4:45 p.m. Breakout Session V: Sunshine and Statutes: Navigating the Upcoming Florida Legislative Session -
- 3:45 - 4:45 p.m. Breakout Session V: Beyond the Lockdown: What School Boards Need to Know About School Safety and Mental Health
- 3:45 - 4:45 p.m. Breakout Session V: There is No Crying During Hurricane Season! -
- 5:00 - 5:30 p.m. Greater Florida Consortium Business Meeting - Roseate Spoonbill (2nd Floor)
- 5:30 - 6:30 p.m. GAME ON! Reception - Audubon D-F (1st Floor)

Friday, December 6, 2024 - AGENDA / SPIRIT DAY! Wear your School District gear all day!

- 7:30 - 10:00 a.m. Conference Registration - Audubon Foyer (1st Floor)
- 8:00 - 11:30 a.m. General Session IV and Plated Breakfast - Audubon A-C (1st Floor)
- 12:00 noon Adjourn
- Florida School Boards Association



Thank you for choosing to stay with Hyatt Hotels & Resorts

Confirmation: 49769934

Grand Hyatt Tampa Bay

2900 Bayport Drive Tampa, Florida, 33607 United States

Tel: +1 813 874 1234

Reservation Summary

Check-in Mon, Dec 2, 2024
04:00 PM

Checkout Fri, Dec 6, 2024
11:00 AM

Room (1) 1 King Bed Bay View

Guest 1 Adult

Guest Details Liz Barker
kathy.tomkins@sarasotacou
ntyschools.net
1960 Landings Boulevard
Sarasota, FL 34231 US
941927900031147

Rate

Total Cash Per Room* **\$994.26**

Mon, Dec 2 \$219.00

Tue, Dec 3 \$219.00

Wed, Dec 4 \$219.00

Thu, Dec 5 \$219.00

Subtotal \$876.00

COUNTY TAX \$52.56

SALES TAX \$65.70

Taxes & Fees \$118.26

*Changes in taxes or fees will affect the total price.

Payment Details



Special Requests



Need help with your reservation? Contact Hyatt Customer Service 1 800 233 1234



FSBA/FADSS 79th Annual Joint Conference

Start Date 12/03/2024 08:00 AM
End Date 12/06/2024 12:30 PM
Address Grand Hyatt Tampa Bay. 2900 Bayport Drive. Tampa, FL 33607



Invoice# 36837
Invoice Date 9/30/2024

Payment Method Credit Card

Thank you for registering for the FSBA, FADSS, FELL, FERMA, FSBA, SUNSPRA 79th Annual Joint Conference. You will receive an e-mail confirmation outlining your registration specifications.

All written conference registration cancellations received in the FSBA Office through November 19, 2024, will be honored and refunds will be processed as soon as possible. Because of food guarantees required by the hotel, **NO REFUNDS CAN BE MADE FOR CANCELLATIONS RECEIVED AFTER NOVEMBER 22, 2024.** If you have questions or need to cancel your registration, please contact Amie Williamson by phone at (850) 414-2578 or by email williamson@fsba.org.

Submitted By

Name Kathy Tomkins **Address** 1960 Landings Boulevard
Title Admin. Asst. to School Board
System/Org Sarasota County School District **City/State/Zip** Sarasota, FL 34231
Phone 941.927.9000 X31147 **Email** kathy.tomkins@sarasotacountyschools.net

#	Name	Function	Quantity	Cost	Total Cost
1	Liz Barker	New School Board Member Academy (Part I) - Member Rate Tuesday (Dec. 3)	1	\$250.00	\$250.00

Please make checks payable to the Florida School Boards Association, 203 South Monroe Street, Tallahassee, Florida 32301. The FSBA federal ID number is 59-1229569. ACH payment option now available. Contact Leslie Dunlap at dunlap@fsba.org for ACH form.

Total	\$250.00
Payments	\$250.00
Total Due	\$0.00

The registration fee(s) include all training materials and meeting room expenses in addition to breakfasts, coffee breaks, scheduled luncheons, and receptions.

Questions and Answers Summary

Please choose below
 Liz Barker :FSBA

Grand Hyatt Reservation Link



FSBA/FADSS 79th Annual Joint Conference

Start Date 12/03/2024 08:00 AM
End Date 12/06/2024 12:30 PM
Address Grand Hyatt Tampa Bay, 2900 Bayport Drive. Tampa, FL 33607

Invoice# 36656

Invoice Date 9/18/2024

Payment Method Credit Card

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Submitted By

Name	Kathy Tomkins	Address	1960 Landings Boulevard
Title	Admin. Asst. to School Board		
System/Org	Sarasota County School District	City/State/Zip	Sarasota, FL 34231
Phone	941.927.9000 X31147	Email	kathy.tomkins@sarasotacountyschools.net

#	Name	Function	Quantity	Cost	Total Cost
1	Liz Barker	79th Annual Joint Conference - Member Rate Full Conference	1	\$375.00	\$375.00

Please make checks payable to the Florida School Boards Association, 203 South Monroe Street, Tallahassee, Florida 32301. The FSBA federal ID number is 59-1229569. ACH payment option now available. Contact Leslie Dunlap at dunlap@fsba.org for ACH form.

Total	\$375.00
Payments	\$375.00
Total Due	\$0.00

The registration fee(s) include all training materials and meeting room expenses in addition to breakfasts, coffee breaks, scheduled luncheons, and receptions.

Questions and Answers Summary

Please choose below
Liz Barker :FSBA

[Grand Hyatt Reservation Link](#)



Tuesday, December 3, 2024
79th Annual Joint Conference - TENTATIVE AGENDA

FSBA, FADSS, FELL, FERMA, FSBA, SUNSPRA
79th Annual Joint Conference
December 3 - December 6, 2024
Grand Hyatt Tampa Bay
Tampa, Florida

Tuesday, December 3, 2024 - TENTATIVE AGENDA

- 7:00 a.m. - 5:00 p.m. Conference Registration - Audubon Foyer (1st Floor)
- 7:45 - 8:30 a.m. Continental Breakfast - Chairmanship Academy -
- 7:45 - 8:30 a.m. Continental Breakfast - New School Board Member Academy (For New School Board Members ONLY) -
- 8:00 - 10:00 a.m. FSBA Executive Officers Breakfast and Meeting -
- 9:30 a.m - 4:00 p.m. FADSS Superintendent Leadership Development Training Program (Superintendents Only) -
- 8:30 a.m. - 3:00 p.m. Chairmanship Academy (Lunch on your own) -
- 8:30 a.m. - 3:00 p.m. New School Board Member Academy: Part 1 (For New School Board Members ONLY)
- 10:00 - 11:00 a.m. FSBA Finance Committee Meeting -
- 11:00 a.m. - 12:00 p.m. FSBA Advocacy Committee Meeting -
- 1:00 p.m. - 3:00 p.m. FL PALM Board of Trustees Meeting -
- 1:30 - 3:00 p.m. Pre-Conference Session - Parliamentary Procedure -
- 3:30 - 5:00 p.m. FSBA Board of Directors Meeting -
- 5:30 - 6:30 p.m. New School Board Member and New Superintendent Reception & Speed Networking Event -
- 8:30 - 10:30 p.m. The Sing-along Karaoke Lounge - White Ibis

Wednesday, December 4, 2024 - TENTATIVE AGENDA

- 7:00 a.m. - 5:00 p.m. Conference Registration - Audubon Foyer (1st Floor)
- 7:30 - 8:30 a.m. Continental Breakfast & Coffee Break - Audubon Foyer (1st Floor)
- 7:30 - 8:30 a.m. Breakfast Meeting - FSLRS Board of Directors -
- 7:30 - 8:30 a.m. Breakfast Meeting - Northeast Florida Coalition of School Boards -
- 8:30 - 10:30 a.m. Opening General Session - "Be a Coffee Bean": The Power to Change Any Situation
- 10:30 - 10:45 a.m. Coffee Break - Audubon Foyer (1st Floor)

- 10:45 a.m. - 3:45 p.m. FADSS Superintendent Leadership Development Training (Superintendents Only) -
- 10:45 - 11:45 a.m. Breakout Session I: Who's the Boss Regarding the Hiring and Firing of Employees? -
- 10:45 - 11:45 a.m. Breakout Session I: Making Sense of the Science of Reading -
- 10:45 - 11:45 a.m. Breakout Session I: Strategies & Policy Considerations for Improving Student Attendance in Florida Schools
- 10:45 - 11:45 a.m. Breakout Session I: Protect Yourself: Understanding Your Fiduciary Liability as a School Board Member -
- 10:45 - 11:45 a.m. Breakout Session I: Advocacy 101 (Recommended for New School Board Members - Open to Everyone) -
- 11:45 a.m. - 1:00 p.m. Networking Luncheon and Awards Ceremony - Audubon A-C (1st Floor)
- 1:00 - 1:15 p.m. Coffee Break - Audubon Foyer (1st Floor)
- 1:15 - 2:15 p.m. Breakout Session II: Making Sense of the Science of Reading -
- 1:15 - 2:15 p.m. Breakout Session II: Strategies & Policy Considerations for Improving Student Attendance in Florida Schools
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- 1:15 - 2:15 p.m. Breakout Session II: Introducing Diligent's New Community Governance Software -
- 2:15 - 2:30 p.m. Coffee Break - Audubon Foyer (1st Floor)
- 2:30 - 3:30 p.m. Breakout Session III: Who's the Boss Regarding the Hiring and Firing of Employees? -
- 2:30 - 3:30 p.m. Breakout Session III: Why Would I Want to Talk to a News Reporter? -
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- 3:30 - 3:45 p.m. Coffee Break - Audubon Foyer (1st Floor)
- 3:45 - 4:15 p.m. [BONUS SESSION] FSBA - We Want You! Pathways to FSBA Leadership -
- 3:45 - 4:45 p.m. FSBA Equity Committee Meeting -
- 4:30 - 5:00 p.m. FSBA Leadership Services Committee Meeting -
- 5:30 - 6:30 p.m. Reception and Ugly Sweater Contest

Thursday, December 5, 2024 - AGENDA / SPORTS DAY! Wear your favorite team's gear all day!

- 7:00 a.m. - 5:00 p.m. Conference Registration - Audubon Foyer (1st Floor)
- 7:30 - 8:30 a.m. Continental Breakfast & Coffee Break - Audubon Foyer (1st Floor)
- 7:30 - 8:30 a.m. Breakfast Meeting - FSBA Small District Council -
- 7:30 - 8:30 a.m. Breakfast Meeting - Central Florida Public School Boards Coalition -

- 7:30 - 8:30 a.m. Breakfast Meeting - FSBA/FADSS Joint Executive Committee -
- 8:30 a.m. - 12:00 p.m. SUNSPRA Annual Meeting - Wilson's Plover (14th Floor)
- 8:45 - 10:15 a.m. General Session II - One Team, One Dream!
- 10:15 - 10:30 a.m. Coffee Break - Audubon Foyer (1st Floor)
- 10:30 a.m. - 12:00 p.m. FSBA General Membership Business Meeting (All School Board Members are invited to attend) -
- 10:30 a.m. - 3:45 p.m. FADSS Superintendent Leadership Development Training (Superintendents Only) -
- 12:00 - 1:00 p.m. Networking Luncheon -
- 1:00 - 1:15 p.m. Coffee Break - Audubon Foyer (1st Floor)
- 1:15 - 2:15 p.m. General Session III: Student Panel Discussion: Essential Insights for School Board Members -
- 1:15 - 2:15 p.m. FELL General Membership Meeting -
- 2:15 - 2:30 p.m. Coffee Break - Audubon Foyer (1st Floor)
- 2:30 - 3:30 p.m. Breakout Session IV: First Amendment Rights of Elected Officials and Constituents
- 2:30 - 3:30 p.m. Breakout Session IV: Truth or Consequence: Dealing with Misinformation -
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- 3:45 - 4:45 p.m. Breakout Session V: There is No Crying During Hurricane Season! -
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- 5:30 - 6:30 p.m. GAME ON! Reception - Audubon D-F (1st Floor)

Friday, December 6, 2024 - AGENDA / SPIRIT DAY! Wear your School District gear all day!

- 7:30 - 10:00 a.m. Conference Registration - Audubon Foyer (1st Floor)
- 8:00 - 11:30 a.m. General Session IV and Plated Breakfast - Audubon A-C (1st Floor)
- 12:00 noon Adjourn
- Florida School Boards Association



Thank you for choosing to stay with Hyatt Hotels & Resorts

Confirmation: 55573973

Grand Hyatt Tampa Bay

2900 Bayport Drive Tampa, Florida, 33607 United States

Tel: +1 813 874 1234

Reservation Summary

Check-in Tue, Dec 3, 2024
04:00 PM

Checkout Fri, Dec 6, 2024
11:00 AM

Room (1) 1 King Bed Bay View

Guest 1 Adult

Guest Details Thomas Edwards
kathy.tomkins@sarasotacou
ntyschools.net
1960 Landings Boulevard
Sarasota, FL 34231 US
941927900031147

Rate

Total Cash Per Room* \$745.70

Tue, Dec 3 \$219.00

Wed, Dec 4 \$219.00

Thu, Dec 5 \$219.00

Subtotal \$657.00

COUNTY TAX \$39.42

SALES TAX \$49.28

Taxes & Fees \$88.70

*Changes in taxes or fees will affect the total price.

Payment Details



Special Requests



Need help with your reservation? Contact Hyatt Customer Service 1 800 233 1234





FSBA

FSBA/FADSS 79th Annual Joint Conference

Start Date 12/03/2024 08:00 AM
End Date 12/06/2024 12:30 PM
Address Grand Hyatt Tampa Bay, 2900 Bayport Drive, Tampa, FL 33607



Invoice# 36645 **Payment Method** Credit Card
Invoice Date 9/18/2024

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Submitted By

Name Kathy Tomkins **Address** 1960 Landings Boulevard
Title Admin. Asst. to School Board
System/Org Sarasota County School District **City/State/Zip** Sarasota, FL 34231
Phone 941.927.9000 X31147 **Email** kathy.tomkins@sarasotacountyschools.net

#	Name	Function	Quantity	Cost	Total Cost
1	Thomas Edwards	79th Annual Joint Conference - Member Rate Full Conference	1	\$375.00	\$375.00

Please make checks payable to the Florida School Boards Association, 203 South Monroe Street, Tallahassee, Florida 32301. The FSBA federal ID number is 59-1229569. ACH payment option now available. Contact Leslie Dunlap at dunlap@fsba.org for ACH form.

Total \$375.00
Payments \$375.00
Total Due \$0.00

The registration fee(s) include all training materials and meeting room expenses in addition to breakfasts, coffee breaks, scheduled luncheons, and receptions.

Questions and Answers Summary

Please choose below
 Thomas Edwards :FSBA

Grand Hyatt Reservation Link